

**PORT ST MARY COMMISSIONERS ORDINARY BOARD MEETING  
WEDNESDAY 9 JANUARY 2013 at 7.30 p.m.  
AGENDA – OPEN PUBLIC SESSION**

**Apologies for absence: Mr R Cooil & Mr R Ashcroft**

**Present:**

**Declaration of Interests:**

**1. Minutes for Adoption**

1.1 Minutes of Public Board meeting 12 December 2012

**2. Matters Arising**

2.1 P52, Local Authority Induction Training – letter 18.12.2012 from Chairman of IoM Municipal Association.

**3. Deferred Items - *None***

**4. Planning Matters**

**4.1 Planning Applications**

4.1.1 **PA12/01654/B** – Miss L Hook for the installation of replacement windows to bay window at Thie Foillan, Shore Road, Underway, Port St Mary.

4.1.2 **PA12/01661/B** – Mrs S Rathbone-Scott for the installation of replacement windows to front and rear elevation and replacement of front door at 18 High Street, Port St Mary.

4.1.3 **PA12/01667/B** – Mr P Helps for alterations and extension to the White House Bungalow, Fistard, Port St Mary.

**4.2 Planning Approvals**

4.2.1 On 19 December 2012 by a Senior Planning Officer to Mr S Cowley & Dr M Haywood for the installation of replacement windows at Marina House, Bay View Road, Port St Mary. No none standard conditions to note.

**4.3 Planning Refusals – *None***

**4.4 Planning Appeals – *None***

**4.5 Planning Correspondence**

4.5.1 Email 21.12.2012 from Senior Planning Officer and notes from local authority meetings

**5. Other Planning Matters - *None***

**6. Finance**

6.1 Finance Officer's Report and list of monthly cheque payments for authorised bank signatories – *not applicable, 2<sup>nd</sup> meeting of month*

6.2 Summary of GRA expenditure by cost centre for period ending – *not applicable, 2<sup>nd</sup> meeting of month*

**7. Policy & Resources**

7.1 Resignation letter received from Jason Roberts regarding full time position of Clerk & Responsible Financial Officer

**8. Establishment - None**

**9. Public Housing Matters - None**

**10. Public Correspondence**

10.1 Letter 13.12.2012 and plan from Area Maintenance Engineer, DoI, re Castletown Road, Port Erin.

10.2 Letter 17.12.2012 from Environmental Health Officer re registration of one flat at Sefton House, Bay View Road, Port St Mary

10.3 RTLC Circular No: 378

10.3.1 RTLC letter 2.2.2013 from Secretary re Bus Vannin – Applications for Variations of Regular Service Licences

10.4 Letter 19.12.2012 from The Treasury re Local Authority Borrowing Framework Agreement

10.5 Letter 21.12.2012 from Douglas Borough Council's Librarian re Opportunity for Ratepayers to Borrow eBooks

10.6 Email 7.12.2012 from resident re funding of the Mona's Queen Anchor Memorial & Breakdown of Costs

10.7 Email 21.12.2012 from Chairman of the Allotments Society re AGM

**11. Special Projects - None**

**12. Representative's Reports – Not applicable, 2<sup>nd</sup> meeting of month**

**13. Topics for Discussion submitted by members - None**

**14. Notices of Motions submitted by Members - None**

**15. Chairman's Business**

15.1 Civic Functions, Invitations etc

15.1.1 Email 20.12.2012 from Chief Minister re Holocaust Memorial Day Service

15.2 Chairman's Report

**16. Any Other Business of an Urgent Nature (by permission of Chairman)**

**Date of Next Board Meeting:** Wednesday 23 January 2013 at 7.30 p.m.