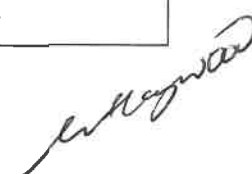


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
23rd JANUARY 2019 at 7.30pm
MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chair), Mr A Grace (Vice-Chairman), Mrs B Williams, Mr L Vaughan Williams, Mr I Skelly, Mr Merchant & Mr N McGregor Edwards, Mr A Phair & Mr R Hirst
Apologies:	None
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chairman welcomed the Board, declared the meeting open, noted the apologies and sought Declarations of Interest. MH declared an interest in PA18/01348/B.	
2.	2.1 Minute of the Ordinary Board Meeting held on 9 th January 2019 was considered. NME/BW proposed the Minutes of the Public Ordinary Meeting held on 9th January 2019 be approved and signed as a correct record. AM, LVW, IS, RH, AP, AG & MH in favour. Carried.	MD
3.	Matters Arising: 3.1 Matters Arising Report and public correspondence responses from previous meeting were circulated and noted. The following additional points were raised: <ul style="list-style-type: none"> • HF advised she has arranged to meet with the tenants of the Golf Pavilion to discuss their proposed signage. • MH gave a report on the meeting regarding Hedge Cutting. She raised the possibility of retracting from cutting some verges and hedges in order to preserve wildlife and fauna. • AP mentioned receiving a complaint regarding brambles & gorse overgrowing the footpath by Gansey Pottery. HF offered to investigate. 	HF
4.	Motions: 4.1 Motion by Mr A Grace to amend Section 1.2 of Standing Orders to read: "The Ordinary meetings of the Authority shall be held at the Town Hall, Port St Mary, on the Second Wednesday and when necessary on the Fourth Wednesday of each month or on such other day or days as may be decided by resolution of the Authority. The exception to this is the month of December when the Authority will meet only on the Second Wednesday of that month". HF advised that if the main meeting is held on the second Wednesday, the accounts report would not be up-to-date. AP/AG proposed the Motion be amended to read "The Ordinary meetings of the Authority shall be held at the Town Hall, Port St Mary, on the Fourth Wednesday and when necessary on the Second Wednesday of each month or on such other day or days as may be decided by resolution of the Authority. The exception to this is	



	<p>the month of December when the Authority will meet only on the Second Wednesday of that month". RH, AM, IS, NME & MH in favour. BW & LVW against. Motion carried. The amended Motion stands adjourned to be approved at the next meeting.</p>	
5.	<p>Finance:</p> <p>5.1 Invoices for payment for late January 2019 were circulated. Regarding invoice 673 IS advised JCK will take rubble free of charge. HF offered to check what type of inert rubble was disposed. Regarding Christmas trees, AG reported on gratitude from the church and popularity of the tree at St Marys Church. AP/IS proposed the invoice list for late November 2018 be approved for payment. LVW, AG, NME, RH, BW, AM & MH in favour. Carried.</p> <p>5.2 Street Lighting at Gansey – Options to replace faulty streetlight PM116 was considered. AG/BW proposed Option A, new wooden post with new LED 24w fitting estimated cost £2,259+VAT to replace the light at Gansey. AP, NME, AM, IS, LVW, BW & MH in favour. Carried. Due to unknown maintenance costs for the last quarter, AP enquired if the order can be placed now and MU requested to invoice at the financial year end. HF offered to ask.</p>	<p>HF</p> <p>RW</p> <p>HF</p>
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 PSM16/155 Mariners Shelter – HF advised DoI Harbours have confirmed they will do work on the shelter to keep pigeons out.</p> <p>6.2 PSM16/129 Manxonia House – HF was requested to get feedback from the Estate Agents.</p> <p>6.3 PSM16/213 Remembrance Garden- No update.</p> <p>6.4 PSM16/127 Skate Park – The need to have planning approval in place before organisations will consider fundraising was raised. LVW reported on concerns he had received from residents. NME/AG proposed to get a Sound Engineer to do a feasibility study at the two potential sites by the playground. A planning application shall then be submitted for the quietest option. AP, RH, AM, IS, BW & MH in favour. LVW against. Carried.</p> <p>6.5 PSM16/285 Public Convenience – No update.</p> <p>6.6 Traffic Consultation – Response from the DoI was awaited.</p> <p>6.7 Happy Valley – No update.</p> <p>6.8 Boat Park – Project on hold</p> <p>6.9 Reduction in Board Numbers – No update</p> <p>6.10 A Day in the Life – The Events Committee’s agreed dates of 9th & 10th March for the exhibition was noted.</p> <p>6.11 Newsletter – The draft newsletter was circulated. NME requested viewings of Manxonia House are mentioned. LVW</p>	<p>HF</p> <p>HF</p> <p>HF</p>

	requested the Board's serious concerns regarding the state of the roads in the Port are mentioned. HF advised she would include an update on the decision regarding a skate park.	HF
7.	<p>Public Correspondence:</p> <p>7.1 Letter 14.1.19 from Electoral Registration Unit requesting support to raise awareness of the annual canvass for electoral registration was noted.</p> <p>7.2 Letter 10.1.19 from PSM Beach Mission requesting the use of Town Hall and Westroom at discounted rates as in previous years was considered. AG/BW proposed to approve the PSM Beach Mission's request. RH, AM, IS, AP, LVW, NME & MH in favour. Carried.</p> <p>7.3 Letter 17.1.19 from IoM Foodbank thanking the Board for their donation from the collection taken at the Celebration of Christmas was noted.</p>	MD
8.	Consultations: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 18/01348/B Cooil Grianagh, Truggan Road, Port St Mary. Miss R Cooil. Alterations and creation of additional landscaping and hardstanding to improve parking. MH declared an interest and left the room. There were no objections MH rejoined the meeting.</p> <p>9.2 Planning Approvals</p> <p>9.2.1 18/01221/B Seafield, Beach Road, Port St Mary. Mr and Mrs Q De Backer. Alterations and erection of two storey extensions to both front and rear elevations approved. Noted.</p> <p>9.3 Planning Refusals</p> <p>9.3.1 18/00790/B 2 Victoria Road, Port St Mary. Mr M Notman. Installation of a replacement front door with sidelights and toplight refused on Appeal as proposed door and surrounds would fail to replicate the details and proportions of the existing door and thus detract from the character and appearance of not only the property, but also the surrounding terraces which are identified as being worthy of consideration for Conservation Area status. MH reported the Planning Department had changed their stance on previous decisions to permit door alterations on properties in Victoria Road in order to preserve their Victorian character.</p> <p>9.4 Planning Amendments - None</p> <p>9.5 Planning Appeals - None</p> <p>9.6 Planning Update - A report on additional Deed of Conveyance found granting the owners of Waitara right of</p>	DG

	way over Kallow Point was circulated. It was noted further consideration can be given to the proposed development when a detailed plan has been submitted.	
10.	<p>Policy & Resources:</p> <p>10.1 2018/19 List of Meeting Dates was circulated and noted.</p> <p>10.2 Draft Complaint Against Members Procedure was circulated. LVW gave a report on the work he had done on the document. AP suggested Port Erin Commissioners' Procedure posted on their website could be used and the possibility of having a reciprocal arrangement. The need to see the information behind their published document was identified. AM/AG proposed Port Erin Commissioners Complaints Against Members Procedure is compared with the document Mr L Vaughan Williams has prepared. AP, LVW, RH, BW, NME & MH in favour. IS abstained. Motion carried. HF was instructed to contact Port Erin Commissioners to seek more information about their Procedure.</p> <p>10.3 Street Light Maintenance – A maintenance spreadsheet from Manx Utilities has been provided. HF offered to email to board members for comments at the next meeting. AG reported street lighting was not metered and MU estimated their charges. HF offered to check the last invoice.</p>	<p>HF</p> <p>HF</p>
11.	<p>Invitations:</p> <p>11.1 Malew Parish Commissioners Civic Service on 3rd March 2019. BW & AG offered to attend.</p> <p>11.2 Invitation for Chair & Guest to attend Official Launch of Southern 100 Road Races 2019. Noted.</p> <p>11.3 Invitation to Election of Licensing Court. Noted.</p>	MD
12.	<p>Any Other Business:</p> <p>12.1 HF announced Port St Mary had won the Ian Cannell trophy for highest increase in collections for the Poppy Appeal. Noted.</p> <p>12.2 Lane Leading to Gansey Point, Port St Mary – the parking order to restrict parking to maximum stay of 16 in every 24 hours on the lane was tabled. There were no objections.</p> <p>12.3 IS raised issue of a couple of young drivers using the Port as a race track. He encouraged residents to take note of the number plate and report them to the Police.</p> <p>12.4 AG reported on the outbreak of dog muck being left outside the shops. HF advised Ramsey Commissioners have offered to share information regarding how they deal with</p>	MD

	the issue and there are plans to start a campaign. AP asked if this could be mentioned in the Newsletter. LVW questioned if the Board had powers of enforcement. MH confirmed it was part of the Dog By-Law and raised the need to review all by-laws.	HF
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There being no further business the Public Session of the meeting closed at 8.40pm.

