

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
13th June 2018 at 7.35pm
MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chairman), Mr A Grace (Vice-Chairman), Mr R Hirst, Mrs B Williams, Mr L Vaughan Williams & Mr I Skelly.
Apologies:	Mr R Ashcroft, Mr Merchant & Mr Phair
In Attendance:	Miss H Fargher (Deputy Clerk) & Mrs D Greenwood (Taking Minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. None were made.	
2.	2.1 Minute of the Ordinary Board Meeting held on 23 rd May 2018 was circulated. AG/LVW proposed that the Minute of the Ordinary Board Meeting held on 23rd May 2018 be approved and signed as a correct record. BW, RH, & MH in favour. IS Abstained through absence. Carried.	MD
3.	Matters Arising: 3.1 An update re public correspondence from the last meeting was circulated and noted. 3.2 HF advised the letter of congratulations to PSM Rifle Club for winning the League was ready for sending. 3.3 HF confirmed the date of Monday 25 th June at 7pm for PSM Business Association's public meeting. The meeting will be held in the Town Hall. The office will advertise the meeting and posters circulated to businesses for display. 3.4 HF advised there had been no feedback from local traders regarding the proposed issue of a street traders licence. 3.5 Beach Cleaning – Quote from Ballakarran Ltd was circulated. It was noted Chapel Beach was usually cleaned once or twice a year if required before school holidays and the Beach Mission. AG/BW proposed the quote of £75/hr (£300/half day) is accepted with a budget cap of £1,800. LVW, IS, RH & MH in favour. Carried.	MD HF
4.	Motions: None	
5.	Finance: 5.1 Approval of invoices for payment for early June 2018: IS/RH proposed that the invoice list for early June 2018 be approved for payment. LVW, BW, AG & MH in favour. Carried. PSM17/317 5.2 Events Committee Requests – a budget	RW



	breakdown for proposed events was circulated. IS/AG proposed that approval is given to the Events Committee to spend up to £850 for Remembrance Day and £1,200 for Beach Day from the Events Budget. BW, LVW, RH & MH in favour. Carried.	HF
6.	<p>Projects:</p> <p>PSM16/155 6.1 Mariners Shelter – The need to refurbish the shelter at an estimated cost of £10,000 was discussed. AG/BW proposed a letter is sent to DoI Harbours requesting they maintain the Mariners Shelter. IS requested this is amended to state that if they refuse, Port St Mary Commissioners will relocate the commemorative plaques elsewhere and end the lease on the Shelter. IS, LVW, RH & MH in favour. Carried.</p> <p>PSM16/129 6.2 Manxonia House – HF reported she was in the process of obtaining valuations from estate agents. Correspondence from local business requesting temporary lease of parking spaces by Manxonia House was circulated. IS/BW proposed the request is approved at a charge of £75 per space per month payable in advance with one weeks' notice to quit. RH, LVW, AG & MH in favour. Carried.</p> <p>6.3 Remembrance Garden- <i>Item moved into the Private Session in order to consider quotes received.</i></p> <p>PSM16/127 6.4 Skate Park – A report by Assistant Planning Officer regarding potential sites at Gansey Point, Clifton Road & Kallow Point was circulated. The Pro's & Con's of each site was discussed. To be further considered at the next public meeting.</p> <p>PSM16/285 6.5 Gellings Avenue Toilets – <i>Item moved into the Private Session in order to consider quotes received.</i></p> <p>PSM16/271 6.6 Village Traffic Consultation – A report on public responses received was circulated. MH reported two thirds of residents supported some form of traffic calming. The analysis of responses from the consultation will be sent to the Department of Infrastructure for discussion.</p> <p>PSM16/271 6.7 Beach Road Traffic Consultation – a report on the responses received was circulated. MH reported two thirds of residents supported traffic calming measures. Main concerns were state of the roads, pot holes and car parking. The feedback data received is to be discussed with DoI.</p>	<p>HF</p> <p>HF</p> <p>DG</p> <p>HF</p> <p>HF</p> <p>HF</p>
7.	<p>Public Correspondence:</p> <p>7.1 Emails from the Lieutenant Governor & family of the Late Captain Andrew Douglas regarding the recent Mona's Queen III Anchor Memorial Service were circulated and noted.</p>	

	<p>7.2 Email from the Golf Pavilion requesting improved signage in the Port to promote the business was considered. It was noted design and dimensions for the proposed signage would be provided before a decision is required.</p> <p>7.4 Email requesting participation in a study regarding Manx English Dialect was circulated. Board members to contact the student individually if interested in participating.</p>	HF
8.	<p>Consultations: 8.1 Proposed changes to IoM Government Retirement Policy – Board members to respond individually.</p>	
9.	<p>Planning Matters 9.1 Planning Applications: 9.1.1 17/00875/B – Teen Kai, Clifton Road, Port St Mary. Erection of a car port and retrospective alterations to previously approved 13/00589/B including variation of windows and doors and installation of a flue.</p> <p>9.1.2 18/00503/B – 16 Creggan Lea, Port St Mary. Alterations and erection of an extension.</p> <p>9.1.3 18/00534/B – Manxonia House, Bay View Road, Port St Mary. Installation of replacement windows.</p> <p>There were no objections to the planning applications.</p> <p>9.2 Planning Approvals: 9.2.1 17/00190/B – Detached Outbuilding, 1 High Street, Port St Mary. For conversion of outbuilding to provide residential and tourist living accommodation.</p> <p>9.2.2 18/00399/B – 1 Perwick Road, Port St Mary. For demolition of existing dwelling and construction of replacement dwelling with integral garaging (amendments to 17/01014/B)</p> <p>9.2.3 17/00976/B – Bay View Hotel, Primrose Terrace, Port St Mary. Approval on appeal for demolition of existing building and construction of three apartments with on-site parking/garages.</p> <p>The planning approvals were noted.</p> <p>9.3 Planning Appeals: None</p> <p>9.4 Planning Refusals 9.4.1 17/01277/B – 12 High Street, Port St Mary. For replacement of existing windows and door to front elevation.</p>	DG

	Noted.	
10.	<p>Policy & Resources: 10.1 PSM Strategy Document (<i>deferred from previous meeting</i>) – The draft document was considered. AG requested a list of all PSM Commissioners assets is included along with a maintenance schedule. LVW requested a review of assets with a view to potential disposal. HF offered to provide the asset register for next meeting. MH to update the Strategy Document for approval at the next meeting. It was noted the Strategy Document would be regularly reviewed.</p> <p>PSM18/343 10.2 Draft Letter to Department of Infrastructure re Areas of Concern was circulated. IS requested maintenance of the Catwalk is added. LVW raised concern regarding the railings and Jetties. BW/AG proposed the letter to DoI as amended, is approved for sending.</p> <p>10.3 2018/19 Meeting Dates – A list of scheduled meetings in the coming financial year was circulated. The Acting Clerk’s annual leave was noted and the need to hold a meeting in the event of an emergency in her absence was identified. HF was requested to keep the list of meetings as a permanent attachment to future board packs and update when necessary.</p>	<p>HF MH</p> <p>HF</p> <p>MD</p>
11.	<p>Invitations: 11.1 Invitation to unveiling of the 5th Manx Bard – HF offered to contact absent board members to see if they can attend.</p> <p>11.2 Armed Forces Day – BW confirmed her attendance. LVW & AG to confirm attendance in due course.</p>	<p>MD</p> <p>MD</p>
12.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 8.40pm.

