

**Port St Mary Commissioners  
Ordinary Board Meeting  
Open Public Session  
25<sup>th</sup> January 2017 at 7.30pm**

<b>Present:</b>	R Ashcroft, Dr M Haywood, A Phair, A Merchant, C Kinley, R Hirst, I Skelly, A Hamilton (Clerk)	
<b>Apologies:</b>	Mrs B Williams, A Grace.	
<b>1.</b>	<b>Welcome, apologies and declarations</b>	<b>ACTION</b>
	The Vice Chairman, Mr Ashcroft, welcomed the members present, noted the apologies for absence from Mrs Williams and Mr Grace and that there were no declarations of interest received.	
<b>2.</b>	<b>Minutes for Adoption</b>	
2.1	<p><u>Consideration of the minutes of the meeting of 11<sup>th</sup> January 2017</u></p> <p>The minutes of the ordinary meeting held on 11<sup>th</sup> January 2017 were considered.</p> <p>Mr Phair stated that in Item 4.1 his name had been recorded twice in agreement and against. It should be against. Mr Ashcroft also needed to be added to the list of those in agreement.</p> <p>Item 3.1 - Dr Haywood asked for the action name against the West Room, Town Hall Booking Fees and the Rifle Club be changed to the Budget Sub – Committee. Dr Haywood also requested that under Refuse Recycling and Disposal it was made clear it was an email vote referred to by Mr Phair.</p> <p>It was resolved that the minutes, subject to the above amendments, be confirmed and signed as a true record. Proposed by Mr Merchant. Seconded by Dr Haywood. All were in agreement.</p>	
<b>3.</b>	<b>Matters Arising/Action Points</b>	



3.1	<p><u>Action points arising from the minute of 11<sup>th</sup> January 2017</u></p> <p><b>PSM16/159 <u>Vehicle Maintenance</u> The Clerk was still to contact Ellerslie who maintain the DoI vehicles to find out how long they kept their records for.</b></p> <p><b>PSM16/158 <u>Mariners Shelter</u> Mr Skelly explained that Dave was still having trouble gaining access. He said he would follow it up with Manx Utilities. Dr Haywood said she had a couple of contacts that might be useful.</b></p> <p><b>PSM16/213 <u>Garden of Remembrance</u> Mr Skelly would get an update from his contact.</b></p> <p><b>PSM16/215 <u>Karran Quirk footpath sign</u> The sign had been ordered and the Clerk would let the Board know when it was in place.</b></p> <p><b>PSM16/222 <u>West Room</u> The Budget Committee had not yet considered the potential user options for the room and a costing for it to be used for a nursery.</b></p> <p><b>PSM16/200 <u>Vans</u> The Clerk confirmed that the third vehicle is currently in for repair.</b></p> <p><b>PSM16/223 <u>Town Hall Booking Fees</u> The Budget Committee would consider this once the budget had been agreed.</b></p> <p><b>PSM 16/217 <u>Rifle Club</u> The rifle club maintenance was on this meeting's agenda. The Clerk confirmed that there were fire alarms and they were regularly tested. The Clerk was still to check the lease on the premises to confirm the Boards responsibilities.</b></p> <p><b>PSM16/182 <u>Refuse Recycling and Disposal</u> The Clerk confirmed that the 7 out of 22 authorities referred to in his draft consultation document were Rushen, Arbory and the 5 northern parishes, therefore rural in nature. He had also since had an email to say that Michael had been missed from the list.</b></p>	<p>Clerk</p> <p>Mr Skelly</p> <p>Mr Skelly</p> <p>Clerk</p> <p>Budget Sub-Cttee</p> <p>Clerk</p> <p>Budget Sub-Cttee</p> <p>Clerk</p>
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Mr Kinley stated that although moving to a fortnightly collection would be quite a statement, it was interesting to note that other similar sized catchment areas such as Michael had already moved to fortnightly collections.

Dr Haywood distributed a draft combined consultation document she had prepared as a result of the last meeting on rubbish and recycling, access to the Promenade and Catwalk and the dog bylaws. She had delineated the subjects by colour to prevent confusion. Mr Ashcroft felt it could still be confusing to some. The Clerk commented that the Board were bound to do a public consultation on the dog bylaws which would be scrutinised to a high level as it would lead on to form legislation. Dr Haywood had also generated a survey monkey version which could be posted on the Commissioner's Facebook page for those who preferred completing an online version. Mr Phair asked how duplicate submissions would be prevented. Dr Haywood said that they would be individually coded to prevent photocopying and that typically you a 20% to 30% response was thought to be reasonable . **The Clerk stated that he would like to ask the Local Government Unit and Ramsey Commissioners, who are currently going through the process for advice before proceeding.**

Clerk

The Clerk had asked the police about their standing where a member of the public refused to give their name when they had been found in breach of the dog bylaw. The Police advise was to call the police and detain the person until they arrived.

Dr Haywood reported back on her meeting with the local business association regarding their waste disposal. She had given the members a short survey to complete regarding their waste. Her findings were as follows - half of them generate very small amount of waste, most use the normal wheelie bins, only about 20% are paying for various commercial waste collections, surprisingly 60% said that fortnightly collections would be fine, although the food waste related businesses were reluctant, more than half were using the kerbside collection, nearly two thirds are recycling business waste, two thirds are using the amenity site and about a quarter of this is being



<p>commercially charge. The restaurants in Bay View Road would welcome an additional glass bank. A few said they would welcome further advice so Dr Haywood has recommended they contact the DED.</p>	
<p>The Clerk agreed that there was currently no basis for charging for commercial waste and was currently looking into putting a better system in place. The Waste Working Group were looking to clarify grey areas and get some consistency across the island so this may also feed in.</p>	
<p><b>Mr Phair and the Clerk were still to look into the recycling figures after the budget setting in January.</b></p>	<p>Clerk/Mr Phair</p>
<p><b>PSM16/224 <u>Quote for 40 chairs for West Room</u> The decision on this had been deferred until the end of January after the budget setting.</b></p>	<p>Budget Sub-Committee</p>
<p><b>PSM16/225 <u>Item 6.6 Bicycle stand</u> The Clerk was still to look at potential sites. Mr Skelly suggested the top of Happy Valley and Mr Phair suggested the front of Manxonia House.</b></p>	<p>Clerk</p>
<p><b>PSM16/234 <u>Dog Bylaws – requirement to renew the bylaw</u> This is on the agenda for this meeting. Mr Phair was still to contact Castletown regarding their experience of using cameras in targeted areas.</b></p>	
<p><b><u>Email from Concerned Resident re obstruction on highway</u> The Clerk explained there was no immediate solution regarding the bins left out on The Llarghan and the situation would be monitored.</b></p>	<p>Mr Phair</p>
<p><b>PSM16/226 <u>Email from Pollacks Lifts re Town Hall lift</u> This is on the private meeting's agenda.</b></p>	
<p><b>PSM16/235 <u>Arrange date for next Event Committee to discuss Monas Queen III event.</u> The Clerk confirmed that an Events Committee would be held on Monday 30<sup>th</sup> January at 4pm and invited Board members</b></p>	

	with an interest to attend. Dr Haywood and Mr Ashcroft would attend and <b>Mr Ashcroft would let Mr Grace know about the meeting.</b>	Mr Ashcroft
<b>4</b>	<b>Motions</b>	
	There were no motions to consider.	
<b>5.</b>	<b>Finance</b>	
5.1	<p><u>List of invoices for payment- enclosed</u> The Clerk presented the list of invoices for payment.</p> <p>Line 3 - The Clerk confirmed that it related to an asbestos survey on Creggan Beg as part of the procurement process. Line 24 - The Clerk would check the posting as part related to the repair and maintenance of the bin wagon.</p> <p>Mr Hirst asked if the <b>contract for the bin wagon with Port Erin had been signed.</b> The Clerk will follow this up.</p> <p>Line 22 – Dr Haywood pointed out that there was a <b>further invoice for vehicle hire. The Clerk would look into this</b> as he understood that the last invoice had been paid.</p> <p>Line 28 – Mr Phair queried whether if the <b>fuel was for the bin wagon that it should be posted under refuse expenses</b> not sundry fuel costs. The Clerk would ask the accountant about this.</p> <p>Dr Haywood proposed that all the invoices, with the exception of Line 22, be paid. Seconded by Mr Kinley. All were in agreement.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>6.</b>	<b>Special Projects</b>	
	There were no special projects to consider.	
<b>7.</b>	<b>Public Correspondence</b>	
7.1	<p><u>DEFA Planning and Building Control staffing update</u> The Board members noted the update to staffing.</p>	
7.2	<u>Email from Manx Harriers re Easter Festival of Running 14<sup>th</sup></u>	

	<u>April 2017</u> The Board members noted the details of the letter.	
7.3	<u>Letter from Hon. Juan Watterson SHK re Rushen Parish Church War Memorial</u> Mr Ashcroft pointed out that there was a cost implication of £2000 involved. Mr Kinley commented that while sympathetic to the cause it would be helpful to know if the 3 names within the letter had a connection with Port St Mary. <b>The Clerk agreed to ask for more information.</b>	Clerk
7.4	<u>Email from Arboricultural Officer, DEFA re planting of Elm Tree</u> The Clerk stated that there was no cost implication and that DEFA were asking for interest. Dr Haywood stated that sites would be limited in Port St Mary and suggested the school site might be the most appropriate as it was a good distance from the sea. <b>The Board asked the Clerk to reply to DEFA expressing the Boards interest.</b>	Clerk
7.5	<u>Email from Mobile and Family Library</u> The library was asking for a contribution of £250 towards their library service. The Clerk confirmed that the Board had contributed £250 last year. It was agreed that the library provided a valued service to the community, particularly for the older members.  Mr Merchant proposed that the Board pay the contribution again this year. Seconded by Mr Skelly. All were in agreement.	
7.6	<u>Email from Keep Britain Tidy</u> Dr Haywood offered to organise a beach clean on Chapel Beach the weekend of the latest Tidy Up campaign planned for 3 <sup>rd</sup> to 5 <sup>th</sup> March 2017. Mr Phair suggested that it could be promoted by the Commissioners on their facebook page. <b>Dr Haywood agreed to check the tide times and discuss it further with the Clerk.</b>	Dr Haywood
7.7	<u>Email from Vice Chairman, Port Erin Commissioners requesting permission to put up a banner at Four Roads</u> There were no objections.	
8.	<b>Consultations</b>	
	There were no consultations to consider.	

<b>9.</b>	<b>Planning Matters</b>	
9.1	<u>Planning Applications</u>	
9.1.1	PA17/00025/C Mr R Best, 1 High Street, Port St Mary. Change of use of ground floor residential unit for additional use as tourist accommodation.	
9.1.2	PA17/00021/B Mr A Bennett, Thie Vane, Truggan Road, Port St Mary. Erection of double garage with sun room over and extension of residential cartilage to include land forming part of adjacent property 'Kionslieu'.	
	<b>The above planning applications were welcomed.</b>	
9.2	<u>Planning Approvals</u> There were no planning approvals to consider.	
9.3	<u>Planning Amendments</u>	
9.3.1	PA16/01279/B Ballacreggan Farms Ltd, Ballacreggan Farm, Plantation Road, Port St Mary. Alterations and extension to existing farm building to facilitate change of use to veterinary practice and separate office with associated parking, including alterations to existing vehicular access to improve visibility.	
	<b>The above planning amendment was noted.</b>	
<b>10.</b>	<b>Policy and Resources</b>	
10.1	<u>Quotation from Raven Ltd re electrical works to be carried out at Port St Mary Rifle Club, Athol Place, Port St Mary</u> <b>The Clerk agreed to find out the details of the work involved and bring the information to the next meeting.</b>	Clerk
10.2	<u>Quotation from G Sloane to paint Rifle Club staircase</u>	
10.3	<u>Quote from A Potts to paint Rifle Club staircase and entrance</u> Mr Ashcroft suggested that a decision on this should be held back until the extent of the electrical works was known. The Board agreed. <b>The Clerk agreed to bring it back to a future meeting.</b>	Clerk
10.4	<u>Update on Dog Bylaw</u> The Clerk presented an update of the proposed bylaw based on the comments from the last meeting. Mr Kinley asked if the up	

	to date Commissioners logo could be used. The Board agreed that this was the basis on which the consultation should be undertaken. The Clerk mentioned that the school playing fields were not specified in the bylaw. Dr Haywood clarified that the school site was covered by the Department of Education and dogs were banned from the entire site. <b>The Clerk agreed to bring this back to the Board after the consultation process had been completed.</b>	Clerk
<b>11.</b>	<b>Invitations</b>	
11.1	<u>Invitation to Chairman and Guest to attend the Southern 100 Racing Official Launch on Friday 17<sup>th</sup> February 2017 at 7.30pm</u> The invitation was noted, Mr Ashcroft would bring this to the attention of Mrs William's.	
11.2	<u>Invitation to Malew Parish Commissioners Annual Civic Service to be held at the Abbey Church in Ballasalla on Sunday 5<sup>th</sup> March 2017 at 3pm</u> The invitation was for all Board Members. The invitation was noted.	
<b>13.</b>	<b>Any other business</b>	
	There was no other business to discuss.	
<b>The public session ended at 8.29pm</b>		