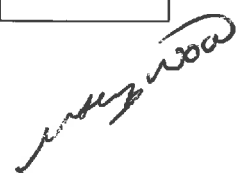


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
22ND JANUARY 2020 at 7.32pm**

MINUTE – OPEN PUBLIC SESSION

Present:	Dr M Haywood (Chair), Mr N McGregor Edwards (Vice Chairman), Mr A Merchant, Mrs B Williams, Mr A Grace & Mr L Vaughan Williams
Apologies:	None
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. NME declared an interest in Planning Amendment 19/011117/GB & 19/011118/CON regarding Port St Mary Railway Station	
2.	2.1 Minutes of the Ordinary Board Meeting held on 17 th December 2019 was circulated. LVW/NME proposed the Minutes of the meeting held on 17th December 2019 be approved and signed as a correct record. BW, AM & MH in favour. Carried. AG abstained through absence.	MD
3.	<p>Matters Arising:</p> <p>3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further:</p> <p>3.1.1 Commissioners Information Leaflet – HF offered to email the leaflet to Board members for consideration.</p> <p>3.1.2 Community Recognition Award – HF advised responses were being received.</p> <p>3.1.3 Perwick Bay/Road – HF reported the earliest map found at the Land Registry was from 1887 on which it was called Perwick Road. She suspected Perwick Bay was being used when land nearest to the Perwick Hotel area was being sold off. She offered to ask residents in the area for their views before the street signage is changed. LVW requested a 'tick box' method of consultation is used.</p> <p>3.2 Ratification of email votes from previous meeting:</p> <p>3.2.1 Request to plant rose bush in Remembrance Garden – To suspend Standing Orders in order to revisit the topic. For: MH, LVW, NME, BW & AM confirmed their votes. AG abstained as he was not involved with discussions. Carried.</p> <p>To approve the request to plant a rose bush. For: MH, LVW, NME, BW & AM confirmed their votes. AG abstained as he was not involved with discussions. Carried.</p>	<p>HF</p> <p>HF</p>



	<p>business owner provides more information regarding when and where he intends to trade.</p> <p>7.2 Celebration of Christmas 2019 – Thank you letter from MAWCH for the donation of £79.20 raised at the event was circulated and noted.</p> <p>7.3 Easter Festival of Running – Letter 30.12.19 from Manx Harriers requesting input from the Commissioners was circulated. As there was no information provided regarding the route and times for the event, HF was instructed to request more information is provided and included in their future correspondence.</p>	HF
8.	Consultations: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications</p> <p>9.1.1. 19/01452/B 2 Victoria Road, Port St Mary. Replacement of existing front door with composite door and uPVC surround. There were no objections.</p> <p>9.1.2 19/01450/B Hilbre, Station Road, Port St Mary. Replacement of existing shed with flat roof garage. There were no objections.</p> <p>9.1.3 19/01411/B 2 The Lhargan, Port St Mary. Installation of a heat pump to replace boiler. There were no objections.</p> <p>9.1.4 19/01357/B 12 Lime Street, Port St Mary. Alterations, erection of a two storey extensions, erection of replacement workshop. There were no objections.</p> <p>9.1.5 20/00011/B Dublin House, The Promenade, Port St Mary. Alterations, erection of single storey extension, three storey extension and car port to rear and installation of replacement windows. There were no objections.</p> <p>9.2 Planning Approvals</p> <p>9.2.1 19/00267/B Creggan Beg, 6 Primrose Terrace, Port St Mary. Erection of a rear extension has been approved. Noted.</p> <p>9.3 Planning Amendments</p> <p>9.3.1 19/01192/B Site adjacent Golf Club Store, Port St Mary Golf Course, Kallow Point Road, Port St Mary. Applicant – Port St Mary Commissioners. In the revision notes, an annotation has been added to show that the new structure would have the same internal finished floor level as that of the existing golf club store building, and that the golf club store building would be demolished. Noted</p>	<p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p>

	9.3.2 19/01117/GB and 19/01118/CON - Port St. Mary Railway Station. Correspondence regarding the removal of the Goods Shed from the current application was circulated and noted. NME declared an interest and took no part in the discussion.	
10.	<p>Policy & Resources:</p> <p>10.1 Draft Complaints Policy & Procedure – was circulated. HF pointed out a couple of minor amendments. BW/NME proposed that once amended, the Complaints Policy and Procedure is adopted. AM, AG, LVW & MH in favour. Carried.</p> <p>10.2 Review of Standing Orders – HF advised of issue with the tracking not showing on the draft and offered to print copies with the tracking in place.</p> <p>10.3 2020 Meeting Dates – List was circulated. AG gave his apologies for the meeting on 26th February 2020. As the meeting date of 22nd April 2020 is the day before the election, NME/BW proposed this meeting is moved to 8th April. AM, LVW & MH in favour. Carried. AG abstained as he may not be available for that date.</p>	<p>HF</p> <p>HF</p> <p>MD</p>
11.	<p>Invitations:</p> <p>11.1 Invitation to attend Rushen Ambulance AGM on 3rd February. BW to attend.</p> <p>11.2 Malew Commissioners Civic Service on 1st March. NME to attend. BW also expressed an interest in attending.</p>	<p>MD</p> <p>MD</p>
12.	<p>Any Other Business</p> <p>12.1 The Royal British Legion County Award – HF announced Port St Mary had won the Ian Cannell Poppy Appeal Trophy for the second year for the highest increase in collection for the year 2019. BW pointed out a representative from the Board should have been invited to receive the trophy. HF offered to arrange media coverage and invite the County President and Chairman.</p> <p>12.2 Sit and Chat Benches – MH reported on the initiative by Hospice where the benches will be identified by being painted in the Hospice colours of purple and yellow. The benches will also have plaques on stating their purpose. The benches are intended to be used by anyone feeling lonely who needs a chat. HF pointed out potential sites for the benches which would be maintained and painted by the Probation Service. LVW & AM raised concern the benches could leave vulnerable people open to 'predators'. HF advised the police have been consulted on the matter. BW/NME proposed permission is granted to install the sit and chat benches around the Port. LVW, AM, AG & MH in favour. Carried.</p>	<p>HF</p> <p>HF</p>

	<p>12.3 Late Correspondence – Letter 16.1.20 from the Choir Teacher, Scoill Phurt le Moirrey and email 21.1.20 from another Celebration of Christmas participant thanking the Board for their donations were tabled and noted.</p> <p>12.4 Isle of Man Steam Packet Co Southern '100' Road Races 2020 - An invitation to attend the official launch was tabled and noted.</p> <p>12.5 Local Elections 2020 – MH raised the need to appoint a Returning and Presiding Officer for the elections. BW/AG proposed the Clerk is appointed as Returning Officer and the Finance Officer is appointed as Presiding Officer. LVW, AM, NME & MH in favour. Carried.</p> <p>12.6 Sukie – AM expressed his appreciation of all the people who have offered their support and condolences following the loss of his treasured dog Sukie. He added Sukie had made many human friends and had become a therapy dog to some people.</p>	<p>HF</p>
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There being no further business the Public Session of the meeting closed at 8.15pm.

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