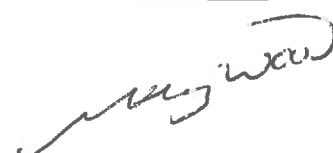


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
10th October 2018 at 7.30pm
MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chair), Mr R Hirst, Mr L Vaughan Williams, Mrs B Williams, Mr I Skelly Mr Merchant, Mr N McGregor Edwards & Mr Phair
Apologies:	Mr A Grace (Vice-Chairman)
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. IS declared an interest in Item 7.1 in Public Correspondence.	
2.	2.1 Minute of the Ordinary Board Meeting held on 26 th September 2018 was circulated. IS/AM proposed the Minute of the Public Ordinary Meeting held on 26th September 2018 be approved and signed as a correct record. RH, LVW, BW, NME & MH in favour. Carried. AP abstained due to absence.	MD
3.	Matters Arising: 3.1 Matters Arising Summary and public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further: 3.1.1 PSM16/101 Kallow Point Triangle – draft wording for the wildflower area signage was considered. It was noted the cutting of the area should be changed to between October & March. IS requested someone catalogues the types of flowers growing there to clarify for the general public. MH offered to contact the wildflower officer. One interpretation type board next to the bench to be installed. 3.1.2 Planning Enforcement – MH reported outcome of issue with the development in Gellings Avenue was now available on government website. She offered to circulate the link to members.	MH HF MH
4.	Motions: None	
5.	Finance: 5.1 Invoices for payment for early October 2018 were circulated. IS queried invoice 459 regarding window cleaning of Town Hall. HF confirmed the high cost was due to time it took as they had not been cleaned since refurbishment. It was noted previously the Board had considered purchasing window cleaning equipment. HF to investigate costs and availability of DLO. HF was requested to obtain costing for regular cleaning from the contractor. Item 467 regarding lift repair. DG confirmed this was to repair damage done to emergency stop button. AM suggested checking if this was covered by insurance. AP/IS proposed the invoice list for	HF



	<p>early October 2018 be approved for payment. LVW, RH, BW, NME, AM & MH in favour. Carried.</p> <p>5.2 PSM16/283 Wedding Licences – A report comparing room hire for weddings with other venues on the Island was circulated. HF reiterated that currently only the standard room hire was charged. It was noted Central Registries considered that if there was a table in the Boardroom, the capacity would be reduced to 25 of people. AM, BW & LVW raised concern that a large increase in charge would reduce the number of bookings. NME/IS proposed a wedding ceremony charge of £200 is added to the hire charge. AP, RH & AM in favour, BW & LVW against. MH abstained. Carried. HF pointed out bookings already taken would have to be honoured. Noted.</p> <p>5.3 Relocation of streetlight at Seafield/Links Avenue – A report from MU Engineer was considered. IS/AM proposed the option to install a 6m column at location 'A' at a cost of £3,129+VAT is approved. To be reviewed with residents when installed to see if an additional column is required at a later date. BW, RH, AP, NME, LVW & MH in favour. Carried.</p>	<p>RW</p> <p>MD</p> <p>HF</p>
<p>6.</p>	<p>Projects: A Projects Update Report was circulated.</p> <p>6.1 PSM16/155 Mariners Shelter – HF reported there had been no response from the Ports Division. MH suggested removing the plaques from the Mariners Shelter, remaking them with the names revised and installing them by the Pump House at Kallow Point. IS/BW proposed the lease of the Mariners Shelter is not renewed and the plaques are relocated to The Pump House. AP, AM, RH, LVW, NME & MH in favour. Carried.</p> <p>6.2 PSM16/129 Manxonia House – HF confirmed the government surveyor had visited the premises and draft petition for Local Government Unit was completed.</p> <p>6.3 PSM16/213 Remembrance Garden- No report</p> <p>6.4 PSM16/127 Skate Park – HF reported she had met with Golf Club representative who favoured cutting into the bank behind the playground as a site for the skate park. To be discussed further with Planning Department.</p> <p>6.5 PSM16/285 Public Convenience – No report</p> <p>6.6 PSM16/271 Traffic Consultation – An update from Highways Officer following a meeting was noted. AM raised issue of substandard work done on the roads for the Iris Scheme. IS requested a letter is sent to DoI with the</p>	<p>HF</p> <p>HF</p> <p>HF</p>

	<p>Board's concerns.</p> <p>6.7 PSM18/355 Jetty Restoration – HF advised quotation received to repair the jetty was £30,000. Project to be put on hold.</p> <p>6.8 PSM16/116 Playground –Item to be taken off the agenda projects list and put on the Budget Committee's agenda</p> <p>6.9 PSM18/363 Happy Valley – AM clarified it was the ownership of the pavement on top of the shelters that was in dispute and as the shelters supported the pavement, it should be DoI's responsibility to maintain.</p> <p>6.10 PSM18/364 Community Recognition Scheme – A draft press release was considered. AP suggested an amendment to remove examples of the types of people the scheme would relate to. NME requested a limit of no more than 400 words to support a nomination and to offer assistance via the office in making a submission. NME/IS proposed the draft press release as amended be approved for publication. RH, AP, AM & MH in favour. BW & LVW against. Carried. IS pointed out that any Board member supporting a nomination would be excluded from the selection process. Noted.</p> <p>6.11 PSM18/365 Farmers Market – HF advised she was meeting with organiser on Monday and suggested contacting the food bank to see if an event before Christmas can be used as an additional collection point.</p>	<p>HF</p> <p>HF</p>
7.	<p>Public Correspondence:</p> <p>7.1 PSM18/366 Letter from Albert Hotel re Retaining Wall in Yard</p> <p>IS left the room and took no part in the discussion. It was noted the temporary structure erected to support the retaining wall in the Albert Hotel's yard, was done by PSM Commissioners due to their responsibility to intervene in unsafe buildings in the Port. Erecting the structure was not confirmation of ownership of the wall. HF offered to investigate ownership via the government's Mapping Department and to acknowledge receipt of the correspondence.</p> <p>IS rejoined the meeting</p>	<p>HF</p>
8.	<p>Consultations: None</p>	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications: None</p> <p>9.2 Planning Approvals:</p> <p>9.2.1 18/00806/B – Beachcroft, Beach Road, Port St Mary for a single storey extension to front of property.</p>	

	<p>9.2.2 18/00444/B – Land & Garage Adjacent to Maycroft, Park Road, Port St Mary for the demolition of existing garage and outbuilding, and erection of two dwellings with onsite parking. The approvals were noted.</p> <p>9.3 Planning Refusals: None 9.4 Planning Amendments: None</p>	
10.	<p>Policy & Resources: 10.1 PSM18/367 PSM Commissioners Strategy Document – The Document from June 2018 was reviewed. MH raised the issue of single use plastics and suggested town hall users are encouraged to recycle responsibly after an event via signage in the kitchen. NME requested looking into encouraging insect life with 'bug hotels' in the Port. MH offered to get advice from Manx Wildlife Trust regarding suitable locations and see if local schools are interested in getting involved.</p> <p>10.2 PSM18/336 Reduction in Board Members – a report by the Clerk confirming the draft scheme to reduce members from 9 to 5 had been submitted to Attorney General for comment was noted.</p> <p>10.3 2018/19 Meeting Dates – List was circulated and noted.</p>	<p>MD MH</p>
11.	Invitations: None	
12.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 8.30pm.