

Minutes of the Annual General Meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 2 May 2012 at 7.25 p.m.

**Present:** Mdms B McCabe (Chairman), R Sinfield & H Kinvig  
Messrs C Kinley (Vice Chairman), R Cooil, A Ashcroft, A Grace & M O'Meara

**Apologies:** Mr A Merchant

**Present:** Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

<b>Declaration of Annual Appointments</b>	
<b>Chairman &amp; Vice Chairman</b>	<p>Mrs Bernadette McCabe declared the meeting open and announced that she had been duly elected as Chairman of the Board. Chairman McCabe read and signed the Declaration of Appointment.</p> <p>Chairman McCabe declared that Mr Christopher Kinley had been duly elected as Vice Chairman of the Board. Vice Chairman Kinley read and signed the Declaration of Appointment</p>
<b>Statutory Boards</b>	<p>Chairman McCabe declared that there were no changes to the existing 3 year appointments on other Statutory Boards, with all appointments still within tenure period.</p> <p>Marashen Crescent Elderly Persons Home Management Board Mrs Rebecca Sinfield until May 2013</p> <p>Southern LA Civic Amenity Site Board Mr Alan Grace until May 2013</p> <p>Southern Swimming Pool Mr Robbie Cooil until May 2013</p>
<b>Nominations &amp; Appointments for Management and Operational Working Groups</b>	<p>Isle of Man Municipal Association It was proposed by CK and seconded by RS that Helen Kinvig continues in her role with this Group and it was proposed by RS and seconded by RC that Bernadette McCabe is appointed as a reserve representative. All in AGREEMENT.</p> <p>Ballakilley Recreation Working Party It was proposed by RC and seconded by RS that Bernadette McCabe continues in her role with this Group. All in AGREEDMENT.</p> <p>Rushen Emergency Ambulance Committee It was proposed by RS and seconded by AG that Richard Ashcroft takes over the role from Rebecca Sinfield in this Group. All in AGREEMENT.</p> <p>Southern Authorities Health Care Committee It was proposed by RC and seconded by AG that Rebecca Sinfield continues in her with this Group. All in AGREEMENT.</p> <p>Youth Liaison Officer It was proposed by RS and seconded by AG that Mark O'Meara continues in his role with the Group. All in AGREEMENT.</p> <p>Port St Mary &amp; District Allotments Committee It was proposed by RS and seconded by MOM that Christopher</p>

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	<p>Kinley continues his role with this Group and it was proposed by Christopher Kinley and seconded by RS that Alan Grace is also appointed as representative with this Group. All in AGREEMENT.</p> <p>Outer Harbour Improvements Consultation Group It was proposed by RS and seconded by AG that Christopher Kinley is appointed and it was proposed by RC and seconded by CK that Alan Grace is appointed. All in AGREEMENT.</p> <p>Port St Mary Regeneration Committee It was proposed by AG and seconded by MOM that Rebecca Sinfield and Bernadette McCabe are appointed. All in AGREEMENT</p>	
<b>Attendance Report for Year ended 31 March 2012</b>	The Clerk circulated the attendance report for the year ended 31 March 2012. Due to calculation error it was AGREED to bring the report back to the Board at the next board meeting.	
<b>Policy Matters</b>		
<b>Attendance Allowances</b>	The Clerk was provided with a written request from each Board member as to their preference on receiving attendance allowance. It was AGREED that no changes are to be made to existing policy for claiming of allowances.	
<b>Standing Orders on Meetings</b>	<p>Suspensions of Standing Orders – the Clerk reported to the year ended 31 March 2012 there were two instances where Standing Orders were suspended. NOTED.</p> <p>Revision of Standing Orders – RESOLVED: that the Clerk prepares a draft of the Standing Orders with the agreed changes to date. (Prop RS, S-MOM)</p> <p>It was AGREED that there was no requirement to undertake a legal review of Standing Orders at this time.</p>	
<b>Standing Orders on Contracts</b>	RESOLVED: that the current Standing Orders on Contracts should remain unchanged. (Prop RC, S-RS)	
<b>Bank Mandates</b>	RESOLVED: that the existing signatories Mdms B McCabe & R Sinfield, Messrs R Cooil and C Kinley remain on the Bank Mandate for authorised signatories. (Prop CK, S-AG)	
<b>Any Other Business – None</b>		
<b>Date of Next Ordinary Meeting</b>	Wednesday 16 May 2012 at 7.30 p.m.	

There being no further business the Open session of the Annual General Meeting ended at 7.46 p.m.

  
**Chairman**