

**PORT ST MARY COMMISSIONERS
PUBLIC SESSION 3 OCTOBER 2012**

(40/12)

Minutes of the Ordinary Board meeting of Port St Mary Commissioners Open Session held in the Boardroom of Port St Mary Town Hall on Wednesday 3 October 2012 at 7.30 p.m.

Present: Mdms B McCabe (Chairman), R Sinfield & H Kinvig
Messrs C Kinley (Vice Chairman), R Ashcroft & M O'Meara

Apologies: Mr A Merchant, Mr R Cooil & Mr A Grace

In Attendance: Mr J Roberts (Clerk) & Mrs D Greenwood (taking minutes)

A quorum being present the Chairman declared the meeting open.

Minutes of Public Ordinary Meeting 5 September 2012	It was AGREED to defer approval of the minutes of the Public meeting held on 5 September 2012 until a quorum of members who attended the meeting are present.	
Minutes of Public Ordinary Meeting 19 September 2012	RESOLVED: that the minutes of the Public meeting held on 19 September 2012 be approved and signed as a correct record. (Prop RS, S-RA)	
Matters Arising		
PSM Nocturne Criterium Cycle Races	P35, email 25.9.2012 from race organiser stating the event will become a regular feature on the Annual Cycling Calendar was circulated and NOTED.	
Proposed Coach Parking, Clifton Road	P38, letter 19.9.2012 from resident objecting to the proposal was circulated. The Board noted the concerns raised and AGREED to bring the resident's letter to the attention of the Department of Infrastructure.	Action Clerk
Hop Tu Naa Festival 2012	Letter 26.9.2012 from Secretary of SPLM PTFA inviting Board members to attend an informal planning meeting and stating their intention to apply for funding from the Department of Community, Culture & Leisure was circulated. Mrs Sinfield declared an interest. It was AGREED to support their application for funding and allow the use of the Town Hall.	Action Housing Officer
Queen's Diamond Jubilee Gifts	P44, Private Session – the Jubilee mugs are due for delivery on week commencing 8 October 2012. NOTED.	
Map of Port St Mary	P34, a copy of the basic design was circulated. The Clerk requested members provide suggestions for the areas and buildings of interest to be highlighted. Mr Kinley requested a copy is sent to each member by email to allow more time for consideration.	Action Clerk
Consultation on the Scope of Government	P36, the Clerk reported the Chief Minister would not permit an extension, so members would need to submit their views individually. Local MHK's were unavailable to meet with the Board. NOTED.	
Spring Bulb Planting	DLO, Mrs McCabe and Mrs Sinfield assisted the children with the bulb planting and reported that in spite of the showers, all the bulbs have been planted at the Four Roads, Beach Road, Upper Promenade and Mount Tabor. NOTED.	
Tree/Bush Planting	The Clerk confirmed the Manx Woodland Trust will commence planting on Sunday 14 October. NOTED.	
Deferred Items – None		
Planning Matters		
Planning Applications		
PA12/01256/C	Mr C Hilton for the change of use from residential to tourist	Action

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	accommodation at 23 Rhenwyllan Close, Port St Mary. There were no objections to PA12/01256/C.	Housing Officer
Planning Approvals		
PA12/01100/B	On 13 September 2012 by a Senior Planning Officer to Mr & Mrs B Barnes, for the erection of a detached dwelling with integral garage at 4 Perwick Road, Port St Mary. No none standard conditions to note. NOTED.	
PA12/01153/B	On 19 September 2012 by a Senior Planning Officer to Mr K Sykes for the erection of an extension to garage and enlargement of existing balcony at 20 Lime Street, Port St Mary. Condition to note: the external finishes of the extension must match those of the existing building in all respects. NOTED.	
PA12/01182/B	On 25 September 2012 by a Senior Planning Officer to Mr D Waters and Ms J Woodward for the erection of a two storey extension to north west elevation at 2 Rhenwyllan Close, Port St Mary. No none standard conditions. NOTED.	
Planning Refusals – None		
Planning Appeals – None		
Planning Correspondence		
PA06/01807/GB & PA06/01808/CON	The Old Sail Loft, Shore Road, Underway, Port St Mary. Copy letter 19.9.2012 from Senior Secretary, Planning & Building Control regarding discharge of Conditions 3, 5 & 6 in relation to use of lime pointing, metal railings and use of Drylining was circulated and NOTED.	
PA12/01207/B	Installation of replacement windows and creation of double doors to basement to front elevation at Primrose House, The Promenade, Port St Mary. Letter 1.10.2012 from Planning Office & copy letter 14.9.2012 to Agent requesting more detailed drawings were circulated and NOTED.	
Other Planning Matters – None		
Finance		
Finance Officer's Report	<i>N/A 2nd meeting of the month.</i>	
Summary of GRA Expenditure	<i>N/A 2nd meeting of the month.</i>	
Policy & Resources		
Christmas Trees	Locations for this years trees were discussed. RESOLVED: that Port St Mary Commissioners will provide three Christmas Trees to be installed at the Millennium Garden, the Town Hall and if viable on Mount Tabor Triangle. If cost of providing electricity to the tree on Mount Tabor Triangle is too high, the tree will be installed by the phone box next to Mount Tabor Church. (Prop CK, S-RS).	Action Technical Officer
Commissioners' Challenge Shield	The Clerk reported the shield was last used in the 1980's; he has received a request from Port St Mary Rifle Club to bring the shield back into use. RESOLVED: that permission is granted for Port St Mary Rifle Club to use and revamp the Commissioners' Challenge Shield. (Prop RS, S-MOM)	Action Clerk
Town Hall Events	27/10/12 – Opening 29/10/12 – Marine Plan Drop-in Session 17/11/12 – Live Music Session 7/12/12 – Celebration of Christmas The Clerk reported there were more bookings to come.	Action Clerk

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	He intended to contact the press to have the events publicised in the 'What's on Guide', and would post them on Commissioners' website and other social medias. NOTED.	
Establishment – None		
Public Housing Matters – None		
Public Correspondence		
RTLCLC	Circular No: 375 was circulated and NOTED.	
Proposed Joint Meeting	Email 27.9.2012 from Clerk of Port Erin Commissioners informing of the postponement of the meeting until 11 October was circulated and NOTED.	
Contract Parking	Letter 24.9.2012 from resident requesting clarification on the management of reserved parking spaces was circulated. The Clerk reported the five other residents who expressed an interest in a reserved space were happy to proceed with the arrangement. Parking enforcement was in place in the form of Port St Mary (Parking Places) Order 2006 in accordance with the Road Traffic Regulation Act 1985. There were a couple of firms that can be used to promptly remove any unauthorised vehicles found parked on the reserved spaces. NOTED.	Action Clerk
Memorial Benches	Letter 27.9.2012 from Mr D Cannan conveying his appreciation for permitting the benches to be placed on the Point and Mount Tabor Triangles and praising the courtesy shown by the Technical Officer was circulated and NOTED.	
Manx Marine Environmental Assessment Consultation	Letter 1.10.2012 from Project Officer regarding the consultation and Drop-in Sessions was circulated. The confirmation of session to be held in the Town Hall on 29 October was NOTED.	
Special Projects		
Town Hall Clocks	The Clerk stated installation of the clocks and other external works will commence on 8 October. It was intended to contact Mr H Goldsmith and the press to arrange a photo session when installation is completed. NOTED.	
Representative's Reports – N/A 2nd meeting of the Month		
Topics for Discussion submitted by Members – None		
Notices of Motions submitted by Members – None		
Chairman's Business		
Civic Functions, Invitations Etc	List was circulated. The Chairman offered to attend Castletown Commissioners' Civic Sunday on 21 October. Ms Kinvig requested clarification of the start time of the Co Min meeting on 23 October.	Action Housing Officer
Chairman's Report	<i>None</i>	
Any Other Business - None		
Date Of Next Board Meeting	Wednesday 17 October 2012 at 7.30 p.m.	

There being no further business the Public Session of the meeting closed at 7.55 p.m.


Chairman