

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
27<sup>th</sup> NOVEMBER 2019  
AGENDA – OPEN PUBLIC SESSION**

<b>Item Number</b>	<b>Item</b>	<b>Action Required</b>
<b>1.</b>	<b>OPENING OF THE MEETING</b>	
1.1	Welcome, Apologies & Declarations	As required by Board members
<b>2.</b>	<b>MINUTES</b>	
2.1	Minutes of the Ordinary Meeting held on the 23 <sup>rd</sup> October 2019	For Board approval
<b>3.</b>	<b>MATTERS ARISING</b>	
3.1	Matters arising from previous meetings	Clerk to provide necessary updates
3.3	Complaints Policy & Procedure draft	For Board discussion & approval
<b>4.</b>	<b>MOTIONS - None</b>	
<b>5.</b>	<b>FINANCE</b>	
5.1	Invoices for payment November 2019	For Board approval
<b>6.</b>	<b>PROJECTS</b>	
6.1	Mariners Shelter	For noting
6.2	Manxonia House	For discussion & Board approval
6.3	Remembrance Service & Garden	For noting

6.4	Skate Park	For noting
6.5	Public Conveniences	For noting
6.6	Highways	For noting
6.7	Happy Valley	For noting
6.8	Boat Park	For noting
6.9	Reduction in Board numbers	For noting
6.10	Jetty Repair	For noting
6.11	Bay Queen Exhibition	For noting
6.12	Mona's Queen III Exhibition – Verbal update from the Chair	For noting
6.13	Christmas	For discussion & Board approval
<b>7.</b>	<b>PUBLIC CORRESPONDENCE &amp; COMMUNICATIONS</b>	
7.1	Letter of condolence	For noting
7.2	Letter of thanks from Nick Watterson	For noting
7.3	Tynwald Commissioner communication	For noting

7.4	Communication from Manx Utilities re street light columns	For Board discussion & approval
7.5	Communication from Waste Management Unit	For noting
7.6	3 <sup>rd</sup> Supplemental Valuation List	For noting
7.7	Request from Rushen Silver Band re street collection	For Board discussion & approval
7.8	Scoill Phurt le Moirrey Play Area – Verbal item submitted by the Vice Chairman	For Board discussion
7.9	Correspondence from the Ministers Watterson & Skelly regarding flood risks	For discussion
7.10	Letter received from Mr Merchant	For discussion
<b>8.</b>	<b>PUBLIC CONSULTATIONS</b>	
8.1	Consultation of electoral legislation	For Board discussion
8.2	Gellings Avenue Responses	For Board discussion
<b>9.</b>	<b>PLANNING MATTERS</b>	
9.1	Planning Applications	For Board discussion
9.2	Registered Building Consent	For noting
9.3	Planning Appeals	For noting
9.4	Intention to Demolish	For noting
<b>10.</b>	<b>POLICY &amp; RESOURCES</b>	

10.1	The Underway development – verbal item	For Board discussion
10.2	Public Records Office	For Board discussion
10.3	2019 Meeting Dates	For noting
10.4	Draft newsletter for approval – to be tabled	For Board discussion & approval
10.5	General Maintenance Report	For noting
<b>11.</b>	<b>INVITATIONS</b>	
11.1	Invitation to Tynwald Christmas Carol Service on 12 <sup>th</sup> December	For Board discussion
11.2	Invitation to Royal Artillery Association service on 1 <sup>st</sup> December	For Board discussion
11.3	Invitation to Port Erin Commissioners Carol Service	For Board discussion
<b>12.</b>	<b>ANY OTHER BUSINESS OF AN URGENT NATURE (BY PERMISSION OF THE CHAIR)</b>	

## Item 3.2

### **PORT ST MARY COMMISSIONERS MATTERS ARISING & PUBLIC CORRESPONDENCE REPORT**

#### **Matters Arising**

**Street Signs by Rushen Heritage Trust** – The signs have been ordered and PR is being arranged in conjunction with the RHT.

**Gansey Parking** – The Clerk met with Highways on Wednesday 20<sup>th</sup> November to discuss the matter. Highways have a proposed solution and once approved they will notify the Board and residents in writing.

**Derelict Buildings** – Environmental Health are due to carry out an inspection in December.

**Commissioners Information Pack** – The project is ongoing, the first draft of the pack will be on the January 2020 Agenda.

**Chapel Bay Parking** – Highways have suggested imposing 18 in 24 hour parking in the area. This will mean that motor homes etc can park over night but not for longer periods of time and should be sufficient for residents also. Letters will be issued to residents to seek their view on the suggestion.

**Freedom of Information** – It is estimated that costs incurred dealing with Freedom of Information requests in the 2019/20 financial year to date are £2,432.

**Lane's reported as requiring attention (Underway & Lime Street)** – The ownership of the lanes on Lime Street need to be confirmed at the Land Registry. The lane leading from the High Street to the Underway has been power washed and cleaned.

#### **Public Correspondence**

**Local Authority Elections** – This has been included on the draft newsletter and will be advertised on social media and the website.

**Letter regarding sunken stones at Gansey Point** – Larger stones will be placed in the area.

**IOM Post Office intention to Modernise the Island's Retail network of Postal Services press release** – A media release in response was issued.

**Road Traffic Licensing Committee** – A response regarding the new operator licence was submitted.

**Proposed purchase of Headlands, Clifton Road** – The Advocates were notified that there were no objections.

### Item 3.3

## **PORT ST MARY COMMISSIONERS DRAFT COMPLAINTS PROCEDURE**

Below are two examples of draft complaints procedures for review by the Board.

### **Port St Mary Commissioners Complaints Policy and Procedure**

At Port St Mary Commissioners we are committed to providing a high quality service to everyone we deal with. We welcome your comments about our service and ask you to let us know when we get things wrong.

Complaints are any expression of dissatisfaction with our service which calls for a response. We will, at all times, listen to your complaints, treat them seriously and learn from them so we can continuously improve our service. This policy covers complaints about:

- The standard of service you should expect from us
- The behaviour of our staff in delivering that service
- Any action, or lack of action, by our staff or others engaged on Commissioners business.

This policy does not cover:

- Complaints about our policies or policy decisions
- Dissatisfaction or complaints about decisions made on individual cases, funding or requests for legal advice and assistance.
- Matters that have already been fully investigated through this policy
- Any anonymous complaints.

Should you need to make a complaint you can expect to be treated with discretion, courtesy, respect and fairness at all times. We expect that you will also treat any member of our staff, our Board or any independent person who is dealing with your complaint with the same discretion, courtesy, respect and fairness.

We will not tolerate threatening abusive or unreasonable behaviour by any complainant.

#### **How to make a complaint**

Should you wish to make a complaint, you can do this in a number of ways:

By e-mail to: [h.fargher@portstmary.gov.im](mailto:h.fargher@portstmary.gov.im)

Or by post to: The Clerk, Port St Mary Commissioners, Town Hall, The Promenade, Port St Mary, Isle of Man, IM9 5DA

If you would like help with writing your complaint, please let us know and we will arrange help for you.

#### **Procedure**

Once we have received a complaint, we will endeavour firstly, to try to settle any concerns you have informally and quickly. Every complaint will be taken seriously and will be dealt with in the most appropriate manner.

There are three stages to our complaints procedure, as follows:-

PSM Commissioners  
Complaints Policy V2

### Stage One:

Once you have made your complaint in writing, we will acknowledge receipt within 5 working days. We may request a meeting or some more information from you in order to complete the relevant investigation. If your complaint is about a particular incident we may also need to speak to any witnesses or those directly involved. The investigation will always be carried out by a person who is not party to the complaint.

We will consider your views and all the evidence we collect and let you know the outcome of our findings within 14 calendar days. If a resolution is likely to take longer than 14 days, you will be kept informed about the relevant delays and timescales.

### Stage 2

If you are not completely satisfied with the outcome of stage one of our complaint process, you must let us know within 14 calendar days from receipt of the outcome. You must detail the full reasons for your continued dissatisfaction and let us have as much new or additional information as possible to enable us to carry out a further investigation. Any further investigation will be carried out by a person who has not had any involvement in stage one of the process.

We will re-consider your views, any previous evidence, any new evidence which has been presented and let you know the outcome within 28 calendar days. If a response will take longer than 28 days, you will be informed about the relevant delays and timescales.

### Stage 3

Should you still be dissatisfied after the completion of the previous 2 steps, you should write to The Chairman of the Board within 14 calendar days of the date of the previous response. You must state the full reasons for your continued dissatisfaction and let us have as much new or additional information and evidence as possible to enable us to carry out a further investigation.

We will re-consider any further written representations, previous information, new evidence and let you know the outcome within 28 days. If a response will take longer than 28 days, you will be informed about the relevant delays and timescales.

The outcome of stage 3 is final and no further correspondence on the matter will be considered.

### Declaration

We are committed to equal opportunities and we try to make all our policies and procedures easy to use and accessible to all our customers and partners. If you need any reasonable adjustment to allow you to use this policy, please let us know and similarly if you need a response in a particular format, please let us know.

PSM Commissioners  
Complaints Policy V2

## **DRAFT COMPLAINTS PROCEDURES FOR PORT ST MARY COMMISSIONERS**

### **A complaint is:**

“Any expression of dissatisfaction from, or on behalf of, a customer, whether oral or written and whether justified or not.”

### **Explaining the complaints process to clients**

A copy of the attached leaflet, explaining the complaints procedure must be given to any client who requests it and to any complainant with the acknowledgement letter.

### **What do we do if we receive a complaint?**

#### **Receiving a complaint**

All complaints, whether they are oral or written, must be referred immediately to the Clerk, even if the complaint has already been resolved by an apology.

Any oral or written statement made by a client, which might be considered as a complaint, must be referred to The Clerk so that it can be determined as to whether is a complaint or not.

**It is the Commissioners’ policy to treat all complaints, whether justified or not, according to the Complaints Procedures.**

#### **Record Keeping**

An entry of each complaint received will be made within the Complaints Register, which will be updated at each appropriate stage of handling. The Commissioners’ will retain a record of each complaint received for at least 3 years from the date the complaint is received.

### **What if the complaint is about another person/firm/Government department?**

If we receive a complaint that is not about us, or our services, and assuming that we can identify the “person” to whom the complaint should be addressed, we will carry out the following action:

- We will write/email to the “person” concerned, explain that we believe the complaint to be theirs and suggest that they contact the client directly
- We will enclose a copy of the original complaint letter
- We will write to the client giving contact details of the “person” and invite the client to get in touch. We will enclose a copy of our letter to the “person”.
- We will copy the new “person” in on this letter as well.

### **Acknowledging a complaint**

In relation to all written complaints the complaint will be acknowledged in writing by the Clerk promptly. A minimum of an acknowledgement must be sent within 2 days of receiving the complaint.

In relation to oral complaints, the Clerk will acknowledge the complaint in writing promptly setting out (his/her) understanding of the complaint and inviting the client to confirm in writing the accuracy of that statement.



The acknowledgment letter will outline the result of the investigation if this has been completed. A copy of our complaints procedure leaflet will be enclosed with the acknowledgment letter.

If the investigation has not been completed, the acknowledgement letter will confirm that the Clerk will provide the complainant with a further reply within 14 days.

If the investigation is not concluded within 14 days weeks the Clerk will write to the client informing him that the investigation is continuing and the reasons for the delay and when he expects to be able to contact the client again. In the case of a seriously complex complaint, which may involve the Board in discussions and negotiations with other parties, we will undertake to keep the customer informed, at least on a monthly basis.

### **Investigating a complaint**

Any investigation conducted will be fair, consistent, and will be dealt with promptly.

The Clerk will investigate all complaints and may, where appropriate, consult with the any member of staff/ other party\* whose actions or omissions gave rise to the complaint.

If the Clerk is subject to the complaint, the investigation will then be conducted by a member of the Board.

The investigation will include a review of ANY relevant documents and may, where necessary, involve contact with third parties\*, such as relevant service providers to obtain information.

Immediately on completion of the investigation the Clerk will write to the client notifying him of

- the outcome of the investigation;
- the nature and terms of any settlement

If any compensation is offered it must be fair and the basis of the calculation should be explained to the client.

### **Closing a complaint**

Where the Clerk receives confirmation from the client that they are satisfied with the findings and outcome of the investigation, and any resolution, the complaint will be considered to be closed.

Where no confirmation has been received from the complainant within 8 weeks of the most recent letter, the complaint will also be considered closed. However, under the concept of 'Treating Customers Fairly', should the client contact the Commissioners after 8 weeks, we will review any further correspondence accordingly.

### **Staff Understanding**

**ALL** staff are to be given a copy of this document and are required to sign their acknowledgment of receipt, understanding and agreement to act within the requirements in all cases.

***\*Where there is a need to contact third parties care must be taken to ensure any action is in accordance with the requirements of the Data Protection Act 2018.***

## **Port St Mary Commissioners Complaints Procedure**

This leaflet explains our complaints procedure.

Port St Mary Commissioners aims to provide all its customers with a high standard of service, and we will endeavour to respond to any enquiry or complaint with efficiency, courtesy and fairness. The feedback we receive from you will allow us to monitor our standard of service, learn from you what may have gone wrong and use the information to improve future services.

A complaint arises when we fail to meet one of our standards, or someone is dissatisfied with something we have done or failed to do.

### **How to Make a Complaint**

You can register a complaint in person, by telephone or in writing. Complaints which are made anonymously will be considered carefully and action taken where it is deemed appropriate. In the first instance, please complain directly to the person you have been dealing with. We want complaints to be dealt with as quickly as possible, and most can be resolved immediately. If you wish to speak to someone else, or you are still dissatisfied, direct your complaint to the Clerk who will take a note of your complaint, investigate it and report back to you in writing within 15 working days. If a detailed reply is not possible within that period, you will be contacted with an explanation and told when a full response will be given. It is expected that most issues will be settled by this stage.

To submit your complaint in writing to the Clerk please complete the form on the back of this leaflet and forward to the following address:

Town Hall, The Promenade, Port St Mary, Isle of Man, IM9 5DA.

Should you require assistance in completing the form, please do not hesitate to contact us.

### **Making a Complaint in Person**

If a customer visits the Town Hall and registers an enquiry or complaint in person, a member of the relevant team will be called to initially deal with the complaint. In our experience, most cases are resolved at that first contact. However, should further specialist knowledge be required, the Board will endeavour to provide an appropriate member of staff who is qualified to answer the enquiry or complaint at the time of the customer's first visit.

### **Making a Complaint by Telephone**

If a customer would like to make a complaint by telephone they should initially ask for the member of staff providing the service, if this employee is not immediately available and the customer would like to deal with them directly, arrangements can be made for the call to be returned. If the customer would be willing to raise their complaint with someone else, within the department they are dealing with, they can do so. However, if the customer wishes to speak to a senior officer, they should ask for the Clerk who will then investigate the matter and provide a full response in writing, within 15 working days. If it is not possible to provide a detailed reply within this time the Clerk will make contact and provide an explanation and when a full response will be given. In the case of a seriously complex complaint, which may involve the Commissioners in discussions and negotiations

with other parties, we undertake to keep the customer informed, on a monthly basis, at the very least.

### **Making a Complaint in Writing**

If the Commissioners receive an enquiry or complaint by letter or Email, a written acknowledgement will be sent to the customer within 3 working days. The enquiry or complaint will then be dealt with urgently.

For ease, we have provided a complaints form within this leaflet, for customers to complete and return to the Town Hall.

**We will use the information you provide in accordance with the Data Protection Act 2018 for the purposes of dealing with your complaint. In order to deal with the matter effectively the information may be shared between different individuals within the Commissioners and, if necessary, with relevant third parties. In such instances the Board will ensure that your personal data is processed in accordance with the Act and our Privacy Notice which can be viewed at:**

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## Complaints Form

Please forward this form to the Clerk, Town Hall, The Promenade, Port St Mary, Isle of Man, IM9 5DA

Your name:

Address:

Postcode:

Your email address:

Your telephone number:

1. Staff involved - If you raised this complaint with a member of staff, please give details of the person/s you contacted.

2. The Complaint - Please give as much information as possible; continue on more paper if necessary

Item 5.1

**PORT ST MARY COMMISSIONERS**

**INVOICES TO BE PAID IN NOVEMBER 2019**

**Rate Born Expenses**

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1197	22/10/2019	515651	Argon	Printer service charge - October 2019	N	Printing and Stationary	5060	£ 102.94	£ 20.59	£ 123.53
1198	23/10/2019	52663	Auto Sparks Limited	Reverse camera and mirror style monitor	N	Vehicle expenses	6056	£ 387.76	£ 77.55	£ 465.31
1199	31/10/2019	SINV00260108	BHX Ltd	Stationary order - October 2019	N	Office Expenses	5170	£ 154.44	£ 30.89	£ 185.33
1200	05/11/2019	1138Oct19	Calvert Newsagents	Stamps and newspapers	N	Office Expenses	5170	£ 190.18	£ -	£ 190.18
1201	17/10/2019	INV-3771	CAR&LI	Vehicles - Handbrake cable - Tipper	N	Vehicle expenses	6056	£ 187.20	£ 37.44	£ 224.64
1202	26/10/2019	1180261019	Cooil Brothers Limited	Milk - Office - October 2019	N	Office Expenses	5170	£ 7.20	£ -	£ 7.20
1203	26/10/2019	1270261019	Cooil Brothers Limited	Milk - Workshop - October 2019	N	Stores	6020	£ 9.60	£ -	£ 9.60
1204	18/10/2019	8440	Countryside Maintenance Ltd	Repair Kubota G21 , spray tin , pump , fuel filter, gasket	N	Garden Equipment	5267	£ 398.13	£ 79.63	£ 477.76
1205	14/11/2019	392349	Department of Infrastructure	Tipping Charge - EFW - October 2019	N	Refuse - Expenses	5210	£ 5,402.22	£ 1,080.44	£ 6,482.66
1206	18/10/2019	391064	Department of Infrastructure	Legal services - Reduction of commisioners	N	Legal and Professional Fees	5040	£ 957.65	£ -	£ 957.65
1207	04/11/2019	391650	Department of Infrastructure	Coastal Footpath - November 2019	N	Chapel Beach	5850	£ 0.12	£ 0.02	£ 0.14
1208	28/10/2019	14871	Grant Thornton Ltd	External Audit - Financial Statements - 18/19	N	External Audit	5020	£ 7,606.80	£ 1,521.36	£ 9,128.16
1209	08/11/2019	1375	Heat Tech	Turn thermostat on	N	Town Hall	5150	£ 26.50	£ 1.33	£ 27.83
<b>Subtotal</b>								<b>£ 15,430.74</b>	<b>£ 2,849.25</b>	<b>£ 18,279.99</b>

**PORT ST MARY COMMISSIONERS**  
**INVOICES TO BE PAID IN NOVEMBER 2019**  
**Rate Born Expenses ( Continued )**

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1210	16/10/2019	21558	Island IT	Hayley - Repairs and maintenance PC	N	Computer expenses	5140	£ 41.25	£ 8.25	£ 49.50
1211	08/11/2019	21721	Island IT	HDMI with Ethernet	N	Computer expenses	5140	£ 35.00	£ 7.00	£ 42.00
1212	08/11/2019	21656	Island IT	Microsoft email hosting - November 2019	N	Computer expenses	5140	£ 70.00	£ 14.00	£ 84.00
1213	06/11/2019	21702	Island IT	Checks and server reboot	N	Computer expenses	5140	£ 233.75	£ 46.75	£ 280.50
1214	22/10/2019	21593	Island IT	Resolve Sage Issue and errors	N	Computer expenses	5140	£ 27.50	£ 5.50	£ 33.00
1215	22/10/2019	21592	Island IT	Logitech wireless desktop connection	N	Computer expenses	5140	£ 36.15	£ 7.23	£ 43.38
1216	08/11/2019	4121721	Isle of Man Newspapers	Advertisment - financial statements	N	Office Expenses	5170	£ 128.00	£ 25.60	£ 153.60
1217	31/10/2019	155751	JDW Engineering Ltd	Empty Portaloo - October 19	N	Portaloo	5400	£ 25.00	£ 5.00	£ 30.00
1218	17/10/2019	2050487	J Qualtrough	Hand rail	N	Town Hall	5150	£ 30.49	£ 6.10	£ 36.59
1219	18/10/2019	2051277	J Qualtrough	Multi Purpose silicone sealant	N	Town Hall	5150	£ 21.00	£ 4.20	£ 25.20
1220	25/10/2019	11066	Kestrel Insurance	Fleet insurance - 01/10/19 to 30/09/20	N	Insurance	5070	£ 900.00	£ -	£ 900.00
1221	25/10/2019	930992	LITE	Heavy duty column bracket	N	Public Lighting	5151	£ 168.00	£ 33.60	£ 201.60
1223	07/11/2019	3043	MacOwan Collett Consulting	Inspection of defective render	N	Town Hall	5150	£ 276.25	£ 55.25	£ 331.50
1224	07/11/2019	7342	Manx Car Solutions Ltd	Supply and install red perspex	N	Town Hall	5750	£ 55.00	£ 11.00	£ 66.00
1225	29/10/2019	157028	Manx Glass and Glazing	Clear glass installation - West Room	N	Town Hall	5150	£ 20.22	£ 4.04	£ 24.26
<b>Subtotal</b>								<b>£ 2,067.61</b>	<b>£ 233.52</b>	<b>£ 2,301.13</b>



# PORT ST MARY COMMISSIONERS

## INVOICES TO BE PAID IN NOVEMBER 2019 Rate Born Expenses ( Continued )

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1226	01/11/2019	13108872	Manx Telecom	Telephone - Oct 19 calls, Nov 19 rental	N	Office - Telephone	5170	£ 128.71	£ 25.74	£ 154.45
1227	18/11/2019	U1483997	Manx Utilities	Water - The Quay - 31/03/19 to 30/09/19	N	Public Conveniences	5400	£ 159.56	£ -	£ 159.56
1228	18/11/2019	U1483710	Manx Utilities	Water - Gellings Avenue - 31/03/19 to 30/09/20	N	Public Conveniences	5400	£ 257.51	£ -	£ 257.51
1229	17/10/2019	U1466847	Manx Utilities	Power - 12/07/2019 to 15/10/19	N	Town Hall	5151	£ 627.88	£ 125.57	£ 753.45
1230	23/10/2019	U1469327	Manx Utilities	Electricity - 15/07/2019 to 18/10/19	N	Manxionia House	5175	£ 19.00	£ 0.95	£ 19.95
1231	23/10/2019	U1469326	Manx Utilities	Electricity - 15/07/2019 to 18/10/19	N	Manxionia House	5175	£ 19.00	£ 0.95	£ 19.95
1232	23/10/2019	U1469325	Manx Utilities	Electricity - 15/07/2019 to 18/10/19	N	Manxionia House	5175	£ 19.00	£ 0.95	£ 19.95
1233	23/10/2019	U1469324	Manx Utilities	Electricity - 15/07/2019 to 18/10/19	N	Manxionia House	5175	£ 19.00	£ 0.95	£ 19.95
1234	23/10/2019	U1469329	Manx Utilities	Electricity - 15/07/2019 to 18/10/19	N	Manxionia House	5175	£ 25.68	£ 1.28	£ 26.96
1235	01/11/2019	6595	Metalco Engineering	West room - handrail adjustments	N	Town Hall	5150	£ 34.50	£ 6.90	£ 41.40
1236	01/11/2019	11269	ORB Limited	Payroll administration - October 2019 - Main	N	Office Expenses	5170	£ 82.50	£ 16.50	£ 99.00
1237	01/11/2019	11298	ORB Limited	Payroll administration - October 2019 - SCAS	N	Office Expenses	5170	£ 40.00	£ 8.00	£ 48.00
1238	21/10/2019	129491	SCS Ltd	Automate - West Room door	N	Town Hall	5150	£ 104.53	£ 20.91	£ 125.44
1239	28/10/2019	33250	Signrite Ltd	Parking signs	N	Flags and Signs	5880	£ 24.00	£ 4.80	£ 28.80
1240	31/10/2019	33351	Signrite Ltd	PSMC - Van door stickers	N	Vehicle expenses	6056	£ 174.00	£ 34.80	£ 208.80
1241	31/10/2019	107982	SCASB	Green and EFW Waste - October 2019	N	Refuse expenses	5210	£ 353.70	£ 70.74	£ 424.44
Subtotal								£ 2,088.57	£ 319.04	£ 2,407.61

**PORT ST MARY COMMISSIONERS**  
**INVOICES TO BE PAID IN NOVEMBER 2019**  
**Rate Born Expenses ( Continued )**

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1242	31/10/2019	201900000829	Station Garage IOM	Fuel - October 2019	N	Vehicle expenses	6060	£ 33.06	£ 6.61	£ 39.67
1243	15/10/2019	6599	T E Leece and Son Ltd	PSM Golf course - stone wall repairs	N	Golf Course	5630	£ 2,155.00	£ 431.00	£ 2,586.00
1244	27/10/2019	2158	Terry Crook	Roof repairs	N	Town Hall	5150	£ 127.10	£ 25.42	£ 152.52
1245	01/11/2019	2168	TLC Business Solutions Ltd	Underperformance course	N	Staff Training	5170	£ 250.00	£ 50.00	£ 300.00
1246	15/10/2019	1018183639	Trade UK	Benches - woodstain	N	Outdoor Seating	5810	£ 51.66	£ 10.34	£ 62.00
1247	31/10/2019	663	TT Shirts Ltd	Flags - October 2019	N	Flags and Signs	5120	£ 62.40	£ 12.48	£ 74.88
1248	18/10/2019	91272	UFP Limited	Port St Mary Snooker Club - Service call	N	Repairs and Renewals	5150	£ 17.00	£ 3.40	£ 20.40
1249	18/10/2019	91270	UFP Limited	Workshops - Extinguisher service and replacement	N	Stores	5150	£ 99.74	£ 19.95	£ 119.69
1250	18/10/2019	91271	UFP Limited	Extinguisher service	N	Town Hall	5150	£ 30.15	£ 6.03	£ 36.18
1251	15/10/2019	33753	WDS Limited	Cleaning materials - October 2019	N	Town Hall	5152	£ 87.61	£ 17.52	£ 105.13
1252	31/10/2019	34573	WDS Limited	Office - Toilet Rolls	N	Office Expenses	5152	£ 27.72	£ 5.54	£ 33.26
1253	18/10/2019	366314	Wi Manx	Telephone - Oct 19 calls, Nov 19 rental	N	Computer expenses	5160	£ 271.29	£ 54.26	£ 325.55
1254	17/10/2019	050IN117718	Yesss Electrical	Christmas lights - nylon base	N	Christmas Lights	5805	£ 24.99	£ 5.00	£ 29.99
<b>Subtot</b>								<b>£ 3,237.72</b>	<b>£ 647.56</b>	<b>£ 3,885.28</b>



**PORT ST MARY COMMISSIONERS**  
**INVOICES TO BE PAID IN NOVEMBER 2019**  
**Housing Expenses**

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1255	16/10/2019	7036	Abbey Property Renovation	3 Seafield Avenue - Inspection report	N	Housing	6100	£ 50.00	£ 10.00	£ 60.00
1256	23/10/2019	803	Cleervu Aerial Specialists	5ASMA - Replace dish and connect cables	5ASMA	Housing	6100	£ 115.83	£ 23.17	£ 139.00
1257	08/11/2019	1372	Heat Tech	Set programmer on Boiler	10BB	Housing	6100	£ 26.50	£ 1.33	£ 27.83
1258	08/11/2019	1373	Heat Tech	Pressure up on boiler and vent radiator	18 SF	Housing	6100	£ 26.50	£ 1.33	£ 27.83
1259	08/11/2019	1374	Heat Tech	Replace broken siphon in toilet	6SMA	Housing	6100	£ 41.00	£ 2.05	£ 43.05
1260	08/11/2019	1376	Heat Tech	Replace divertor valve	9BB	Housing	6100	£ 201.61	£ 10.08	£ 211.69
1261	08/11/2019	1377	Heat Tech	Gas turn on by permission from gas board	2PADD	Housing	6100	£ 38.00	£ 1.90	£ 39.90
1262	08/11/2019	1378	Heat Tech	Reset electrics	18LA	Housing	6100	£ 26.50	£ 1.33	£ 27.83
1263	14/10/2019	2049612	J Qualtrough	Packers, Plasterboard and skirting	18BB	Housing	6100	£ 45.88	£ 9.18	£ 55.06
1264	10/10/2019	2048819	J Qualtrough	Plaster and redwood dressed	Y	Housing	6100	£ 54.48	£ 10.90	£ 65.38
1265	07/10/2019	2047804	J Qualtrough	Foam filler hand grade	Y	Housing	6100	£ 5.87	£ 1.17	£ 7.04
1266	31/10/2019	1/92	Liftmann	Creggan Begg - Ramps for stairlifts	N	Housing	6100	£ 171.00	£ 34.60	£ 205.60
1267	17/10/2019	57735039	Magnet ( Isle of Man) Ltd	Hinge/ MPLTE Grommets	Y	Housing	6100	£ 13.00	£ 2.60	£ 15.60
1268	17/10/2019	660/25854	MC Locksmiths	Aluminium Silver Handles	Y	Housing	6100	£ 31.03	£ 6.21	£ 37.24
1269	05/11/2019	8982	Reliance Security Ltd	Creggan Beg - Repair fire control system fault	CB	Housing	6100	£ 90.00	£ 18.00	£ 108.00
1270	22/10/2019	129498	SCS Ltd	11ASMA - Replace obsolete light fittings	11ASMA	Housing	6100	£ 72.41	£ 14.48	£ 86.89
1271	29/10/2019	129657	SCS Ltd	Fit a new smoke detector	5LA	Housing	6100	£ 67.25	£ 13.45	£ 80.70
1272	29/10/2019	129656	SCS Ltd	Electrical works	2PADD	Housing	6100	£ 179.35	£ 35.87	£ 215.22
1273	28/10/2019	229	T & E Painters and Decorators	Interior painting	2PADD	Housing	6100	£ 1,400.00	£ -	£ 1,400.00
1274	20/10/2019	TP20102019	Templers Plasterers	8 The Paddocks Water damage repairs	8PADD	Housing	6100	£ 385.00	£ -	£ 385.00
							Subtot	£ 3,041.21	£ 197.65	£ 3,238.86
							Totals	£ 25,865.85	£ 4,247.02	£ 30,112.87

# PORT ST MARY COMMISSIONERS

of Expenditure (excluding VAT)	
Category	Amount
Chapel Beach	£ 0.12
Christmas Lights	£ 24.99
Computer expenses	£ 714.94
External Audit	£ 7,606.80
Flags and Signs	£ 86.40
Garden Equipment	£ 398.13
Golf Course	£ 2,155.00
Housing	£ 3,041.21
Insurance	£ 900.00
Legal and Professional Fees	£ 957.65
Manxionia House	£ 101.68
Office - Telephone	£ 128.71
Office Expenses	£ 630.04
Outdoor Seating	£ 51.66
Portaloo	£ 25.00
Printing and Stationary	£ 102.94
Public Conveniences	£ 417.07
Public Lighting	£ 168.00
Refuse Expenses	£ 5,755.92
Repairs and Renewals	£ 121.53
Staff Training	£ 250.00
Stores	£ 109.34
Town Hall	£ 1,336.70
Vehicle expenses	£ 782.02
	<b>£ 25,865.85</b>

Rate Born Payments in October 2019	Salaries Gross	Employers' NI Contribution	Government Pension Scheme Contributions	Members Allowances
Office	£ 15,709.81	£ 1,638.06	£ 4,017.92	
DLO	£ 12,377.90	£ 1,098.73	£ 2,942.42	
Members Allowance September 2019				£ 240.00
<b>Total</b>	<b>£28,087.71</b>	<b>£2,736.79</b>	<b>£6,960.34</b>	<b>£240.00</b>

**PORT ST MARY COMMISSIONERS**

**PROJECTS UPDATE**

6.1	<b>Mariners Shelter</b> Repairs are ongoing by Estate Services.
6.2	<b>Manxonia House</b> A business case for the building is being prepared; electrical refurbishment costs are still awaited. The Board are requested to consider the future of the flat in a refurbishment process, if the entire building is to be commercial, would the Board like the kitchen and bathroom in the flat removed or retained and refurbished.
6.3	<b>Remembrance Service &amp; Garden</b> Lighting options for the new sentinels are currently being explored. The service was well attended.
6.4	<b>Skate Park</b> The meeting with the contractor did not go ahead.
6.5	<b>Public Conveniences</b> Planning permission for the external door has been submitted.
6.6	<b>Highways</b> No further update is available.
6.7	<b>Happy Valley</b> Tender documents are currently being prepared. Movement in the grass bank has been identified by the Foreman and brought to the attention of the Structural Engineer. The Department of Infrastructure have been notified, they have stated that the movement is settlement, however are monitoring the area.
6.8	<b>Boat Park</b> Ongoing – Permission is sought to invite costings for resurfacing.
6.9	<b>Reduction in Board numbers</b> No official correspondence has been received, however it is understood that the proposal for the reduction to 7 was passed at the November sitting of Tynwald.

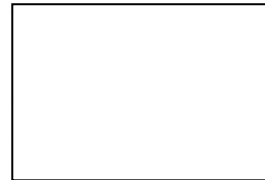
6.10	<p><b>Jetty Repair</b> A response from the Department is still awaited and has been chased.</p>
6.11	<p><b>Bay Queen Exhibition</b> Discussions are ongoing with Rushen Heritage Trust.</p>
6.12	<p><b>Mona's Queen III Exhibition</b> – Chair to provide an update.</p>
6.13	<p><b>Christmas</b>  <b>Christmas Lights</b> – Over 40 entries to the colouring competition were received, two winners and 3 runners up were chosen. The switch on of the Christmas tree lights is scheduled for 4pm on Friday 29<sup>th</sup> November.  <b>Christmas Market</b> – This will take place in the Town Hall on Tuesday 10<sup>th</sup> December from 4-7pm, posters are in circulation.  <b>Santa sleigh</b> – It is hoped to take place on Wednesday 18<sup>th</sup> December, confirmation from the sleigh owners is still awaited.  <b>Celebration of Christmas</b> - The Order of Service has been finalised, all participants have confirmed and the posters have been distributed. Fireworks are arranged for 9pm after the event.  <b>Staff Christmas Bonus</b> – The Board are requested to approve a £50 voucher for each staff member as in previous years.  <b>Christmas Party</b> – The Christmas party is scheduled for Friday 13<sup>th</sup> December in the Albert from 7pm, invitations will be issued.</p>

Item 7.1

**PORT ST MARY COMMISSIONERS  
PUBLIC CORRESPONDENCE**

RECEIVED  
- 8 NOV 2019

SD Clucas CP



Chairman PSM Commissioners  
PSM Town Hall  
The Promenade  
Port St Mary

6<sup>th</sup> November

Dear Miss Fargher

Would please convey to your Chairman and Commissioners at our sadness when Pam and I heard of the passing away of Rob Hurst. We were pleased when he joined your Commissioners some time ago, it gave him a new purpose in life whilst coping with his illness.

Known more to a younger generation he had many friends and was involved with rug by and bowls. A happy family man he will be greatly missed.

Yours sincerely

Stan.

SD Clucas CP

Item 7.2

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CORRESPONDENCE**

The Chair  
Port St Mary Commissioners  
Town Hall  
Port St Mary  
IM9 5DA

RECEIVED  
21 NOV 2019

20<sup>th</sup> November 2019

Dear Michelle

Firstly please accept my apologies for the delay in sending this letter.

On behalf of the family we'd like to thank you for choosing our mother as the recipient of the Port St Mary Community Award.

Mum loved being part of the all things local, in various guises as you know, and she would have been overjoyed to have received it in person.

The presentation itself was very moving, and I was incredibly touched by it; it was the nicest of all the tributes to mum, especially in its intimate setting. It was very much appreciated.

Yours faithfully

  
Nick Watterson

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CORRESPONDENCE**

Dear Clerks, Chair, Mayor, Commissioners and Councillors

**Re: Tynwald Commissioner for Administration**

On behalf of the Hon Chris Thomas MHK, Minister for Policy and Reform, I have been asked to advise you that the Council of Ministers, having considered the responses to the Tynwald Commissioner for Administration Stakeholder Consultation (held 15 July 2019 to midnight 8 September 2019), has agreed to extend the powers of the Tynwald Commissioner for Administration through a rolling programme of enactment of the Listed Authorities under Schedule 2(1) of the Tynwald Commissioner for Administration Act 2011 as follows:

Stage 1 – coming into effect on 1 January 2020:

Schedule 2(1) (b) Statutory Boards; (f) the Manx Museum and National Trust; (g) the Public Services Commission; (h) the Attorney General's Chambers; (i) the General Registry and (k) Industrial Relations Officers appointed under section 5 of the Trade Disputes Act 1985;

Stage 2 – coming into effect on 1 July 2020:

Schedule 2 (1) (c) all local authorities; (d) a joint committee of two or more local authorities; and (e) a joint board being a body corporate established under an enactment and consisting of members appointed by 2 or more local authorities; or by the Department of Infrastructure and one or more local authorities.

Please see attached for your record the Tynwald Commissioner for Administration Act 2011 (Appointed Day) (No. 2) Order 2019 which will be laid before the November 2019 sitting of Tynwald.

Kind regards

*Fenella*

**Fenella Evans**

**Council of Ministers (part-time Mon, Weds, Thurs, Fri am and Tues pm)**

Statutory Document No. 2019/0440



*Tynwald Commissioner for Administration Act 2011*

## **TYNWALD COMMISSIONER FOR ADMINISTRATION ACT 2011 (APPOINTED DAY) (No. 2) ORDER 2019**

*Made*

*30 October 2019*

*Laid before Tynwald:*

The Council of Ministers makes the following Order under section 2 of the Tynwald Commissioner for Administration Act 2011.

### **1 Title**

This Order is the Tynwald Commissioner for Administration Act 2011 (Appointed Day) (No. 2) Order 2019.

### **2 Commencement of provisions of the Tynwald Commissioner for Administration Act 2011**

- (1) The following provisions of the Tynwald Commissioner for Administration Act 2011 come into operation on 1 January 2020 —
  - (a) Section 30 (consequential amendments), to the extent that it is not already in operation;
  - (b) Paragraph 12 of Schedule 1 (the Commissioner);
  - (c) Paragraph 1(b), (f), (g), (h), (i) and (k) of Schedule 2 (listed authorities).
- (2) Paragraph 1(c), (d) and (e) of Schedule 2 to the Tynwald Commissioner for Administration Act 2011 comes into operation on 1 July 2020.

**MADE 30<sup>TH</sup> OCTOBER 2019**

**W GREENHOW**  
*Chief Secretary*



*EXPLANATORY NOTE**(This note is not part of the Order)*

This Order brings into operation further provisions of the Tynwald Commissioner for Administration Act 2011 ("the Act") as follows:

Paragraph 12 of Schedule 1, which permits the Tynwald Commissioner for Administration ("the Commissioner") to appoint staff to assist in the carrying out of the Commissioner's functions comes into operation on 1 January 2020, together with a consequential amendment to the Personal Liability (Ministers, Members and Officers) Act 2007 (which is contained in section 30(3) of the Act). The effect of the consequential amendment is that officers (permanent or temporary) serving on the staff of the Tynwald Commissioner for Administration will not be personally liable in respect of any act done in the performance or purported performance of his or her functions if the officer acted in good faith and in the honest belief that his or her functions required or empowered the doing of the act; or that he or she was acting in the exercise or execution of any authority conferred on him or her in their official capacity.

Paragraph 1(b), (f), (g), (h), (i) and (k) of Schedule 2 (listed authorities) also comes into operation on 1 January 2020. Once these provisions are in operation the Commissioner's investigatory functions will apply in relation to statutory boards; the Manx Museum and National Trust; the Public Services Commission; the Attorney General's Chambers; the General Registry; and industrial relations officers appointed under section 5 of the Trade Disputes Act 1985.

Paragraph 1(c), (d) and (e) of Schedule 2 comes into operation on 1 July 2020. Once these provisions are in operation the Commissioner's investigatory functions will apply in relation to all local authorities; a joint committee of two or more local authorities; and a joint board being a body corporate established under an enactment and consisting of members appointed by 2 or more local authorities; or by the Department of Infrastructure and one or more local authorities.



**PORT ST MARY COMMISSIONERS**  
**PUBLIC CORRESPONDENCE**



Ms Hayley Phillips  
Port St Mary Commissioners  
Town Hall Town Hall  
Promenade  
IM9 5DA

RECEIVED  
13 NOV 2019

Ref: Non-Destructive Testing of Street Lighting Columns

11 November 2019

Dear Ms Hayley Phillips,

**Non-Destructive Testing of Street Light Columns**

Manx Utilities as part of the ongoing maintenance contract with Port St Mary Commissioners, visually inspect columns and carry out above ground thickness reading as and when required to help determine the state of the column. Unfortunately we cannot assess the condition of the column below ground without the requirement of excavations. As a result of aging infrastructure across the island and associated costs for replacements, Manx Utilities has undertaken a tender exercise to appoint a specialist company who can undertake these below ground "relative loss" tests of the columns, without the need for excavating the base of the column to visually inspect.

Whilst Port St Mary Commissioners have been proactive in the maintenance and renewal of street lighting assets, there is still a strong advantage of undertaking these inspections to help formulate a risk assessment and priority score for a more targeted replacement strategy going forward.

Unfortunately, detailed knowledge regarding how lighting columns deteriorate and how this affect its strength is limited but an approach by the Institute of Lighting Engineers, adopted by MU, to help estimate the age when there is a likelihood of corrosion or fatigue, indicates the action age of 22 years for corrosion and fatigue for columns within Port St.Mary. This does not necessarily mean columns require changing after this time has passed, but indicates that a detailed inspection is required to ascertain projected life span.

It is expected that the majority of Port St Mary Commissioners lighting columns are beyond/approaching the theoretical action age and as a result it is recommended that Port St Mary Commissioners undertake a detailed relative loss tests to help prioritise replacements and budget requirements for the coming years.

Below are number of options and estimates to undertake non-destructive testing of metal street lighting columns within Port St Mary Commissioners ownership. If Port St Mary Commissioners wish to progress any of the below survey options, asset information will be passed to our approved contractor who will in turn manage and group local authority's surveys together to minimize travel costs.

- Option 1:** Full asset survey of 203 Columns @ £30.33+VAT per column. Total Estimate £6,157.09 +VAT
- Option 2:** Survey on columns with an indicated asset age greater than 15 Years. 199 columns @ 30.33+VAT per column. Total Estimate £6,035.8 + VAT
- Option 3:** Survey on columns with an indicated asset age greater than 10 Years. 200 columns @ 30.33+VAT per column. Total Estimate £6,066.1 +VAT

Following confirmations from local authorities confirmed costs will be sent via formal quote but If Port St Mary Commissioners Do not wish to progress with any of the above surveys please can you advise Manx Utilities Street lighting team.

If you require any additional information please do not hesitate to contact me on 687691.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lee Smith', with a long horizontal flourish extending to the right.

Lee Smith  
Project Engineer  
Network Power Systems

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CORRESPONDENCE**



Telephone: (01624) 686538  
Fax: (01624) 686566  
Email: john.quayle@gov.im  
**Your ref**  
**Our ref:**  
**Contact:** Mr John Quayle  
**Date:** 8<sup>th</sup> November 2019

Dear Sir/Madam

**Re: Domestic and commercial waste Gate fees from 1<sup>st</sup> April 2020**

I can confirm that with effect from 1<sup>st</sup> April 2019 the Department will be increasing the waste gate fee charges at the Energy from waste plant by 1.92%.

This will result in domestic waste being charged at £93.70 per tonne and commercial waste charged at £186.55 per tonne.

Please note that dedicated loads of wood will still attract the preferential tipping charge of £35 per tonne and Tyres £100 per tonne.

For your information the 1.92% increase is the annual indexation charge levied by SUEZ on the Department from 1<sup>st</sup> April 2020

Yours faithfully

**Mr John Quayle**  
**Business and Contracts Manager**

**Department of Infrastructure**

Waste Management Unit

Murray House, Mount Havelock, Douglas, Isle of Man, IM1 2SF

Item 7.6

**Valuation List for the VILLAGE OF PORT ST MARY under the Rating and Valuation Acts, 1953 to 1991  
3RD SUPPLEMENTAL LIST 2019**

Page

Property		Property Reference		Address	Description	Proprietor	Occupier	Remarks	Valuations Cancelled		Proposed New Valuation		Final Valuation
Code	Town	Area	Prop						GV	RV	GV	RV	GV
446674	59	0290	0145	Garage 2/3 Park Road	Garage	Central Pacific Services		Demolished	45	36	0	0	
225610	59	0290	0160	The Studio, Park Road	Flat	Mrs D Moore	o/o	Reduction due to adj building works	85	68	68	54	
173598	59	0310	1010	1 Perwick Road	House & garage	Mr N Millbank	o/o	New	0	0	350	280	
<b>Total</b>									<b>130</b>	<b>104</b>	<b>418</b>	<b>334</b>	

**PORT ST MARY COMMISSIONERS  
PUBLIC CORRESPONDENCE**

**Sent:** 07 November 2019 21:53

**To:** Port St Mary Commissioners <commissioners@portstmary.gov.im>

**Subject:** Charitable collections for Rushen Silver Band during December 2019

Hello Port St Mary Commissioners.

On behalf of Rushen Silver Band, I would be grateful if the Commissioners of Port St Mary would consider permission for the Band to carry out charitable collections for band funds around the streets of Port St Mary during the month of December 2019 please.

December is the main period in our Band calendar when monies can be raised to keep our organisation running, and hopefully the Commissioners would agree to this request in the hope we can raise sufficient money this year to cover the Band's general upkeep.

Being a community band, and like many other local charitable organisations, we are dependent upon the good nature and willingness of the general public to keep the Band to the level we currently attain, both playing wise and as a community organisation.

Can I thank the Commissioners in advance for their help with this request. The Band are extremely grateful for the continuing support provided by Port St Mary Commissioners.

Kind regards,  
Peter

**Peter Faragher**  
Secretary – Rushen Silver Band

**PORT ST MARY COMMISSIONERS**

**PUBLIC CORRESPONDENCE**

**From:** Watterson, Juan (SHK) <Juan.Watterson@gov.im>

**Sent:** 20 November 2019 11:21

Dear Hayley and Jason

Please see attached the letter sent on behalf of Laurence and I in light of the Laxey flooding. We hope you will find it interesting, and the MUA response is below. As ever, if we can be of any assistance, please let us know.

Kind regards

Juan

House of Keys  
Legislative Buildings  
Douglas  
Isle of Man  
IM1 3PW  
British Isles

Y Chiare as Feed  
Oikyn Slattyssagh  
Doolish  
Ellan Vannin  
IM1 3PW  
Ny Ellanyn Goaldagh

8<sup>th</sup> October 2019

Hon. G. Boot MHK  
DEFA Minister  
Department of Environment Food and Agriculture  
Thie Slieau Whallian  
Foxdale Road  
St John's  
IM4 3AS

*Dear Minister*

We are writing following recent events in Laxey to enquire on the latest plans and timetable for flood risk management works in the Rushen Constituency. Our principal concerns are Lime Street in Port St Mary, Brewery Beach in Rushen and Honna Road at Ballafession which are the key flooding risks. In addition, there are localised flooding issues regarding run-off water across St Mary's Road at the bottom of Baymount in Port Erin and at the top of Droghadfaile Park.

We look forward to your response in the near future.

Yours sincerely



The Hon. Juan Watterson SHK



Hon. Laurence Skelly MHK

Telephone + 44 (0) 1624 685507/685501  
Email: juan.watterson@gov.im



**Sent:** 14 November 2019 10:08

**To:** Watterson, Juan (SHK); Skelly, Laurence (MHK)

**Cc:** Dobbins, Adrian; Caine, Neil; Allinson, Alex (MHK); Boot, Geoffrey (MHK)

**Subject:** Letter Response: FRM Rushen MHKs

Dear Mr Speaker and Minister Skelly

Thank you for your letter of 8 October 2019 redirected to ourselves by Minister Boot MHK. May I apologise for the delay in replying which has been due to the increased work being undertaken with Flood Risk Management since the events of 1 October.

I can confirm that the Chief Minister has asked for the summary of progress on the top 24 action areas from the National Strategy on Sea Defences, Flooding and Coastal Erosion evidence report to be circulated to Members following the meeting of the Flood Advisory Group on Monday 11 November. The progress summary table gives a brief overview of the main flood risk areas investigated in Port Erin. A more detailed commentary on completed and ongoing initiatives in the specific areas mentioned in the letter is provided below:

#### Lime Street

The Department of Infrastructure have recently completed a tidal flooding scheme to the rear of Lime Street which is understood to have protected a number of properties in the area. Circa 2012 Manx Utilities installed a Non Return Valve (NRV) on the private foul lateral drain to a vulnerable property which had suffered historic flooding combined sewer flooding. This NRV is checked regularly by our drainage operational team and no further flooding has been reported.

#### Surby/Honna Road Ballafession

Due to large amounts of ground water infiltration and surface water cross connections into the combined sewers a number of properties were affected by external combined sewer flooding. Sewer lining works have been completed in the Surby area to remove ground water infiltration, non-return valves (NRVs) were fitted to a number of the affected properties and additional works were carried out to the local sewerage infrastructure, all of which significantly reduced the flood risk to these properties (no further flooding incidents have been reported to us).

There have been a number of complaints concerning Highway drainage ponding or waterlogged gardens in the Ballagale Avenue/Honna Road areas. Manx Utilities and DoI met with the local residents to discuss their concerns about this type of flooding; DoI agreed to investigate these issues.

Early 2018, foul flooding occurred in the rear gardens of a number of properties in Ballagale Avenue, our investigations found that a piece of timber had become lodged in a manhole which had caused the system to back-up, affecting a number of private drains. This was resolved on the day with no subsequent issues being reported to ourselves.

We continue to investigate areas where surface water flows can be removed from the combined sewerage system throughout the Surby/Ballafession and Gansey catchments. CCTV survey works are proposed to take place in the drainage catchment over the next few months.



Our Consultant JBA have compiled a report into flooding at Surby which details a range of options. Localised solutions have been now undertaken such as NRV installation, reconfiguration of manhole chambers and channels to help with flows. We believe this has resolved the foul flooding in the area. Potential large-scale solutions identified by JBA included an entire new separate surface water sewer system in Ballagale Avenue, relaying sections of foul sewer, and the construction of a pumping station to divert flows to Port Erin rather than Gansey.

#### Brewery Beach Gansey

Linked with the Surby investigations, the combined sewer network suffers from groundwater and surface water problems. Ongoing CCTV surveys aim to identify these areas of infiltration, once located these will be removed in order to reduce the frequency and surcharging in the Gansey area.

#### St Marys Road

Numerous complaints concerning overland flows from adjacent fields affecting St Marys Road and adjacent properties. Potential solutions have been investigated which entailed diverting overland flows into a new sewer/highway drain along St Marys Road and discharging flows into Breagle Glen watercourse. The potential solutions would also entail improvements downstream in Breagle Glen to ensure flooding did not occur to properties. The costs are likely to be considerable in relation to the benefits, and for that reason no immediate capital investment is planned.

Yours sincerely

**Sent for and on behalf of:**

**Phil King**  
**Chief Executive**

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CORRESPONDENCE**

11<sup>th</sup> November 2019,

To Ms Hayley Fargher, Clerk to Commissioners.

Dear Hayley,

After due and careful consideration I am writing to you to outline and explain my concerns arising from a news item in the Independent of Thursday 31<sup>st</sup> October on page 12, bottom of the page in the Politics Section headed Ruling on Board numbers "a bad day for democracy".

As indicated in my recent e-mail response the item seems not to have been taken from any recording of the public meeting made available to the press, but to have been constructed solely and entirely from interviews our Chair has had with Ewan Gawne and with Mel Wright about internal Board "politics", resulting in a potentially inflammatory article that contained some inaccuracies.

It was suggested that Mr Vaughan Williams had walked out of the meeting. He did not. I believe that it was Mr Phair who left the meeting. The article also said that Mr Vaughan Williams was censured for his comments. It is not clear to me that the vote of censure was carried because there was not a quorum for that motion – two members abstained, Mr Vaughan Williams voted against the motion, one member was absent and one member, Mr Phair had left the meeting.

While Mr Phair was clearly unhappy about things that had been said I also commented on my unhappiness at the assertion being made that it had not been reasonable for me both as a Board member, and also as a ratepayer, to write to the Local Government Unit requesting an Inquiry into the proposed reduction in Board numbers from 9 to 5 and also to my presence at and presentation to the Public Inquiry when it was held.

The Chair, in her interview, suggested that the Inquiry did not answer the question raised. I would assert that the Chair is using a false logic in that very clearly there were two proposals to consider, a narrow majority being to reduce to 5 members, which the Board had not been unanimous on, and an alternative reduction to seven members, a proposal supported by some members of the Board.

The Inquiry answered that question.

I am not aware of having sight of a letter of complaint to the Minister about the decision or of having had the opportunity to vote in favour of or against sending such a letter. If such a letter has been sent it appears to have been sent without full Board approval?

I consider the Chair's reported meeting with the Minister Ray Harmer, in an attempt to overturn the outcome of the Public Inquiry to be highly irregular and that the Chair exceeded her authority.

The Chair appears to be trying to run Port St Mary Commissioners as though she was the manager of a small business and did not need to consult or seek approval from other members of the Board of Management!

This reflects a mind-set that believes a quorum of three people would be sufficient to make decisions on behalf of Port St Mary.

I will continue to assert and defend my view that a reasonable variety of experience and opinion provides a safeguard against the local authority being dominated by a minority clique of two or three people.

Alec Merchant.



Item 8.1

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CONSULTATION ON ELECTORAL LEGISLATION**

**Sent:** 14 November 2019 16:37

**Subject:** Consultation on electoral legislation

Dear Local Authority,

The Cabinet Office is taking forward two Bills as part of the 2019/20 legislative programme – the Registration of Electors Bill 2020 and the Elections (Keys and Local Authorities) Bill 2020.

The aim is to provide greater clarity, simplicity and consistency and to put the voter at the heart of the election process.

The proposed changes have been informed by a review carried out with the support of Mr John Turner, the former Chief Executive of the Association of Electoral Administrators.

Evidence and recommendations have been taken into account from a range of stakeholders including –

- The Report of the Select Committee on the 'Organisation and Operation of the General Election'
- The Council of Ministers response to the Select Committee Report
- Responses to the public consultation 'Elections That Work For Everyone'
- Phase One and Phase Two reports by John Turner, former Chief Executive of the Association of Electoral Administrators
- Report of the Select Committee on the 'Operation of the Jury System'
- Meetings with direct stakeholders, including:
  - Tynwald Members
  - 2016 House of Keys election candidates
  - Returning Officers
  - Registered political parties
  - Local Authorities
  - Government Departments
  - Isle of Man Constabulary

Further public feedback will be invited on aspects of the two Bills via a seven-week consultation scheduled to commence on 18 November 2019.

The consultation document and questionnaire will be available on the Government website at <https://consult.gov.im/>

**Registration of Electors Bill 2020**

The Registration of Electors Bill 2020 supports a new approach based on the principle of individual and continuous registration.

Electors will remain on the register for life, or until such time as they permanently cease to be an Isle of Man resident.

Individuals – rather than the head of household – will be responsible for the accuracy of their information and it will be possible to make any revisions on a rolling basis.

The Bill proposes a number of changes to support this new system, as well as the introduction of special voting categories and anonymous registration.

### **Elections (Keys and Local Authorities) Bill 2020**

The Elections (Keys and Local Authorities) Bill 2020 proposes to repeal and replace the Representation of the People Act 1995 and the Local Elections Act 1986 and to consolidate election rules within one single piece of primary legislation.

Such an approach should lead to more consistency, clearer understanding and greater transparency.

The Bill also proposes the introduction of postal voting on demand, a process for dealing with complaints that fall outside the election petition process and a mechanism for the recall of MHKs in certain prescribed circumstances.

**It should be noted that the Local Authority elections scheduled for April 2020 will be run under the existing legislation.**

### **Information pack**

Please find attached copies of –

- Registration of Electors Bill 2020
- Elections (Keys and Local Authorities) Bill 2020
- Public consultation document and questionnaire
- Phase One and Phase Two reports by Mr John Turner
- Background information

While Local Authorities are invited to complete the online questionnaire during the consultation period, the Cabinet Office would also welcome any comments about specific aspects of the Elections (Keys and Local Authorities) Bill 2020 in respect of the organisation and operation of local elections.

A document setting out some of the main proposals is attached for information.

Kind regards,

Richard

**Richard Parslow**

Head of Crown and Elections team

# **Registration of Electors Bill (2020) & Elections (Keys and Local Authorities) Bill (2019)**

## **Introduction**

This consultation is part of the root and branch review of the Isle of Man's election legislation. The Cabinet Office have analysed the responses of the previous consultation held in April 2018 on how you thought elections should be run on the Isle of Man to inform the drafting instructions for two new pieces of legislation.

The Representation of the People Act 1995 and Registration of Electors Act 2006 have been the primary legislation governing how elections are run in the Isle of Man. Following the root and branch review, it was necessary to make changes to this legislation and based on the resulting policy recommendations the Cabinet Office have drafted the new Elections (Keys and Local Authorities) Bill and the Registration of Electors Bill.

To assist with the review and provide an independent viewpoint, the former Chief Executive of the Association of Electoral Administrators, Mr John Turner, has been engaged by the Cabinet Office to advise. Keys and Local Authorities members attended briefings which were held in November 2019 with the staff from the Cabinet Office elections team and the legislative drafter.

This consultation focuses primarily on the changes which have been made to the current legislation based on the policy recommendations of the root and branch review inviting views on a number of specific questions in respect of electoral registration and election legislation.

## **Why We Are Consulting**

The consultation will help the Cabinet Office understand views from members of the public and relevant stakeholders on the changes that are being proposed in the new Elections (Keys and Local Authorities) Bill and the Registration of Electors Bill.

## **What Happens Next**

Consultation responses will be used by the Cabinet Office to inform the final contents of the Bill and a report on responses will be provided.

## **Register of Electors**

1. Do you agree that individuals should be responsible for their own registration, rather than the head of household?

☐ Yes

☐ No

Comments:

2. Do you agree with lifelong registration, with the onus on the individual to update their details when their circumstances change?

☐ Yes

☐ No

Comments:

3. Do you agree that any changes to the electoral register should be published every month?

☐ Yes

☐ No

Comments:

4. Do you agree that it should be possible for electoral registration information to be verified using other data already held by the Government?

☐ Yes

☐ No

Comments:

### Special categories of qualifying persons

5. Do you agree that special voting arrangements should be introduced for people normally resident in the Isle of Man serving in the Armed Forces, public servants and students who are overseas?

☐ Yes

☐ No

Comments:

6. Do you agree with the introduction of anonymous registration to help protect the identity of a person who is deemed to be at personal risk?

- ☐ Yes
- ☐ No

Comments:

### **Electoral Registration Officer**

7. Should there be a Deputy Electoral Registration Officer, who can act in the role of the Registration Officer during periods when the Electoral Registration officer is absent from Office?

- ☐ Yes
- ☐ No

Comments:

### **Provision of assistance to electoral registration officer**

8. Do you agree that people who provide false information or who fail to comply with the legislation should receive a civil penalty?

- ☐ Yes
- ☐ No

Comments:

### **Supply of information contained in register**

9. Do you agree with the abolition of the edited version of the electoral register?

- ☐ Yes
- ☐ No

Comments:

### Discretion to permit persons to vote

10. Do you agree that there should be discretion to add a person to the electoral register before an election if that person has been excluded in error, by an act of omission or under extenuating circumstances?

- ☐ Yes  
☐ No

Comments:

## Elections (Keys and Local Authorities) Bill (2019)

### Qualifications for membership

11. Do you agree that election rules should be consolidated into one piece of primary legislation?

- ☐ Yes  
☐ No

Comments:

12. Do you agree that the minimum age requirement to be elected to either branch of Tynwald or to a Local Authority should be the age of majority (18 years)?

- ☐ Yes  
☐ No

Comments:

### Public servants as candidates

13. Do you agree that a person in receipt of an Isle of Man Government salary should be able to offer themselves for election to either branch of Tynwald without first having to resign or retire?

- ☐ Yes  
☐ No

Comments:



### Disqualifications

14. Do you agree that the six members of the Isle of Man judiciary (First Deemster, Second Deemster, Judge of Appeal, Deemster, High Bailiff and Deputy High Bailiff) should be disqualified from serving as members?

- ☐ Yes
- ☐ No

Comments:

### Day of election

15. Do you agree that national elections should take place on the fourth Thursday in September once every five years and that local elections take place on the fourth Thursday in April once every four years?

- ☐ Yes
- ☐ No

Comments

### Extension of term of Keys in emergency

16. Should the Governor in Council have the power to extend parliament for Local Authorities in a state of emergency in order to align with the current rules governing Keys?

- ☐ Yes
- ☐ No

Comments:

### Report of casual vacancies

17. Do you agree that Local Authorities should be able to treat unfilled seats at a local election as casual vacancies?

- ☐ Yes
- ☐ No

Comments:

18. Do you agree that the requirement for a casual vacancy election to take place within 42 days should be removed?

- ☐ Yes
- ☐ No

Comments:

### Registration and conduct of political parties

19. Should a fine be imposed when political parties do not meet their registration requirements?

- ☐ Yes
- ☐ No

Comments:

20. Should it be an offence with penalties imposed when a candidate in any election gives a false statement on their nomination papers such as failing to declare political party affiliation?

- ☐ Yes
- ☐ No

Comments:

### The Electoral Commission

21. Should former MHKs be allowed to be appointed to the Electoral Commission?

- ☐ Yes
- ☐ No

Comments:

### Appointment of Returning Officers

22. Do you agree that the Chief Secretary should be the Returning Officer for elections in the Isle of Man, with the power to appoint Deputy Returning officers to run elections at a

constituency level?

- ☐ Yes
- ☐ No

Comments:

### Disqualification as Returning Officer

23. Do you agree that it is inappropriate for politicians to be appointed as Returning officers for both Local Authority and House of Keys elections?

- ☐ Yes
- ☐ No

Comments:

### Returning Officer to take oath of office

24. Do you agree that a Returning officer must accept the appointment instead of declaring an oath of office?

- ☐ Yes
- ☐ No

Comments:

### Election Donations and Expenses

As part of the desire to standardise election rules, it is proposed that the legislation in respect of the declaration of expenses and donations should also be applied to both House of Keys and Local Authority election candidates. The Council of Ministers also determined that the same limit of expenses should apply for House and Keys and Local Authority election candidates and the current expense limit of £2,000 plus 50p per registered elector, subject to an inflationary increase based on CPI, should be retained

25. Do you agree that all candidates whether successful or otherwise should be required to submit declarations and returns of donations and expenses – and that the information is then published?

- ☐ Yes
- ☐ No

Comments:

26. Do you agree that the period covered by the returns should commence one year before the scheduled date of an election?

- ☐ Yes
- ☐ No

Comments:

27. Do you agree that the current expenses limit of £2,000.00 plus 50p per electors should be increased in line with CPI and apply to both House of Keys and Local Authority candidates?

- ☐ Yes
- ☐ No

Comments:

28. Do you agree that candidates should be prohibited from accepting support or funding from parties or entities from outside the Isle of Man?

- ☐ Yes
- ☐ No

Comments:

### **Donations/expenses by candidates to electors**

29. Do you agree that the Elections legislation should govern donations/expenses by candidates to constituents?

- ☐ Yes
- ☐ No

Comments:

### **Identification at polling stations**

30. Do you agree with retaining the current position, where it is not compulsory to produce identification in order to vote, but to include a provision within the

legislation to compel a voter to produce identification if requested by the (Deputy) Returning Officer?

- ☐ Yes
- ☐ No

Comments:

### Place and manner of voting

31. Do you agree with replacing the system of advance voting with postal voting on demand together with the use of proxy voting in particular situations and under close control?

- ☐ Yes
- ☐ No

Comments:

### Distribution of election manifestos

32. Do you agree that the Government should continue to fund the cost of posting candidates election manifestos to each household for House of Keys elections only?

- ☐ Yes
- ☐ No

Comments:

### Treating

33. Do you agree that the provision of modest hospitality (tea, coffee, soft drinks, biscuits) should be permissible at campaign meetings and the cost listed on the candidate's declaration and return of expenses?

- ☐ Yes
- ☐ No

Comments:

34. Do you agree that the guidance should be provided to candidates on the meaning of "treating" from the Cabinet Office?

- ☐ Yes
- ☐ No

Comments:

### **Election publications**

35. Do you agree with the introduction of a statutory code of conduct in respect of election materials and the size and placement of election banners?

- ☐ Yes
- ☐ No

Comments:

36. Do you agree with the removal of the printer's details having to be displayed on any election publication?

- ☐ Yes
- ☐ No

Comments:

### **Legal proceedings**

37. Do you agree that complaints that fall outside the current election petition process should be referred to the Tynwald Commissioner for Administration?

- ☐ Yes
- ☐ No

Comments:

38. Do you agree that the Returning Officer should be able to correct a procedural mistake in cases where it affects the result of an election?

- ☐ Yes
- ☐ No

Comments:

### **Election Agents**

39. Do you agree that candidates in an election should have the option to appoint an Election Agent for the duration of a campaign in order to assist with key

responsibilities such as submitting the declaration of expenses and donations, approving literature and overseeing the polling and counting of votes?

- ☐ Yes
- ☐ No

Comments:

### **Tellers**

40. Do you agree that a statutory code of conduct should be drawn up to govern the activities of Tellers?

- ☐ Yes
- ☐ No

Comments:

### **Election meetings**

41. Do you agree that Government should fund one pre-election public meeting per constituency for elections to the House of Keys?

- ☐ Yes
- ☐ No

Comments:

### **How a member becomes subject to a recall petition process**

42. Do you agree that electors should have the right to recall a Member of the House of Keys if the MHK is sentenced to custody or is suspended from parliament for a specified period?

- ☐ Yes
- ☐ No

Comments:

Item 8.2

**PORT ST MARY COMMISSIONERS**  
**PUBLIC CONSULTATIONS – GELLINGS AVENUE**

The below four responses have been received in relation to the Gellings Avenue consultation;

**Sent:** 14 October 2019 18:48  
**To:** Port St Mary Commissioners <commissioners@portstmary.gov.im>  
**Subject:** Gelling's Avenue

I am writing to show support for the closure of the toilets in Gelling's Avenue.

I would like to know however, what the commissioners intentions are for the building, once closed.

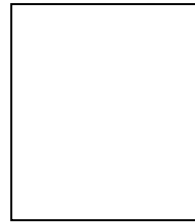
Kind regards

Jean Ashcroft

Evning I would like you to save the public convenience as I use it when I'm down south I used to live down south years ago all you need to do is improve the lighting so it can stay on all night like it used to be with street light out side is well. Thank you



RECEIVED  
21 OCT 2019



20<sup>th</sup> October 2019

Clerk to Port St. Mary Commissioners

**RE:- Toilets, Gellings Avenue**

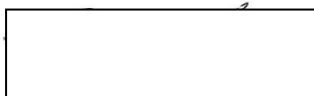
Dear Hayley

Further to your recent article on "Facebook" I feel that the toilets on Gellings Avenue should remain there and be refurbished. They are well situated in the centre of the "port" and with sewerage and plumbing already in place, this would be cost effective.

Due to an accident in 2013 I became acutely aware that the only public toilets in Port St. Mary where disabled parking was easily available, was on the Albert Pier (outer breakwater). At present the toilets along with the Maritime Shelter are locked, with limited access available to boat owners. Whilst we don't have a castle or a café on Port St. Mary breakwater I feel we are, as a fishing port comparable to Peel. Therefore these facilities should be open to the public.

Coach parking is already marked out on the road opposite the Point Apartments. Our harbours are a great tourist attraction and passengers on these coaches need a toilet break, these are the nearest facilities to the coaches. I respectfully suggest that you put these points to the Harbours Authorities. I am aware that the Fisherman's Shelter (which I helped to raise funds for) has been vandalised in the past but surely with CCTV these days that shouldn't be a problem

Yours faithfully



Terry Boyle

c.c. Ann Reynolds

28<sup>th</sup> October 2019

Ms H Fargher

Clerk, Port St Mary Commissioners

Dear Ms Fargher

RECEIVED  
30 OCT 2019

Gellings Avenue toilet block

I write to ask the Commissioners to consider the wider issue of those with 'Hidden Disabilities', in relation to the toilet facilities presently available at Gellings Avenue - it could be Crohns/Colitis, IBS or incontinence, to name a few. The former issues are becoming more prevalent, especially amongst the younger generation.

I applauded the opening of the toilet in the West Wing of the Town Hall to the public but had not realised that there could then be a compensatory reduction in toilet facilities within the centre of the village. A family with one of the above conditions with urgent needs who was in the village shopping centre would find it very difficult to reach the Town Hall toilet with urgency.

I am aware of the 'hidden needs' Badge scheme introduced by the Commissioners where some businesses allow use of their own facilities which is commendable but there is an element of 'embarrassment' with these conditions and the need to scout out those who have the appropriate badge could be difficult at that time.

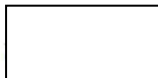
Notwithstanding the above, the Minutes of the Commissioners meetings appear to show conflict with regard to the future of the building (item PSM 16/285). For example, over a year ago quotes were recorded for electricity supply and an investigation was to be carried to determine if rewiring was required. But some months later the Minutes show the matter being moved into private and a valuation recorded of £95,000. Was the valuation part of the annual financial appraisal of assets or had the proposed rewire changed to consideration of a sale of the asset?

There is no doubt that the building and facilities are run down but there would not seem to have been the general ongoing care and maintenance that PSM usually provides throughout the village. For instance, the workforce this week have been carrying out replants in the large pots opposite the shops whilst Gelling Avenue toilet building metres away has weeds growing out of its roof and the rear of the building is overgrown; it would take little extra time to have the building incorporated into the weed spraying programme which is carried out so well throughout the village.

The existing facilities could be reduced to two toilets with improved hand washing area and possibly a baby changing area which would lower long-term maintenance costs. There would appear to be some land adjoining the rear of the building which I understand belongs to the Commissioners which if not already rented out could be, accommodating two car parks to off-set some of the costs of maintenance.

I am not looking for a direct response to this letter as the matter will be considered at a Commissioners' meeting but I do hope that you find my comments constructive and you choose to (a) retain the building and rear land as an asset for the village and (b) utilise its existing use for the needs of both ratepayers and visitors.

Yours faithfully,



J M Teare (Mrs)

## **PORT ST MARY COMMISSIONERS PLANNING**

### **9.1 Planning Applications**

19/01134/B 13 St Marys Glebe, Fistard, Port St Mary. Erection of rear extension to replace conservatory and widening of driveway and vehicular access.

19/01192/B Site adjacent to Golf Club Store, Port St Mary golf course, Kallow Point Road, Port St Mary. Erection of a detached building to provide tractor and maintenance equipment storage.

19/01117/GB Port St Mary Railway Station, Station Road, Port St Mary. Conversion of existing station and detached goods shed building to provide museum, tearoom and office accommodation with associated parking (in association with 19/01118/CON)

### **9.2 Registered Building Consent**

19/01118/CON Port St Mary Railway Station, Station Road, Port St Mary. Registered building consent for the conversion of existing station and detached goods shed building to provide museum, tearoom and office accommodation with associated parking (in association with 19/01117/GS) registered building number 281.

### **9.3 Planning Approvals**

19/01076/B Miramar, Clifton Road, Port St Mary. Alterations and installation of replacement windows APPROVED

19/00954/B 1 & 3 Reayrt y Chrink, Southlands Crescent, Port Erin. Conversion of two flats to create one flat APPROVED.

19/19/00879/B Sydney Cottage, Athol Street, Port St Mary. Installation of replacement windows to front and rear elevation APPROVED

### **9.4 Intention to demolish**

Waitara, Clifton Road, Port St Mary Notice of intention of demolition of detached dwelling.

Item 10.2

**PORT ST MARY COMMISSIONERS**

**PUBLIC RECORDS OFFICE**

The Board are requested to consider transferring old minute books and documents of historical value to the Public Records Office. They are currently stored in a cupboard in the Town Hall. Should the Board agree to the transfer, any damage and signs of mould etc would be treated by an expert at the expense of the records office and the documents would then be catalogued and stored in a temperature controlled environment.

Access would still be granted by staff and the public could also view the documents if requested.

**PORT ST MARY COMMISSIONERS**

**MEETING DATES 2019/20**

Below is a list of scheduled meeting dates for the coming year.

<b>2019 Meeting Dates</b>	
11 <sup>th</sup> December 2019	
8 <sup>th</sup> January 2020	Notice to be issued by 3 <sup>rd</sup> January if meeting is required
22 <sup>nd</sup> January 2020	
12 <sup>th</sup> February 2020	Notice to be issued by 7 <sup>th</sup> February if meeting is required
26 <sup>th</sup> February 2020	
11 <sup>th</sup> March 2020	Notice to be issued by 6 <sup>th</sup> March if meeting is required
25 <sup>th</sup> March 2020	
8 <sup>th</sup> April 2020	Notice to be issued by 3 <sup>rd</sup> April if meeting is required
22 <sup>nd</sup> April 2020	

**Election scheduled for Thursday 23<sup>rd</sup> April 2020.**



## **PORT ST MARY COMMISSIONERS**

### **GENERAL MAINTENANCE**

#### **Workshop**

The ridge tile has moved from the top of the roof on the workshop building, the roof has been identified as possibly being asbestos, a specialist has been to take a sample for testing.



#### **Garages at the Lhargan**

A complaint has been received from a tenant of the garages regarding a leaking roof, upon inspection, all three roofs require replacement. The roofs have been identified as containing asbestos and a specialist has been to take a sample for testing.



**PORT ST MARY COMMISSIONERS**  
**INVITATIONS**

Legislative Buildings  
Douglas  
Isle of Man  
IM1 3PW  
British Isles

Telephone: 01624 685500



**President of Tynwald**  
**Eaghtyrane Tinvaal**

The Hon Stephen C Rodan BSc (Hons),  
MR Pharm S, MLC

RECEIVED  
31 OCT 2019

Oikyn Slattyssagh  
Doolish  
Ellan Vannin  
IM1 3PW  
Ny Ellanyn Goaldagh

Chellvane: 01624 685500

The Clerk  
Port St Mary Commissioners  
Town Hall  
Promenade  
Port St Mary  
Isle of Man  
IM9 5DA

Dear Madam

29th October 2019

**Tynwald Christmas Carol Service: Thursday 12th December 2019 at 1.10pm**

I wish to extend an invitation to the Commissioners to attend this year's Tynwald Carol Service.

The service is taking place at St Mary of the Isle RC Church, Hill Street, Douglas, on Thursday 12th December. The music will be provided by two choirs: the Government Staff Choir and the Tynwald Choir. The service will commence at 1.10pm and will be followed by refreshments at the conclusion of the service at approximately 2pm.

Yours sincerely

Steve Rodan  
President of Tynwald

E-mail: [steve.rodan@gov.im](mailto:steve.rodan@gov.im)

Post Lectraanagh: [steve.rodan@gov.im](mailto:steve.rodan@gov.im)

**PORT ST MARY COMMISSIONERS  
INVITATIONS**

RECEIVED  
21 OCT 2019

ROYAL  
ARTILLERY ASSOCIATION



**Patron: H.M. The Queen**

**President: The Master Gunner**

**Isle of Man Branch**  
**President: Lt Col. Glynn-Riley, Balleira Farm, Kirk Michael.**  
**Isle of Man IM6 1EE Tel 01624 878207**

**Hon Sec.**  
**J.P. Glover**  
**11 Berkeley St**  
**Douglas.**  
**I.O.M. IM2 3QB**  
**Tel 07624 497108**

[philglover100@gmail.com](mailto:philglover100@gmail.com)

**Chairman Hon.**  
**T.M. Smith**  
**16 Larivane Close**  
**Andreas**  
**I.O.M. IM7 4HD**  
**Tel 01624 880620**

[elinor@manx.net](mailto:elinor@manx.net)

**Treasurer**  
**D. Doran**  
**135 fairways Drive, Mt Murray**  
**Santon.**  
**I.O.M. IM4 2JG**  
**Tel 07624 484772**

[salamoua@msn.com](mailto:salamoua@msn.com)

**Membership Sec.**  
**S Christie**  
**32 Ard Reayrt**  
**Ramsey Road, Laxey**  
**I.O.M. IM4 7QP**  
**Tel 07624 47032**  
[steve806@live.co.uk](mailto:steve806@live.co.uk)

Dear Sir/Madam,

The Chairman and Members of the Branch wish to invite you to join us for our St Barbara's Day Service to celebrate our Regimental Day. The service will be held at St Thomas Church, Finch Road, Douglas on Sunday 1st December at 11am followed by a Buffet Reception at the Douglas Old Friends Club, Finch Road, Douglas.

I look forward to hearing from you in due course.

Yours Faithfully

Phil Glover Secretary Royal Artillery Association

Isle of Man registered Charity number 0386



**Item 10.3**

**PORT ST MARY COMMISSIONERS  
LAND REGISTRATION**

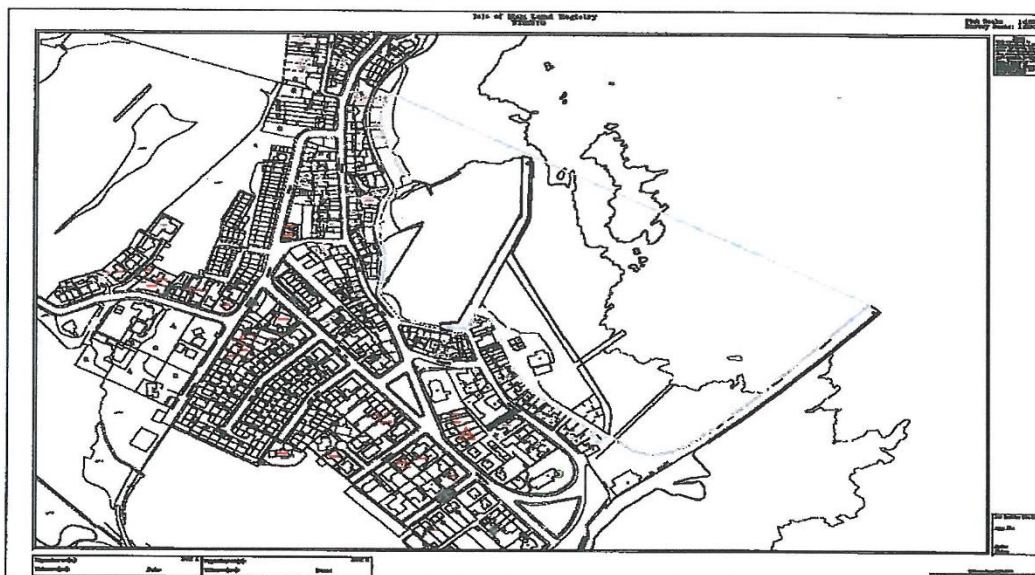
	<b>NOTICE OF APPLICATION FOR REGISTRATION IN THE ISLE OF MAN LAND REGISTRY</b>
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**APPLICATION NUMBER(s): 201800440**

**Property: Port St Mary Harbour and Foreshore**

**NAME OF APPLICANT(S): Department of Infrastructure**

TAKE NOTICE THAT the Applicant has applied to the Land Registry to be registered as full owner with absolute title of the Property appearing edged blue on the attached map. A detailed map may be viewed on the Land Registry notices webpage [www.gov.im/landregnotices](http://www.gov.im/landregnotices) or be obtained from the Attorney General's office by prior appointment.



Any person objecting to the application or who claims a legal interest in or over the property should write to the Advocate's address appearing below and to the Legal Officer, Land Registry, Deemsters Walk, Bucks Road, Douglas IM1 3AR within thirty (30) days of the date of this notice setting out concisely the grounds for doing so and specifying the name of the person objecting and his or her address for service. Objectors and those claiming a legal interest may be called to give evidence in registration proceedings. The Land Registry will not take any account of anonymous objections. Objections received after this date will be accepted but it may then be too late for the Land Registry to take notice of these objections.

**Dated:** 20<sup>th</sup> November 2019

**Signed:** 

(Nicola Pitts, Advocate for the Applicant)

**Attorney General's Chambers, Belgravia House, Circular Road, Douglas  
IM1 1AE.**

