

PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
12th July 2017 at 7.30 pm
AGENDA – OPEN PUBLIC SESSION

1. Welcome, Apologies and Declarations
2. Minutes for Adoption:
 - 2.1 Consideration of the Minute of the Ordinary Board Meeting on 28th June 2017
3. Matters Arising:
 - 3.1 Matters arising from the Minute of the Meeting on the 28th June 2017
 - 3.1.1 Update on FOI request relating to land registered in Port St Mary
 - 3.1.2 Garden of Remembrance sentinels
 - 3.1.3 Reply from Highways re Port St Mary Home Zone
 - 3.1.4 Reply from Highways re PROW 446 Primrose Terrace
4. Motions: - none
5. Finance:
 - 5.1 Approval of invoices for payment July 2017
 - 5.2 Invoices paid in late June 2017 for noting
6. Special Projects:
 - 6.1 Manxonia House – adjourned to Private
 - 6.2 Skate Park
7. Public Correspondence:
 - 7.1 Results of routine analysis of mains water at Town Hall by DEFA
 - 7.2 Email request to install charging points for electric cars
 - 7.3 Email re Golf Club croquet lawn
8. Consultations:

8.1 Consultation on Isle of Man Inshore Marine Nature Reserves

9. Planning Matters:

9.1 Planning Applications

9.2 Planning Approvals

17/00489/B 21 Lime Street, Port St Mary. Mr Gary Proctor. Approval application for restoration and remodelling of property including removal of lean-to extension and replacement with extension to north-east elevation.

10. Policy and Resources

11. Invitations

11.1 Invitation to the Unveiling of the Manx Bard on

12. Any other business of an urgent nature (by permission of the Chairman)



Department of Economic Development
Rheynn Lhiassaghey Tarmaynagh

Our Ref: IM85176I

Alastair Hamilton
Port St Mary Commissioners
The Town Hall
The Promenade
Port St Mary
IM9 5DA

Via email:
a.hamilton@portstmary.gov.im

Date: 30 June 2017

Dear Mr Hamilton

Update on FOI request relating to land registered in Port St Mary

Further to my letter to you dated 1 June 2017, I am writing to let you know that we are still considering whether a qualified exemption applies.

Unfortunately this process has been delayed by the fact that various individuals have been on annual leave over the last month.

We are however close to a conclusion and I will write to again in a week's time.


I have also been asked to point out that though the Land Registry is not subject to the Freedom of Information regime until 1 July 2017, it has nevertheless undertaken to respond within the requirements of the Act.

Should you have any queries regarding this letter or your request, please do not hesitate to contact me.

Further information about freedom of information requests can be found at www.gov.im/foi.

Yours sincerely


Freedom of Information Co-ordinator


Freedom of Information Co-ordinator
1st Floor
St Georges Court
Upper Church Street
Douglas
Isle of Man IM1 1EX

Telephone: 01624 685375
Website: www.gov.im/ded
Email: 

Item 3.1.2

From: @highways.dot.gov.im>
Sent: 26 June 2017 14:08
To: Alastair Hamilton
Subject: RE: Port St Mary- a Home Zone

Good Afternoon Alastair,

Thank you for your email and by all means the Department can assess the proposal of a 20mph speed limit for Port St Mary.

As you are aware, in order to achieve a comprehensive assessment of the needs of all the community a detailed and thorough assessment will need to be conducted? This will enable us to look at sustainable travel, school safety, improving the sense of amenity within the village, in addition to the traditional signing/lining and speeding concerns.

As you can appreciate this will impact on officer resources, and may not commence within 2017/18 period. Please therefore, could I ask the Commissioners to identify within the village their aims and objectives, taking into account what I have mentioned above? If you then wish to prepare a **draft** consultation letter to all the residents identifying your plans, I can then ensure the content is suitable/achievable before it is distributed (possibly by your refuse vehicle staff). Kirk Michael Commissioners have done something very similar and collated all responses from the residents which they then forwarded to the Department.

Once we have established the needs of the community, we are then in a better position to conduct a village assessment taking on board the views of the community.

Kind regards

Traffic Technician & Customer Services Supervisor
Highway Services
Department of Infrastructure
Ellerslie Depot

3.1.3

From: @highways.dot.gov.im>
Sent: 22 June 2017 13:40
To: Alastair Hamilton
Cc:
Subject: RE: PSM Village Highways

Dear Alastair,

Further to my email below and your question raised at the STMLG this week, please be advised that works are due to commence on/around the 6th July in connection with PROW 446 Primrose Terrace.

With regard to the steps off the Catwalk, this has been programmed into the structures program but it is not classed as high priority works.

Kind regards

Traffic Technician & Customer Services Supervisor
Highway Services
Department of Infrastructure
Ellerslie Depot
Crosby

Item 5.1

PORT ST MARY COMMISSIONERS								
INVOICES TO BE PAID IN JULY 2017								
Inv. #	Date	Supplier	Description	House	Category	Total Net	VAT	Total Cost
Housing Expenses								
186	20/06/2017	Heattech	Boiler	5A SMA	Replace	£1,317.27	£263.45	£1,580.72
187	20/06/2017	Heattech	Toilet repair	15 PR	Repairs	£31.00	£6.20	£37.20
188	20/06/2017	Heattech	Bath mixer tap	8 SA	Repairs	£154.00	£30.80	£184.80
189	18/05/2017	Kennaugh & Skinner	Barna Begg Garage Demolition		BB	£20,000.00	£4,000.00	£24,000.00
189	02/06/2017	MC Locksmith	Locksmith	22SA	Repairs	£103.60	£20.72	£124.32
190	02/06/2017	MC Locksmith	Locksmith	17 SA	Repairs	£54.00	£10.80	£64.80
191	27/06/2017	Raven Electrical Services Limited	Faulty light	11B SMA	Repairs	£22.50	£4.50	£27.00
192	16/06/2017	Reliance Security System	annual service fire alarm/emergency lighting	CB	Repairs	£360.00	£72.00	£432.00
193	30/06/2017	Safety Management Services	Soffit + 60% of planning supervisor fee	CB	Replace	£1,050.00	£210.00	£1,260.00
Sub Totals - Housing						£23,092.37	£4,618.47	£27,710.84
Rate Born Expenses								
194	20/06/2017	Argon Office Systems	Photocopying April/May		Photocopying	£185.89	£37.18	£223.07
195	30/06/2017	Bridson & Horrox	Stationery		Sundry - store	£55.91	£11.18	£67.09
196	13/06/2017	Colas	Overalls workshop		Sundry - store	£411.70	£82.34	£494.04
197	28/06/2017	Davidson	Piano tuning		Town hall expenses	£45.00	£0.00	£45.00
198	14/06/2017	DOE	Water analysis		Maintenance	£39.80	£7.96	£47.76
199	12/06/2017	DOI	Tipping EFW		Refuse	£4,314.34	£862.87	£5,177.21
200	28/06/2017	Douglas Borough Corporation	FRS17 actuarial report		Accy & Prof Fees	£706.45	£141.29	£847.74
201	22/06/2017	Glasdon	Litter bin repairs		Parks & Gardens	£279.54	£55.91	£335.45
202	20/06/2017	Heattech	Water heater undersink		Sundry recreation charges	£268.75	£53.75	£322.50
203	02/06/2017	Island IT	Town Hall Office callout		Computer expenses	£55.00	£11.00	£66.00
204	08/06/2017	Island IT	Email Hosting		Computer expenses	£77.00	£15.40	£92.40
205	27/06/2017	Island IT	ESET Endpoint Security -Renewal of Licence		Computer expenses	£387.10	£77.42	£464.52
206	29/06/2017	Island IT	Backup and Network Issues		Computer expenses	£233.75	£46.75	£280.50
207	03/07/2017	Island IT	Town Hall Office PC		Computer expenses	£68.75	£13.75	£82.50
208	05/06/2017	Island Timber & Building Materials Ltd	Drill Bits		Sundry Store	£6.34	£1.27	£7.61
209	13/06/2017	IOM Municipal Association	Membership subscription 2017-2018		Membership & Subscriptions	£270.00	£0.00	£270.00
210	01/06/2017	Manx Telecom	Telephone		Telephone	£134.59	£26.92	£161.51
211	19/06/2017	Manx Utilities	Public Lighting Maintenance		Repairs	£1,853.80	£370.76	£2,224.56
212	01/06/2017	ORB Limited	Payroll Administration		Admin	£92.50	£18.50	£111.00
213	16/06/2017	PRS	Music Use Town Hall/ West Room 2016/2017		Town hall expenses	£410.00	£82.00	£492.00
214	16/06/2017	PRS	Music Use Town Hall/ West Room 2017/2018		Town hall expenses	£475.20	£95.04	£570.24
215	08/06/2017	Port St Mary Golf Pavilion Restaurant	Mona's Queen 111 Anchor memorial buffet		Memorials	£292.50	£58.50	£351.00
216	21/06/2017	Reliance Security System	Fire Alarm/Emergency Lighting		Town Hall Expenses	£360.00	£72.00	£432.00
217	30/06/2017	Search & Select	Temporary Finance Officer		Accy & Prof Fees	£651.00	£130.20	£781.20
218	19/06/2017	Signrite	Dog CTV sign		Signage	£60.00	£12.00	£72.00
219	23/05/2017	Signrite	Road Name Station Road		signage	£37.80	£7.56	£45.36
220	03/07/2017	SCASB	Q2 Contribution		Amenity Site	£7,165.93	£0.00	£7,165.93
221	03/06/2017	IT Shirts	Flags		Memorials	£59.25	£11.85	£71.10
222	15/06/2017	WDS Ltd	Cleaning		Office expenses	£72.67	£14.53	£87.20
223	20/06/2017	WI Manx	User Host July		Computer expenses	£210.04	£42.01	£252.05
224	02/06/2017	Zenith Industrial Products	Compressor & Jerry can		Stores	£134.35	£26.87	£161.22
Sub Totals - Rate Born						£19,414.95	£2,386.80	£21,801.75
TOTALS						£42,507.32	£7,005.28	£49,512.59

PORT ST MARY COMMISSIONERS

Summary Breakdown of Expenditure (excluding VAT)	
Stores, Public conveniences & Lighting, Roads, Footpaths, Vehicles	£14,628.26
Mona's Queen	£351.75
Office	£2,874.74
Municipal Association Subscription	£270.00
Town Hall	£1,290.20
Repairs	£23,092.37
Total	£42,507.32

Repairs/ Maintenance Allowance	Expenditure to date	Allowance Remaining
£137,145.00	£36,314.06	£100,830.94

Paid in June	Salaries Gross	Employers' Pension Contribution	Government Pension Scheme Contributions	Members' Attendance Allowance
Office	£10,921.89	£2,473.26	2473.26	
Less: Housing	-£1,971.50	-£512.59	-512.59	
DLO	£10,447.48	£1,865.53	1865.53	
Members				£450.00
Total	£19,397.87	£3,826.20	£3,826.20	£450.00

PORT ST MARY COMMISSIONERS

INVOICES PAID IN JUNE 2017

Inv #	Date	Supplier	Description	House	Category	Total Net	VAT	Total Cost
Housing Expenses								
152	26/05/2017	Quine & Cubbon	Parking signs	BB	Repairs	£114.70	£22.94	£137.64
153	30/05/2017	Reliance Security Ltd	Power fail	CG	Repairs	£90.00	£18.00	£108.00
Sub Totals - Housing						£204.70	£40.94	£245.64
Rate Born Expenses								
154	22/05/2017	Argon Office Systems	Photocopying April/May		Photocopying	£182.93	£36.59	£219.52
155	17/05/2017	B&Q	Sanding belts - workshop		Sundry - store	£52.78	£10.56	£63.34
156	17/05/2017	B&Q	Plants		Gardens & flowerbeds	£9.90	£1.98	£11.88
157	24/05/2017	B&Q	Ladder hook - workshop		Sundry - store	£3.34	£0.67	£4.01
158	24/05/2017	B&Q	Woodstain for benches		Outdoor seating	£48.34	£9.67	£58.01
159	31/05/2017	Bridson & Horrox	Stationery		Printing & stationery	£80.17	£16.03	£96.20
160	22/05/2017	Colas	Overalls workshop		Sundry - store	£29.98	£6.00	£35.98
161	27/05/2017	Cool Bros. Ltd	Milk		Office - expenses	£15.00	£0.00	£15.00
162	27/05/2017	Cool Bros. Ltd	Milk		Office - expenses	£18.00	£0.00	£18.00
163	20/05/2017	GH Corlett	Box for chain of office		Civic events expenses	£10.00	£2.00	£12.00
164	30/05/2017	Terry Crook	Mona's Queen 111 Anchor memorial service		Memorials	£400.00	£0.00	£400.00
165	23/05/2017	Island IT	Computer cabling		Computer expenses	£80.00	£16.00	£96.00
166	31/05/2017	Island IT	Computer graphics card		Computer expenses	£232.53	£46.51	£279.04
167	19/04/2017	Isle of Man Farmers Ltd	Honda mower parts		Gardening-machinery	£400.00	£80.00	£480.00
168	18/05/2017	JC Fargher	Outdoor lift repairs		Town hall expenses	£162.50	£32.50	£195.00
169	30/05/2017	JC Fargher	Outdoor lift repairs		Town hall expenses	£130.00	£26.00	£156.00
170	23/05/2017	M. R. Limited	Tennis net handle repairs		Golf-tennis courts	£20.00	£4.00	£24.00
171	31/05/2017	Manx Fish Producers Organisation Limited	New rope for raft		Chapel beach	£136.76	£23.35	£160.11
172	30/05/2017	Metalco Engineering Limited	Bowshackle		Sundry - store	£5.66	£1.13	£6.79
173	24/05/2017	Mota World	Oil monitor		Vehicles-general	£47.51	£9.50	£57.01
174	02/06/2017	NBB Outdoor Shelters	New bench Kallow Point		Outdoor seating	£450.00	£90.00	£540.00
175	18/05/2017	Outdoor Power & Plant Ltd	JMN615J repair		Vehicles-general	£320.00	£64.00	£384.00
176	20/05/2017	Pitman Training Centre	Training		Office - expenses	£390.00	£78.00	£468.00
177	30/05/2017	Powerwheels	Mona's Queen 111 Anchor memorial service		Memorials	£55.00	£0.00	£55.00
178	25/05/2017	Raven Electrical Services Limited	Rifle club water heater		Sundry recreation charges	£22.50	£4.50	£27.00
179	22/05/2017	Sadler	Weed killer and other supplies		Gardens & flowerbeds	£118.00	£23.60	£141.60
180	22/05/2017	Sadler	5 litre highlight		Footpath maintenance	£135.00	£27.00	£162.00
181	23/05/2017	Sadler	Bench		Outdoor seating	£595.00	£119.00	£714.00
182	31/05/2017	SCASB	Compost		Gardens & flowerbeds	£8.33	£1.67	£10.00
183	31/05/2017	Station Garage	Fuel		Sundry-fuel costs	£361.43	£72.29	£433.72
184	24/05/2017	Wicksteed playgrounds	Playground repairs		Playground	£90.83	£18.17	£109.00
185	20/05/2017	Wi-Manx	Telephones		Office telephone expenses	£204.28	£40.86	£245.14
Sub Totals - Rate Born						£4,815.77	£861.55	£5,677.32
TOTALS						£5,020.47	£902.49	£5,922.96

Summary Breakdown of Expenditure (excluding VAT)	
Stores, Public conveniences & lighting, Roads, Footpaths, Vehicles & celebration of Xmas	£2,855.36
Mona's Queen	£455.00
Office	£1,212.91
Town Hall	£292.50
Repairs	£204.70
Total	£5,020.47

Repairs/ Maintenance Allowance	Expenditure to date	Allowance Remaining
£137,145.00	£13,221.69	£123,923.31



**Isle of Man
Government**
Reillys Eilan Vannin

Department of Environment, Food and Agriculture
Rheynn Chymmyltaght, Bee as Eiryns



Government Laboratory
Ballakermeen Road
Douglas IM1 4BR

Tel : (01624) 642250
Fax : (01624) 642222

RECEIVED
21 JUN 2017

Page 1 of 1

Our Ref: 4879-17 SL

19 June 2017

Certificate of Analysis: Mains Water

Sampling location: Port St Mary Commissioners, Town Hall, Port St Mary
Area: SOUTH
Date Submitted: 12 June 2017
Reason for Sampling: Routine Mains

Method	Parameter	Units	Sample results	European standard
M9U	Total Bacteria Count at 37°C	cfu/ml	NONE FOUND	No specific standard
M9U	Total Bacteria Count at 22°C	cfu/ml	NONE FOUND	No abnormal change
M20U	Total Coliforms	NPN in 100ml	NONE FOUND	0
M20U	Escherichia coli	NPN in 100ml	NONE FOUND	0
21U	pH (@ 25°C)	-	7.83	6.5 to 9.5
27U	Conductivity (@ 25°C)	µS/cm	175.3	Max 2500
40U	Chlorine	mg/l	0.41	No limit set
209U	Lead	µg/l	<5	Max 10
209U	Copper	µg/l	<20	Max 2000
209U	Zinc	µg/l	<20	No limit set
209U	Iron	µg/l	<20	Max 200
209U	Manganese	µg/l	<5	Max 50
209U	Aluminium	µg/l	<20	Max 200
209U	Cadmium	µg/l	<0.5	Max 5
209U	Chromium	µg/l	<5	Max 50
209U	Nickel	µg/l	<5	Max 20
32U	Phosphate	mg/l	2.76	No limit set

OBSERVATIONS

The above analysis is satisfactory.

Notes:

- < =less than, µg=micrograms, mg=milligrams, l=litres, cfu=colony forming units, MPN=most probable number.
- Sampling not undertaken by laboratory unless otherwise stated – results relate to the sample as submitted. (N.B. Sampling is not accredited)
- Further information on methods of analysis may be obtained from the above address.
- Method numbers suffixed 'U' are UKAS accredited: others are not included in scope of accreditation.
- Opinions, interpretations and observations expressed herein are outside the scope of UKAS accreditation.


Senior Scientific Officer

Item 7.2

From:
Sent: 27 June 2017 12:19
To:
Subject: EV charging point

Dear

I write regarding electric vehicle (EV) charging points. Port Erin Commissioners have 2 points which unfortunately they have decided to have available during office hours Monday to Friday which is of no use whatsoever for visitors and locals who need access at weekends and evenings. Castletown Commissioners have 2 points which are available 24/7 which is as it should be. Would Port St Mary Commissioners consider installing EV charging points?

This is a matter which has been pursued through the Government to provide an Island wide infrastructure. I am still waiting for that to happen. When my husband and I bought our 100% electric car 5 years ago there were hardly any EV's on the Island. This has changed as more and more drivers are buying EVs. Charging points bring drivers into the area and they tend to use the shops and cafes whilst waiting for their vehicles to charge. Most charging is just a top-up but can be vital especially for tourists who have no other access to an electricity supply.

I look forward to the Commissioners response.

Yours sincerely

Item 7.3

From:

Sent: 16 June 2017 21:04

To: Alastair Hamilton

Cc:

Subject: PSM GC Croquet Lawn

Alastair

I understand that the Commissioners are considering creating a Croquet Lawn on the area of land behind the tennis courts.

About 20 years ago there used to be a lawn by the putting green. It would not be too difficult to resurrect the lawn which was on the section of land to the NW of the putting green, basically between the gate to the greenkeepers bothy and the putting green. The golf club would be prepared to bring the lawn back into use and maintain it on an ongoing basis in return for payment that could be credited to our rent. I believe that this arrangement would work in the spirit of the discussions I had with the Board last autumn. Will you draw this matter to the attention of the Board as I am conscious that I have not communicated with yourselves with regard to our affairs for some time.

I will copy this communication to

Regards

Item 8.1

From: @gov.im> on behalf of DEFA, Fisheries Enquiries
<FisheriesEnquiries.DEFA@gov.im>

Sent: 23 June 2017 13:01

Subject: Consultation on Isle of Man Inshore Marine Nature Reserves

Dear stakeholder,

Today we are launching a public consultation on the designation of Marine Nature Reserves in Isle of Man inshore waters. Full details can also be found at:

<https://www.gov.im/ConsultationDetail.gov?id=626>

If you would like a printed copy of the consultation and response form, or if you have any queries, please do not hesitate to get in touch with DEFA Fisheries.

Kind regards

Fisheries Directorate
Department of Environment, Food and Agriculture
Thie Slieau Whallian, Foxdale Road, St John's

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING**

12th JULY 2017

AGENDA – PRIVATE SESSION

1. Minutes for adoption
 - 1.2 Consideration of the minute of the Private Meeting of 28th June 2017
2. Matters Arising
 - 2.1 Matters arising from the Minute of 28th June 2017
3. Health, Safety and Environmental Performance
4. Housing
5. Finance
6. Special Projects
7. Policy and Resources
8. Staffing
9. Representative Confidential Reports
10. Private Correspondence
11. Any other business of an urgent nature (by permission of the Chairman)
12. Date of next meeting 26th July 2017