

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
14<sup>th</sup> November 2018 at 7.36pm  
MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chair), Mr A Grace (Vice-Chairman), Mr R Hirst, Mr L Vaughan Williams, Mrs B Williams, Mr I Skelly Mr Merchant, Mr N McGregor Edwards & Mr Phair
Apologies:	None
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. None were made.	
2.	2.1 Minute of the Ordinary Board Meeting held on 24 <sup>th</sup> October 2018 was circulated. <b>IS/NME proposed the Minute of the Public Ordinary Meeting held on 24<sup>th</sup> October 2018 be approved and signed as a correct record. LVW, BW, AM &amp; MH in favour. Carried. AP, AG &amp; RH abstained due to absence.</b>	MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. 3.1.1 Rushen Heritage Trust Place Names – AG & BW raised the inclusion of 'Flitter Street'. BW confirmed this was now known as Loch Road. MH requested this information is sent to her to forward to RHT.	MH
4.	Motions: 4.1 Review of Standing Orders – the proposed changes by the chair was discussed. <b>NME/AG proposed an amendment in paragraph 18.1 re Notices of Motion, to remove the redundant word 'which'. LVW, IS, RH, AM, AP, BW &amp; MH in favour. Carried.</b> <b>BW/NME proposed to accept Standing Orders with the amendment. LVW, AM, AG, IS, AP, RH &amp; MH in favour. Carried.</b>	MH
5.	Finance: 5.1 Invoices for payment for early November 2018 were circulated. IS queried invoice 526 regarding replacement of a gas boiler. HF confirmed this was a like for like replacement. NME raised invoice 567 installation of digital lock on the door of the green room, Town Hall. HF confirmed this was for security to prevent tampering of external lighting control. <b>BW/AP proposed the invoice list for early November 2018 be approved for payment. LVW, RH, IS, NME, AG, AM &amp; MH in favour. Carried.</b>	RW
6.	Projects:	

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	<p>A Projects Update Report was circulated.</p> <p>6.1 <b>PSM16/155</b> Mariners Shelter – MH confirmed the remaining plaque had been removed. AM questioned repositioning this to Kallow Point as it referred to the original Mariners Shelter.</p> <p>6.2 <b>PSM16/129</b> Manxonia House – HF confirmed it had been placed on Estate Agents website.</p> <p>6.3 <b>PSM16/213</b> Remembrance Garden- No report</p> <p>6.4 <b>PSM16/127</b> Skate Park – HF reported a site visit with Planning Department was arranged for the end of November.</p> <p>6.5 <b>PSM16/285</b> Public Convenience – No report</p> <p>6.6 <b>PSM16/271</b> Traffic Consultation – HF reported Highways had suggested local authorities purchase their own 'smiley face' traffic calming and she had approached other Clerks to seek their interest.</p> <p>6.7 <b>PSM18/363</b> Happy Valley – Update noted.</p> <p>6.8 Boat Park – Update noted.</p> <p>6.10 <b>PSM18/364</b> Community Recognition Scheme – Advertisement of the scheme was noted.</p> <p>6.11 <b>PSM18/365</b> Farmers Market – Update noted</p>	
7.	<p>Public Correspondence:</p> <p>7.1 Email 25.10.18 from Assistant Head of Technical &amp; Customer Support regarding Operational Policy on Planning Enforcement was circulated. It was noted questions had been answered at the Board's meeting with the Planning Representative.</p> <p>7.2 Email 31.10.18 from Golf Club regarding cost to install a defibrillator on the wall of the clubhouse was considered. <b>BW/IS proposed to grant permission to install a defibrillator. AP, RH, NME, LVW, AG, AM &amp; MH in favour. Carried.</b> The possibility for the Golf Club eligible for funding assistance from charities was identified. HF was instructed to advise the Golf Club of the charities involved.</p> <p>7.3 Email from Rushen Silver Band requesting permission to conduct charitable collections around the streets of Port St Mary was considered. <b>AG/IS proposed permission is granted to Rushen Silver Band. BW, LVW, RH, AP, AM, NME &amp; MH in favour. Carried.</b> IS suggested asking the Band if they would hold a concert at Happy Valley in the Summer. It was noted they had previously expressed an</p>	<p>HF</p> <p>HF</p>

	<p>interest in this.</p> <p>7.4 Email 30.10.18 from Asset Manager, DoI requesting expressions of interest in 5 Hectares of land at Crossag Farm, Ballasalla was circulated. There was no interest.</p> <p>7.5 Email 6.11.18 from resident regarding Hedge cutting and verge management was discussed. AG suggested asking the resident to visit the Port to give advice on maintenance. He identified potential DLO cost savings and suggested grass cuttings could be sprayed back onto the land for self composting.</p> <p>7.6 Notification of pension contributions from April 2019 was circulated and noted. HF confirmed the increase in employer contribution rates had been included in the draft 2018/19 budget.</p>	<p>HF</p> <p>HF</p>
8.	Consultations: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications: None</p> <p>9.2 Planning Approvals:</p> <p>9.2.1 18/00922/B 2 St Marys Glebe, Port St Mary. Tiocom Ltd. Alterations, erection of extension and expansion of driveway and access approved.</p> <p>9.2.2 18/00764/A Waitara and Site to North, Clifton Road, Port St Mary. Approval in principle for the demolition of existing dwelling and construction of 3 detached dwellings granted. AG &amp; IS raised points to be considered when a more detailed application was made, including access.</p> <p>9.2.3 18/01025/B Highcrest, 16 Perwick Road, Port St Mary. John and Anthea Miller. Alterations to property including stone facing of new entrance elevation, installation of canopy above new front door and movement of various existing openings approved. <b>The approvals were noted.</b></p> <p>9.3 Planning Refusals: None</p> <p>9.4 Planning Amendments: None</p> <p>9.5 Planning Appeals</p> <p>9.5.1 18/00790/B 2 Victoria Road, Port St Mary. Mr M Notman. Date for the appeal against the refusal of installation of a replacement front door with sidelights and toplight was noted.</p>	
10.	<p>Policy &amp; Resources:</p> <p>10.1 2018/19 Meeting Dates – List was circulated and noted.</p>	
11.	<p>Invitations:</p> <p>11.1 Royal Artillery Association invitation was circulated. BW advised she would be attending and would represent the Board.</p>	MD

12.	<p>Any Other Business:</p> <p>12.1 HF advised of a resident who had made a large Elf and requested permission to place around the Port during the Christmas period. There were no objections.</p> <p>12.2 HF reported that to print the board packs in colour cost £1,450 pa. To print in black &amp; white would cost just £150 pa. <b>BW/IS proposed that unless colour is essential to the information provided, all future board packs are printed in black &amp; white. LVW, AP, AM, NME, AG, RH &amp; MH in favour. Carried.</b></p> <p><b>12.3 IS/NME proposed that item 11.1 on the private agenda is moved into the public session for discussion.</b></p> <p><b>AP declared an interest and left the meeting at 8.20pm.</b></p> <p>Email 29.10.18 from DoI, Highways regarding complaints of a Café, Bay View Road obstructing the footway and quoting the required minimum width of 1.2m on the footway was circulated. The use of the footway by other businesses, the desire to support local businesses and the need to protect vulnerable pavement users were discussed. NME questioned if the 1.2m requirement was a legal requirement. MH suggested writing to all businesses to inform them of the requirement. HF was instructed to check the legal status with DoI.</p> <p><b>8.33pm AP rejoined the meeting.</b></p> <p>12.4 Bay Queen Hotel Development – IS raised his frustration over lack of action with the proposed planning application and requested the owners are contacted to get them to confirm their commitment to the development. It was noted planning approval was still pending.</p>	<p>HF</p> <p>MD</p> <p>HF</p>
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There being no further business the Public Session of the meeting closed at 8.35pm.