

PORT ST MARY COMMISSIONERS

ORDINARY BOARD MEETING

12th SEPTEMBER 2018

AGENDA – OPEN PUBLIC SESSION

Item Number	Item	Action Required
1.	OPENING OF THE MEETING	
1.1	Welcome, Apologies & Declarations	As required by Board members
2.	MINUTES	
2.1	Minutes of the Ordinary Meeting held on the 22 nd August 2018	For Board approval
2.2	Minutes of the Extraordinary General Meeting held on the 6 th August 2018	For Board approval
3.	MATTERS ARISING	
3.1	Matters arising from previous meetings	Clerk to provide necessary updates
4.	MOTIONS	
	None submitted	N/A
5.	FINANCE	
5.1	Invoices for payment early September 2018	For Board approval
5.2	Request to replace a corroded streetlight	For Board selection and approval
5.3	Election expenses for approval	For Board approval

6.	PROJECTS	
6.1	Mariners Shelter	For noting
6.2	Manxonia House	For noting
6.3	Remembrance Garden	N/A
6.4	Skate Park	N/A
6.5	Public Conveniences	For noting
6.6	Traffic Consultations	For noting
6.7	Jetty Restoration	For noting
6.8	Playground	For noting
6.9	Memorial for Ms R Sinfield	For Board approval
6.10	Community Recognition Scheme	For Board discussion
6.11	Marina	Chair to provide verbal update
6.12	Happy Valley	For Board discussion. Hard copy only, included in Board Pack
7.	PUBLIC CORRESPONDENCE	

7.1	Email from ratepayer regarding Kallow Point triangle	For Board discussion
7.2	Correspondence from The Paddocks residents re seagulls	For Board discussion
7.3	Email from DEFA re Updated Planning Enforcement Policy	For Board discussion
7.4	Correspondence from ratepayer re caravan	For Board discussion
8.	PUBLIC CONSULTATIONS	
8.1	Town & Country Planning (Amendment) Bill 2018	For Board discussion
9.	PLANNING MATTERS	
9.1	Planning Applications:	For Board approval
9.2	Planning Approvals	For noting
9.3	Planning Refusals: None	N/A
9.4	Planning Amendments	For Board approval
10.	POLICY & RESOURCES	
10.1	Reduction in Board numbers	For Board discussion and approval
10.2	December Arrangements	For Board approval

10.3	2018 /19 Meeting Dates	For noting
11.	INVITATIONS	
11.1	Wild About Wallabies	For response
12.	ANY OTHER BUSINESS OF AN URGENT NATURE (BY PERMISSION OF THE CHAIR)	

PORT ST MARY COMMISISONERS

MATTERS ARISING & PUBLIC CORRESPONDENCE REPORT

Matters Arising from the minutes of 22nd August 2018

Street Lights

Manx Utilities have been requested to notify the foreman prior to removing a street light; the foreman will carry out an inspection and take photographic evidence.

Public Convenience Signage

Signage has been ordered for both Gellings Avenue and the West Room.

Albert Hotel

Is not listed in the Draft Conservation Area document.

Gully Clearing

The Foreman is discussing the option with contractors.

Public Correspondence from the minutes of 22nd August 2018

E-mail from ratepayer regarding traffic consultation

A response was issued thanking the resident for their input and advising that the process is still ongoing.

E-mail from MHK requesting a recreation group

A response was issued advising attendance, no further information has been received.

Salvation Army Clothing Bank

Correspondence is ongoing between both clothing bank providers, with a view to relocating both banks to behind the car park wall, adjacent to the recycling bins.

E-mail from resident regarding potholes, verges and flower beds

A response was issued as requested, the ratepayer is content with the situation.

IOM Newspapers regarding All Island Library

A response was issued advising that should the committee approach the Board, they will respond at that time.

Letter from resident expressing appreciation for Beach Day

A response thanking the resident has been issued.

E-mail from resident regarding correspondence with IOM Newspapers

A response was issued thanking the resident for their e-mail, but advising that it had arrived too late and the response had already been issued.

Response to the Clerk to Tynwald Select Committee on Poverty

The Board approved response was issued and acknowledged.

PORT ST MARY COMMISSIONERS

INVOICES TO BE PAID IN SEPTEMBER 2018 (1ST MEETING)

Rate Born Expenses									
Inv #	Date	Inv Number	Supplier	Description	Category	NL Code	Total Net	VAT	Total Cost
393	21/08/2018	509509	Argon	Photocopying 17 July to 20 August	Photocopying	5060	£176.57	£35.32	£211.89
394	04/09/2018	AWD537	Ask	Web site support & hosting Sept -Nov	Computer Expenses	5140	£75.00	£0.00	£75.00
395	31/08/2018	177896	BHX Stationery	Office stationery	Office Expenses	5170	£129.59	£25.92	£155.51
396	18/08/2018	3170	CLC	GMN95N van repair	Vehicles general	6056	£460.94	£92.19	£553.13
397	25/08/2018	1180250818	Coolil Brothers	Milk Office August	Office Expenses	5170	£7.20	£0.00	£7.20
398	25/08/2018	1270250818	Coolil Brothers	Milk Workshop August	Office Expenses	5170	£9.60	£0.00	£9.60
399	02/07/2018	G18C2159	Colas	Paint for tennis courts	Tennis Courts	5605	£99.75	£19.95	£119.70
400	14/08/2018	365920	Department of Infrastructure	Refuse Tipping July	Refuse	4210	£5,600.20	£1,120.04	£6,720.24
401	24/08/2018	4111953	IOM Newspapers	Seasonal worker vacancy advert 17 and 24 Aug in	Advertising	5190	£344.00	£68.80	£412.80
402	17/08/2018	1218056	IMS (Post office)	Poll cards printing	Election	5090	£175.56	£35.11	£210.67
403	17/08/2018	1218056	IMS (Post office)	Poll cards postage/deliver	Election	5090	£793.00	£0.00	£793.00
404	30/08/2018	18666	IslandIT	LVW email issue	Computer Expenses	5140	£27.50	£5.50	£33.00
405	31/08/2018	149296	JDW Engineering Ltd	Lower Promenade Toilets empty	Public Conveniences	5400	£150.00	£30.00	£180.00
406	20/08/2018	1961656	J. Qualtrough	Repair parts	Stores	6020	£64.34	£12.87	£77.21
407	31/08/2018	1964275	J. Qualtrough	Repair parts	Town Hall	5150	£35.24	£7.05	£42.29
408	31/08/2018	1964275	J. Qualtrough	Repair parts	Stores	6020	£36.26	£7.25	£43.51
409	13/08/2018	56907795	Magnet	39 MC - MCHC recharge	MCHC	6106	£128.99	£25.80	£154.79
410	17/08/2018	660/21348	MC Locksmiths	Workshop keys	Stores-bldg maint	6025	£21.90	£4.38	£26.28
411	01/09/2018	8966	Orb	PSMC payroll administration August 18	Office Expenses	5170	£55.00	£11.00	£66.00
412	01/09/2018	8994	Orb	SCASB payroll administration August 19	Office Expenses	5170	£20.00	£4.00	£24.00
411	17/08/2018	51353	Quine & Cubbon	Posters for Beach Day	Civic Events	5082	£69.80	£13.96	£83.76
412	17/08/2018	51356	Quine & Cubbon	15 Ballot Books	Election	5090	£283.70	£56.74	£340.44
413	22/08/2018	001/082516	JR Riley Ltd	Strimmer cable	Garden machinery	5267	£15.45	£3.09	£18.54
414	17/08/2018	33627	Search & Select	Finance Officer w/e 10.08.18	Accountancy	5030	£1,147.00	£229.40	£1,376.40
415	24/08/2018	33661	Search & Select	Finance Officer w/e 17.08.18	Accountancy	5030	£1,147.00	£229.40	£1,376.40
416	31/08/2018	33699	Search & Select	Finance Officer w/e 24.08.18	Accountancy	5030	£1,147.00	£229.40	£1,376.40
417	16/08/2018	67522	Star Services Ltd	Wall boarding	Stores	6020	£61.95	£12.39	£74.34
418	31/08/2018	106672	SCASB	Recharge to MCHC	MCHC	6106	£49.50	£9.90	£59.40
419	31/08/2018	106692	SCASB	Workshop clear out	Stores	6020	£8.25	£1.65	£9.90
420	31/08/2018	106692	SCASB	General waste disposal	Refuse	5210	£50.32	£10.06	£60.38
421	24/08/2018	240818PSM	T.E. Cubbon	Garden of Remembrance sentinels	Memorials	5805	£1,714.50	£342.90	£2,057.40
422	22/08/2018	906542839	B&Q - Trade UK	Grass 'aftercut'	Gardens	5260	£17.50	£3.50	£21.00
423	22/08/2018	906542839	B&Q - Trade UK	West room sink repair part	Town Hall	5150	£3.75	£0.75	£4.50
424	22/08/2018	906542839	B&Q - Trade UK	Sink repair parts	Stores	6020	£15.87	£3.17	£19.04
425	30/08/2018	81190	Unique Fire Protection	Service/test Extinguishers Town Hall	Town Hall	5150	£73.94	£14.79	£88.73
426	29/08/2018	58408	Wade's Truck Services	Road Sweeper repairs	Street Cleaning	5500	£186.32	£37.26	£223.58
427	17/08/2018	282371	WDS	Cleaning materials	Town Hall	5150	£105.60	£21.12	£126.72
428	22/08/2018	282747	WDS	Vacuum bags/teaspoons	Town Hall	5150	£18.49	£3.70	£22.19
429	20/08/2018	24828	Wi-Manx	Hosting September	Telephone Expenses	5160	£233.03	£46.60	£279.63
Sub Totals - Rate Born							£14,759.61	£2,774.96	£17,534.57
TOTALS							£17,244.27	£3,271.88	£20,516.15

P:\PSM\Purchase Invoices\Invoices to be Paid\2018-19\PSM Invoices for 1st September 18 meeting\Invoices board pack

PORT ST MARY COMMISSIONERS

INVOICES TO BE PAID IN SEPTEMBER 2018 (1ST MEETING)

Housing Expenses										
Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
375	03/09/2018	10872	Heattech	Oil tank level monitor	6 PR	Repairs	6100	£94.00	£18.80	£112.80
376	03/09/2018	10873	Heattech	Cold water supply/ WC repairs	5 CB	Repairs	6100	£101.00	£20.20	£121.20
377	03/09/2018	10874	Heattech	Boiler repair	9 PR	Repairs	6100	£56.00	£11.20	£67.20
378	03/09/2018	10875	Heattech	Boiler/radiator repairs	8 TP	Repairs	6100	£283.50	£56.70	£340.20
379	03/09/2018	10876	Heattech	Heating repairs	8 LA	Repairs	6100	£26.50	£5.30	£31.80
380	03/09/2018	10877	Heattech	Kitchen tap repairs	5a SMA	Repairs	6100	£38.50	£7.70	£46.20
381	03/09/2018	10878	Heattech	Fix pipe work in loft	10 LA	Repairs	6100	£123.00	£24.60	£147.60
382	03/09/2018	10879	Heattech	Boiler valve repair	20 SA	Repairs	6100	£89.00	£17.80	£106.80
383	03/09/2018	10880	Heattech	Bath mixer instruction	15 SMA	Repairs	6100	£26.50	£5.30	£31.80
384	03/09/2018	10881	Heattech	Boiler repair	5 TP	Repairs	6100	£54.00	£10.80	£64.80
385	03/09/2018	10882	Heattech	Fix basin waste	4 CB	Repairs	6100	£31.90	£6.38	£38.28
386	03/09/2018	10883	Heattech	Unblock sewer	7 SA	Repairs	6100	£531.00	£106.20	£637.20
387	23/08/2018	1962395	j. Qualtrough	Door lock	?	Repairs	6100	£24.42	£4.88	£29.30
388	31/08/2018	18/358	Liftmann	Lift service	CB	Repairs	6100	£210.00	£42.00	£252.00
389	23/08/2018	30424	Manx Glass & Glazing	Kitchen and lounge windows	1 PR	Repairs	6100	£625.61	£125.12	£750.73
390	14/08/2018	3491	Raven	Bathroom fan	3 FR	Repairs	6100	£64.71	£12.94	£77.65
391	29/08/2018	3511	Raven	Electrical repairs	10 SA	Repairs	6100	£58.52	£11.70	£70.22
392	30/08/2018	3518	Raven	Electrical repairs	8 LA	Repairs	6100	£46.50	£9.30	£55.80
Sub Totals - Housing								£2,484.66	£496.92	£2,981.58

PORT ST MARY COMMISSIONERS

INVOICES TO BE PAID IN SEPTEMBER 2018 (1ST MEETING)

Summary Breakdown of Expenditure (excluding VAT)	
Stores, Gdns, WC's, Refuse, tennis Courts	£6,798.65
Advertising	£344.00
Election Expenses	£1,252.26
Office, Professional and Consultancy Expenses	£4,164.89
Civic Events	£69.80
Memorials	£1,714.50
Town Hall Expenses	£237.02
MCHC recharge	£178.49
Housing repairs	£2,484.66
Total	£17,244.27

Paid in July 2018	Salaries Gross	Employers' NI Contribution	Scheme Contributions	Members' Attendance Allowance
Office	£7,430.00	£554.09	£1,866.20	
Less: Housing	-£2,098.45	-£144.04	-£524.38	
	£11,800.26	£745.38	£3,063.94	
Members Allowance paid for August meetings.				£390.00
Total	£17,131.81	£1,155.43	£4,405.76	£390.00

PORT ST MARY COMMISSIONERS

REPLACEMENT STREET LIGHT



Whilst undertaking this month's maintenance run of Port St Mary streetlights, our street lighting technician inspected street light PM197 on Seafield Upon inspection he noticed the column was significantly damaged and was cut down on safety ground (PSM Commissioners were made aware at the time), please see below photos. As a result we have been asked to provide a cost for relocating the column to the back of the pavement have listed a number of options below, along with respective estimates for your attention.



Option 1) Replacement 6M Column with 27w LED estimated, at £2,260 + VAT
Option 2) Replacement 6M Column with LED Pilzeo (360°) fitting, estimated at £2,400 + VAT
Option 3) Relocate column to rear of path, Replacement 6M Column with 27w LED
estimated, at £3,129 + VAT
Option 4) Relocate column to rear of path, Replacement 6M Column with LED Pilzeo (360°)
fitting, estimated at £3,252 + VAT

Please advise how you wish to proceed. Should you require any additional information
please do not hesitate to contact me on 687944.

Kind regards

[Redacted signature]

ELECTION EXPENSES



Town Hall, Port St. Mary, Isle of Man, IM9 5DA

Tel: (01624) 832101

Local Election Fees 2018

	Mr. S. Green		Mr. J. Brown		Mr. K. Wilson		Mr. D. Greenwood	
	Basis	Amount	Basis	Amount	Basis	Amount	Basis	Amount
Returning Officer	£16.40/hr	£205.00		£215.00				
Presiding Officer								
Chief Counting Officer				£56.50				
Poll Clerk			£12.10/hr	£48.40	£12.10/hr	£0.00	£12.10/hr	£24.20
Counting Clerk		£81.80		£43.45		£43.45		£43.45
Certifying Person	£1.55/ballot	£0.00						
Total		£286.80		£271.50		£91.85		£67.65
						£43.45		£761.25

I certify that the fees above have been necessarily incurred and are compliant with the Election Fees Order 2016

Hayley Fargher
Returning Officer

24th August 2018

PORT ST MARY COMMISSIONERS

PROJECTS UPDATE

6.1	Mariners Shelter A response from the Ports Division in relation to the report provided to them is awaited.
6.2	Manxonia House The process for selling off an asset is currently being discussed with the Local Government Unit.
6.3	Remembrance Garden No further update available.
6.4	Skate Park No further update available.
6.5	Public Conveniences Two further valuations are awaited in relation to Gellings Avenue toilets and the current valuation has confirmed that the price was solely for the building, not the plot of land behind.
6.6	Traffic Consultations A pre meeting is on the agenda under item 10.3.
6.7	Jetty Restoration Quotations to restore the jetty are awaited.
6.8	Playground Quotations for flooring options are awaited.

Item 6.9

PORT ST MARY COMMISSIONERS

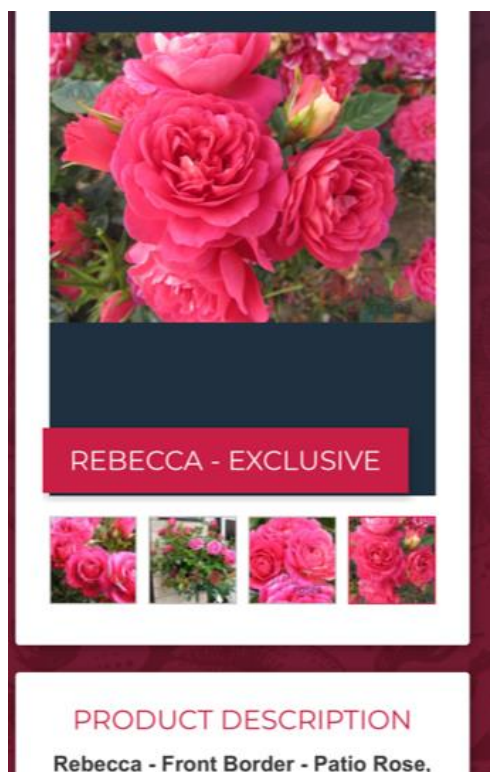
PROJECTS

Following the recent passing of Rebecca Sinfield I would like to find a suitable way of recognizing her contribution to Port St Mary over the years.

I would like the Board to agree to buying a half standard (80cm tall stem) rose bush to be placed in the Town Hall garden with a small plaque on the wall nearby. I have found a variety of rose called Rebecca which has deep raspberry pink flowers from early summer until late autumn. It's a very pretty flower and I believe this would be a lovely tribute to Rebecca.

The cost of the rose will be about £40. I'm not sure on the cost of a plaque (but I am sure the Clerk can advise).

Thank you
Michelle



The Foreman has been requested to obtain a price for a plaque.

Item 6.10

PORT ST MARY COMMISSIONERS
PROJECTS

Hi Hayley,

I'd like the board to explore the idea of recognising people within our village who do so much for the community, whether that is helping out in clubs and encouraging our youth to get involved in things, ie rifle club, angling club etc or people who do so much for charity or groups like the cabaret party or even notable sporting achievements.

I am open to other ideas, prizes could include a framed certificate or a voucher for a meal from Paddy's, Patchwork, Pavillion, Fishery etc.

I like it to go on our open agenda no problem putting my name to it.

Thanks Skell.

Item 7.1

PORT ST MARY COMMISSIONERS

PUBLIC CORRESPONDENCE

Good morning Commissioners. Well it will be Monday when you read this!

As you know the triangle at the bottom of Queens Road is being managed for Limestone loving, local wild flowers. Fortunately the trial a few years ago, of introducing seed of "corn field annuals", did not work! As you may be aware, that site is the last surviving remnant of flowers that used to cover The Point and is very special. During the seasons it is very colourful as different wild native plants come into flower. At about this time of year it has its annual cut.

Some folk living near it, and elsewhere, think it is in need of mowing and should be kept short! This would stop the flowering and no seed would be produced to rejuvenate the site. It is however in need of an interpretive board, to explain why it looks as it does and why it is special. You have other excellent boards around the Port which explain the history, and I notice they are much read.

The "Year of Our Island" movement run by the Tourist Board, is offering small grants for items that they may consider of worth. Web site: Ourisland.im. Or/and phone number Nick on 687007. Please could you put forward for a grant to cover the cost of this vital story board?

With your expertise of the History Boards you would know where to get them made etc.

The Tourist Board needs two supporting letters. One I have, the other I can get from the Wild Flower Officer, [REDACTED]

If you need help with wording or anything else, please let me know.

[REDACTED]

[REDACTED]
[REDACTED]

Item 7.2

RECEIVED

23 AUG 2018

The Commissioners
Town Hall
Port St Mary

The Paddocks Residents
Port St Mary

20th August 2018

To The Board

RE:- Noise Nuisance

We the residents write in the hope that something can be done about the seagulls currently residing in the Paddocks Lane as the noise and defecation from these birds is becoming intolerable. The noise/squawking begins at approximately 4am in the morning meaning a full nights undisturbed sleep is impossible, which by the way carries on throughout the day and late into the evening, also residents in surrounding properties including Park Rd & Fistard Rd have said the noise especially this year has been horrendous.

The waste from these birds is ruining the paintwork on the properties plus the paint on our vehicles and the latest batch of young seagulls are also pecking at the rubber window seals on our cars and trying to dislodge the car aerials.

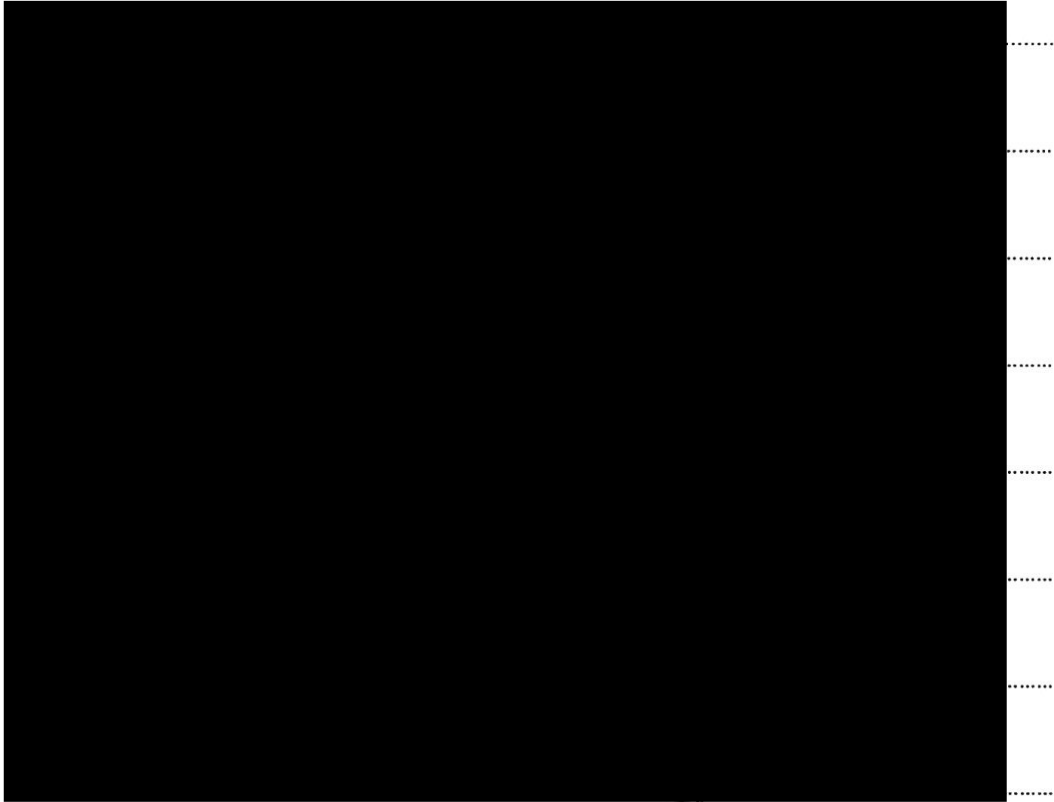
We can no longer leave our house doors open on a nice day as the young seagulls have no fear in entering the properties and an alfresco meal is certainly out of the question.

We are aware that these seagulls are nesting/living in the derelict compound next to Metalco as they have done certainly for at least the last 20 years, which as well as unsightly is in a dangerous state with parts of the internal walls collapsed and the outer wall heavily cracked and bulging.

Please seriously consider the aforementioned.

Faithfully yours

The Paddocks Residents.



[Redacted text block consisting of three lines]

Item 7.3

From: [REDACTED]

Sent: 28 August 2018 15:08

Subject: Planning - Operational Policy for planning enforcement

As a member of the Planning and Building Control email contact group, and for your information, please be advised that the Department has recently endorsed an updated Planning Enforcement Operational Policy which is now available to view on line.

<https://www.gov.im/categories/planning-and-building-control/planning-enforcement-unauthorised-work-and-planning-complaints/>

Planning Enforcement - unauthorised work and planning complaints

The Department works in partnership with all sectors of the Manx Community to protect and enhance the Island's environment within the core principles of environmental, economic and social sustainability; whilst optimising quality of life, international reputation, food production, energy security and outdoor amenity, and protecting the health of the public.

One of the key areas of responsibility is Development Management – determining planning applications and taking enforcement action. On the whole the planning system operates well, but there are times when things go wrong – development might not be carried out in accordance with approved plans and conditions. Sometimes work is undertaken without first seeking the required statutory consents from the Planning & Building Control Directorate.

The Department has produced an operational policy (see downloadable documents) which sets out the approach to planning enforcement within the Planning and Building Control Directorate of the Department of Environment, Food & Agriculture. For ease, the term planning enforcement will be taken to include enforcement action under the provisions of the Town & Country Planning Act 1999 and the Control of Advertisement Regulations 2013. Suspected breaches of the Building Control Regulations 2014 are not included within this Policy.

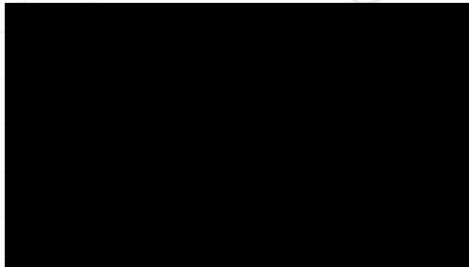
A breach of planning control is an offence, and so it is important that alleged breaches are investigated and that consideration is given to using the Department's discretionary powers to take proportionate action. Members of the public and community groups have an important role in alerting the Department to potential breaches of planning control. Should you wish to report a matter where you think a planning breach may have occurred please complete the Planning Enquiry form (see downloadable documents). The form should be sent to the address below where the matter will be investigated as appropriate.

Kind regards

**E J Callow, Head of Technical and Customer Services and
Secretary to the Planning Committee**

Planning & Building Control Directorate, Department of Environment, Food & Agriculture
(DEFA)Murray House, Mount Havelock, Douglas

Port St Mary's Commission, I am



22/01/11
1/11/11

FAO PORT ST MARY'S COMMISSION, I am
writing to you today as I'm hoping
if I get the chance to give my
Caravan a good clean that you will let
me continue to have it parked in the far
corner of the far Rd's carpark as my
neighbours are fine and have said they have
no problems with it. I live in Bonkfield &
have for the last 18 months as purchased a
house here with my children. We love
the area and the village, however, this summer
I haven't had the chance to get it done up or
get work on the roof as have been in and
out of hospital with my pregnancy as wasn't
well, my baby was born in June of this year
I have had the parking attended from Charles
Rand to ask me to move it, but they
have said since I'm living only across the
rd from the carpark if you and the Port
St Mary's Commission don't have an issue
with it & as long as I work it they will
leave me alone and I won't have to move it
but they want an answer by next week some
time so can I please leave this matter with
you for your attention and will look

forward to hearing from you again soon.

[REDACTED]

[REDACTED]

[REDACTED]

Item 8.1

Town and Country Planning (Amendment) Bill 2018

Overview

The Isle of Man government [conducted a consultation](#) on town planning issues from October 2017 to January 2018. This was a wide-ranging consultation, seeking input from the public about many different aspects of the current legislation, issues of concern and potential legislative changes.

The government considered all the responses received and then published [an action plan to improve the planning system](#) in May 2018.

Implementing this action plan requires legislative amendments to the Town and Country Planning Act 1999.

Why We Are Consulting

One of the actionable objectives of the [Programme for Government](#) is to improve the planning system, [published in May 2018](#), which sets out a series of things to be done by Government. The first of these is to bring forward amendments to the Town and Country Planning Act 1999.

The amendments outlined in the action plan are:

1. New powers for the subsequent introduction of National Policy Directives which, with Tynwald approval, could override the Development Plan to better meet our needs.
2. A new Community Infrastructure Levy taking effect in early 2020.
3. The powers to introduce a method for faster minor amendments to existing planning approvals by the end of 2019.
4. Introduce a definition of ‘General Importance to the Island’ as set out in Section 11(1)(a) of the Act.
5. Discretionary powers for the Cabinet Office to appoint a planning advisory body under Section 40 of the Act.
6. Explicitly define the statutory basis for Planning Committee(s) and their decisions

PORT ST MARY COMMISSIONERS

PLANNING

9.1 Planning Applications

PA18/00860/B 7 Perwick Road, Port St Mary. Enigma Estates Ltd. Alterations and extension to property, and creation of terrace.

9.2 Planning Approvals

PA18/00762/B Showroom & Workshop, Hillcliffe, Bay View Road, Port St Mary. Mr and Mrs Price. Internal alterations to convert existing upholstery workshop and showroom into a self contained apartment for permanent and/or tourist use approved.

9.3 Planning Refusals - None

9.4 Planning Amendments

PA18/00300/B Mulroy, Beach Road, Port St Mary. Mr and Mrs Booth. Alterations including construction of dormer on rear elevation, widening of existing vehicular access and creation of new vehicular access. Amended plans submitted.

PA18/00444/B Land and Garage Adj to Maycroft, Park Road, Port St Mary. Central Pacific Services Ltd. Additional plans submitted.

PA18/00637/GB Bayqueen Hotel, The Promenade, Port St Mary. Hartford Homes Ltd. Demolition of existing building and sub-station, and construction of two buildings containing a total of 45 apartments and a restaurant, including car parking, landscaping and new sub-station (in connection with registered building application 18/00638/CON). Additional plans, and also information as detailed here:

SECTION 1 – Queries raised by Department of Infrastructure – Highways Services– 20TH July 2018

Bryan G Hall have provided an Addendum Statement to address all the points raised by Highway Services, please see **Appendix A**. In summary the following points are dealt with;

1. CV of the Road Safety auditors has been submitted to Highway Services.
2. One of the accesses to the triangular front Car park has been omitted, as requested.
3. Visibility Splay of 2.4 x 43m has been shown.
4. Drawing amended to show boundary wall around restaurant car park to be 1m or less in height.
5. Position of proposed Sales board has been adjusted to be at least 2.4m back from kerb line.
6. Refuse collection - The Commissioners have confirmed that the bin wagon they use is 9060mm long x 2700mm wide. They are also happy to enter our site.
7. Restaurant Deliveries – The Operations Director of Robinsons, principle trad suppliers on the Isle of man, has advised that for the modest size of restaurant, they will use a Mercedes Sprinter sized vehicle;

PORT ST MARY COMMISSIONERS
REDUCTION IN BOARD MEMBERS

Report on the discussions leading to the vote to reduce the size of Port St Mary Board of Commissioners.

A motion was proposed by Mr Phair (14/3/18) for reduction of numbers from 9 to 5. In support of the motion Mr Phair discussed that the ratio of Commissioners to residents was among the highest of all the Island local authorities and the village was over represented.

The extract from the signed minutes dated 14th March 2018:

*PSM18/336 4.1 Proposal from Mr Phair that the Board of Port St Mary Commissioners be reduced from 9 members to 5 members – the Chair asked AP if he would like to defer his proposal to a meeting where more time would be available to discuss, AP stated that he would like the proposal to be discussed. A discussion was had with various opinions stated on the subject. AP confirmed that PSMC currently held the highest number of residents to Commissioner ratio of all the Island Local Authorities. A vote on the proposal was undertaken. **AP, AG, MH & RH voted For. RA, BW, AM & LVW voted against, with the Chairman having the casting vote. The proposal failed.** The Chair invited AP to bring the proposal back to the table in a different form.*

Other points covered in the discussion included:

- ✚ A potential loss of experience
- ✚ Whether reduced numbers were democratic
- ✚ The possibility of streamlined discussion
- ✚ Improved efficiency
- ✚ Money saving
- ✚ Reduced burden on office staff (less board packs to produce)
- ✚ The ability to vote for the best candidates (rather than making up numbers)
- ✚ An observation that in other jurisdictions there were often not enough candidates for election (but that Port St Mary was lucky to have escaped that recently)
- ✚ Whether a reduction to 7 would achieve the same positive results?
- ✚ Whether a reduced number of members would create problems for the provision of Board members as representatives to other boards.

The vote was 4 votes for, 4 votes against (One Commissioner was absent). The motion was defeated by the use of the Chair's casting vote.

At the meeting on 9th May 2018, Mr Phair resubmitted the motion with assenting signatures.

The extract from the signed minutes:

PSM18/336 4.3 Motion by Mr Phair in accordance with Standing Orders 18 & 23.1; he proposed that the Board of Port St Mary Commissioners be reduced from 9 members to 5 members. This was seconded by Dr Haywood & Mr Skelly.

AP/AG proposed that item 19 (I) in accordance with suspension of Standing Orders regarding standing order 39, that the Motion be heard. IS, RH & MH in favour. LVW, BW & AM against. Carried.

AM/LVW proposed an amendment that the Board of Port St Mary Commissioners be reduced from 9 members to 7 members. BW in favour. RH, AP, IS, AG & MH against. Motion failed.

It was noted the reduction of Board members would require approval from DoI, Tynwald and public consultation.

LVW stated he reserved his right to enquire if the suspension of Standing Orders is not valid. He requested the need to establish if it was legal and legitimate and asked for clarification at the next board meeting.

Vote result on original motion. For; AG, AP, IS, RH & MH. Against; LVW, BW & AM. Motion carried.

It was recognised at this meeting that the decision by the Board was the first step in a process and would lead to a public consultation to which all views (including personal views) could be submitted before a decision was made to proceed. In light of this discussion, the vote was carried and the decision taken to proceed to the next step.

At a further meeting on 22/8/18, the Board discussed compiling this information at the request of the Local Government Unit and requesting that the public consultation be initiated as soon as practically possible.

PORT ST MARY COMMISSIONERS

DECEMBER ARRANGEMENTS

Refuse Collection

It has been agreed with Onchan Commissioners that the Christmas & New Year Refuse collections will be carried out as follows;

Monday 24th December replacing Tuesday 25th December

Monday 31st December replacing Tuesday 1st January

The staff at both organisations are content with the above arrangements. Historically, staff have only worked half days on the 24th December & 31st January.

Permission is sought from the Board to allow the outdoor staff 2 further half day holidays in lieu for working the above mentioned dates.

Staff Christmas Party

██████████ has been booked for Friday 14th December for the staff to attend for Christmas drinks, some light food will be provided as last year. **Should you be available to attend, please advise the office if you would like to be included in the numbers for food. The Board is also requested to approve a budget of £250 for the event.** Last year, the costs came to £270.

Office Opening Hours

It is intended that the office will be open the following days over the Christmas and New Year period;

Monday 24th December – 9am-12.30pm

Tuesday 25th December – Closed

Wednesday 26th December – Closed

Thursday 27th December – 9am-5pm

Friday 28th December – 9am – 4.30pm

Monday 31st December – 9am – 12.30pm

Tuesday 1st January – Closed

Wednesday 2nd January – Normal hours resume

Board approval is sought for the above.

Christmas Bonus

Last year, the Board approved a £50 bonus for each staff member to be paid with the December salary.

Board approval is sought to provide each staff member with a £50 voucher from a store of their choice.

Item 10.5

PORT ST MARY COMMISSIONERS

MEETING DATES 2018/19

Below is a list of scheduled meeting dates for the coming financial year along with holiday dates booked for the Clerk.

2018/19 Meeting Dates	
13 th June 2018	Public Forum from 7pm
27 th June 2018	██████████ attending at 7pm
11 th July 2018	Internal Auditors attending 7pm
25 th July 2018	Urgent business only if required
8 th August 2018	Public Forum from 7pm
22 nd August 2018	Manx Radio Local Democracy Reporter attending 7pm – (LDR postponed)
12 th September 2018	
26 th September 2018	██████████ – Highways attending at 7pm
10 th October 2018	Public Forum from 7pm
24 th October 2018	Manx Radio Local Democracy Reporter attending 7pm
14 th November 2018	
28 th November 2018	
12 th December 2018	Public Forum from 7pm
9 th January 2019	
23 rd January 2019	
13 th February 2019	Public Forum from 7pm
27 th February 2019	
13 th March 2019	
27 th March 2019	
