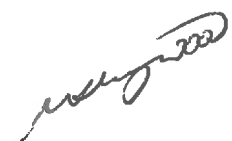


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
22nd AUGUST 2018 at 7.30pm
MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chair), Mr R Hirst, Mrs B Williams, Mr L Vaughan Williams, Mr I Skelly, Mr Merchant & Mr Phair
Apologies:	Mr A Grace (Vice-Chairman)
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

	Prior to the commencement of the Public meeting, a minutes silence was held in memory of former Chair Ms Rebecca Sinfield.	
1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. IS & RH declared an interest in PA18/00849/B.	
2.	2.1 Minute of the Ordinary Board Meeting held on 8th August 2018 was circulated. IS requested the following amendments to the minute: 2.1.1 Item 5.1 Finance, Invoices for payment insert "IS" to read "Following query from LVW & IS". 2.1.2 Item 7.8 Incident with dog owner, delete the word "tourist" and insert "visitor". 2.1.3 Item 7.7 Withdrawal of kerbside recycling, delete "a high percentage of waste to landfill & incinerator in UK" and insert "two thirds of waste from the UK is sent to landfill & incinerated in Poland". AP/IS proposed that the Minute of the Ordinary Board Meeting held on 8th August 2018 as amended be approved and signed as a correct record. BW, AM, LVW & RH in favour. Carried. MH abstained due to absence.	MD
3.	Matters Arising: 3.1 Matters Arising Report and public correspondence from previous meeting was circulated and noted. 3.2 Ratification of E-mail vote by the Chair: PSM18/354 3.2.1 Permission to Events Committee for purchase of flags, free use of Westroom for workshops and to erect a marquee tent by the Town Hall for dog show. MH confirmed her vote to grant permission. 3.2.2 To approve press release regarding recycling. MH confirmed her vote to approve the notice. 3.2.3 Permission to Port Erin Commissioners to erect a banner at the Four Roads. MH confirmed her vote of approval.	HF
4.	Motions: None	
5.	Finance: 5.1 Invoices for payment for late August 2018 were circulated. IS queried invoice 363 regarding Boardroom window repair.	



	<p>to put a collection bank in the Town Hall Car Park was considered. HF thought there would be room but would get the Foreman to check. HF was authorised to grant permission if there is space available on the car park.</p> <p>7.4 Letter from a resident concerned with potholes, verges and flowerbeds by Creggan Mooar was considered. It was noted potholes are the responsibility of Department of Infrastructure and the DLO have since cleared the verges of weeds. MH suggested planting bushes in the flower beds that would require little maintenance and provide year round interest. HF was requested to seek advice from Ballagawne Nurseries and to respond to the resident accordingly.</p> <p>7.5 Email from IoM Newspapers re All Island Library and Leisure Rate was considered. AP suggested the board waits until further information is received before commenting. HF to respond accordingly.</p> <p>7.6 Letter 8.8.18 from resident expressing appreciation for the Beach Day was circulated and noted. HF to acknowledge receipt of the correspondence.</p> <p>7.7 Email from resident re correspondence with IoM Newspapers was circulated. It was noted this correspondence had already been discussed in a previous meeting and response agreed that the email had been received after the issue raised had already been actioned. HF to respond.</p> <p>7.8 Response by the Clerk to Tynwald Select Committee on Poverty was circulated and approved to be sent.</p>	<p>HF</p> <p>HF</p> <p>HF</p> <p>HF</p> <p>HF</p> <p>HF</p>
8.	Consultations: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 PA18/00806/B Beachcroft, Beach Road, Port St Mary. Mr and Mrs Crompton. Single storey extension to front of property. No objections.</p> <p>9.1.2 PA18/00790/B 2 Victoria Road, Port St Mary. Mr M Notman. Installation of replacement front door with sidelights and top light. No objections</p> <p>9.1.3 PA18/00849/B Albert Hotel, Athol Street, Port St Mary. Installation of dormer to front elevation. Mr I Skelly & Mr R Hirst declared an interest and took no part in the discussion/decision. HF was instructed to check the PSM Draft Conservation Area Plan to see if the Albert Hotel is listed as a building of interest. If not, there are no objections. If the building is listed, this is to be highlighted in the response to the Planning Department.</p>	<p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p>

	<p>9.2 Planning Approvals: None</p> <p>9.3 Planning Refusals: None</p> <p>9.4 Planning Appeals: None</p>	
10.	<p>Policy & Resources:</p> <p>10.1 Reduction in Board Member Numbers – A report on ratio of local authority members to population and extracts from previous minuted discussions were circulated. AM pointed out the authorities with five members generally had less infrastructure to manage. MH offered to draft a cover letter to central government that contained both sides of the discussion. BW pointed out if the Board reduces to five members there will be less members available to sit on the other committees the Board is involved with. LVW requested all historical debates on the subject are included. MH pointed out this was the first stage of the process which would also include public consultation.</p> <p>10.2 Budget Committee 2019/20 – MH, AP & RH offered to sit on the Committee. LVW expressed his desire to be involved when available. It was noted all Board Members will be informed of the budget committee meetings and given the opportunity to attend. MH requested meetings start in September 2018.</p> <p>10.3 DLO Staff Annual Schedule was circulated. MH advised of another authority that used a contractor for gully clearing. HF was instructed to investigate charges and seek number of gullies to be cleaned from the Foreman. RH suggested tendering for the work. AP requested staff costs associated with jobs listed. LVW pointed out the information would be useful when ascertaining costs for the budget.</p> <p>10.4 Refuse Disposal Tonnage Figures – Report for April, May & June was circulated. AM pointed out the figures had remained stable following the end of kerbside collection. MH requested the report is kept as a regular item on the agenda to encourage recycling at bring banks.</p> <p>10.5 2018/19 List of Meeting Dates was circulated. It was noted meetings with Highways, Harbours and Manx Radio Reporter was still to be arranged before the public meetings.</p>	<p>MH</p> <p>HF</p> <p>HF/MD</p> <p>HF</p>
11.	<p>Invitations:</p> <p>11.1 Seminar on Environment and Waste Management Issues on 11th September. MH & HF offered to attend. RH & AP to attend if available.</p> <p>11.2 DHSC Working in Partnership with our Communities Workshop – HF offered to attend.</p> <p>11.3 RAF Association Battle of Britain Concert & Church</p>	<p>HF</p> <p>HF</p>

	Service – BW advised she would be attending the church service. HF offered to contact AG to see if he can attend.	HF
12.	Any Other Business: 12.1 IS advised he intended to bring a formal request to the next meeting for the recognition of people who did good work in the community. Noted	

There being no further business the Public Session of the meeting closed at 8.23pm.

