

**PORT ST MARY COMMISSIONERS  
PUBLIC SESSION 7 NOVEMBER 2012**

**(48/12)**

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 7 November 2012 at 7.30 p.m.

**Present:** Mdms B McCabe (Chairman), R Sinfield & H Kinvig  
Messrs C Kinley (Vice Chairman), R Cooil, A Merchant, R Ashcroft & A Grace

**Apologies:** Mr M O'Meara

**In Attendance:** Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open.

<b>Declaration of Interests</b>	<i>None</i>	
<b>Minutes of Public Ordinary Meeting 17 October 2012</b>	RESOLVED: that the minutes of the Public meeting held on 17 October 2012 be approved and signed as a correct record. (Prop CK, S-HK)	
<b>Matters Arising</b>		
Request for Plaque in the Garden of Remembrance	P53, Private Session, the Clerk reported there are no written British Legion rules regarding use of the garden, he was instructed to inform the resident.	<b>Action</b> Clerk
3 <sup>rd</sup> Supplemental List 2012	P45, Rating Appeal, 7 High Street. Letter 23.10.2012 from Valuation Assistant, The Treasury, stating he can value the front portion of the premises as a shop and increase the figure to £145 GV/£116 RV, letter 26.10.2012 from the Clerk to the Rent and Rating Appeal Commissioners advising of hearing on 6 December 2012, and list of zero rated properties were circulated. It was AGREED the Valuation Assistant's letter gave insufficient detail as to how much of the premises he had inspected, the Clerk was instructed to request clarification.	<b>Action</b> Clerk
Queen's Diamond Jubilee Gifts	P43, the Chairman reported she and the Clerk visited all the Schools in the South and handed out the mugs to children from Port St Mary. There will be advertisements in the press and social medias requesting parents of Port St Mary infants to contact the office to collect their mugs. NOTED.	
Swan y Mor, Clifton Road PA11/01352/B	P36, Letter 2.10.2012 from Planning Enforcement Officer stating they noted the windows were in a different position and would only take action if the breach is harmful, and DoI leaflet 'Planning Enforcement Policy' were circulated. The Clerk reported planning permission had been given for three windows but five had been installed. Inconsistencies in planning approvals and lack of planning enforcement were discussed. It was AGREED the Clerk responds highlighting the possible visual intrusion for neighbouring properties and suggesting a retrospective planning application should be submitted.	<b>Action</b> Clerk
Questions for Local Authorities	P46, Summary Sheet of Local Authority responses was circulated and NOTED.	
<b>Deferred Items – None</b>		
<b>Planning Matters</b>		
<b>Planning Applications</b>		
<b>PA12/01379/B</b>	Mr & Mrs S Crellin for alterations, erection of extension and replacement porch, roofing works and installation of dormers to Mellray, Beach Road, Port St Mary. A Design Statement by Freeland Architectural was circulated. There were no objections	<b>Action</b> Housing Officer

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	to PA12/01379/B.	
<b>Planning Approvals</b>		
<b>PA12/01207/B</b>	On 26 October 2012 by a Senior Planning Officer to Ms M Bonca-Tomaszewska for the installation of replacement windows and creation of double doors to basement to front elevation at Primrose House, The Promenade, Port St Mary. No none standard conditions to note. NOTED.	
<b>PA12/01256/C</b>	On 18 October by a Senior Planning Officer to Mr C W Hilton for the change of use from residential to tourist accommodation at 23 Rhenwyllan Close, Port St Mary. No none standard conditions to note. NOTED.	
<b>Planning Refusals – None</b>		
<b>Planning Appeals</b>		
<b>PA12/01171/B</b>	Mr & Mrs C Watterson for the erection of an extension to front elevation at 1 Queens Court, Queens Road, Port St Mary. Letter 26.10.2012 from DoI's Chief Executive and Approval Notice were circulated. It was NOTED the appeal was to correct a typographical error by the Planning Office.	
<b>Planning Correspondence – None</b>		
<b>Other Planning Matters – None</b>		
<b>Finance</b>		
Finance Officer's Report	<i>N/A 2<sup>nd</sup> meeting of the month</i>	
Summary of GRA Expenditure	<i>N/A 2<sup>nd</sup> meeting of the month</i>	
<b>Policy &amp; Resources</b>		
Internal Audit	The Clerk reported the internal audit is scheduled for 19 & 20 November 2012 and is to be done by Alexander Elliot. NOTED.	
Car Park Inspections	The Clerk reported he had conducted an inspection of all Commissioners' car parks, and found eighteen untaxed vehicles and two of questionable roadworthiness. Details of the vehicles were passed onto DoI, who are happy to patrol the car parks and issue fixed penalty notices. NOTED.	
<b>Establishment</b>		
Local Authority General Elections Review	Letter 18.9.2012 from Executive Officer to the Clerk inviting comments regarding the legislation, process and in particular the absent voters process was circulated. The Clerk will respond. NOTED.	
<b>Public Housing Matters</b>		
Future Management of Social Housing	Notes on meeting held in Onchan on 31 October 2012 were circulated. RESOLVED: that discussion on the Local Housing Authority meeting held on 31 October 2012 is moved into the Private Session of the meeting. (Prop RS, S-AG)	
<b>Public Correspondence</b>		
Mona's Queen III Anchor Memorial & Binoculars at Kallow Point	Letter 24.10.2012 from resident praising the installation of the memorial and binoculars at Kallow Point was circulated. The Clerk reported the delay in reinstalling the binoculars was due to the wrong parts being sent to the Manx Wildlife Trust. NOTED.	
Damage to Trees	Letter 19.10.2012 from resident highlighting damage to the bark on trees at the green, Loch Road, by Commissioners' staff was circulated. The Clerk stated that if the strimmer guards were in place it would not be possible to cause damage. He would raise	<b>Action Clerk</b>

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	the potential Health and Safety issue with DLO. NOTED.	
Consultation on Smokefree Legislation	Letter 23.10.2012 from Corporate Services Officer and consultation document were circulated. It was AGREED members would submit their views individually.	
Walney Extension Offshore Wind Farm	Email 25.10.2012 and documents relating to Land Restoration and Landfall were circulated and NOTED.	
House of Keys Questions	Email 31.11.2012 from Executive Officer, Local Government Unit and copies of the answers given on 30 October relating to Local Authorities were circulated and NOTED.	
National Day of Remembrance	Email 1.11.2012 from Senior Secretary, Chief Secretary's Officer requesting Local Authorities give prominence to the observation of the 'Two Minutes Silence' on 11 November was circulated and NOTED.	
Southlands Christmas Fayre	Email 1.11.2012 from Acting Manager, Southlands Resource Centre advising of the event on 7 December was circulated. Mrs McCabe and Mrs Sinfield offered to attend.	
Request to Remove Seaweed from Chapel Beach	Email 5.11.2012 from Allotment Plot Holder stating the intended method of removal would be using a front loading tractor to remove the seaweed from the beach, then load it onto a wagon on the slipway was circulated. It was AGREED that there were no objections in principle for the removal of seaweed, but as there are weight restriction on both ramps down to Chapel Beach, the removal should be done in smaller quantities. The Clerk is to liaise with the Allotment Holder to agree a more suitable solution.	<b>Action Clerk</b>
Request to Conduct Metal Detecting	Email 5.11.2012 from resident wishing to 'hunt' the lands owned by Port St Mary Village was circulated. There were no objections to the resident metal detecting on public land providing it does not include the Golf Course as it is leased to the Golf Club. The Clerk will supply the resident with details of land where metal detecting is permitted.	<b>Action Clerk</b>
Town Hall Hire	Email 6.11.2012 from resident requesting an extension of time from 11pm to midnight, when the hall is hired for a charity event was circulated. It was AGREED to permit the time extension at no extra charge.	
Celebration of Christmas 2012	Email 7.11.2012 from Pastor Rousseau Moss confirming his participation in the event was circulated and NOTED.	
Gaming (Amendment) Act 1984	Letter 16.10.2012 from Gaming Inspector requesting views on application for 2 Amusement with Prize machines by Bay View Hotel, Port St Mary, was circulated. There were no objections to the gaming machines.	<b>Action Clerk</b>
The Food Act 1996 Re Town Hall	Letter 17.10.2012 from Food Safety Unit Manager informing the application for the Town Hall has been entered onto the Public Register of Food Premises was circulated and NOTED.	
<b>Special Projects</b>		
Town Hall Opening Event	The Clerk gave a report on all the final arrangements and requested volunteers to police the footpaths around Happy Valley during the fireworks display.	
Parking Zone Trial	The Clerk reported that the 2011 Census showed there were 1200 vehicles in Port St Mary of which 91 residents had parking permits. He was awaiting wording for a public announcement from the Department of Infrastructure.	

*RMC Coloe*

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<b>Representative's Reports – N/A 2<sup>nd</sup> meeting of the month</b>		
<b>Topics for Discussion submitted by Members – None</b>		
<b>Notices of Motions submitted by Members – None</b>		
<b>Chairman's Business</b>		
Civic Functions, Invitations	List was circulated and NOTED.	
Chairman's Report	<i>None</i>	
<b>Any Other Business</b>		
Remembrance Service	The Clerk reported there was to be a wreath laying ceremony in The Garden of Remembrance on Friday 9 November, followed by refreshments in the newly opened Bay View Hotel. The Chairman will be laying a wreath at this service and on Remembrance Sunday on behalf of Port St Mary Commissioners. NOTED.	
<b>Date of Next Board Meeting</b>	Wednesday 21 November 2012 at 7.30 p.m.	

There being no further business the Public Session of the meeting closed at 8.45 p.m.

  
**Chairman**