

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
12th September 2018 at 7.30pm
MINUTE – OPEN PUBLIC SESSION**

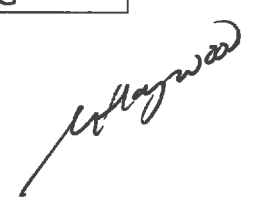
Present:	Dr M Haywood (Chair), Mr A Grace (Vice-Chairman) Mr R Hirst, Mr L Vaughan Williams, Mr Merchant, Mr N McGregor Edwards & Mr Phair
Apologies:	Mrs B Williams & Mr I Skelly
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. LVW declared an interest in PA18/00860/B.	
2.	2.1 Minute of the Ordinary Board Meeting held on 22 nd August 2018 was circulated. AP/RH proposed the Minute of the Public Ordinary Meeting held on 22nd August 2018 be approved and signed as a correct record. AM, LVW & MH in favour. Carried. AG & NME abstained due to absence. 2.2 Minute of the Public Extraordinary General Meeting held on 6 th August 2018 was considered. AG/AM proposed the Minutes of the Extraordinary General Meeting held on 6th August 2018 be approved and signed as a correct record. RH & LVW in favour. Carried. MH, AP & NME abstained due to absence.	MD MD
3.	Matters Arising: 3.1 Matters Arising Summary and public correspondence by the Clerk from previous meeting was circulated and noted. HF gave an update regarding the installation of a Salvation Army clothes bank in the Town Hall Car Park. AG announced he had a statement to make regarding clothes banks for the Private Session. HF also reported that following lobbying by the Commissioners, some pot holes had been repaired by DoI.	
4.	Motions: None	
5.	Finance: 5.1 Invoices for payment for early September 2018 were circulated. Item 386 regarding unblock sewer, HF confirmed if the blockage was caused by a tenant, they would be recharged. AM/NME proposed the invoice list for early September 2018 be approved for payment. LVW, AG, RH, AP & MH in favour. Carried. 5.2 Corroded Streetlight in Links Avenue – four options, pictures of damaged light and quotes to replace and/or relocate were considered. HF raised issue of poor lighting in the area reported by vulnerable tenant. HF was instructed to	RW HF

Haywood

	<p>contact Manx Utilities to request a review of lighting in the area.</p> <p>5.3 Election Expenses - a breakdown of staff costs was provided. HF advised of one amendment and full cost of the election would be provided in due course. AM/AG proposed the amended election expenses are paid. LVW, RH, AP, NME & MH in favour. Carried.</p>	RW
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 PSM16/155 Mariners Shelter – HF was requested to seek a response from the Ports Division.</p> <p>6.2 PSM16/129 Manxonia House – Discussions are still ongoing with Local Government Unit.</p> <p>6.3 PSM16/213 Remembrance Garden- HF confirmed all the railings will be repainted before the Remembrance Service and additional lighting will be considered in the 2019/20 budget.</p> <p>6.4 PSM16/127 Skate Park – No report.</p> <p>6.5 PSM16/285 Public Convenience – waiting for two further valuations. The one received was for the building only and did not include the land behind. Noted</p> <p>6.6 Traffic Consultation – Scheduled meeting with Highways Officer was noted.</p> <p>6.7 Jetty Restoration – Quotations to restore are still outstanding</p> <p>6.8 PSM16/116 Playground – Quotations for flooring options are awaited.</p> <p>6.9 Memorial for Ms R Sinfield – The Chair provided information regarding a half standard rose bush called “Rebecca”. The intention to have the rose bush in the Town Hall Garden with a plaque was discussed. AG/NME proposed that approval is given for the memorial rose bush to be purchased. RH, AM, LVW, AP & MH in favour. Carried.</p> <p>6.10 Community Recognition Scheme – Concept by Commissioner Mr I Skelly was circulated. Item was held over to the next meeting in order to give the Board time for further consideration and discussion with Mr Skelly.</p> <p>6.11 Marina – The Chair reported DoI were bringing over consultants to investigate two potential sites, Ramsey and Port St Mary. The intention is to see which site would be suitable to progress with. Noted</p> <p>6.12 Happy Valley – A Structural Engineers Report from 2010 was circulated. MH & HF confirmed responsibility for maintenance of the shelters was PSM Commissioners. NME raised the point that as the shelters are integral to the highway infrastructure, there should be joint responsibility with DoI. HF was instructed to invite the Structural Engineer to a meeting with the Board to discuss the repair/replacement options.</p>	<p>HF</p> <p>HF</p> <p>MD</p> <p>HF</p>
7.	Public Correspondence:	

	<p>7.1 Email from resident re wild flower triangle at Kallow Point was circulated. MH recalled previous agreement by the Board to erect an information board about the site. AP suggested having paths through the uncut area. HF was instructed to respond to the resident informing that an interpretation board would be installed.</p> <p>7.2 Seagulls by The Paddocks – A letter from the residents of The Paddocks regarding nuisance from Seagulls was considered. HF was instructed to seek advice from DEFA and to contact owner of the derelict building where they are nesting. AP mentioned an incident of someone feeding Seagulls by Mount Tabor Church and suggested he is asked to stop. AP also raised the possibility of asking residents via social media, not to leave food around the village.</p> <p>7.3 Operational Policy for Planning Enforcement – email from the Planning Department was circulated and noted.</p> <p>7.4 Letter from Four Roads resident regarding their caravan in the car park was discussed. HF reported there were frequent complaints about the derelict caravan and the owner had been contacted previously about it. AP/AG proposed the owner of the caravan parked in the Four Roads car park is requested to remove it immediately. Failure to comply will result in further action being considered at the next Board meeting. RH, AM, LVW, NME & MH in favour. Carried.</p>	<p>HF</p> <p>HF</p> <p>HF</p>
8.	<p>Consultations:</p> <p>8.1 Town & Country Planning (Amendment) Bill 2018 – Board Members to make their individual comments.</p>	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 PA18/00860/B – 7 Perwick Road, Port St Mary for alterations and extension to property and creation of terrace. LVW declared an interest and took no part in the discussion. There were no objections.</p> <p>9.2 Planning Approvals:</p> <p>9.2.1 PA18/00762/B Showroom & Workshop, Hillicliffe, Bay View Road, Port St Mary. For internal alterations to convert existing upholstery workshop and showroom into a self contained apartment for permanent and/or tourist use approved. Noted</p> <p>9.3 Planning Refusals: None</p> <p>9.4 Planning Amendments</p> <p>9.4.1 PA18/00300/B Mulroy, Beach Road, Port St Mary. For alterations including construction of dormer on rear elevation, widening of existing vehicular access and creation of new vehicular access. Amended plans received. No</p>	<p>DG</p> <p>DG</p>



	<p>permission to erect shelves in the Smithy and create a loft for storage. AG raised issue of false window and requested Men in Sheds are asked to repair the window if PSM Commissioners supply the materials. There were no objections.</p> <p>12.2 Rent Setting 2019/20 Item moved from the Private Session – Letter 13.8.18 from Director of Public Estates and Housing Division was circulated. HF gave a report on rent increases compared with cost of living rises for last seven years. LVW/AG proposed there be no rent increase for 2019/20. AP, RH, NME, AM & MH in favour. Carried.</p> <p>12.3 The Draft Newsletter for residents was circulated. HF advised she would include the approved Christmas arrangements. AG requested Tourist Information is added to the provision of services provided by the Office.</p>	<p>HF</p> <p>HF</p> <p>HF</p>
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There being no further business the Public Session of the meeting closed at 8.50pm.

