

**PORT ST MARY COMMISSIONERS  
PUBLIC SESSION 2 MAY 2012**

**(3/12)**

Minutes of the Ordinary Board meeting Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 2 May 2012 at 7.55 p.m.

**Present:** Mdms B McCabe (Chairman), R Sinfield & H Kinvig  
Messrs C Kinley (Vice Chairman), R Cooil, A Ashcroft, A Grace & M O'Meara

**Apologies:** Mr A Merchant

**Present:** Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open.

<b>Minutes of Public Ordinary Meeting 18 April 2012</b>	P80, M Kennaugh – delete “for attending meetings when he could” and insert “for his contributions as a Board member”. RESOLVED: that the Minutes of the Public meeting held on 18 April 2012, as amended, be approved and signed as a correct record. (Prop CK, S-MOM)	
<b>Matters Arising</b>		
Allotment Field	P78, Mr Grace stated the Treasurer of the Allotments Society had contacted him to report the contractor installing the fencing for the adjacent property was digging post holes on the allotment field. The Treasurer approached the contractor which resulted in a confrontation. The Clerk stated the Technical Officer attended the scene; it appeared the property owner had misinterpreted the Board’s permission to have access to the field. RESOLVED: that a letter is sent to PSM and District Allotment Society informing them that issues relating to the boundary of the Allotment Field are not within their remit, any future problems should be relayed to Commissioners’ office. (Prop CK, S-RC)	<b>Action Clerk</b>
Ben Varrey 2 Athol Street	P78, the Clerk reported Building Control were happy with the safety of the site though some masonry or plaster had been seen on the road outside the property. The Clerk stated that he had received an offer of an electric organ for the Town Hall by the owner of the property, he offered to investigate further. NOTED.	<b>Action Clerk</b>
Perimeter Hedge The Point Apartments	P80, RESOLVED: that Standing Orders is suspended in order to reopen discussion on the perimeter hedge at the Point Apartments. (Prop MOM, S-CK) The Clerk stated he had received a second opinion from a neutral gardener regarding care of a Veronica hedge, who reported the hedge could be damaged if cut back too hard. The Clerk said that when he inspected the hedge, although it looked alright from the roadside, the inside had suffered wind damage. The Clerk pointed out the Management Company had provided a schedule of maintenance for the hedge. RESOLVED: that a letter is sent to Point Management Ltd apologising for the cutting of the perimeter hedge at the Point Apartments by PSM Commissioners DLO. (Prop MOM, S-AG)	<b>Action Clerk</b>
<b>Deferred Items – None</b>		
<b>Planning Matters</b>		

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<b>Planning Applications</b>		
<b>PA12/00508/B</b>	Rushen Primary School, Church Road, Port St Mary for the erection of a polytunnel. There were no objections to PA12/00508/B	<b>Action</b> Housing Officer
<b>PA12/00503/B</b>	Mr & Mrs C Harris for alterations and extension to 25 Perwick Road, Port St Mary. There were no objections to PA12/00503/B	<b>Action</b> Housing Officer
<b>PA12/00547/B</b>	Mrs J Dixon for the installation of replacement windows to front and rear elevations at Flat 5, The Imperial, The Promenade, Port St Mary. There were no objections to PA12/00547/B	<b>Action</b> Housing Officer
<b>PA12/00551/B</b>	Mr P Hulley for the erection of an extension to existing detached garage at Seathwaite, 13 Perwick Road, Port St Mary. There were no objections to PA12/00551/B	<b>Action</b> Housing Officer
<b>Planning Approvals</b>		
<b>PA12/00344/B</b>	On 16 April 2012 by the Planning Committee to Port St Mary Commissioners for the construction of a raised concrete base, surrounding paved hardstanding, footpaths and four flag poles in connection with the proposed memorial site for the Mona's Queen 3 anchor at Kallow Point, Clifton Road, Port St Mary. <b>Condition to Note:</b> Prior to the commencement of works, samples of the proposed paving to be used in the development must be submitted to and approved by the Planning Authority. The Clerk stated this had been done and the Planning Office had approved the paving. NOTED	
<b>PA12/00375/B</b>	On 18 April 2012 by a Senior Planning Officer to Mr E Cerowski for the installation of replacement windows and doors at 8 Lime Street, Port St Mary. No none standard conditions. NOTED.	
<b>PA12/00381/B</b>	On 18 April 2012 by a Senior Planning Officer to Mr & Mrs J King for the erection of front porch and re-rendering of property, 1 Rhenwyllan Close, Port St Mary. No none standard conditions. NOTED.	
<b>PA12/00429/B</b>	On 25 April 2012 by a Senior Planning Officer to Mrs B Ingham, for the installation of replacement windows to front and rear elevations at Broome House, 22 High Street, Port St Mary. No none standard conditions. NOTED.	
<b>Planning Refusals – None</b>		
<b>Planning Appeals – None</b>		
<b>Planning Correspondence – None</b>		
<b>Other Planning Matters – None</b>		
<b>Finance</b>		
Finance Officer's Report	<i>N/A 2<sup>nd</sup> meeting of month</i>	
Summary of GRA Expenditure	<i>N/A 2<sup>nd</sup> meeting of month</i>	
<b>Policy &amp; Resources – None</b>		
<b>Establishment – None</b>		
<b>Public Housing Matters - None</b>		

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<b>Public Correspondence</b>		
RTLC	Circular No: 366 was circulated and NOTED	
Beach Clean	Email 20.4.2012 from Office Services and Training Administrator, Inter-Continental Management Ltd requesting permission to organise a beach clean on Port St Mary and Gansey Beaches was circulated. Mrs Sinfield stated the school should be informed of the beach clean when a date is known. NOTED. RESOLVED: that permission is granted to Inter-Continental Management Ltd to conduct beach cleaning on local beaches. PSM Commissioners will provide bins and pickers for the volunteers. (Prop AG, S-RC)	<b>Action</b> Technical Officer
Mona's Queen Memorial Funding	Email 24.4.2012 from resident requesting information on the funding and maintenance of the memorial was circulated. RESOLVED: that the resident is informed that Port St Mary Commissioners are unable to provide a breakdown of costs for the construction of the Mona's Queen III Memorial at Kallow Point, as this has yet to be finalised. Details of funding will be released to the public in due course. The Board have agreed to maintain the memorial once built. (Prop AG, S-HK)	<b>Action</b> Housing Officer
MNH Consultation on J D Collister Bequest	Consultation and questionnaire requesting suggestions for a framework on the manner in which this bequest should be used were circulated. RESOLVED: that the Clerk completes the MNH questionnaire regarding the bequest by J D Collister on behalf of Port St Mary Commissioners proposing consideration is given to providing funding for the Memorial Garden and/or the Mona's Queen III Memorial. (Prop RS, S-AG)	<b>Action</b> Clerk
Beach Mission 2012	Letter 19.4.2012 from Scripture Union was circulated. RESOLVED: that permission is granted to the Scripture Union to conduct their beach mission and associated activities as in previous years from 22 July to 4 August 2012. (Prop RS, S-AG)	<b>Action</b> Housing Officer
Isle of Man Woodland Trust	Letter 19.4.2012 from the Director offering tree planting suggestions around Port St Mary was circulated. The Clerk was instructed to check if there are covenants restricting tree planting on the Point and Mount Tabor Triangles.	<b>Action</b> Clerk
Accounts Production and the Public Auditors	Letter 23.4.2012 from the Chair of Audit and VFM Committee was circulated and NOTED.	
Meeting with Southern Local Authorities	Letter 25.4.2012 from Mr R Ronan MHK informing of meeting on 14 May 2012 at Colby Methodist Hall at 2.30pm was circulated. Mrs Sinfield offered to attend along with the Clerk. RESOLVED: that the Clerk responds to Mr Ronan MHK raising PSM Commissioners' concerns that holding such meetings in the daytime restricts attendance, as many members are unable to attend due to work commitments. A copy of the letter shall be sent to all southern authority Clerks. (Prop RC, S-MOM)	<b>Action</b> Clerk
Loan of Portaloos	Letter 30.4.2012 from resident requesting use of three portaloos for private party in the Stone Field was circulated.	

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	RESOLVED: that permission is granted to loan portaloos for a private party in the Stone Field on 19 May 2012. If one of the portaloos has not been installed at Chapel Beach for the summer, then all three portaloos can be borrowed. The toilets shall be emptied before they are returned. (Prop RS, S-AG)	<b>Action</b> Clerk
<b>Special Projects – None</b>		
<b>Representative’s Reports – N/A 2<sup>nd</sup> meeting of month</b>		
<b>Topics for Discussion submitted by Members – None</b>		
<b>Notices of Motions submitted by Members – None</b>		
<b>Chairman’s Business</b>		
Civic Functions, Invitations Etc	List was circulated, the Chairman offered to attend the Service of Thanksgiving for Her Majesty the Queen’s Diamond Jubilee on 20 May 2012, and Ms Kinvig offered to accompany the Chairman to the Armed Forces Day on 24 June 2012.	
Chairman’s Report	<i>None</i>	
<b>Any Other Business - None</b>		
<b>Date of Next Board Meeting</b>	Wednesday 16 May 2012 at 7.30 p.m.	
<b>Mr Cooil left the Meeting</b>		

There being no further business the Public Session of the meeting closed at 8.35 p.m.



**Chairman**