

**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 5 JUNE 2013**

(9/13)

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 5 June 2013 at 7.30 p.m.

Present: Mdms B McCabe (Chairman) R Sinfield & H Kinvig
Messrs R Cooil, C Kinley, A Merchant & M O'Meara

Apologies: Mr A Grace (Vice Chairman) & Mr R Ashcroft

In Attendance: Mr M Cowin (Clerk)

A quorum being present the Chairman declared the meeting open.

Declaration of Interests		Actions
	Mr C Kinley declared an interest in planning application PA13/00587/B	
Minutes of Public Ordinary Meeting 15 May 2013	RESOLVED: that the minutes of the Public meeting held on 15 May 2013 be approved and signed as a correct record. (Prop HK, S-CK)	
Matters Arising		
Event Organiser	It was agreed to meet with the event organiser at one of the July meetings to suit.	Housing Officer
Public Service Commission Consultation	Letter 16.5.2013 from Deputy Clerk, re Onchan District Commissioners' response was circulated. (Prop HK, S-RS) that the letter be noted.	
Port St Mary Railway Station	Email 20.5.2013 response from Director of Public Transport was circulated. (Prop RC, S-HK) that the message be noted.	Clerk
Deferred Items – None		
Planning Matters		
Planning Applications		
PA13/00589/B	Mr & Mrs C Davies for alterations and extensions (comprising amendments to PA12/00823/B) at Teen Kai, Clifton Road, Port St Mary. (<i>Board had no objections to PA12/00823/B on 20.6.2012</i>) There were no objections to PA13/00589/B.	Housing Officer
PA13/00587/B	Mr B Brindle – for the erection of a replacement sunroom with terrace over, to the rear elevation of Bay Cliff, 32 High Street, Port St Mary. Mr C Kinley declared an interest and took no part in the decision. There were no objections to PA13/00587/B.	Housing Officer
PA13/00603/B	Mr & Mrs S Samson for alterations, demolition and rebuilding of redundant garage to form a storage area and erection of a first floor extension to provide a home office/studio at The Workshop, 2 Park Road, Port St Mary. (Prop RS, S-RC) that there are no objections to PA13/00603/B.	Housing Officer
PA13/00611/A	Port St Mary Commissioners for the approval in principle for the erection of two dwellings on land adjacent to Chapel Gate Car Park, Bay View Road, Port St Mary. (Prop RS, S-HK) that there are no objections to PA13/00611/A.	Housing Officer
Planning Approvals		
PA13/00396/B	On 14 May 2013 by the Planning Committee to Mr W Bush for the erection of a dwelling with garage (comprising amendments to PA10/01211/B, retrospective) at land adjacent to Rocklands, Bay View Road, Port St Mary. No none standard conditions to note. NOTED.	
PA13/00403/B	On 16 May 2013 by a Senior Planning Officer to Mr & Mrs A Corrin for the erection of a second floor extension and installation	

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**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 5 JUNE 2013**

(10/13)

	of a dormer window to Easedale, Four Roads, Port St Mary. No none standard conditions to note. NOTED.	
PA13/00441/C	On 23 May 2013 by a Senior Planning Officer to Ms J Fox for the additional use of existing residential dwelling as tourist accommodation at Gansey Villa, Gansey, Port St Mary. No none standard conditions to note. NOTED.	
Planning Refusals – None		
Planning Appeals – None		
Planning Correspondence – None		
Other Planning Matters – None		
Finance		
Finance Officer's Report	<i>N/A 2nd meeting of the month</i>	
Policy & Resources		
Noise Pollution	Email 20.5.2013 from resident on Mount Gawne Road regarding noise from the Allotment Field was circulated. RESOLVED: that a reply be sent to the resident informing him that his complaint has been noted and passed to the Allotments Association for their consideration. He also be informed that there are no clauses restricting the use of power tools. (Prop CK, S-RS)	Clerk
Establishment – None		
Public Housing Matters		
Southern Local Housing Authorities	Letter 29.5.2013 and copy of response from Hon Chris Robertshaw MHK, Minister DSC, regarding questions posed by a Southern Reporter for IoM Newspapers were circulated. (Prop CK, S-MOM) that the letter and response be noted.	
Public Correspondence		
Delivering Safe Services on the TT Course	Letter 16.5.2013 from Chief Executive, Department of Infrastructure, highlighting risks associated with operating vehicles on the course was circulated. NOTED.	
Traffic Survey Summary	Conducted between 13 & 20 May 2013 on Bay View Road was circulated. (Prop CK, S-HK) that the report be noted.	
RTLCL	Circular No: 387 & 387a were tabled. (Prop RS, S-AM) that the reports be noted.	
Port Erin Lifeboat Day	Email 24.5.2013 from Port Erin Lifeboat Station requesting permission to loan a portaloos on 14 July was circulated. RESOLVED: that permission is granted for the loan of a portaloos to Port Erin Lifeboat Station, subject to the usual conditions. (Prop RS, S-HK)	Housing Officer
Port St Mary Cabaret Party	Letter from the Cabaret Party was considered. RESOLVED: that the letter be noted, and arrangements be made for the Events Committee to meet with the Cabaret Party. (Prop RS, S-RC)	
Special Projects		
Port St Mary in Bloom 2013	Consideration was given to the draft entry form. RESOLVED: that the draft entry form for Port St Mary in Bloom 2013 be approved subject to adding "or categories" and inserting apostrophe in Commissioners'. The closing date being mid July and Mr J Gill be invited to carry out the judging from late July onwards. Application forms be made available from local business outlets as well as the General Office.	Housing Officer
Representative's Reports – N/A 2nd meeting of the month		

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**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 5 JUNE 2013**

(11/13)

Topics for Discussion submitted by Members – None		
Notices of Motions submitted by Members – None		
Chairman's Business		
Civic Functions, Invitations Etc.	List was circulated.	
Chairman's Report	<i>None</i>	
Any Other Business		
Date of Next Board Meeting	Wednesday 19 June 2013 at 7.30 p.m. Mrs Sinfield and Mr Kinley gave their apologies for absence for the next meeting of the Board.	

There being no further business the Public Session closed at 8.00 p.m.



Chairman

In Private Session

17. Minutes for Adoption

- 17.1 Minutes of Private Board Meeting 15 May 2013

18. Matters Arising

- 18.1 MHK is available to meet with the Board at 7pm on 19 June 2013
18.2 Public Art
18.3 Port St Mary Regeneration Scheme – Letter 21.5.2013 response from Regeneration Manager.
18.4 Vacant property update
18.5 Letter re donation towards the Town Hall.
18.6 Mona's Queen III Anchor memorial service
18.7 Letter 28.5.2013 from tenant.
18.8 Quote for work at the Remembrance Garden.
18.9 Letter 28.5.2013 from Directors of event suppliers.

19. Deferred Items - None

20. Finance Matters

- 20.1 Execution of staff related/housing tenant items for cheque payments - *not applicable, 2nd meeting of month*

21. Private Planning Matters - None

22. Housing Maintenance – None

23. Housing Vacancies - None

24. Housing Waiting List Applications - None

- 24.1 Current Housing Waiting List – *For information*
24.2 Report on gender and ages of children of applicants on list.

25. Housing Rent Arrears

- 25.1 Arrears list as at 3.6.13 – *to be tabled*

26. Housing Transfers – None

27. Garages

- 27.1 Garage J, Barna Beg - allocation required.

28. Housing Correspondence

- 28.1 Email 24.5.2013 from Clerk of Port Erin Commissioners re meeting between southern housing authorities and David Tolson Associates
28.2 Letter & menu from Director of Housing re Housing Conference.

29. Special Projects

- 29.1 PSM Big Day.

30. Private Correspondence

- 30.1 Email 16.5.2013 from Secretary to the Municipal Association re Commissioner and Clerk Training Forum.

31. Policy & Resources

- 31.1 Laserfiche – discussion on options for use.
31.2 Evaluations policy.

- 31.3 Email 27.5.2013 from owner of property re collapsed wall between his property and the Golf Course.
- 31.3 Valuations of all PSM assets.
- 32. Establishment – not applicable 2nd meeting of month**
- 32.1 DLO List – not applicable 2nd meeting of month
- 33. Staffing**
- 33.1 Chairman to report on recent interviews for the position of Seasonal Worker and to confirm the Committee's actions.
- 34. Representative's Confidential Reports – None**
- 35. Confidential Topics for Discussion submitted by members - None**
- 36. Motions submitted by Members in order of receipt to the Clerk - None**
- 37. Any other business of an urgent nature (by permission of the Chairman)**