

PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
14th FEBRUARY 2018 at 7.30 pm
AGENDA – OPEN PUBLIC SESSION

1. 1.1 Welcome, Apologies and Declarations
2. Minutes for Adoption:
 - 2.1 The Minutes of the Ordinary Meeting held on the 24th January 2018
3. Matters Arising:
 - 3.1 CCTV camera re dog fouling
 - 3.2 MUA Street lighting
 - 3.3 Metal Detectorist request
 - 3.4 Sentinels Garden of Remembrance – verbal update
4. Motions: None
5. Finance:
 - 5.1 Approval of invoices for payment February 2018 - enclosed:
 - 5.2 Invoices paid late January 2018 for noting
6. Special Projects: None
7. Public Correspondence:
 - 7.1 Rates - Press release for discussion
 - 7.2 Email correspondence from Ratepayer re Port St Mary Rates
 - 7.2.1 Correspondence from Ratepayer re Port St Mary Rates
 - 7.3 Email from Mobile Library requesting funding contribution
 - 7.4 Correspondence from Manx Harriers re Easter Festival of Running
 - 7.5 Correspondence from SAS Events re Cycling Event 4-6th May 2018

7.6 Email correspondence from Ratepayer re traffic calming – deferred from previous meetings

8. Consultations:

8.1 Consultation on Access and Eligibility criteria for general needs public sector housing - additional information in 23 page booklet or online at https://consult.gov.im/infrastructure/access-and-eligibility-criteria-for-housing/supporting_documents/Access%20and%20Eligibility%20Criteria%20Consultation.pdf

8.2 Consultation on Vehicle Duty Consultation Exercise

9. Planning Matters:

9.1 Planning Applications:

PA18/00076/B Traie Creggagh, Queens Road, Port St Mary. Mr J Walker. Creation of new vehicular access to provide off street parking, and associated ground works and level alterations.

9.2 Planning Approvals:

PA17/01014/B 1 Perwick Road, Port St Mary. Mr and Mrs Headon. Demolition of existing dwelling and construction of replacement dwelling with integral garaging. Approved.

PA17/01285/B Carrick Court, Bay View Road, Port St Mary. Carrick Court Management Ltd. Removal of chimney stack on side (north) elevation. Approved.

PA17/01173/B Manesca Building, The Quay, Port St Mary. Island Seafare Ltd. Siting of steel shipping container for storage of shellfish approved.

9.3 Planning Appeals:

PA17/00976/B Bay View Hotel, Primrose Terrace, Port St Mary. Red Pen Ltd. Appeal against the refusal of demolition of existing building and construction of 3 apartments with on site parking / garage. Inquiries to be conducted on 21st March 2018 at 09.30

PA17/00843/B Land and Garage Adjacent Maycroft, Park Road, Port St Mary. Central Pacific Services Ltd. Demolition of existing garage and outbuilding, and erection of two dwellings with on site parking

9.4 Planning Amendments:

10. Policy and Resources: None

11. Invitations:

11.1 Invitation to dedication of new War Memorial plaque on Sunday 25th February at 6.30 at Rushen Church.

12. Any other business of an urgent nature (by permission of the Chairman)

Item 3.1

Email thread re Hidden Surveillance Cameras

From:
Sent: 06 October 2017 10:22
To:
Cc:
Subject: Hidden Surveillance Cameras

Dear Mr

The news items stating that Port St Mary Commissioners have installed covert surveillance cameras around the village has been brought to my attention. I have copied the CEO of the Department of Infrastructure into this email given that Department's responsibility for the governance of local authorities.

Under the Data Protection Act 2002 the first data protection principle requires personal data to be lawfully processed and that processing must meet a condition for processing set out in Schedule 2 to the Act and in addition, where that processing involves sensitive personal data such as an alleged offence, a further condition for processing set out in Schedule 3 to the Act.

The lawful conditions for processing with the exception of consent all begin with the phrase "the processing is necessary" which is a proportionality test similar to that required by the European Convention on Human Rights, that is, can the processing be justified as a necessary reasonable and proportionate measure in accordance with law?

In any event, the use of hidden surveillance cameras in the Island is governed by the Regulation of Surveillance, etc. Act 2006 (ROSE). Under ROSE such covert surveillance is referred to as 'directed surveillance' which must be authorised by one of the Public Authorities set out in the Schedule and that authorisation must be notified to the Surveillance Commissioner. I have spoken with Surveillance Commissioner today and he has confirmed that no notification exists and local authorities do not have the power to authorise directed surveillance.

It therefore appears that the processing is not lawful and as such must cease.

I would be obliged if you would confirm that the processing of personal data via covert surveillance cameras has ceased as a matter of urgency.

I would stress that Port St Mary Commissioners are able to deploy overt surveillance cameras with appropriate fair processing notices in the form of signs for the same purpose.

I look forward to your prompt confirmation that the use of covert surveillance cameras by Port St Mary Commissioners has ceased forthwith.

Information Commissioner

From:
Sent: 06 October 2017 14:36
To:
Cc:
Subject: Re: Hidden Surveillance Cameras

Dear Mr

Thank you for your email.

My apologies for a press release that inadvertently suggests that we are breaking ROSE 2006.

In reality these cameras are overtly placed and we have deployed signage such as in the photograph attached advising the public of the practice. I believe that these meet the standard required, but will happily take further guidance if they can be improved.

Having received your guidance, I shall reinforce with our operational staff the need to be overt in the placement of such devices.

Regards,

From:
Sent: 09 October 2017 15:45:31
To:
Cc:
Subject: RE: Hidden Surveillance Cameras

Dear

Thank you for your email and I note your comments that it was not the intention of Port St Mary Commissioners to contravene ROSE

However, the news items state that the cameras are hidden and attribute that statement to your chairman. I trust you accept that Port St Mary Commissioners must issue an immediate correction as the items are misleading. Paragraph 9 of Schedule 1 to the Data Protection 2002, states that for personal data to be processed fairly as required by the first data protection principle a person must not be deceived or misled.

For your information, on Saturday a member of my staff was in the car park at the end of Clifton Road and while she observed the sign she was unable to locate a surveillance camera.

I would be obliged if you would forward to me details of the model and specification for each of the surveillance camera(s) that have been deployed in Port St Mary for this purpose - a link to the appropriate website will be sufficient. Please also advise the number of cameras deployed and where each camera has been installed so my office can check and confirm that they are overt and that appropriate and sufficient signs have been installed to inform the public that they are entering a surveillance zone.

With regard to signs, the purpose of Environmental Crime displayed in the signs does not concur with the registered purpose for which Port St Mary Commissioners use surveillance cameras. The purpose in the register entry maintained by this Office is:-

"Crime prevention and detection and the apprehension and prosecution of offenders."

It is the duty of the data controller to notify changes to the Commissioner and failure to do so is an offence. I do not know what constitutes an "environmental crime" or whether the use of surveillance cameras for such crimes is a reasonable and proportionate measure and therefore any change notified to the Commissioner would be referred to the Tribunal. However in this instance it appears the purpose for processing is for the crime prevention and detection purpose for which Port St Mary Commissioners has a register entry and I would therefore suggest that the signs are changed rather than cease processing until a change to the register entry has occurred.

In any event the signs state "CCTV **may** be in operation". (Emphasis added)

CCTV is either in operation in the specified area or it is not. If there is no CCTV in operation then the signs should not be displayed. Therefore the signs need to be changed to remove the word "may" and the signs also require contact details for Port St Mary Commissioners to be provided

I look forward to receiving the information sought and confirmation of the actions of Port St Mary Commissioners to rectify the misleading statement and signs.

Regards

Iain McDonald

Isle of Man Information Commissioner

From:
Sent: 09 October 2017 16:21
To:
Cc:
Subject: Re: Hidden Surveillance Cameras

Dear

Thank you for your further email. I shall be placing our correspondence before our Board this week before responding formally.

In the meantime the only camera that we own has been returned to my desk pending the outcome of our discussions.

Regards,

Extract arising from Minutes 10th May 2017 - Matters arising from the Minute of 26th April 2017

PSM16/234 Dog Byelaws

A member questioned the current position of the Dog Byelaws which have expired. There was a suggestion that we should cover up signs and put an announcement on the website. This was followed by a counter suggestion that the signs can stay in place, but we simply cannot prosecute without current legislation. The Board considered an email from the Local Government Unit of 10th May within the Department of Infrastructure on the progress made with bringing the legislation into effect.

A discussion on the use of a covert camera to capture evidence of offenders and cctv signs took place. A discussion on the use of the camera took place and the purchase of a 32GB micro SD card was agreed.

The Clerk reported a cost of around £5 000 excluding pensions for a 10 hour per week on a casual contract for Byelaws Warden. He reported that there will be additional costs such as uniform. A discussion ensued reinforcing that this was an important issue about which the ratepayers are vocal. Mrs Williams proposed that we recruit a dog warden which was subsequently withdrawn pending the results of a trial of cameras.

The meeting agreed by acclaim to trial the camera and keep the matter under review.

Item 3.2

Replacement Public Lighting

After attending the latest Waste Working Group, I have been notified of a new mercury protocol coming into place, unfortunately there is no set date for this as of yet. Under the new protocol, mercury will not be able to be transported off Island for disposal and there is currently no facility to dispose of it in place on Island. Therefore, the DOI are suggesting a 'mercury amnesty' to give people the chance to dispose of any old thermometers etc. and ship them off Island before the protocol comes into place; the Waste Working Group will discuss this further at their next meeting.

However, the issue of some street lights containing mercury was raised.

Manx Utilities have confirmed that we currently have 1 street light which contains mercury based at Barna Beg and have provided the following quotes for replacement:

LED Ampera Fitting £480+ VAT

LED Pilzeo (360 degree) Fitting £660+ VAT

An Ampera fitting is currently in place at the Workshop and a Pilzeo fitting is in place at Creggan Beg. Manx Utilities recommend the Pilzeo fitting for a residential area as it is brighter.

Hayley Phillips

08/02/2018

Item 3.3

Request to Conduct Metal Detecting on Public Land in Port St Mary

Areas for consideration are:

Gansey Point

Grass area on Upper Promenade

Verges of footpaths running from Upper to Lower Promenade

Happy Valley

Kallow Point

Seaward side of verge on coastal path from Strathallan Castle to Perwick Road

Verges of footpath down to Perwick Beach

The resident is aware that the Golf Course is not permitted and is not interested in stony beaches or steep banks.

Item 5.1

PORT ST MARY COMMISSIONERS
INVOICES TO BE PAID FEBRUARY 2018

| Housing Expenses | | | | | | | | | | |
|-----------------------------|-------------|-------------------|-----------------------------------|-------------------------------|--------------|-----------------|----------------|------------------|----------------|-------------------|
| Inv # | Date | Inv Number | Supplier | Description | House | Category | NL Code | Total Net | VAT | Total Cost |
| 718 | 27/01/2018 | - | Andrew McEwan Joinery | Door replacement | 20SA | Repairs | 6100 | £160.00 | £0.00 | £160.00 |
| 719 | 15/01/2018 | 0958ALX901 | City Plumbing Supplies | Compression coupling | 8BB | Repairs | 6100 | £46.84 | £9.36 | £56.20 |
| 720 | 15/01/2018 | 0958ALX817 | City Plumbing Supplies | Replacement boiler | 8BB | Repairs | 6100 | £2,150.45 | £430.09 | £2,580.54 |
| 721 | 30/01/2018 | 10698 | Heattech Limited | Tap repair | 8&9LA | Repairs | 6100 | £38.00 | £7.60 | £45.60 |
| 722 | 30/01/2018 | 10699 | Heattech Limited | Boiler replacement labour | 8BB | Repairs | 6100 | £310.00 | £62.00 | £372.00 |
| 723 | 30/01/2018 | 10700 | Heattech Limited | WC repair | 16SA | Repairs | 6100 | £33.50 | £6.70 | £40.20 |
| 724 | 30/01/2018 | 10701 | Heattech Limited | Void repairs | 20SA | Repairs | 6100 | £261.50 | £52.30 | £313.80 |
| 725 | 30/01/2018 | 10704 | Heattech Limited | Boiler repair | 4PR | Repairs | 6100 | £66.00 | £13.20 | £79.20 |
| 726 | 30/01/2018 | 10705 | Heattech Limited | WC repair | 17SA | Repairs | 6100 | £34.00 | £6.80 | £40.80 |
| 727 | 30/01/2018 | 10707 | Heattech Limited | Boiler repair | 9bSMA | Repairs | 6100 | £279.00 | £55.80 | £334.80 |
| 728 | 30/01/2018 | 10709 | Heattech Limited | Boiler repair | 2SA | Repairs | 6100 | £75.00 | £15.00 | £90.00 |
| 729 | 11/01/2018 | 1916116 | J Quaitrough Ltd | Fencing repair | SMA | Repairs | 6100 | £143.32 | £28.66 | £171.98 |
| 730 | 18/01/2018 | 1917494 | J Quaitrough Ltd | Plasterboard, screws & latch | 20SA | Repairs | 6100 | £38.57 | £7.71 | £46.28 |
| 731 | 31/01/2018 | 1920814 | J Quaitrough Ltd | Fencing repair | SMA | Repairs | 6100 | £34.22 | £6.84 | £41.06 |
| 732 | 17/01/2018 | 660/18972 | MC Locksmith Services Ltd | Door repair | 2SMA | Repairs | 6100 | £108.62 | £21.72 | £130.34 |
| 733 | 30/01/2018 | 3284 | Raven Electrical Services Limited | Replace faulty bathroom light | 4PR | Repairs | 6100 | £95.00 | £19.00 | £114.00 |
| 734 | 30/01/2018 | 3285 | Raven Electrical Services Limited | Replace faulty doorbell | 17SA | Repairs | 6100 | £52.85 | £10.57 | £63.42 |
| Sub Totals - Housing | | | | | | | | £3,926.87 | £687.51 | £4,680.22 |

PORT ST MARY COMMISSIONERS

INVOICES TO BE PAID FEBRUARY 2018

| Rate Born Expenses | | | | | | | | | | |
|-------------------------------|-------------|-------------------|---------------------------------|----------------------------------|--|----------------------|----------------|-------------------|------------------|-------------------|
| Inv # | Date | Inv Number | Supplier | Description | | Category | NL Code | Total Net | VAT | Total Cost |
| 735 | 16/01/2018 | 852346352 | B&Q | Woodstain | | Outdoor Seating | 5810 | £24.17 | £4.83 | £29.00 |
| 736 | 16/01/2018 | 852346352 | B&Q | Timer, padlock, braided rope | | Town Hall Expenses | 5150 | £21.22 | £4.24 | £25.46 |
| 737 | 31/01/2018 | 135762 | Bridson & Horrox | Stationary Supplies | | Stationary | 5050 | £80.27 | £16.05 | £96.32 |
| 738 | 26/01/2018 | - | Calvert Newsagents | Stamps | | Office Expenses | 5170 | £104.98 | £0.00 | £104.98 |
| 739 | 31/01/2018 | 958ALZ325 | City Plumbing Supplies | 2.5L Gloss - West Room | | Town Hall Expenses | 5150 | £58.30 | £11.66 | £69.96 |
| 740 | 31/01/2018 | G18C0315 | Colas IOM Ltd | Limestone for road to Allotments | | Amenities | 5815 | £178.70 | £35.74 | £214.44 |
| 741 | - | - | Cool Bros Ltd | Milk supply - Office Jan 18 | | Office Expenses | 5170 | £6.00 | £0.00 | £6.00 |
| 742 | 22/01/2018 | 30471 | Corlett Bolton | Legal Advice | | Legal & Professional | 5030 | £660.00 | £132.00 | £792.00 |
| 743 | 10/11/2017 | 63-002 | Denning Millar Projects Limited | Services July - Oct 17 | | Manxonia House | 3330 | £3,450.00 | £690.00 | £4,140.00 |
| 744 | 02/02/2018 | 63-003 | Denning Millar Projects Limited | Services Nov 17 - Jan 18 | | Manxonia House | 3330 | £1,350.00 | £270.00 | £1,620.00 |
| 745 | 02/02/2018 | 17464 | Island IT Ltd | Full system back up | | Computers | 5140 | £73.67 | £14.73 | £88.40 |
| 746 | 25/01/2018 | 17346 | Island IT Ltd | LVW Email issues | | Computers | 5140 | £27.50 | £5.50 | £33.00 |
| 747 | 26/01/2018 | 17368 | Island IT Ltd | Call out - office | | Computers | 5140 | £27.50 | £5.50 | £33.00 |
| 748 | 01/02/2018 | 17451 | Island IT Ltd | Payments Issue call out | | Computers | 5140 | £41.25 | £8.25 | £49.50 |
| 749 | 22/01/2018 | 1918173 | J Qualtrough & Co Ltd | Bench repair supplies | | Outdoor Seating | 5810 | £29.51 | £5.90 | £35.41 |
| 750 | 25/01/2018 | 1918951 | J Qualtrough & Co Ltd | Bench repair supplies | | Outdoor Seating | 5810 | £14.71 | £2.94 | £17.65 |
| 751 | 15/01/2018 | 1916789 | J Qualtrough Ltd | Trade paint for concrete benches | | Outdoor Seating | 5810 | £45.60 | £9.12 | £54.72 |
| 752 | 19/01/2018 | 960743472 | Manx Gas | Gas supply 15.11.17 - 12.01.18 | | Manxonia House | 3330 | £40.23 | £2.02 | £42.25 |
| 753 | 01/02/2018 | 7955 | ORB Ltd | Payroll Admin Jan 2018 | | Office Expenses | 5170 | £66.00 | £13.20 | £79.20 |
| 754 | 31/01/2018 | 3295 | Raven Electrical Supplies Ltd | Gellings Ave Toilets upgrade | | Public Conveniences | 5400 | £421.20 | £84.24 | £505.44 |
| 755 | 31/01/2018 | 29399 | Signrite IOM Limited | Recycling stickers | | Refuse Expenses | 5210 | £142.20 | £28.44 | £170.64 |
| 756 | 31/01/2018 | 105966 | SCASB | Refuse Jan 18 | | Refuse Expenses | 5210 | £179.05 | £35.81 | £214.86 |
| 757 | 31/01/2018 | 116 | Station Garage | Fuel Jan 18 | | Fuel Costs | 6060 | £498.95 | £80.79 | £579.74 |
| 758 | 02/02/2018 | 270961 | WDS Limited | Public Convenience supplies | | Public Conveniences | 5400 | £155.39 | £31.09 | £186.48 |
| Sub Totals - Rate Born | | | | | | | | £7,696.40 | £1,492.05 | £9,188.45 |
| TOTALS | | | | | | | | £11,623.27 | £2,179.56 | £13,868.67 |

PORT ST MARY COMMISSIONERS

| Summary Breakdown of Expenditure (excluding VAT) | |
|---|-------------------|
| Stores & Public Conveniences | £576.59 |
| Town Hall Expenses | £79.52 |
| Accountancy & Professional Fees | £660.00 |
| Manxonia House | £4,840.23 |
| Outdoor Seating | £113.99 |
| Fuel costs | £498.95 |
| Amenities | £178.70 |
| Office Expenses, Stationary & Computers | £427.17 |
| Refuse | £321.25 |
| Repairs | £3,926.87 |
| Total | £11,623.27 |

| Housing Expenditure | | Expenditure to date | Allowance Remaining to 31 March 2018 |
|-------------------------------------|--|----------------------------|---|
| Repairs/ Maintenance/Service | | | |
| £87,328 | Housing Maintenance Account Reserve B/F 1 April 2017 | | |
| £137,145 | Repairs NL 6100 | £60,628 | |
| £0 | Wages NL 6102 | £36,423 | |
| £0 | Legal exps NL 6114 | £94 | |
| £0 | Insurance NL 6115 | £12,729 | |
| -£41,475 | Less target reserve C/F 7.5% rent at 31 March 2018 | | |
| £182,998 | Total spend available 2017/2018 | £109,873 | £73,125 |

| Paid in January 2018 | Salaries Gross | Employers' NI Contribution | Government Pension Scheme Contributions | Members' Attendance Allowance |
|-----------------------------|-----------------------|-----------------------------------|--|--------------------------------------|
| Office | £10,562.73 | £814.94 | 2672.27 | |
| Less: Housing | -£2,082.89 | -£142.14 | -524.38 | |
| DLO | £13,255.36 | £920.04 | 2981.56 | |
| Members expenses | | | | £240.00 |
| Total | £21,735.20 | £1,592.84 | £5,129.45 | £240.00 |

Item 5.2

PORT ST MARY COMMISSIONERS

INVOICES PAID ON 29th JANUARY 2018

| Housing Expenses | | | | | | | | | | |
|-----------------------------|-------------|-------------------|-------------------------------|--------------------------------|--------------|-----------------|----------------|------------------|----------------|-------------------|
| Inv # | Date | Inv Number | Supplier | Description | House | Category | NL Code | Total Net | VAT | Total Cost |
| 656 | 05/01/2018 | 10670 | Heattech Limited | Annual servicing BB, FR & PR | | Repairs | 6100 | £1,054.00 | £210.80 | £1,264.80 |
| 657 | 05/01/2018 | 10671 | Heattech Limited | Boiler call out & repair | 20SA | Repairs | 6100 | £23.50 | £4.70 | £28.20 |
| 658 | 05/01/2018 | 10672 | Heattech Limited | Boiler call out & repair | 9bSMA | Repairs | 6100 | £210.00 | £42.00 | £252.00 |
| 659 | 05/01/2018 | 10673 | Heattech Limited | Boiler repair | 15PR | Repairs | 6100 | £91.00 | £18.20 | £109.20 |
| 660 | 05/01/2018 | 10674 | Heattech Limited | Kitchen tap repair | 9LA | Repairs | 6100 | £36.81 | £7.36 | £44.17 |
| 661 | 05/01/2018 | 10675 | Heattech Limited | Toilet repair | 4LA | Repairs | 6100 | £34.75 | £6.95 | £41.70 |
| 662 | 15/12/2017 | 1913258 | J Qualtrough & Co Ltd | Stormguard tape | | Repairs | 6100 | £7.11 | £1.42 | £8.53 |
| 663 | 14/12/2017 | 221/2017 | Kennaugh & Skinner Ltd | Fence replacement | 19/21SA | Repairs | 6100 | £875.00 | £175.00 | £1,050.00 |
| 664 | 05/01/2018 | 660/18841 | MC Locksmith Services Ltd | Repair window | 12PR | Repairs | 6100 | £60.02 | £12.00 | £72.02 |
| 665 | 05/01/2018 | 3236 | Raven Electrical Services Ltd | Replace bathroom light fitting | 7PR | Repairs | 6100 | £51.90 | £10.38 | £62.28 |
| 666 | 05/01/2018 | 3235 | Raven Electrical Services Ltd | Repair electric fault | 7BSMA | Repairs | 6100 | £106.24 | £21.25 | £127.49 |
| 667 | 05/01/2018 | 3233 | Raven Electrical Services Ltd | EICR Check | 10BB | Repairs | 6100 | £180.00 | £36.00 | £216.00 |
| 668 | 09/01/2018 | 6232 | Safety Management Services | Remaining supervisor fee (40%) | C Beg | Repairs | 6100 | £700.00 | £140.00 | £840.00 |
| 669 | | | T&E Painters & Decorators | Void decorating | 10BB | Repairs | 6100 | £480.00 | £0.00 | £480.00 |
| Sub Totals - Housing | | | | | | | | £3,910.33 | £686.06 | £4,596.39 |

INVOICES PAID ON 29th JANUARY 2018

| Rate Born Expenses | | | | | | | | | | |
|---------------------------|-------------|-------------------|------------------------------|-------------------------------|--|--------------------|----------------|------------------|------------|-------------------|
| Inv # | Date | Inv Number | Supplier | Description | | Category | NL Code | Total Net | VAT | Total Cost |
| 670 | 20/12/2017 | 506754 | Argon Office Systems Ltd | Copier charges 21/11 - 18/12 | | Photocopier | 5060 | £153.29 | £30.66 | £183.95 |
| 671 | 19/12/2017 | 847195899 | B&Q | 11mm holesaw | | Flags | 5720 | £5.47 | £1.09 | £6.56 |
| 672 | 19/12/2017 | 847195899 | B&Q | Diall foam & tac box | | Stores | 6020 | £14.50 | £2.90 | £17.40 |
| 673 | 19/12/2017 | 847195899 | B&Q | Woodstain | | Outdoor Seating | 5810 | £48.34 | £9.67 | £58.01 |
| 674 | 29/12/2017 | 128395 | Bridson & Horrox | Stationary supplies | | Stationary | 5050 | £33.00 | £6.60 | £39.60 |
| 675 | 19/12/2017 | 74561 | Bridson & Horrox | Replacement finance stamp | | Stationary | 5050 | £32.00 | £6.40 | £38.40 |
| 676 | 06/12/2017 | G17C4402 | Colas IOM Ltd | Gansey Point Stones | | Gardens | 5260 | £60.72 | £12.14 | £72.86 |
| 677 | 05/12/2017 | G17C4339 | Colas IOM Ltd | Barrier Guard | | Town Hall Expenses | 5150 | £90.00 | £18.00 | £108.00 |
| 678 | 05/12/2017 | G17C4339 | Colas IOM Ltd | Industrial Mirror | | Amenities | 5815 | £360.00 | £72.00 | £432.00 |
| 679 | - | - | Cool Bros Ltd | Milk supply - Workshop Nov 17 | | Stores | 6020 | £6.60 | £0.00 | £6.60 |
| 680 | 11/12/2017 | 349165 | Department of Infrastructure | Tipping charges EFW Nov 17 | | Refuse Expenses | 5210 | £4,017.66 | £803.53 | £4,821.19 |
| 681 | 10/01/2018 | 350968 | Department of Infrastructure | Mariners' Shelter | | Memorials | 5805 | £10.00 | £2.00 | £12.00 |
| 682 | 04/01/2018 | 350379 | Department of Infrastructure | Tipping charges EFW Dec 17 | | Refuse Expenses | 5210 | £3,974.57 | £794.91 | £4,769.48 |

PORT ST MARY COMMISSIONERS

| | | | | | | | | | |
|-------------------------------|------------|------------|--------------------------------|--------------------------------------|---------------------|------|-------------------|------------------|-------------------|
| 683 | 09/01/2018 | 27760 | Express Fixings & Fittings Ltd | Stainless Steel woodscrews | Outdoor Seating | 5810 | £198.16 | £39.64 | £237.80 |
| 684 | 07/12/2017 | - | Independent Medical Services | Occupational Health Assessment | Office Expenses | 5170 | £170.00 | £0.00 | £170.00 |
| 685 | 27/12/2017 | 17243 | Island IT Services LTD | Call outs to office & workshop | Computers | 5140 | £178.75 | £35.75 | £214.50 |
| 686 | 20/12/2017 | 17211 | Island IT Services LTD | Call out - Website issues | Computers | 5140 | £27.50 | £5.50 | £33.00 |
| 687 | 08/01/2018 | 17266 | Island IT Services LTD | E-mail hosting 25/12/17-24/1/18 | Computers | 5140 | £80.50 | £16.10 | £96.60 |
| 688 | 11/01/2018 | 17285 | Island IT Services LTD | Replacement pc | Computers | 5140 | £645.98 | £129.20 | £775.18 |
| 689 | 21/12/2017 | 4105581 | Isle of Man Newspapers | Recycle leaflet distribution | Refuse Expenses | 5210 | £195.00 | £39.00 | £234.00 |
| 690 | 15/12/2017 | 1913258 | J Qualtrough & Co Ltd | Yellow Ali Oxide | Outdoor Seating | 5810 | £20.41 | £4.08 | £24.49 |
| 691 | 19/12/2017 | 911373 | LITE Ltd | Christmas lights | Xmas Trees | 5830 | £207.14 | £41.42 | £248.56 |
| 692 | 30/11/2017 | 12125 | Mann Crane Hire Ltd | Hire of HIAB wagon | Xmas Trees | 5830 | £280.00 | £56.00 | £336.00 |
| 693 | 10/01/2018 | 29506 | Manx Glass & Glazing | Replacement glass | Town Hall Expenses | 5150 | £72.00 | £14.40 | £86.40 |
| 694 | 01/01/2018 | 10633629 | Manx Telecom | Rental Charges | Office - Telephone | 5160 | £101.78 | £20.36 | £122.14 |
| 695 | 01/01/2018 | 10670861 | Manx Telecom | E-Biz quarterly rental Q4 | Office - Telephone | 5160 | £25.50 | £5.10 | £30.60 |
| 696 | 01/01/2018 | 7827 | ORB Limited | Payroll Admin Dec 17 | Office Expenses | 5170 | £20.00 | £4.00 | £24.00 |
| 697 | 14/12/2017 | 15199 | Pains Fireworks Ltd | Cel of Xmas Fireworks | Civic Events | 5082 | £2,200.00 | £440.00 | £2,640.00 |
| 698 | 08/01/2018 | SI36450 | Port Erin Commissioners | Q3 Bin Lorry Recharge | Refuse Expenses | 5210 | £2,549.25 | £509.85 | £3,059.10 |
| 699 | 11/01/2018 | 50560 | Quine & Cubbon | Recycling leaflets | Refuse Expenses | 5210 | £297.80 | £0.00 | £297.80 |
| 700 | 11/01/2018 | 50561 | Quine & Cubbon | Recycling leaflets | Refuse Expenses | 5210 | £39.10 | £0.00 | £39.10 |
| 701 | 05/01/2018 | 3238 | Raven Electrical Services Ltd | Repair outside lighting fault | Town Hall Expenses | 5150 | £112.50 | £22.50 | £135.00 |
| 702 | 05/01/2018 | 3232 | Raven Electrical Services Ltd | PAT testing - Workshop | Stores | 6020 | £135.00 | £27.00 | £162.00 |
| 703 | 05/01/2018 | 3234 | Raven Electrical Services Ltd | Repair to toilets | Town Hall Expenses | 5150 | £22.50 | £4.50 | £27.00 |
| 704 | 05/01/2018 | 3230 | Raven Electrical Services Ltd | PAT testing - TH | Town Hall Expenses | 5150 | £277.50 | £55.50 | £333.00 |
| 705 | 24/11/2017 | 421766 | Robinsons Limited | Stand for Xmas tree | Xmas Trees | 5830 | £17.50 | £3.50 | £21.00 |
| 706 | 04/01/2018 | 240221 | Sadler Agricultural Ltd | Strimmer Repair | Gardening Machinery | 5267 | £60.94 | £12.19 | £73.13 |
| 707 | 10/01/2018 | 744 | Sean Beattie | Holst Hire & operators | Xmas Trees | 5830 | £320.00 | £64.00 | £384.00 |
| 708 | 31/12/2017 | 105871 | SCASB | Refuse Dec 17 | Refuse Expenses | 5210 | £180.69 | £36.14 | £216.83 |
| 709 | 04/01/2018 | 105927 | SCASB | Parish Contributions Q4 | Amenity Site Costs | 5240 | £7,165.93 | £0.00 | £7,165.93 |
| 710 | 07/12/2017 | 709140 | SMP Accounting & Tax Ltd | Services provided for FS ye 31.03.17 | Accy & Prof Fees | 5030 | £1,975.00 | £395.00 | £2,370.00 |
| 711 | 12/01/2018 | 1800008188 | St John Ambulance | First Aid at Work M. Shaw | Staff Training | 5180 | £269.00 | £53.80 | £322.80 |
| 712 | 12/01/2018 | 1800008186 | St John Ambulance | Fire Marshal Training x 3 | Staff Training | 5180 | £267.00 | £53.40 | £320.40 |
| 713 | 31/12/2017 | 34 | Station Garage | Fuel Dec 17 | Fuel Costs | 6060 | £336.93 | £62.19 | £399.12 |
| 714 | 04/01/2018 | 269314 | WDS Limited | Mops | Town Hall Expenses | 5150 | £69.90 | £13.98 | £83.88 |
| 715 | 11/01/2018 | 269675 | WDS Limited | Public Convenience products | Public Conveniences | 5400 | £153.13 | £30.63 | £183.76 |
| 716 | 11/01/2018 | 269675 | WDS Limited | External wall mounted ashtrays | Refuse Expenses | 5210 | £63.14 | £12.63 | £75.77 |
| 717 | 20/12/2017 | 24828 | WIManx | Telephone System | Office - Telephone | 5160 | £234.08 | £46.81 | £280.89 |
| Sub Totals - Rate Born | | | | | | | £27,775.76 | £4,014.07 | £31,789.83 |
| TOTALS | | | | | | | £31,686.09 | £4,700.13 | £36,386.22 |

PORT ST MARY COMMISSIONERS

| Summary Breakdown of Expenditure (excluding VAT) | |
|---|-------------------|
| Stores & Public Conveniences | £309.23 |
| Town Hall Expenses | £644.40 |
| Accountancy & Professional Fees | £1,975.00 |
| Amenity Site Costs | £7,165.93 |
| Gardens, Flags & Benches | £394.04 |
| Fuel costs | £336.93 |
| Amenities | £360.00 |
| Office & Staff Training | £2,238.38 |
| Refuse | £11,317.21 |
| Civic Events & Memorials | £2,210.00 |
| Repairs | £3,910.33 |
| Xmas Tree | £824.64 |
| Total | £31,686.09 |

| Housing Expenditure | | Expenditure to date | Allowance Remaining to 31 March 2018 |
|-------------------------------------|--|----------------------------|---|
| Repairs/ Maintenance/Service | | | |
| £87,328 | Housing Maintenance Account Reserve B/F 1 April 2017 | | |
| £137,145 | Repairs NL 6100 | £135,160 | |
| £0 | Ann maint NL6101 | £6,310 | |
| £0 | Wages NL 6102 | £30,320 | |
| £0 | Legal exps NL 6114 | £94 | |
| £0 | Insurance NL 6115 | £12,729 | |
| -£41,475 | Less target reserve C/F 7.5% rent at 31 March 2018 | | |
| £182,998 | Total spend available 2017/2018 | £184,613 | -£1,615 |

**** Please note that a loan for the value of £51,776.14 has been approved by the Government to cover the cost of the Creggan Beg external refurbishment, these costs have already been paid from the repairs budget.**

| Paid in December 2017 | Salaries Gross | Employers' NI Contribution | Government Pension Scheme Contributions | Members' Attendance Allowance |
|------------------------------|-----------------------|-----------------------------------|--|--------------------------------------|
| Office | £10,648.64 | £825.35 | 2672.27 | |
| Less: Housing | -£2,086.84 | -£142.50 | -524.38 | |
| DLO | £13,343.60 | £933.53 | 2786.8 | |
| Members expenses | | | | £270.00 |
| Total | £21,905.40 | £1,616.38 | £4,934.69 | £270.00 |

Item 7.2

From:

Sent: 29 January 2018 18:07

To: Port St Mary Commissioners

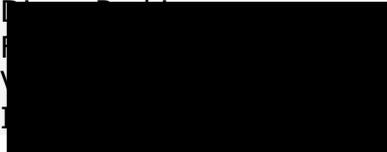
Subject: 2018/2019 Rate Increase

Myself and many other residents of Port St Mary are very angry and confused as to why there has been another rate increase by Port St Mary Commissioners. 5.2% is a huge percentage increase when many residents have had no or little rises to their wages and pensions during the last few years.

Perhaps you would be good enough to provide us with an explanation on how you reached this decision, as there does not seem to have been any upgrade to services or amenities here. I think the least you could do is explain your actions.

I am currently sitting here with no Gas central heating on as my husband and I are struggling to pay their huge standing charges on a small pension and am worried now how I am going to find over £500 rates on a one bedroomed flat.

Regards



RECEIVED

30 JAN 2018


29th January 2018

Subject:- Rate Increase

To Deputy Clerk / Port St Mary Commissioners

Dear Sirs

Further to the recent notification published on social media regarding the increase of 5.2% to the rates for Port St Mary. I would be grateful if you could provide me with a summary of what the additional monies raised from this increase, will be used for?

Whilst appreciating fully, that costs and provision of services do go up, I was surprised, to say the least as were many residents in Port St Mary that the rise was 1.1% higher than the recently published CPI figure of 4.1%.

As you will appreciate, we pay both domestic as well as commercial rates so the combined increase to us is substantial.

It clearly took a lot of ratepayers by complete surprise and has caused some upset, as can be seen from some of the Facebook messages. Moving forward, it might have been more easily accepted if we all knew why it was such a large increase and what it is being used for.

I look forward to your reply in due course.

Yours Sincerely



Item 7.3

From: @familylibrary.im>
Sent: 30 January 2018 15:17
To: Port St Mary Commissioners
Subject: Mobile/Family Library Support

Dear Mr

Following Sandra Henderson's retirement last year I have taken over as Librarian-in-Charge of the Mobile Library. I wanted to contact the Commissioners with a quick update about our services in the rural Island community.

The Family Library, including both the Mobile Library and Schools Service, has continued to be pro-active in our fundraising which is currently being matched by the Scheinberg Family. However, we are only able to keep our Island-wide service going if we continue to fundraise, and so I am writing to ask if the Commissioners would consider any financial support.

As you know, the Mobile Library visits residents all over the Island, focusing on those who are unable to access their local static libraries, and offering a kerb-side service or personal visits. Our Home Library Service reaches over 90 individuals each month, in their own homes, providing books and conversation; also through our Home Library Service we deliver books to borrowers in many of the Island's residential Homes, and visit sheltered housing complexes. We also arrange book exchanges with the IOM Prison, and some retirement homes/complexes. Currently, we visit Port St Mary on alternate Thursday mornings, with stops at Beach Road, Cooil Veg, Town Hall and Mount Tabor Church, and Reayrt y shrink on alternate Tuesdays. We also make individual visits to borrowers who cannot leave their homes at Linden Avenue and the Promenade, PSM, exchanging books each week. Our Home Library service also visits individual borrowers at Marashen Crescent and Reayrt y Chrink Complex.

The Family Library offers after-school classes (numeracy & literacy), craft activities and events for children of all ages throughout the year, including an annual bespoke Summer Reading Scheme which encourages children to come to the library during the summer holidays. Through our Schools Service we provide exchanges of books to supplement primary school collections and also have a large number of specific topic and story-telling resources which are much in demand- we have a half-termly exchange of books and resources with Scoill Phurt le Moirrey.

We work closely with Island schools, many of whom visit the library as classes and also have a good relationship with our Schools Librarian who can visit to talk about the library and to do story sessions with the children. Please see the attached leaflets for the Family Library/Schools Service.

Our newest initiative is our Bibliotherapy Service which uses our extensive book and artefact collection to work with groups of older residents, encouraging conversations and discussions which can help to keep minds active and is a valuable social activity. I have attached our leaflet for your members' information. *(examples in Board Pack)*

It would be very helpful if we could be mentioned in your newsletters – we're always looking for new borrowers, and we do have an extensive collection of Large Print books and audio books for those who have declining eye-sight. Let me know if you need something drafted or if you would like leaflets to keep in the Commissioners' office.

Kind regards



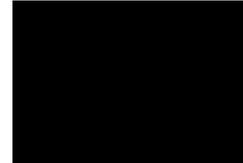
Mobile Library - Librarian in Charge

Mobile Family Library
Westmoreland Road
Douglas
Isle of Man
IM1 1RL
01624 640650

www.familylibrary.im



RECEIVED
05 FEB 2018



30 January 2018

The Clerk
Port St Mary Commissioners
Town Hall
Port St Mary
Isle of Man
IM9 5DA

Dear Sir

Easter Festival of Running – Good Friday Road Race 30 March 2018

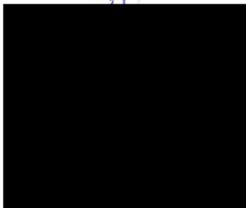
I write on behalf of the organisers of the Isle of Man Easter Festival of Running to give your Commissioners information regarding our plans for the 2018 event.

Since 2006 the Good Friday Road Race has been held over the "Great South Run" course starting in Port Erin taking in part of Rushen and Port St Mary. The event now attracts over four hundred competitors and is quite a spectacle. The feedback from the athletes is extremely positive and as a result we have decided to follow the same format as in previous years.

A risk assessment has been completed for the course and we are liaising closely with the local Police.

The Festival organisers would welcome any input from your Commissioners and would be happy to discuss our plans in more detail with them. I can be contacted by telephone on 4 [REDACTED]

Yours faithfully





Port St Mary Commissioners
Town Hall
Port St Mary
Isle of Man
IM9 5DA
24th January 2018

Dear Board of Commissioners,

Sleepwell Hotels Youth & Junior Tour Cycle Races 4th to 6th May 2018

The Sleepwell Hotels IOM Youth & Junior Tour was established in 2004 and has grown into one of the most important events on the British Cycling calendar of events for riders aged under age 18.

Taking place over the period of Friday 4th May to Sunday 6th May 2018 the event attracts the top junior riders in the UK and forms part of the British Cycling National Series.

The event attracts approximately 800 visitors to the Island staying for at least 3 beds nights. This combined with wide coverage in the UK cycling media means that the event brings substantial economic benefits and publicity for the Isle of Man.

The event is supported by Isle of Man Govt. Department for Enterprise.

The provisional event schedule is as follows;

| | |
|--|--|
| Friday 4 th May Stage 1 | Prologue Time Trial. Evening Douglas Promenade |
| Saturday 5 th May Stage 2 | Under age 18 Road Races Morning at Jurby South |
| Saturday 5 th May Stage 2 | Under age 16 Road Races Afternoon Jurby South |
| Sunday 6 th May Stage 3 | Under age 16 Road Race Morning Ellerslie |
| Sunday 6th May Stage 3 | Under age 18 Road Races Afternoon Billown Circuit |

The organisers are proposing to host the Stage 3 Under Age 18 Road Races at Castletown using the Billown Circuit which is a major change to the event for 2018. This venue will be a highlight "Queen Stage" of this year's promotion and will reintroduce high class cycle racing to Castletown which last hosted a major event in 2003 as part of International Cycling Week. It should also attract increased foot flow into Castletown which should benefit local businesses particularly catering outlets.

The organisers will require a road closure of the Billown Circuit on Sunday 6th May from 13.45 pm to 17.30 pm.

As usual with events held on the Public Highway the sensitive issues surrounding road closures will have to be addressed.

Very serious consideration has been given to the traffic management issues, with their attendant impact on the public, businesses and churches.

Whilst the roads will be closed to traffic we would like to emphasise that the closures are not the same as those associated with motorcycle racing or rallying. Pedestrians will be able to

www.sasevents.im



use all the footpaths and cross the roads. If residents do have special requirements for access we will do our utmost to accommodate them.

We have already discussed our plans with the DOI, Police & Bus Vannin. The Fire & Ambulance Service will be consulted on their requirements for emergency access etc. We are continuing to work with Bus Vannin to maintain an effective bus service to the South of the Island whilst the roads are closed. All parties will receive a copy of the Event Management Plans and be closely involved as we progress with the organisation.

All residents and businesses affected by the proposed closure will receive a letter detailing the closure.

Please consider the plans. If you have any questions or require clarification of any points do not hesitate to contact Mr [REDACTED] (Clerk of the Course) Tel [REDACTED] or email [REDACTED]

The organising body is the Isle of Man Cycle Association. SAS Events is acting as Circuit Manager. SAS Events have been associated with many successful cycle related events, not least the HSBC UK National Road Championships 2017 (organised by Manx International Cycling Ltd). We intend to build on the success of that event by establishing a bi-ennial top class professional cycle stage race commencing in 2019 which, hopefully, will also include use of the Billown Circuit and Castletown as a major host town. This event will bring with it a high number of visitors and TV coverage etc.

It would be helpful to receive your response as soon as possible in order that we may incorporate any suggestions into the planning process, if possible, as we progress with the organisation of the event.

We trust that you can give us your support for what we believe is an extremely important opportunity to project the Isle of Man as a superb cycling visitor destination and a further step towards establishing another major visitor attraction.

Yours sincerely,

[REDACTED]

[REDACTED]

www.sasevents.im

Item 7.6

From:

Date: Tuesday 5th December 2017

To:

Subject: Items for next Board Meeting

Hi

Further to our conversation when we met yesterday please can you raise the following issues to the Board at their next meeting for their consideration and / or comment.

First, may I suggest to the Board that the village wide 20 mph initiative and the Traffic Calming measures for Beach Road are two completely different issues as a village wide speed limit will not secure the changes in the type of traffic and the speed /volumes driving etc that we experience here on Beach Road. The **vibration damage** to our boundary walls is quite visible now.

I have used the points I sent to the Board on the 31st August 2017 for ease of reference. Where appropriate I have copied any additional information to my original email points in italics.

ROAD SAFETY ISSUES:

The DOI has suggested for Beach Road:-

1. White lines down each side of the road to indicate the 'narrowness' of the road to drivers and encourage caution /slowing down.
2. More use of the smiley face cameras, paid for by Commissioners, permanently if possible. (prices already forwarded to you and not overtly expensive as you can see.). *Unfortunately the use of these was initially agreed on a 6 week rotating basis but this has not happened.*
3. Better signage for entering and leaving the village – Caution signs I believe.

The police have suggested for Beach Road:-

1. General traffic calming measures, (white lines , 'pinch points", smiley face cameras)
2. Use of appropriate traffic speed signs – more of them and better sited – Higher up if obscured by trees.

In addition for Beach Road and the roads just off it, there is local resident support for 'Home Zone' streets with 20 mph due to the high number of children playing in this streets, along with:-

1. Traffic island for crossing over to the newly signed bus stop.
2. Bus shelter for this bus stop.

In addition, may I ask if regarding the Consultation on Local Government Reform referred to in the recent notes from the Board's meeting whether the Board will respond individually or collectively and, if so, will it be published.

Finally can I ask if the Business cases for the purchase and usage for the building Manxonia and resultant or planned adaptations to the Town Hall have been published and if not, when will this happen.

Regards,

Item 8.1

Views sought on public sector housing proposals

The Department of Infrastructure is today (21/12/17) launching a public consultation on Access and Eligibility criteria for general needs public sector housing.

This is the first significant review of the criteria since they were first introduced in 2002 and the aim of the consultation exercise is to reconsider a series of changes to update and clarify key measures in relation to eligibility, residency and financial qualification.

The Department welcomes your views on the proposed amended criteria and would be grateful if you could complete the online survey which can be accessed from <https://consult.gov.im/infrastructure/access-and-eligibility-criteria-for-housing/>

The consultation period ends at **5pm on Sunday 18th February 2018.**

Copy of News Release: Feedback is being sought on proposals aimed at promoting greater fairness in the allocation of public sector housing in the Isle of Man.

The Department of Infrastructure has today, Thursday 21 December 2017, launched a public consultation on plans to modernise the access and eligibility criteria for general needs public sector housing to ensure resources are targeted at those most in need.

The consultation forms part of a wider review of all aspects of housing provision in the Island, with the focus on fairness, affordability and sustainability.

The criteria have not been subject to major revision since they were introduced in 2002 and the Department is proposing a series of changes to update and clarify key measures in relation to eligibility, residency and financial qualification.

Infrastructure Minister Ray Harmer MHK said: 'The Programme for Government recognises the importance of having affordable and accessible housing that meets our social and economic needs. There are about 5,500 general needs public sector houses in the Island, which provide safe and affordable homes for those who may require support at certain stages in their lives.'

He added: 'Public sector housing receives a substantial subsidy from the taxpayer, so it is importance to have a system in place that properly targets our resources.'

A points-based system is used to prioritise the needs of those on the housing waiting list, which currently stands at 663 people.

A range of factors are taken into consideration, including residency, income, number and ages of dependent children and time spent on the waiting list. The total a number of points provides an objective measure of priority and determines an applicant's position on the waiting list.

The consultation intends to modernise and clarify the existing access and eligibility criteria to better reflect changes in society.

People are being asked for their views on proposed changes to local residency requirements, reduced thresholds for savings and financial assets, capping the number of points awarded for time spent on the waiting list and prioritising families with younger children.

Responses can be submitted using the Government consultation hub at <https://consult.gov.im/>

Further information is available from housing@gov.im and the closing date for comments is 18 February 2018.

Item 8.2

From: @gov.im>
Sent: 19 January 2018 12:03
To:
Subject: Vehicle Duty Consultation Exercise

Good afternoon,

The Department of Infrastructure is reviewing the future of vehicle excise duty and is seeking feedback to gauge the potential appetite for change. A public consultation and questionnaire has been launched today, 19 January 2018, explaining the key issues and highlighting possible alternative funding models

The paper can be viewed on the Government website at the following address:

<https://consult.gov.im/infrastructure/future-of-car-tax>

Possible futures for car tax - Isle of Man Government - Citizen Space

consult.gov.im

Find and participate in consultations run by the Cabinet Office of the Isle of Man Government

Overview

The consultation is about how the Department of Infrastructure generates revenue to build and maintain the road network.

Current provisions are becoming more and more complicated and we need to develop better, more modern ways to fund road maintenance.

Why We Are Consulting

To inform the public of the current issues and to encourage their ideas of how we can develop this area.

The closing date for submissions is Friday 2 March 2018.

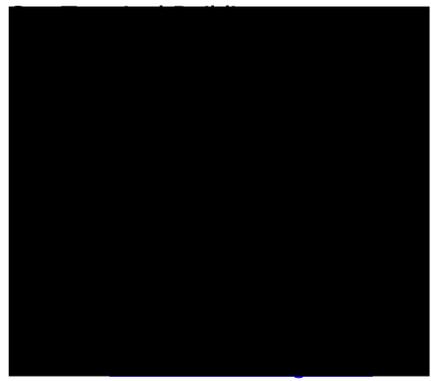
Kind regards



Project Coordinator

Strategy, Policy and Performance

Department of Infrastructure





*Kirk Christ with
St. Catherine's (Port Erin),
St. Mary's (Port St Mary),
and St. Peter's (Cregneish)*

RECEIVED

02 FEB 2018

 THE CHURCH
OF ENGLAND

DIOCESE OF
SODOR AND MAN

Rev. Joe Heaton
Vicar

Serving the Parish of Rushen

Port St Mary Village Commissioners
C/o Town Hall, The Promenade
Port St Mary

1 February 2018

Dear Chairman, Commissioners & Clerk,

Dedication of new War Memorial Plaque

The Vicar and Wardens of Rushen Parish cordially invite you to a Service of Dedication of an additional War Memorial plaque at Rushen Parish Church on Sunday 25th February at 6.30pm. The new plaque commemorates the lives of two young seamen who lost their lives during World War I, who until now have been omitted from the Parish War Memorial. The address will be given by the Venerable Andrew Brown, Archdeacon and Chaplain to the Royal British Legion.

In order to assist with seating arrangements I would be very grateful if you could indicate whether you are coming (or not) by contacting the Rushen Parish Administrator, [REDACTED] (Email: admin@rushenparish.org.uk / Tel. [REDACTED] by Friday 16th February.

Please do extend this warm invitation to family and/or fellow committee members.

Warmest Regards

Joe Heaton

Rushen Vicarage, Barracks Road, Port St. Mary, Isle of Man, IM9 5LP
Tel: 01624 832275 Email: rev.joeheaton@gmail.com Parish Website: <http://www.rushenparish.org.uk/>

PORT ST MARY COMMISSIONERS

ORDINARY BOARD MEETING

14^h FEBRUARY 2018

AGENDA – PRIVATE SESSION

1. Minutes for adoption:
2. Matters Arising:
3. Finance:
4. Housing:
5. Health, Safety and Environmental Performance:
6. Special Projects:
7. Policy and Resources
8. Staffing:
9. Representative Confidential Reports:
 - 9.1 Southern Swimming Pool Board
 - 9.2 Southern Civic Amenity Site Board
 - 9.3 Marashen Crescent Housing Committee
10. Private Correspondence:
11. Any other business of an urgent nature (by permission of the Chairman):