

**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 6 MARCH 2013**

(80/12)

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 6 March 2013 at 7.45 p.m.

Present: Mdms B McCabe (Chairman) & H Kinvig
Messrs C Kinley (Vice Chairman), M O'Meara, A Grace, Mr R Cooil & Mr R Ashcroft

Apologies: Mrs R Sinfield & Mr A Merchant

In Attendance: Mr E Convery (Interim Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open.

Declaration of Interests	<i>None</i>	
Minutes of Public Ordinary Meeting 20 February 2013	RESOLVED: that the Minutes of the Public meeting held on 20 February 2013 be approved and signed as a correct record. (Prop AG, S-HK)	
Matters Arising		
Finance Officer's Report	P75, list of invoices to be paid was circulated. Mr Convery offered to contact the manufacturer of the central heating boilers to obtain information regarding historic problems.	Action Interim Clerk
Deferred Items – None		
Planning Matters		
Planning Applications		
PA13/00191/B	Fistard Property Investments Ltd for the conversion of existing first floor offices into two apartments, change of use of ground floor offices into additional restaurant accommodation, elevational alterations including installation of replacement windows and removal of chimney stack and dormer at Ports Of Call, Bay View Road, Port St Mary. There were no objections to PA13/00191/B.	Action Housing Officer
Planning Approvals – None		
Planning Refusals – None		
Planning Appeals – None		
Planning Correspondence		
Southern Area Plan The Next Step	Copy letter 25.2.2013 from the Clerk of Rushen Parish Commissioners to Planning Policy Manager and copy of response letter 28.2.2013 from the Planning Policy Manager were circulated and NOTED. Mr O'Meara requested a letter is sent to the owners of the Bay Queen Hotel site, inviting them to attend a meeting with the Board to discuss the development of the site. AGREED.	Action Housing Officer
Other Planning Matters – None		
Finance		
Finance Officer's Report	<i>N/A 2nd meeting of the month</i>	
Summary of GRA Expenditure	<i>N/A 2nd meeting of the month</i>	
Policy & Resources – None		
Establishment – None		
Public Housing Matters – None		

BMC

Public Correspondence		
Defibrillators	Letter 25.2.2013 from Employers' Side Whitley Council requesting information from employing authorities on the current status regarding defibrillators and their use was circulated. Mr Ashcroft offered to investigate the current provision of defibrillators in the Port St Mary area.	Action R Ashcroft
Queenie Festival 2013	Letter 26.2.2013 from Slam Productions requesting assistance with the logistics of the event was circulated. It was AGREED to support the Queenie Festival by offering the use of all available resources.	Action Housing Officer
Proposed Draft Building (Fees) Regulations 2013	Letter 13.2.2013 from Building Control Manager, Department of Infrastructure, regarding the consultation was circulated and NOTED.	
Adult Care Services Fair Access & Charging	Letter 18.2.2013 from the Minister of Social Care regarding the consultation was circulated and NOTED.	
Easter Festival of Running	Letter 17.2.2013 from organiser and copy of promotional flyer were circulated and NOTED.	
Bicycle Stand	Email 28.2.2013 from resident requesting when and where the bicycle stand will be installed was circulated. RESOLVED: that the bicycle stand shall be relocated to the stony section on the Town Hall car park, if feasible. (Prop AG, S-MOM)	Action Housing Officer
Parking – Bay View Road	Copy letter 19.2.2013 from resident regarding the lack of parking facility on Bay View Road was circulated. RESOLVED: that the previous plans to redevelop the Chapel Gate car park are revisited. (Prop AG, S-RC)	Action Housing Officer
Tynwald Advisory Council for Disabilities	Email 27.2.2013 from the Secretary regarding their Annual Report 2012 was circulated and NOTED.	
1 st Supplemental List	Letter 21.2.2013 from Valuation Office and List were circulated and NOTED.	
All Island Rate Review	Letter 20.2.2013 from the Minister for the Treasury was circulated. Mr Grace stated that though properties were left derelict, services such as street lighting and refuse collection were still available. Empty property owners should still be charged a percentage of the rates rather than being zero rated. NOTED.	
8.09pm	Mr Ashcroft left the meeting	
Beach Mission 2013	Letter 19.2.2013 from PSM SU Beach Mission Leader requesting use of Town Hall and possibly the Westroom at a discount rate for this year's Beach Mission was circulated. It was AGREED to look into what the Beach Mission historically paid for the use of the Town Hall.	Action Housing Officer
8.11pm	Mr Ashcroft rejoined the meeting	
Special Projects – None		
Representative's Reports – N/A 2nd meeting of the month		
Topics for Discussion submitted by Members – None		
Notices of Motions submitted by Members – None		
Chairman's Business		
Civic Functions,	List was circulated and NOTED.	

AMC

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(82/12)

Invitations etc		
Chairman's Report	<i>None</i>	
Any Other Business		
Southern Traffic Management Liaison Group Meeting	Mr Convery attended the meeting and reported the removal of parking signage in Port St Mary and the double yellow line proposal on Beach Road were soon to be advertised. The lining for the coach park on Clifton Road is to be done as part of regeneration. The recent crack down on unroadworthy vehicles in Commissioners' car parks had proved successful with most of the vehicles being removed. NOTED.	
Dog Fouling	Mr Ashcroft reported he had been approached by a member of the public requesting the anti dog fouling campaign is reinvigorated. It was NOTED that in a recent meeting, the Police Chiefs had identified dog fouling was an issue they were keen to get more involved with. RESOLVED: that improved dog fouling warning signs are installed around Port St Mary. (Prop AG, S-RA)	Action DLO
High Speed Broad Band Service	Mr Kinley raised concerns that the Broad Band service in Port St Mary was patchy with not all areas being able to access VDSL, this can impact on resident's ability to work from home. RESOLVED: that Manx Telecom is contacted to enquire where VDSL coverage is currently available in Port St Mary, and what are their plans to improve the service in the future. (Prop CK, S-AG)	Action Interim Clerk
Date of Next Board Meeting	Wednesday 20 March 2013 at 7.30pm	

There being no further business the Public Session of the meeting closed at 8.20 p.m.



Chairman

In Private Session

17. Minutes for Adoption

- 17.1 Notes of Private Events Committee Meeting 15 February 2013.
- 17.2 Minutes of Private Board Meeting 20 February 2013.

18. Matters Arising

19. Deferred Items

20. Finance Matters

- 20.1 Execution of staff related/housing tenant items for cheque payments - *not applicable, 2nd meeting of month*
- 20.2 Summary of GRA expenditure by payee period ending – *not applicable, 2nd meeting of month*
- 20.3 Report on manual staff basic pay by cost centre for period ending – *not applicable, 2nd meeting of month*

21. Private Planning Matters - None

22. Housing Maintenance – None

23. Housing Vacancies – None

24. Housing Waiting List Applications - None

- 24.1 Current Housing Waiting List – *For information*

25. Housing Rent Arrears

- 25.1 Arrears list as at 28.2.2013

26. Housing Transfers – None

27. Garages – None

28. Housing Correspondence

- 28.1 Email & copy letter 18.2.2013 from the Minister for Social Care re proposed fixed term tenancies and copy of revised tenancy agreement.
- 28.2 Email 28.2.2013 from Housing Policy Manager and copy of draft fixed term tenancy policy.

29. Special Projects - None

30. Private Correspondence - None

31. Policy & Resources – None

32. Establishment – not applicable 2nd meeting of month

- 32.1 DLO List – *not applicable 2nd meeting of month*

33. Staffing

- 33.1 Letter 4.3.2013 from Head of Local Government Unit
- 33.2 Letter 4.3.2012 from the Chairman of Marashen Crescent Housing Committee

- 34. Representative's Confidential Reports – *None***
- 35. Confidential Topics for Discussion submitted by members - *None***
- 36. Motions submitted by Members in order of receipt to the Clerk - *None***
- 37. Any other business of an urgent nature (by permission of the Chairman)**