

**Port St Mary Commissioners
Ordinary Board Meeting
Open Public Session
9th November 2016 at 7.30pm**

Present:	Mrs B Williams, Dr M Haywood, C Kinley, A. Phair, A Merchant, I Skelly, R Hirst, A Grace, A Hamilton (Clerk). 2 members of the public were in attendance.
Apologies:	R Ashcroft
1.	Welcome, apologies and declarations
	The Chairman welcomed the members present, noted apologies for absence and that there were no declarations of interest received.
2.	Minutes for Adoption
2.1	<u>Consideration of the minutes of the meeting of 26th October 2016</u> The minutes of the ordinary meeting held on Wednesday 26 th October 2016 were considered and approved. Proposed by Mr Kinley Seconded by Mr Merchant
3.	Matters arising from the minute of 26th October 2016
	<p>PSM/16 158 Mr Skelly confirmed that Mr Norman was to undertake a full structural survey on the Mariner's shelter, which he will bring to the Board on receipt. An offer had been made to provide the masonry paint free of charge. Only masonry paint would need to be supplied. Mr Grace expressed his concern about the idea of enclosing the steel.</p> <p>PSM/16 159 The Clerk confirmed that the rental van had been returned. He also added that the Commissioner's pick up trucks were requiring attention and a plan for their replacement needed to be agreed, rather than they be repainted.</p> <p>PSM/16 202 Mr Grace requested that the Clerk contact the DoI regarding the movement of the slabs on the catwalk.</p> <p>PSM/16 204 The Clerk had not received a response regarding the removed wall opposite the old Police Station.</p>

	PSM/16 196 The Clerk would report back on the sale of the road sweeper at the next meeting.
4.	Finance
4.1	<p><u>List of invoices for payment</u> Concern was raised over the expense relating to new boilers in 1 St Mary's Avenue and 5 Fistard Road. The Clerk reassured that this was a seasonal expense when boilers were being turned on for the first time. Replacements tended to be made only in instances of complete failures.</p> <p>Mr Phair queried whether the cost of the crane to remove the town hall clock for repair had been approved by the board as it was over £500. The Clerk would find out if the charge included the reinstallation of the clock. The Clerk explained that the clock had been returned to the manufacturer to quote for the repair. On receipt he would circulate the quote to the board members. Mrs Williams requested that this invoice be held back until the Clerk had the information required.</p> <p>The Clerk confirmed that Line 8 was in relation to the footpath not the underpass itself.</p> <p>Mr Grace proposed that all invoices except Line 11 are paid and Mr Kinley seconded. All were in agreement.</p>
5.	Special Projects
	There were no special projects for consideration.
6.	Public Correspondence
6.1	<p><u>Email from S Keggen re the lane between the High Street and the Underway</u> It is understood that this falls within the responsibility of the DoI. Mr Grace asked the Clerk to contact the DoI to clarify this. The Clerk has sent a request to the Department and is awaiting a response. He had also spoken to Sarah acknowledging her email and explaining the procedure.</p>
7.	Consultations
	There were no consultations to consider.
8.	Planning Matters
8.1	Planning Applications

8.1.1	<u>PA16/01179/B Mr PR Helps, White House Bungalow, Fistard, Port St Mary. Roofing works and extension of first floor to dwelling.</u>
8.1.2	<u>PA16/01214/C Retrospective Mrs P Kelly, 5 Kallow Point Road, Port St Mary. Creation of dog treatment facility within an existing shed and part of the house.</u>
8.1.3	<u>PA/001218/B Southern Communities Initiative, Thie Rosien, Castletown Road, Port Erin. Extension to existing shed to provide storage and project preparation facilities.</u>
	The above planning applications were noted.
8.2	<u>Planning Refusals</u> There were no planning refusals reported.
8.3	<u>Planning Correspondence</u> There was no planning correspondence for consideration.
9.	Policy and Resources
9.1	<p>PSM/16 205 Business Planning</p> <p>Dr Haywood presented a draft paper for discussion. The Board thanked her for the effort she had put in and felt that it provided a great focus. The following points were discussed and where appropriate amendments were suggested:</p> <p>It was agreed that the word “Goals” be substituted with an alternative or removed within the current format.</p> <p>Assets – Change “maximum revenue” to “best value”.</p> <p>Assets – Change “construct” to “provide”.</p> <p>Housing -Dr Haywood was aware of the current demand for more one bedroom, accessible properties and that the Board needed to look for trends in the waiting list. Requests for showers were also more popular than baths. This should all be taken into account at the planning stage.</p> <p>Housing – the Board were pleased to see that the strategy supported means testing. The Clerk explained that financial limits were already in place. The Board asked if the Clerk could ask other Boards what their current positions were with regards to means testing.</p> <p>Finance – Mr Grace asked for the “the rates in PSM are higher than elsewhere” to be removed. This was followed by a discussion about rate values in neighbouring villages, and how</p>

	<p>the balance of new/older houses and residential/commercial could make an impact. The Clerk would bring a copy of a rates comparison table to the strategy meeting to be held on Wednesday 16th November.</p> <p>Governance – Mr Kinley suggested an additional goal, to ensure that Board members and staff are fully aware of the legal framework in which they operate, to be added. The availability of training was discussed.</p> <p>The Clerk will email the comparable rates table to the Board members for their information.</p>
10.	Invitations
10.1	<p><u>Royal Artillery Association, St Barbaras Day Service on Sunday 4th December at St Thomas Church, Douglas at 11am</u></p> <p>Accepted by Mrs Williams</p>
11.	Any other business
11.1	<p><u>PSM/16 197 Remembrance Service, 11th November 2016 – checklist</u></p> <p>The Clerk confirmed that the radio adverts were free adverts in the What's On listings on the local radio.</p> <p>All were in agreement.</p>
11.2	<p><u>PSM/16 152 Celebration of Christmas – checklist</u></p> <p>Dr Haywood queried the tide time as there is no need to add an hour at this time of year. Low tide will be 19:15. She also asked if adequate distances and heights had been considered when deciding on the position of the fireworks given the fire problems in Port Erin earlier in the week at their bonfire fireworks display. Alternative sites discussed included the outer harbour wall and the inner harbour pier.</p> <p>The Clerk will contact the suppliers to confirm the necessary distances in time for the events meeting on Monday 14th November with Glenys and Joyce. He will also check the effect an earlier tide will make.</p> <p>Mrs Williams also asked at this point if Mrs Nell Kinvig could be co-opted back on to the Events committee as she has good ideas on how the village could celebrate the anniversary of the end of World War I. All were in agreement.</p>

11.3	<p>PSM/16 158 <u>Paper re Mariners Shelter, revised quotes received.</u> Mr Phair queried whether doors were necessary, if their main purpose was to keep the shelter clean and tidy. Standing Order 22 was suspended. Proposed by Mr Grace Seconded by Mr Merchant All were in agreement to suspend the standing order. It was then agreed that the construction of doors was unnecessary. Proposed by Mr Grace Seconded by Mr Merchant Standing Order 22 was re-introduced.</p>
11.4	<p>PSM/16 167 <u>Land opposite Bay View Hotel. Update from Mr Merchant.</u> Mr Merchant had met with Sally Bolton who had suggested a number of ways that a challenge could be made, but at a cost of approximately £15,000. She had suggested that Crowd Funding could be used as a way of raising the funds to support this and remove the burden from the rate payers. Mr Kinley was concerned about the legality of this from the Boards point of view. Mr Merchant asked the Board if it was worth considering getting a message out to the community via the media to gain their support</p> <p>The Clerk stressed that it was a complex issue and various avenues needed to be considered. He had recently taken statements from several local residents to try to ensure that the public rights of ways over the land were not removed. He had submitted these before the deadline.</p> <p>Mr Merchant suggested that although the land owner had been made to reinstate the profile of the land to 45%, this would erode over time and become unsafe. The Clerk has asked the DoI to survey the land and is waiting for a response.</p>
11.5	<p>PSM/16 152 <u>Lantern Parade</u> The Clerk had been made aware of concern from parents that the children are required to walk too far with the lanterns and an alternative route should be considered.</p>

	Dr Haywood asked The Clerk to speak to the Head Teacher for advice regarding a suitable distance.
11.6	PSM/16 158 <u>Mariner's Shelter Plaque</u> The fisherman plaque remains missing. The last sighting was in the Commissioner's Office. The Clerk agreed to search the stores thoroughly. Mrs Williams said that it would need to be replaced.
11.7	<u>Update on Audit Targets</u> The Clerk would provide an update for the Board before Christmas.
11.8	PSM/16 206 <u>Kallow Point</u> Dr Haywood had met Aalin Thomas for a site visit to discuss the development of a wildlife protection area. The bank behind the boat park had been identified as having previously being planted with wildflowers and in Aalin's opinion would be possible to re-establish if the debris was cleared. Dr Haywood explained that the bank would only need cutting mid September and March which would reduce labour costs. PSM/16 207 The Board agreed that the boat park was untidy. The Clerk stated that four boats had been removed in the last month, but another had appeared in the last couple of weeks and he was currently unable to find out who owned it. Dr Haywood suggested that reducing the size would make it more in keeping.
11.9	PSM/16 208 <u>Timesheets</u> The Clerk confirmed a prototype would be available in December.
11.10	<u>Clifton Road North</u> Ian Skelly reported that the DoI completed the works today.
11.11	PSM/16 209 <u>Recycling</u> Mr Phair reminded The Clerk that the 12 months extension period had been reached.
The public session ended at 21.15	

Williams Chairman

9.11.16