

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
11th April 2018 at 7.30pm
MINUTE – OPEN PUBLIC SESSION**

Present:	Mr L Vaughan Williams (Chairman), A Merchant (Vice-Chairman), Mrs B Williams, Dr M Haywood, Mr I Skelly & Mr A Phair.
Apologies:	Mr R Hirst, Mr A Grace, Mr R Ashcroft
In Attendance:	Miss H Fargher (Deputy Clerk) & Mrs D Greenwood (taking minutes)

1.	<p>1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest.</p> <p>Dr Haywood declared an interest in planning application 18/00265/B. Following a question from the Chair regarding the application, MH confirmed the original stain glass windows could not be incorporated into double glazed units but would be replicated in the new units.</p>	
2.	<p>2.1 Minute of the Ordinary Board Meeting held on 28th March 2018 was circulated.</p> <p>MH/AM proposed that the Minutes of the Public Meeting held on 28th March 2018 be approved and signed as a correct record BW, AP, IS & LVW in favour. Carried</p>	MD
3.	<p>Matters Arising:</p> <p>PSM17/318 3.1 Defibrillator Box – HF reported the installation of the box is progressing with an electrician about to install the wiring. Noted.</p> <p>PSM16/127 3.2 Skate Park – HF reported the public presentation would be opened in the West Room on Saturday 28th April and would be open for a couple of hours each weekday thereafter for a week. She invited Board Members to assist, MH offered to do an evening.</p> <p>PSM17/293 3.3 CCTV – Response from the Information Commissioner regarding the use of CCTV cameras was circulated. AM/BW proposed that the advice of the Information Commissioner be taken and the use of a CCTV camera as a dog fouling deterrent is not pursued further. AP, IS, AM & LVW in favour. Carried.</p> <p>PSM16/271 3.4 Traffic Calming Consultations – HF reported she had personally delivered the consultation paper to every property on Beach Road with the rest of the Village receiving them in this week’s Courier newspaper. Noted.</p>	HF HF

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	<p>PSM16/213 3.5 Garden of Remembrance– HF reported a good response had been received by families putting forward names for the sentinels. BW confirmed the garden was originally a British Legion remembrance garden. Port St Mary Commissioners then managed it and extended its use to include those who had served in emergency services. She confirmed it was not open for memorials to the general public as there was a facility at Rushen Churchyard. BW also advised that the paving design showed the stem of the poppy opening up to the head of the poppy served as a focal point. As there was not an alter, when services take place in the garden, drums are stacked in front of the poppy railings and standards laid across to form an alter. This with the flags and sentinels was where the wreaths were laid.</p> <p>HF confirmed the closing date for names to be submitted was 20th April. She was asked to provide a date that the sentinels needed to be installed by.</p> <p>MH raised issue of costs for the new sentinels. HF offered to bring the costings to the next meeting. AP requested confirmation that the costs were provided for in the budget. BW asked if it was permitted to use surplus funds from the Events budget. MH thought the Events Committee were in breach of spending powers as there was not the required number of members on the committee. It was noted the proposal could be brought to the full board for approval if needed.</p>	<p>HF</p> <p>HF</p>
4.	Motions: None	
5.	<p>Finance:</p> <p>5.1 Approval of invoices for payment for mid April 2018: AP requested confirmation regarding SMP Accounting. HF confirmed this was for a year's accounting service. AM/IS proposed that the April 2018 invoice list be approved for payment. BW, AP, MH & LVW in favour. Carried.</p> <p>5.2 Invoice list paid 3rd, 4th & 6th April 2018 was Noted.</p>	<p>HF</p>
6.	<p>Special Projects:</p> <p>PSM17/3036.1 Fireworks for the Celebration of Christmas 2018: A report was circulated. MH advised the tide would be too high on the night to launch from the beach. DG confirmed the alternative launch site would be Gansey Point which had been inspected by Galaxy Fireworks and deemed safe. They would provide a full Risk Assessment in due course.</p>	
7.	<p>Public Correspondence:</p> <p>7.1 Letter from business owner on The Promenade regarding dog fouling was circulated and noted.</p>	



	<p>PSM16/2727.2 Email from Rushen Commissioners re Dog DNA outline proposal for a collective approach was circulated. MH, who has a doctorate in genetics, raised her scepticism and along with AP, advised the proposal would not be legally enforceable under the current Dog Act. HF to respond and relay the Boards agreement for further discussion.</p>	HF
	<p>PSM16/272 7.3 Email from Ratepayers supporting the DNA testing of dogs was welcomed and noted.</p>	HF
	<p>PSM16/261 7.4 Letter 15.3.18 from Douglas Borough Council offering the opportunity to join the annual shared services scheme was circulated. The small number of PSM residents using the Douglas based service was noted. IS pointed out the Board already financially supports the Mobile and George Herdman libraries. MH/BW proposed that Port St Mary Commissioners does not become a member of the Henry Bloom Noble Library's Shared Services Scheme. IS, AM, AP & LVW in favour. Carried.</p>	HF
	<p>7.5 Letter 9.3.18 from the IoM Post Office re new five year strategy was circulated. HF offered to meet with Post Office and feed back to the Board any proposals/questions they may have. Noted.</p>	HF
	<p>7.6 Email from a Ratepayer requesting to install a webcam in Port St Mary was circulated. HF confirmed she had referred the resident to the Information Commissioner. Noted.</p>	HF
	<p>7.7 Email from Michelle Haywood to the Chair re complaint and question from a resident was circulated. LVW confirmed he had personally contacted the resident who was happy with his response. Noted.</p>	
	<p>7.8 Questions raised from residents during MH & AP's Surgery and responses prepared by the Deputy Clerk were circulated. The Board thanked HF for the presentation and breakdown. A discussion ensued regarding how the Board can hold a public meeting with residents to answer their questions. BW suggested putting a 'do not feed the Seagulls' sign at Kallow Point as requested by a resident. IS/AM proposed the resident's questions and responses from the Board be published on the Commissioners website. AP, MH, BW & LVW in favour. Carried.</p>	MD

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	<p>7.9 Email from Senior Planning Officer offering to meet with local authorities to discuss planning enforcement policy was circulated. MH/BW proposed the Senior Planning Officer is invited to attend a pre Board meeting at a mutually convenient date. AM, IS, AP & LVW in favour. Carried.</p> <p>7.10 Letter 29.3.18 from Southern Community Initiative inviting Commissioners to attend a meeting to discuss the creation of a partnership was circulated and noted.</p> <p>7.11 Letter 29.3.18 from Alexander Elliot offering General Data Protection Regulation services. HF confirmed her current training removed the need for an external service. AP requested HF procures a GDPR manual in the event she is absent in the office. BW/IS proposed the offer of external GDPR services be declined. AP, MH, AM & LVW in favour. Carried.</p> <p>PSM16/129 7.12 Letter 27.3.18 from Secretary, Port St Mary Business Association requesting a public meeting to discuss plans for Manxonia House and the future of Town Hall was discussed. IS/AM proposed that a response be sent informing the Business Association that Port St Mary Commissioners are not against a meeting in principle, but would like defer a meeting until after the Board's AGM on 9th May 2018. AP, MH, BW & LVW in favour. Carried.</p>	<p>HF</p> <p>HF</p> <p>HF</p>
8.	Consultations: None	
9.	<p>Planning Matters:</p> <p>9.1 Planning Applications:</p> <p>9.1.1 PA18/00300/B Mulroy, Beach Road, Port St Mary. Mr and Mrs D Booth. Alterations to include construction of dormer on rear elevation, widening of existing vehicular access and creation of non-vehicular access.</p> <p>9.1.2 PA18/00272/B Craig Veg, Fistard Road, Port St Mary. Mr C Swainson. Alterations and creation of doorway and windows to the rear elevation.</p> <p>9.1.3 PA18/00265/B Marina House, Bay View Road, Port St Mary. Mr S Cowley and Dr M Haywood. Installation of replacement shop windows and doors. MH declared an interest and left the meeting. She took no part in the vote.</p> <p>IS/AM proposed that there are no objections to the above planning applications. BW, AP & LVW in favour. Carried.</p>	<p>DG</p>

	9.2 Planning Approvals: None 9.3 Planning Appeals: None 9.4 Planning Amendments: None	
10.	Policy & Resources: PSM17/341 10.1 To Consider the publishing of Freedom of Information Responses on the Website: IS/MH proposed that Port St Mary Commissioner's responses to Freedom of Information requests are published on the Board's website. AM, BW, AP & LVW in favour. Carried.	MD
11.	Invitations: None	
12.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 8.45pm.