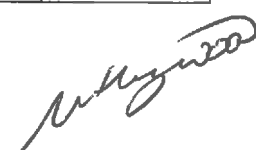


**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
28<sup>TH</sup> NOVEMBER 2018 at 7.30pm  
MINUTE – OPEN PUBLIC SESSION**

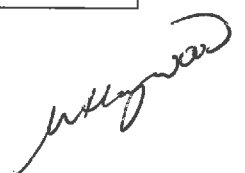
Present:	Dr M Haywood (Chair), Mr A Grace (Vice-Chairman), Mrs B Williams, Mr L Vaughan Williams, Mr I Skelly, Mr Merchant & Mr N McGregor Edwards, Mr A Phair & Mr R Hirst
Apologies:	None
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. None were made.	
2.	2.1 Minute of the Ordinary Board Meeting held on 14 <sup>th</sup> November 2018 was considered. In item 9.2.2 regarding planning approval for Waitara & site to north, Clifton Road, NME requested the words "including access" is added to the end of the paragraph. <b>NME/BW proposed the Minute is amended accordingly. AM, LVW, IS, RH, AP, AG &amp; MH in favour. Carried.</b>  <b>BW/NME proposed the Minutes of the Public Ordinary Meeting held on 14<sup>th</sup> November 2018 as amended be approved and signed as a correct record. AM, LVW, IS, RH, AP, AG &amp; MH in favour. Carried.</b>	DG  MD
3.	Matters Arising: 3.1 Matters Arising Report and public correspondence responses from previous meeting were circulated and noted. The following were discussed: <ul style="list-style-type: none"> <li>• HF advised she had an update regarding the Bay Queen Hotel which would be discussed in the Private Session of the meeting.</li> <li>• HF reported Rushen Silver Band would be delighted to do a summer concert at Happy Valley in the future.</li> <li>• HF advised the resident who wished to discuss Hedge Cutting was not available on Wednesdays. Board Members wishing to attend on an alternative evening to liaise with the Clerk.</li> </ul>	HF
4.	Motions: None	
5.	Finance: 5.1 Invoices for payment for late November 2018 were circulated. <b>IS/NME proposed the invoice list for late November 2018 be approved for payment. LVW, AG, AP, RH, BW, AM &amp; MH in favour. Carried.</b>	RW
6.	Projects: A Projects Update Report was circulated. 6.1 <b>PSM16/155</b> Mariners Shelter – update noted	



	<p>6.2 <b>PSM16/129</b> Manxonia House – HF confirmed there had been two viewings of the property.</p> <p>6.3 <b>PSM16/213</b> Remembrance Garden- No update.</p> <p>6.4 <b>PSM16/127</b> Skate Park – Feedback awaited was noted.</p> <p>6.5 <b>PSM16/285</b> Public Convenience – No update.</p> <p>6.6 Traffic Consultation – The postponement of the planned resurfacing works from St Marys Church to junction of High Street &amp; Park Road to 2020/21 was discussed. It was noted the DoI had originally stated they would be resurfacing the High Street to address damage caused by the IRIS Scheme. Subsidence issues on Primrose Terrace and the 'Broughs' was also discussed. HF reported she has asked DoI for the reason behind the delay and is awaiting a response. <b>IS/BW proposed a letter is sent to the DoI expressing the Boards displeasure at the works being put back again. LVW, AG, AP, RH, AM, NME &amp; MH in favour. Carried.</b> NME suggested encouraging the residents of the Port to put pressure on the DoI and their MHK's. HF to draft a letter.</p> <p>6.7 Happy Valley – Update noted</p> <p>6.8 Boat Park – The Clerk requested this project is postponed until next spring. <b>IS/BW proposed the refurbishment of the Boat Park is delayed. LVW, AG, AP, RH, AM, NME &amp; MH in favour. Carried.</b></p> <p>6.9 Farmers/Christmas Market – Update was noted. <b>BW/IS proposed that permission is granted to serve mulled wine at the event. LVW, AG, AP, RH, AM, NME &amp; MH in favour. Carried.</b> HF confirmed the mulled wine would be provided with the option to give a donation to a charity. As it was not being sold, an alcohol licence is not needed. The Clerk suggested donations could go towards the 'Red Box' Project. There were no objections.</p> <p>6.10 Reduction in Board Members – A response from Local Government Unit stating the likelihood of an Inquiry being held in Spring 2019 was circulated and noted.</p>	<p>HF</p> <p>HF</p>
<p>7.</p>	<p>Public Correspondence:  <b>AP declared an interest in item 7.1 and left the meeting at 7.45pm.</b></p> <p>7.1 A response from DoI, Highways regarding Cafe's outdoor seating was discussed. It confirmed Port St Mary Commissioners are the licensing authority and a discussion ensued regarding the various guidance manuals mentioned. The varying sizes of pavements in the Port and current street furniture were identified. MH questioned the basis for which the Board are the licensing authority. AM raised the need for the Board's powers and responsibilities to be clarified. It was noted there seemed to be no legal basis for the 1.2 metre requirement for the width of an unobstructed pavement. HF stated her intention to write to all businesses advising of the need write to the Board to apply for a licence.  <b>7.55pm AP rejoined the meeting.</b></p>	<p>HF</p>

	<p>7.2 Letter 15.11.18 from Information Governance Manager, IoM Constabulary, informing they will no longer hold Non-Police Convictions on Police systems and seeking the Board's views was considered. It was noted documentation directly relating to Commissioners Bylaw offences etc was held by the office. HF offered to check the views of other local authority Clerks.</p> <p>7.3 Letter from the parents of PC F Bone thanking the Commissioners for adding her name to the Sentinel and for the Remembrance Service was circulated and noted.</p> <p>7.4 Letter from Hon G Cregeen MHK requesting each authority compiles a list of recreational facilities and regular events in their area to be promoted on a central website was circulated. HF advised the office will compile a list and asked Members to advise of any events they are aware of. She reported the office does promote local facilities etc in its role as a tourist information centre.</p> <p>7.5 Email from PSM Business Association regarding the PSM Welcome scheme where businesses/organisations can display 'welcome badges' informing visitors/residents of the types of assistance available at their site was discussed. HF advised the churches in the Port have also expressed an interest and offered to display all the badges in the Town Hall building.</p>	<p>HF</p> <p>MD</p>
8.	<p>Consultations: 8.1 None</p>	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 18/01183/B The Anchorage, Queens Road, Port St Mary. Alterations to dwelling including installation of balcony at first floor level. <b>There were no objections</b></p> <p>9.1.2 18/01170/B Maycroft, Park Road, Port St Mary. Alterations including installation of a first floor window, timber cladding, replacement windows and window and door. <b>There were no objections</b></p> <p>9.1.3 18/01022/B (additional plans) Part field 411629 (associated with Ballacreggan Farm) Adjacent the Railway Station Hotel, Station Road, Port St Mary. Creation of a car park with associated access. <b>There were no objections.</b> It was noted the additional plans addressed some concerns previously raised.</p> <p>9.2 Planning approvals - None 9.3 Planning Refusals - None 9.4 Planning Amendments - None</p> <p>9.5 Planning Appeals</p>	<p>DG</p> <p>DG</p> <p>DG</p>



	9.5.1 18/00764/A Waitara and Site to north, Clifton Road, Port St Mary. Mr D Tomlinson. Appeal against Approval in principle for the demolition of existing dwelling and construction of 3 detached dwellings with garages. It was noted PSM Commissioners were an interested party as they owned the adjoining land and a representative should attend the appeal hearing when a date is set. AG mentioned the Covenant on Clifton Road North. HF to check for restrictions on the proposed development.	HF
10.	<p>Policy &amp; Resources:</p> <p>10.1 2018/19 List of Meeting Dates was circulated. It was noted there is to be a public forum before the meeting on 12<sup>th</sup> December. This to be promoted to encourage attendance. AG &amp; NME gave their apologies for this meeting.</p> <p>10.2 Refuse Tonnage Figures for April to October was considered. The trend for a seasonal rise from October to December was noted. MH suggested encouraging residents to recycle via the bring banks in the Port.</p> <p>10.3 Draft Complaint Against Members Procedure was circulated. LVW raised his concerns regarding the Board deciding the outcome of complaints against its members and thought the draft procedure to be prolix. He reported he had found simpler versions on internet. LVW was requested to circulate a simpler version for consideration by the whole Board at their next meeting.</p>	<p>MD</p> <p>MD</p> <p>LVW</p>
11.	<p>Invitations:</p> <p>11.1 Letter 16.11.18 from Port Erin Commissioners regarding their open day to view proposed plans for their glamping &amp; campsite in Port Erin was circulated and noted.</p> <p>11.2 Letter 21.11.18 from President of Tynwald regarding the Tynwald Christmas Carol Service was circulated. BW advised she would be attending.</p>	
12.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 8.25pm.

