

**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 15 AUGUST 2012**

(28/12)

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 15 August 2012 at 7.30 p.m.

Present: Mdms B McCabe (Chairman) & H Kinvig
Messrs C Kinley (Vice Chairman), R Cooil, A Grace, M O'Meara & R Ashcroft

Apologies: Mr A Merchant & Mrs R Sinfield

In Attendance: Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open

Minutes of Public Ordinary Meeting 1 August 2012	RESOLVED: that the minutes of the Public meeting held on 1 August 2012 be approved and signed as a correct record. (Prop AG, S-CK)	
Matters Arising		
PSM in Bloom 2012	P26, Mr Cooil reported the judge of this years competition has offered to present the prizes and answer any questions the winners may have. NOTED. Options of where to hold the presentation in Port St Mary was discussed, Mr Ashcroft offered to take photographs of the presentations. RESOLVED: that Port St Mary in Bloom 2012 presentation evening shall be held at The Pavilion Restaurant. (Prop AG, S-RC)	Action Clerk
Keep Port St Mary Tidy Competition	P26, the Clerk reported the stickers have been done and have been given to DLO to put on bins. NOTED.	
Port St Mary Commissioners' Website	P27, The Clerk stated that after a few teething problems the website was now live. NOTED,	
Deferred Items – None		
Planning Matters		
Planning Applications		
PA12/01034/C	Department of Home Affairs, for the change of use from Police Station to residential accommodation at the Police Station House, Bay View Road, Port St Mary. There were no objections to PA12/01034/C.	Action Housing Officer
PA12/01100/B	Mr & Mrs B Barnes for the erection of a detached dwelling with integral garage at 4 Perwick Road, Port St Mary. There were no objections to PA12/01100/B.	Action Housing Officer
Planning Approvals – None		
Planning Refusals – None		
Planning Appeals – None		
Planning Correspondence		
PA12/01034/C	Copy letter 3.8.2012 from Secretary to the Planning Committee regarding error in the Newspapers in respect of publication of the planning notice was circulated and NOTED.	
PA12/01100/B 4 Perwick Road	Letter received 15.8.2012 from residents of Perwick Road raising concerns regarding potential insufficient room for off-road parking, and inconsistency in ridge height from other properties in the road was circulated. It was NOTED there were no parking restrictions on Perwick Road and roof heights were a matter for the Planning Department.	Action Housing Officer

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Other Planning Matters – None		
Finance		
Finance Officer's Report	List of monthly cheque payments for authorised bank signatories was circulated. RESOLVED: that the payments list be authorised for execution (Prop AG, S-HK)	
Summary of GRA Expenditure	By cost centre for period ending August 2012 was circulated and NOTED.	
Policy & Resources		
Internal Audit	The Clerk stated he was impressed with the services of Alexander Elliott last year, and as a rolling contract was agreed, he has engaged them to conduct the internal audit again this year, this is scheduled to commence on 19 November 2012. NOTED.	
Annual Audit	The Clerk reported PKF will be conducting field work for the annual audit week commencing 28 August 2012. NOTED.	
Establishment – None		
Public Housing Matters – None		
Public Correspondence		
Disability Access	Email 6.8.2012 & letter 8.8.12 from resident questioning the installation of a memorial bench on The Point Triangle and Mount Tabor Triangle and disabled access were circulated. It was AGREED that the Board were providing disabled access to many of their sites e.g. Town Hall and Mona's Queen III Anchor Memorial. The Clerk reported the resident had been abusive and threatening when he visited the office to discuss the installation of the benches near his property, which has been reported to the police. The Clerk confirmed that a covenant relating to building on The Point Triangle appertained to The Point House only, and no planning permission was required for street furniture. The benches are being installed at the cost of the family of the late Mary Ann Qualtrough, who gifted the land to the people of Port St Mary. NOTED.	Action Clerk
Zurich Challenge Competition	Email 5.8.2012 from Chairman of Port St Mary & District Allotment Society informing that the Society had won a place in the competition was circulated. It was NOTED the award was in the form of volunteers to help clear the area to the right of the path from the car park for decorative planting.	
Binoculars at Kallow Point	Two emails 7.8.2012 from residents of Clifton Road pointing out the binoculars can be used by the public to view their property was circulated. The Clerk reported the Manx Wildlife Trust have now removed the binoculars to install the missing rotation restrictors. NOTED. A recent planning application for the installation of dormer windows at a property on Clifton Road was discussed. RESOLVED: that the Clerk checks the installation of dormer windows at Swn y Mor, Clifton Road for compliance to submitted planning application, and any discrepancies shall be reported to the Planning Office. (Prop AG, S-RC)	Action Clerk
Public Toilets	Email 8.8.2012 from Quality & Service Officer, Department of Tourism enclosing a letter from a visitor complaining about the public conveniences in Port St Mary was circulated. It was	

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	AGREED to respond by thanking the visitor for raising her concerns, and to inform her that the Board are currently investigating long-term schemes to improve the public conveniences in Port St Mary.	Action Housing Officer
Nocturn Crit Cycle Race	Copy email 8.8.2012 from organiser regarding the evening cycle event was circulated. The potential disruption to residents and sponsorship for the event was discussed. RESOLVED: that Port St Mary Commissioners provides a Cycle Challenge Cup for the Nocturn Crit Cycle Race to be held on 15 September 2012. (Prop RC, S-AG)	Action Clerk
Tarmac Damage on Gansey Road	Emails 7.8.2012 to/from Clerk and DoI Highways in respect of the reported damaged road surface were circulated. The Clerk stated a resident had initially raised concerns about the road following the extraction of the yacht from the rocks. NOTED.	
2 nd Supplemental List 2012	The Supplemental list was circulated and NOTED.	
Social Policy Debate	Letter from Department of Social Care regarding the announcement of the public consultation was circulated. It was AGREED to defer discussion until the next meeting.	
RTL	Circular 373 was NOTED.	
Flagpoles at Mona's Queen III Anchor Memorial	Letter and copy of letter 10.8.2012 sent to press from resident in response to complaint regarding the flagpoles were circulated. It was AGREED that the points raised regarding public use of Kallow Point, and the loss of family members during Operation Dynamo reflected those of the Board.	Action Housing Officer
Parking Restrictions in the Town Hall Car Park	Email 9.8.2012 from resident questioning published article regarding the Boards intention to enforce parking bylaw in their car parks was circulated. It was AGREED that as previously stated, although there is a 18 in any 24 hour parking restriction in place, it is more to discourage abandoned and unroadworthy vehicles being left in the car parks than strictly enforcing the time restrictions.	Action Clerk
Flat Registration	Letter 8.8.2012 from Environmental Health Officer regarding the registration of Flat 1, Helmsore House, Bay View Road, Port St Mary was circulated and NOTED.	Action Clerk
Unkempt Plot of Land	Letter 12.8.2012 from resident of St Mary's Glebe raising concerns about lack of maintenance of a plot of land with a garage at the entrance to the estate was circulated. The Clerk offered to investigate who owns the land with a view to requesting its upkeep.	Action Clerk
Port St Mary Lifeboat Day	Letter 9.8.2012 from RNLi Branch Chairman thanking the Board for use of equipment and the Point Green for the event was circulated and NOTED.	
Boat Park Access During Lifeboat Day	Email 11.8.2012 and email 12.8.2012 from boat park plot holders regarding parked cars blocking access to their boats during Lifeboat Day were circulated. It was AGREED that issues regarding parking control during events held in the Boat Park area, were a matter for the Department of Infrastructure and organisers.	Action Clerk

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Special Projects		
Town Hall	The Clerk reported the entrance canopy framework was currently being constructed and the new windows were due to arrive on 20 August. A final schedule has yet to be received but possibly around October. There have been a few electrical issues, with the alarm system needing rewiring. Mr Cooil requested an update of the cost of works to date, the Clerk offered to provide at the next meeting. The Clerk stated he would make a press release notifying the public of the delay in opening the Town Hall caused by the decision to fit new windows. NOTED.	Action Clerk
Representative's Reports – None		
Topics for Discussion submitted by Members – None		
Notices of Motions submitted by Members – None		
Chairman's Business		
Civic Functions, Invitations	<i>None</i>	
Chairman's Report	The Chairman announced she and the Clerk attended the opening of the new Reayrt y Chrink sheltered housing complex at the Four Roads. NOTED.	
Any Other Business		
i Museum	Ms Kinvig recalled an invitation was received to visit the i Museum which was never used. She requested the Clerk checks to see if the invitation for an evening visit is still open. NOTED.	Action Clerk
Date of Next Board Meeting	Wednesday 5 September 2012 at 7.30 p.m.	

There being no further business the Public Session of the meeting closed at 8.30 p.m.


Chairman