

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
20TH DECEMBER 2017 at 7.30 pm
MINUTE – OPEN PUBLIC SESSION**

Note: These minutes were taken from a recording of the meeting.

Due to incomplete recording, there is no record of the vote to approve the minutes of the meeting held on 22nd November 2017.

Present:	Mr A Grace (Chairman), Mr A Merchant (Vice Chairman), Mr R Hirst, Mr A Phair, Mr I Skelly, Mr L Vaughan- Williams, Mrs B Williams, Mr R Ashcroft, Dr M Haywood & Mr A Hamilton (Clerk)
Apologies:	None

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the Apologies and sought Declarations of interest. 1.2 The Clerk declared an interest in item 9.1 Planning Applications	
2.	Minutes for Adoption: 2.1 The Board considered the Minute of the Ordinary Board Meeting held on 22 nd November 2017. The following amendment was requested: Item in 12.1 regarding fortnightly bin collection delete "any further progress towards" and insert "the report on" delete "collections" and insert "progress".	AH
3.	Matters Arising: 3.1 Copy of reply from DoI to Ratepayer re road surface was circulated and noted. 3.2 Reply from Local Government Unit re Southern Civic Amenity Site Board was noted. PSM16/127 3.3 Copy letters to the Department of Planning re Skate park were circulated and noted.	AH
4.	Motions: PSM18/324 4.1 Standing Order 1.2 requires a "Resolution of the Authority" to vary the date of a meeting. The Chairman proposed that "the meeting of the Board scheduled for 7.30pm on 13 th December 2017 is re-scheduled for 7.30pm on 20 th December 2017." Ratification was sought. AM proposed RH seconded that the motion be approved. All was in agreement except AP who abstained. PSM17/321 4.2 Mr A Merchant proposed a Motion that "The ordinary meetings of the Authority shall be held in the Town Hall, Port St Mary on the fourth Wednesday of each month with the exception of December when the Authority will meet on the third Wednesday of the month." RH seconded. The motion was discussed. It was identified that this could be further considered when Standing Orders are scheduled to be reviewed in April 2018. The Motion was put the vote: AM – for RH – for	

ASL 13/02/2018

	<p>RA – abstained AG – abstained MH – against AP – against IS – against BW – against LVW – against</p> <p>The Motion failed.</p>	
5.	<p>Finance: 5.1 The Board considered the invoices for payment for December 2017. Queries were raised and addressed regarding tree felling on the Promenade and at the Southern Recycling Site, public toilet water charges, refuse & recycling stickers, Temporary Finance Officer and stones. Following this, a proposal was made (AM/MH) that these invoices be paid. This was resolved with all in agreement. 5.2 Invoices paid late November 2017 were noted.</p>	
6.	<p>Special Projects: PSM16/129 6.1 Manxonia House: this was deferred for consideration in the private session. PSM16/127 6.2 Skate Park: It was agreed this should remain on the Agenda for future reference.</p>	
7.	<p>Public Correspondence: 7.1 Correspondence from Royal British Legion regarding potential resurrection of the PSM Branch and informing that £1105.86 was collected in Port St Mary was noted. 7.2 Correspondence from a ratepayer re parking on Gansey – AH reported he had passed this onto the Department of Infrastructure. There is no Traffic Order for this area so no parking restrictions. LVW raised issue of vehicle on the highway. AH offered to check. 7.3 Correspondence from Cabinet Office re 2018 Year of Our Island. It was agreed to inform them of events scheduled to be held in Port St Mary. 7.4 Correspondence from Douglas Borough Council re March 2018 FRS17 Financial Reporting Exercise was considered. It was noted the charge for this can be recovered from Douglas Borough Council. It was agreed to ask the Accountant which format he would like the report to take. 7.5 Correspondence from Ratepayer requesting the decorative streetlights in the Garden of Remembrance are left on over the winter was discussed. It was agreed that as there is a limited budget available, there are not the funds to install new streetlights but the issue raised has been noted.</p>	<p>AH</p>
8.	<p>Consultations: 8.1 Southern Civic Amenity Site Board Budget 2018-19. Due to sensitive information contained within the budget, AM proposed, BW seconded that this item be moved into the Private Session. All in favour.</p>	
9.	<p>Planning Matters:</p>	

	<p>9.1 Planning Applications:</p> <ul style="list-style-type: none"> • PA17/01209/B Mr G Flowers, Rockville, Cronk Road, Port St Mary for the installation of replacement roof and roof lights. • PA17/01277/B Mr & Mrs A Hamilton, 12 High Street, Port St Mary for the replacement of existing windows and door to front elevation. <p>There were no objections or comments for both applications.</p> <p>9.2 Planning Approvals</p> <ul style="list-style-type: none"> • PA17/01153/B Port St Mary Commissioners, Manxonia House, Bay View Road, Port St Mary for the replacement of existing softwood windows with hardwood double glazed units. • PA17/01105/B Mr & Mrs Green, High Peak, Perwick Rise, Port St Mary for window alterations to front elevation. <p>These were noted.</p> <p>9.3 Planning Appeals: PA17/00976/B Red Pen Ltd, Bay View Hotel, Primrose Terrace, Port St Mary. Appeal against the refusal of the demolition of existing building and construction of three apartments with on-site parking/garages. Noted.</p> <p>9.4 Planning Amendments: PA17/01014/B Mr & Mrs Headon, 1 Perwick Road, Port St Mary. Amended plans received showing the removal of the internal utility room at the rear of the proposed garage thus bringing the garage in line externally with the front of the building. There were no objections to the amended application.</p>	
10.	Policy and Resources: No items	
11.	<p>Invitations:</p> <p>11.1 Request from Acting Clerk, Onchan Commissioners to arrange a meeting to discuss matters of relevance to both authorities regarding non inclusion in Area Shared Waiting List was considered.</p> <p>BW proposed, LVW seconded that Port St Mary Commissioners meets with Onchan Commissioners. All were in favour.</p>	AH
12.	<p>Any other business of an urgent nature (by permission of the Chairman)</p> <p>PSM17/293 12.1 Dog Fouling – AG reported he had been approached by a staff member advising that dog fouling was getting worse in the village. It was particularly apparent when staff were grass cutting causing dog muck to fly onto staff member’s faces. Members of the public were also complaining with one resident offering to act as bylaw officer free of charge. The logistics for staff or a member of the public to apprehend offenders was discussed. The Clerk offered to investigate costs for training and how the CCTV camera was currently being utilised.</p> <p>PSM18/325 12.2 Christmas Tree Lights – RH reported on complaints received regarding the mix of lights used on the trees at the Millennium Garden and Manxonia House. Other</p>	AH

	Board Members confirmed similar complaints. It was agreed that for 2018 the lights shall be uniform.	
	There being no further business the public meeting closed at 9pm.	

A handwritten signature in black ink, appearing to be 'ASL', located in the bottom right corner of the page.