

**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 9 JANUARY 2013**

(60/12)

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 9 January 2013 at 7.30 p.m.

Present: Mdms B McCabe (Chairman), R Sinfield & H Kinvig
Messrs C Kinley (Vice Chairman), A Merchant, A Grace & M O'Meara

Apologies: Mr R Cooil & Mr A Ashcroft

In Attendance: Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open.

Declaration of Interests	Mr Grace declared an interest in item in Public Correspondence re Allotments Society AGM	
Minutes of Public Ordinary Meeting 12 December 2012	RESOLVED: that the minutes of the Public meeting held on 12 December 2012 be approved and signed as a correct record. (Prop RS, S-HK)	
Matters Arising		
Local Authority Induction Training	Letter 18.12.2012 from Chairman of IoM Municipal Association outlining proposal to hold evening forums for local authority commissioners/counsellors was circulated. Mrs McCabe reported they were looking for ideas for agenda items. NOTED. The Clerk was instructed to respond by expressing Port St Mary Commissioners' interest and support for the proposal.	Action Clerk
Deferred Items – None		
Planning Matters		
Planning Applications		
PA12/01654/B	Miss L Hook for the installation of replacement windows to bay window at Thie Foillan, Shore Road, Underway, Port St Mary. There were no objections to PA12/01654/B.	Action Housing Officer
PA12/01661/B	Mrs S Rathbone-Scott for the installation of replacement windows to front and rear elevation and replacement of front door at 18 High Street, Port St Mary. There were no objections to PA12/01661/B.	Action Housing Officer
PA12/01667/B	Mr P Helps for alterations and extension to the White House Bungalow, Fistard, Port St Mary. There were no objections to PA12/01667/B.	Action Housing Officer
Planning Approvals		
PA12/01523/B	On 19 December 2012 by a Senior Planning Officer to Mr S Cowley & Dr M Haywood for the installation of replacement windows at Marina House, Bay View Road, Port St Mary. No none standard conditions to note. NOTED.	
Planning Refusals – None		
Planning Appeals – None		
Planning Correspondence		
Local Authority Meetings	Email 21.12.2012 from Senior Planning Officer and notes from previous meetings were circulated. Mrs McCabe reported the sessions have been well attended. It was AGREED to invite the Strategic Planning Officer to meet with the Board to discuss planning in the Village.	Action Clerk
Other Planning Matters – None		

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Finance		
Finance Officer's Report	<i>N/A 2nd meeting of the month</i>	
Summary of GRA Expenditure	<i>N/A 2nd meeting of the month</i>	
Policy & Resources		
Resignation of Clerk & Responsible Financial Officer	Letter of resignation from Jason Roberts was circulated. Mrs McCabe stated that it was with regret the Board have accepted Jason's resignation from his full time position. She expressed the Board's appreciation for all his hard work in the short time he had been with Port St Mary Commissioners, and wished Jason the best of luck for the future. RESOLVED: that details regarding Mr J Roberts' resignation from his post as Clerk and Responsible Financial Officer are moved into the Private Session of the meeting. (Prop RS, S-AM)	
Establishment – None		
Public Housing Matters – None		
Public Correspondence		
Castletown Road Port Erin	Letter 13.12.2012 and plan from Area Maintenance Engineer, DoI, regarding their intention to conduct highway construction on the footway and carriageway during the next financial year was circulated and NOTED.	
Housing (Flats) Regulations 1982	Letter 17.12.2012 from Environmental Health Officer regarding the registration of one flat at Sefton House, Bay View Road, was circulated. RESOLVED: that there are no objections to the registration of one flat at Sefton House, Bay View Road, Port St Mary. (Prop CK, S-AG)	Action Clerk
RTLC	Circular No: 378 was circulated and NOTED.	
RTLC – Bus Vannin	Letter 1.1.2013 from the Secretary regarding the process of Applications for Variations of Regular Service Licences was circulated and NOTED.	
Local Authority Borrowing Framework Agreement	Letter 19.12.2012 from Corporate Strategy, The Treasury regarding the re-tendering of borrowing framework agreement and requesting an indication of borrowing requirements for the next 5 years was circulated. It was AGREED to run through potential schemes requiring borrowing in the Private Session.	
Opportunity for Ratepayers to Borrow eBooks	Letter 21.12.2012 from Douglas Borough Council's Librarian offering a shared service for downloadable eBooks and audio books was circulated. The Clerk offered to put a link to the virtual library on Commissioners' website. RESOLVED: that Port St Mary Commissioners will not subscribe to Douglas Borough Council's eBook borrowing scheme but will create a link to their eBook site through Port St Mary Commissioners website. (Prop AG, S-RS)	Action Clerk
Anchor Memorial Funding	Email 7.12.2012 from resident of Clifton Road requesting clarification of the funding for the Mona's Queen III anchor memorial and a breakdown of costs were circulated. The Clerk stated the total cost of the memorial was £49,498.69 less donations of £30,136.95. £9,600.00 is allocated in 2012/13	

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	budget with the balance to be met from 2011/12 budget surplus, so there is no burden to the ratepayer. Yet to hear if there will be a further donation from Mr D Collister's legacy. NOTED. Mr Merchant stated the site was frequently visited by family groups bringing people into the Village and at minimal financial impact; it was better value for money than other schemes in the past. It was not only an honour to have the memorial in Port St Mary but it was an honour for the Island as well. AGREED.	
Allotments Society	As an Allotment Committee member Mr A Grace declared an interest. Email 21.12.2012 from the Chairman of the Allotments Society regarding date for their AGM and stating there was interest shown in Bee keeping on land adjacent to the allotment site was circulated. RESOLVED: that there are no objections for the Allotment Society to keep Bees on the triangular plot of land adjacent to the allotment site providing there are governing rules in place. (Prop RS, S-AM)	Action Clerk
Special Projects – None		
Representative's Reports – N/A 2nd meeting of the month		
Topics for Discussion submitted by Members – None		
Notices of Motions submitted by Members – None		
Chairman's Business		
Civic Functions, Invitations	List was circulated along with email 20.12.2012 from Chief Minister inviting local authority Clerks to attend Holocaust Memorial Day Service. Mrs McCabe expressed an interest in attending, it was AGREED to enquire if the invitation was extended to local authority Chairmen.	Action Housing Officer
Chairman's Report	<i>None</i>	
Any Other Business		
Erin Arts Centre	The Clerk reported that following a fire in an adjoining property Erin Arts Centre has been closed for repairs, he has offered the use of the Town Hall if needed. NOTED.	
Streetlight by Golf Pavilion	The Clerk stated the streetlight outside the Pavilion is not working, and the MEA have reported they are unable to gain access to repair it as the wall in front of the pavilion is obstructing the service hatch. A section of the wall may have to be removed. NOTED.	
Car Parking Review	The Clerk reported he had spoken to DoI operative who requests we advertise on website and in the press that all disc zones and related signage will be removed for a trial period. This means the 91 residents who have parking permits will not need to renew this year. RESOLVED: that Port St Mary Commissioners supports the temporary removal of all disc zones in the Village for a trial period. (Prop AG, S-HK)	
George Herdman Library, Port Erin	The Clerk stated letter 4.1.2013 from the Clerk of Port Erin Commissioners had been received requesting a contribution towards running expenses of the library. There are 159 residents, 20% of the total membership, is from Port St Mary. RESOLVED: that Port St Mary Commissioners declines to make a	Action

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	contribution towards the running costs of the George Herdman Library, Port Erin. (Prop RS, S-HK)	Clerk
Date of Next Board Meeting	Wednesday 23 January 2013 at 7.30 p.m.	

There being no further business the Public Session of the meeting closed at 8.00 p.m.



Chairman