

**PORT ST MARY COMMISSIONERS ORDINARY BOARD MEETING
WEDNESDAY 7 NOVEMBER 2012 at 7.30 p.m.
AGENDA – OPEN PUBLIC SESSION**

Apologies for absence: M O'Meara

Present:

Please note: Representatives from Global Poverty Charity 0.1 will be conducting a presentation for Board Members at 7.15pm, prior to the start of the Public Session.

Declaration of Interests:

1. Minutes for Adoption

1.1 Minutes of Public Board meeting 17 October 2012.

2. Matters Arising

2.1 P53, Private Session – Request for Plaque in the Garden of Remembrance. Clerk – there are no written British Legion rules regarding use of the garden.

2.2 P45, 3rd Supplemental List – Rating appeal re 7 High Street. Letter 23.10.2012 from Valuation Assistant, letter 26.10.2012 from the Clerk to the Rent and Rating Appeal Commissioners and list of zero rated properties for reference.

2.3 P43, Queen's Diamond Jubilee Gifts – mug distribution.

2.4 P36, Swyn y Mor, Clifton Road – Letter 2.10.2012 from Planning Enforcement Officer re alleged deviation to approved PA11/01352/B & DoI leaflet re Planning Enforcement Policy.

2.5 P46, Questions for Local Authorities – Summary Sheet of Local Authority responses.

3. Deferred Items - *None*

4. Planning Matters

4.1 Planning Applications

4.1.1 **PA12/01379/B** – Mr & Mrs S Crellin for alterations, erection of extension and replacement porch, roofing works and installation of dormers to Mellray, Beach Road, Port St Mary.

4.1.1 Design Statement by Freeland Architectural.

4.2 Planning Approvals

4.2.1 **PA12/01207/B** – On 26 October 2012 by a Senior Planning Officer to Ms M Bonca-Tomaszewsla for the installation of replacement windows and creation of double doors to basement to front elevation at Primrose House, The Promenade, Port St Mary. No none standard conditions to note.

4.2.2 **PA12/01256/C** – On 18 October by a Senior Planning Officer to Mr C W Hilton for the change of use from residential to tourist accommodation at 23 Rhenwyllan Close, Port St Mary. No none standard conditions to note.

4.3 Planning Refusals – None

4.4 Planning Appeals

- 4.4.1 **PA12/01171/B** – Mr & Mrs C Watterson for the erection of an extension to front elevation at 1 Queens Court, Queens Road, Port St Mary. Letter 26.10.2012 from DoI's Chief Executive and Approval Notice.

4.5 Planning Correspondence - None

5. Other Planning Matters - None

6. Finance

- 6.1 Finance Officer's Report and list of monthly cheque payments for authorised bank signatories – *not applicable, 2nd meeting of month*
- 6.2 Summary of GRA expenditure by cost centre for period ending – *not applicable, 2nd meeting of month*

7. Policy & Resources

- 7.1 Internal Audit scheduled for 19 & 20 November 2012.
- 7.2 Clerk – Car park inspections

8. Establishment

- 8.1 Letter 18.9.2012 from Executive Officer, Local Government Unit re Local Authority General Elections Review.

9. Public Housing Matters

- 9.1 Future Management of Social Housing – notes on meeting held in Onchan on 31 October 2012.

10. Public Correspondence

- 10.1 Letter 24.10.2012 from resident re Mona's Queen III Anchor Memorial and Binoculars at Kallow Point.
- 10.2 Letter 19.10.2012 from resident re damage to trees.
- 10.3 Letter 23.10.2012 from Corporate Services Officer re Consultation on Smokefree Legislation.
- 10.4 Email 25.10.2012 & documents re Walney Extension Offshore Wind Farm.
- 10.5 Email 31.11.2012 from Executive Officer, Local Government Unit & Copies of Answers given to House of Keys Questions – 30 October 2012.
- 10.6 Email 1.11.2012 from Senior Secretary, Chief Secretary's Office re National Day of Remembrance – Sunday 11 November 2012.
- 10.7 Email 1.11.2012 from Acting Manager, Southlands Resource Centre re Southlands Christmas Fayre.
- 10.8 Email 5.11.2012 from Allotment Plot Holder requesting permission to remove seaweed from Chapel Beach.
- 10.9 Email 5.11.2012 from resident requesting permission to conduct metal detecting on lands owned by Port St Mary Village.
- 10.10 Email 6.11.2012 from resident requesting extension on time re hire of the Town Hall.

- 10.11 Email 7.11.2012 from Reverend Rousseau Moss confirming participation in Celebration of Christmas 2012.
- 10.12 Letter 16.10.2012 from Gaming Inspector re Gaming (Amendment) Act 1984 in respect of application for 2 Amusement with Prize machines from Bay View Hotel, Port St Mary.
- 10.13 Letter 17.10.2012 from Food Safety Unit Manager re The Food Act 1996 in respect of Port St Mary Community Hall.

11. Special Projects

- 11.1 Town Hall opening event.
- 11.2 Parking Zone trials update

12. Representative's Reports – *Not applicable, 2nd meeting of month*

13. Topics for Discussion submitted by members - *None*

14. Notices of Motions submitted by Members - *None*

15. Chairman's Business

- 15.1 Civic Functions, Invitations etc
- 15.2 Chairman's Report

16. Any Other Business of an Urgent Nature (by permission of Chairman)

Date of Next Board Meeting: Wednesday 21 November 2012 at 7.30 p.m.