

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
17<sup>TH</sup> DECEMBER 2019 at 1.30pm**

**MINUTE – OPEN PUBLIC SESSION**

Present:	Dr M Haywood (Chair), Mr N McGregor Edwards (Vice Chairman), Mr A Merchant, Mrs B Williams & Mr L Vaughan Williams
Apologies:	Mr A Grace
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. She declared an interest in Planning Application 19/01294/B regarding Shop, Seamount, Bay View Road, PSM.	
2.	2.1 Minutes of the Ordinary Board Meeting held on 23 <sup>rd</sup> October 2019 was circulated. <b>NME/LVW proposed the Minutes of the meeting held on 23<sup>rd</sup> October 2019 be approved and signed as a correct record. BW, AM &amp; MH in favour. Carried.</b>  2.2 Minutes of the Ordinary Board Meeting held on 27 <sup>th</sup> November 2019 were circulated. <b>NME/AM proposed Standing Orders is suspended in order to approve the Minutes as the Board are no longer quorate. BW, LVW &amp; MH in favour. Carried. LVW/NME proposed the Minutes of the meeting held on 27<sup>th</sup> November 2019 be approved and signed as a correct record. AM &amp; MH in favour. Carried. BW abstained through absence.</b>	
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further:  3.1.1 Street Signs – HF reported Rushen Heritage Trust representative intended to conduct a talk and would be incorporating the signs as part of the lecture.  3.1.2 Public Records – HF advised the Public Records Officers were very excited to receive the five boxes of old Minute books and other items. There was enough information for them to hold an exhibition on Port St Mary. The documents were starting to show signs of damage from damp which supported the decision to hand them over to public records for conservation. She confirmed Public Records would take over ownership of the books but the Commissioners will retain full rights to access.  3.1.3 Manx Utilities Street Light Audit – HF advised she was waiting to be informed of a timescale for the audit.	



	<p>3.2 Ratification of email votes from previous meeting. BW confirmed her approval for the payment of invoices, for staff to receive £50 voucher for Christmas bonus, Option 1 from Manx Utilities to conduct streetlight audit, Rushen Silver Band to carry out street collections and to move historical minute books to Public Records Office.</p>	
4.	Motions: None	
5.	<p>Finance:</p> <p>5.1 Invoices for payment December 2019 – were circulated. NME queried invoice 1294 regarding newspaper advertisement. HF confirmed this was for the fireworks display. LVW queried invoice 1303. HF advised the professional fees were for works carried out so far. <b>BW/AM proposed the Invoice List for December 2019 be approved for payment. LVW, NME &amp; MH in favour. Carried.</b></p> <p>5.2 Damaged Street Light. Email from Manx Utilities with estimated cost of £486 + VAT to repair light damaged in recent winds was considered. <b>NME/BW proposed to approve the expenditure for the street light repair. LVW, AM &amp; MH in favour. Carried.</b></p>	<p>SR</p> <p>HF</p>
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 <b>PSM16/155</b> Mariners Shelter – Update noted.</p> <p>6.2 <b>PSM16/129</b> Manxonia House – HF advised a report had been received that day which will be included on the January Agenda. She stated a request had been received from the Fire Service to use the building for exercises. They would conduct a full risk assessment. <b>BW/LVW proposed permission is granted to the Fire Service to use Manxonia House for exercises. AM, NME &amp; MH in favour. Carried.</b></p> <p>6.3 <b>PSM16/213</b> Remembrance Garden- No update.</p> <p>6.4 <b>PSM16/127</b> Skate Park – No update.</p> <p>6.5 <b>PSM16/285</b> Public Convenience – No further update.</p> <p>6.6 Highways – No further update.</p> <p>6.7 <b>PSM18/363</b> Happy Valley – Preparation of Tender documents was noted.</p> <p>6.8 Boat Park – MH advised the quotes for resurfacing was awaited.</p>	<p>HF</p>

	<p>6.9 Reduction in Board numbers – MH advised Standing Orders would need to be re-written. She offered to do the amendments. LVW requested the draft is provided with 'tracking'. <b>BW/NME proposed the Chair proceeds with drafting amendments to Standing Orders. AM, LVW &amp; MH in favour. Carried.</b></p> <p>6.10 Jetty Repair – The update was noted.</p> <p>6.11 Bay Queen Exhibition – No update.</p> <p>6.12 Mona's Queen III Exhibition - MH reported on meeting with Rushen Heritage Trust who have offered to provide display boards. She raised the need for more research into individual people and reported on Heritage Railways who have been able to activate the whistle. She was waiting for authorisation from the French Nautical Archaeological Society to dive the wreck.</p> <p>6.13 Christmas – HF advised PSM Cabaret Party were happy not to be performing at this year's Celebration of Christmas. The event was enjoyed by all and £227 was raised for the Food bank. The Christmas Market also went well with approx. £80 being collected for the charity 'MAWCH'. She advised there was doubt with the proposed Santa in his Sleigh driving through the Port due to forecasted poor weather. <b>NME declared an interest and took no part in the following decision. AM/BW proposed to suspend Standing Orders in order to consider donations for participants. LVW &amp; MH in favour. Carried. BW/LVW proposed each participant at the Celebration of Christmas is given a £50 donation. AM &amp; MH in favour. Carried.</b></p>	<p>MH</p> <p>HF</p>
7.	<p>Public Correspondence:</p> <p>7.1 Resignation letters dated 27<sup>th</sup> November 2019 from Mr I Skelly and Mr A Phair were circulated and noted.</p> <p>7.2 Email 12.12.19 from Chairman of Southern 100 Motorcycle Racing Ltd with proposed road closures for 2020 racing was circulated. There were no objections and the Board wished them luck.</p>	
8.	<p>Consultations:</p> <p>8.1 Consultation on Electoral Legislation – Each question was considered and a Board response agreed. HF to submit on the Board's behalf.</p> <p>8.2 Gellings Avenue Toilets Consultation – Four responses from residents were considered and various comments discussed. HF was instructed to provide an options cost report. MH requested the topic is placed on the Projects List.</p>	<p>HF</p> <p>HF</p> <p>MD</p>
9.	Planning Matters	

	<p>9.1 Planning Applications  <b>MH declared an interest and left the room. NME took the Chair.</b>  9.1.1 19/01294/B Shop, Seamount, Bay View Road, Port St Mary. HAB Ltd. Installation of replacement ground floor shop windows with PVC units. A discussion ensued regarding the property being in a draft conservation area and other properties in the area having difficulty in obtaining planning permission. <b>There was an expressed preference for the windows to be replaced with wooden ones but not exclusive.</b></p> <p><b>MH re-joined the meeting.</b></p> <p>9.1.2 19/01257/LAW Stoneleigh, Beach Road, Port St Mary. Mr and Mrs Ward. Certificate of lawful development for alterations and erection of extension to rear elevation. <b>There were no objections.</b></p> <p>9.2 Planning Approvals  9.2.1 19/01064/B Sydney House, Athol Street, Port St Mary. Mr and Mrs Shillinglaw. Installation of a replacement ground floor window to the front elevation approved. <b>Noted.</b></p>	<p>DG</p> <p>DG</p>
10.	Policy & Resources: 10.1 2020 Meeting Dates – List was circulated.	
11.	Invitations: None	
12.	<p>Any Other Business  12.1 Perwick Bay/Road – LVW reported there was confusion regarding the signage for Perwick Bay as some called it Perwick Road. HF advised some historical maps called it Perwick Bay and offered to research further when she visited the Land Registry.</p>	HF

There being no further business the Public Session of the meeting closed at 2.55pm.