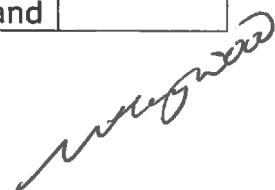


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
26TH FEBRUARY 2020 at 7.30pm**

MINUTE – OPEN PUBLIC SESSION

Present:	Dr M Haywood (Chair), Mr N McGregor Edwards (Vice Chairman), Mr A Merchant, Mr A Grace & Mr L Vaughan Williams
Apologies:	Mrs B Williams,
In Attendance:	Miss H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

	Prior to the start of the meeting, a presentation of the Ian Cannell Cup was made to Port St Mary Commissioners by the President and Chairman of the Royal British Legion. To mark Port St Mary District's achievement for the highest increase in collection for the Poppy Appeal 2019.	
1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. None were made	
2.	2.1 Minutes of the Ordinary Board Meeting held on 22 nd January 2020 was circulated. NME/LVW proposed in item 6.7 regarding Happy Valley, the wording is amended to read "The engineer is preparing the tender documents for issue to the potential contractors." AM, AG & MH in favour. Carried. AM/NME proposed the Minutes of the meeting held on 22nd January 2020 as amended be approved and signed as a correct record. LVW, AG & MH in favour. Carried.	DG MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further: 3.1.1 Projects, Happy Valley – AG/NME proposed the project at Happy Valley is referred to as Happy Valley 'Colonnade' in the future. AM, LVW & MH in favour. Carried. 3.1.2 Commissioners Acknowledgement Form re Complaints Policy – LVW/NME proposed an amendment to the form by replacing the words "as a condition" with "for the duration" AM, AG & MH in favour. Carried. 3.1.3 Sit and Chat Benches – HF advised other local authorities have also adopted the initiative. The DLO team will be painting the benches and Probation Services would be providing the man power to clear the areas where the benches are to go. 3.1.4 Request for Street Traders Licence – Further information regarding intended location and times was circulated and	MD HF



	<p>discussed. LVW/AM proposed permission is granted to issue a Street Traders Licence to the stall holder with a review date of October 2020. NME, AG & MH in favour. Carried.</p> <p>3.1.5 Easter Festival of Running – Further information regarding the event was circulated and noted.</p> <p>3.1.6 Commissioners information leaflet was tabled – This was approved by general acclaim.</p>	<p>HF</p> <p>HF</p>
4.	Motions: None	
5.	<p>Finance:</p> <p>5.1 Invoices for payment February 2020 – were circulated. NME queried invoices 1373 & 1389. MH confirmed these were separate jobs. MH questioned the emptying of portaloo at Fistard Road, HF advised this was provided for Probation Services. MH pointed out invoices 1467 & 1429 in the housing expenses should be assigned to rate born expenses as it was work to the Town Hall. HF advised this would be amended. LVW queried invoice 1416, HF confirmed this was to replace two boilers. NME questioned invoices 1418 & 1419, HF confirmed the room thermostats were replaced and not just the temperature altered. NME/AM proposed the invoice list for February 2020 is approved for payment. AG, LVW & MH in favour. Carried.</p> <p>5.2 Quotation from NFU Mutual for the management of health & safety was circulated. HF confirmed there were funds available in the current budget for the cost. LVW/AG proposed to authorise the expenditure of £1499 + VAT for the service. NME, AM & MH in favour. Carried.</p> <p>5.3 Streetlight replacement – Quotation from Manx Utilities of £486 + VAT to replace the light fitting on Clifton Road was circulated. AG/LVW proposed the quotation is accepted. NME, AM & MH in favour. Carried.</p>	<p>SR</p> <p>SR</p> <p>HF</p> <p>HF</p>
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 PSM16/155 Mariners Shelter – Update noted.</p> <p>6.2 PSM16/129 Manxonia House – Update noted</p> <p>6.3 PSM16/213 Remembrance Garden- HF advised the existing lights were now working again. Options for the new sentinels were still being explored.</p> <p>6.4 PSM16/127 Skate Park – Project on hold</p> <p>6.5 PSM16/285 Public Convenience – HF advised a letter of support from the Police had been received which will be included in the planning application for the West Room toilets</p>	<p>HF</p> <p>HF</p> <p>HF</p>

integrated

	<p>door. The Police have requested the toilets are closed between 10pm – 5am in response to issues experienced in other districts. A crack had appeared in the floor of the gents toilets at Gellings Avenue this is to be investigated. MU have confirmed the electricity supply connection is under the pavement avoiding the need for a road closure.</p> <p>6.6 Highways – HF reported a response from DoI had just been received and would be circulated electronically to the Board. Residents affected would also be notified in due course.</p> <p>6.7 PSM18/363 Happy Valley Colonnade – Expressions of Interest have been issued.</p> <p>6.8 Boat Park – MH advised she was working with the Foreman to explore the use of grasscrete paving to re-surface the Park. This had the advantage of looking natural, being able to use different coloured paving to delineate each plot and would allow drainage. Costing was awaited.</p> <p>6.9 Jetty Repair – No update.</p> <p>6.10 Bay Queen Exhibition – HF advised she was holding regular discussions with Rushen Heritage Trust. The developers have indicated they will not be starting at Easter as originally planned and would meet with the Board prior to commencement of the scheme.</p> <p>6.11 Mona’s Queen III Exhibition – MH advised the IoM Steam Packet have agreed to loan the model of the ship for the exhibition along with videos. The display boards had arrived and printing of information was being trialled. Rushen Heritage Trust were researching those involved with the ship. There was potential for Navel representation at the service. The curtain rail was in operation and she was working on the provision of a projector.</p>	<p>HF</p> <p>MH</p> <p>MH</p>
7.	<p>7.1 Housing Report – The report was circulated and the following was discussed further:</p> <p>7.1.1 DG advised recent storms had caused a slight delay for the bathroom refurbishment scheme. With the boats not sailing, suppliers ran out of stock.</p> <p>7.1.2 Air Sourced Heat Pumps – A summary of a trial of the pumps by another housing authority was circulated. It was identified that this type of heating may become the norm in the near future. DG to monitor the trial.</p> <p>7.2 Tenant Arrears Report – Was circulated. MH raised the need to possibly remove Tenant 1’s historic arrears. HF</p>	<p>DG</p>

M. Wood

	<p>highlighted the issues with Tenant 2 & Tenant 3 and requested legal advice is sought. AG/NME proposed authorisation is given for the expenditure to seek legal advice. LVW, AM & MH in favour. Carried. DG also pointed out there was just one tenant left on the controlled debt list as the rest had cleared their arrears.</p>	SR/DG
8.	<p>Public Correspondence:</p> <p>8.1 Flower Festival – Letter 30.1.20 from Rushen Vicarage regarding the 2020 festival was circulated. AG suggested doing an anchor design. AG/NME proposed to authorise the expenditure of £50 to create a floral display for the flower festival. AM, LVW & MH in favour. Carried.</p> <p>8.2 Public Lighting Maintenance Fees – Letter 31.1.20 from Manx Utilities regarding the implemented changes to the contract fees was circulated and noted.</p>	HF
9.	<p>Consultations: None</p>	
10.	<p>Planning Matters</p> <p>10.1 Planning Applications</p> <p>10.1.1 20/00044/B Baycrest, 3 Primrose Terrace, Port St Mary. Installation of front door. There were no objections</p> <p>10.1.2 19/01294/B Shop, Seamount, Bay View Road, Port St Mary for installation of replacement ground floor shop windows with PVC units – Additional information received. MH advised she had queried the original planning application design of the windows and this had now been changed. Noted</p> <p>10.2 Planning Approvals</p> <p>10.2.1 19/01357/B 12 Lime Street, Port St Mary. Alterations erection of two storey extension and erection of replacement workshop. Noted</p> <p>10.2.2 19/01411/B 2 Lhargan, Port St Mary, for the installation of a heat pump to replace boiler. Noted</p> <p>10.3 Planning Amendments</p> <p>10.3.1 19/01192/B Site adjacent Golf Club store, Port St Mary Golf Club, Kallow Point Road, Port St Mary. Amended plan submitted. Noted</p> <p>10.4 Certificate of Lawful Development</p> <p>10.4.1 19/01257/LAW Stoneleigh, Beach Road, Port St Mary. Certificate of Lawful Development for alterations and erection of extension to rear elevation issued. Noted</p>	<p>DG</p> <p>DG</p>
11.	<p>Policy & Resources:</p> <p>11.1 Review of Standing Orders – NME/AM proposed the reviewed Standing Orders are adopted. LVW, AG & MH in favour. Carried.</p>	HF

	<p>11.2 Draft Social Media Policy – Was circulated. HF advised the highlighted areas regarding whistle blowing were there for her to check. The need to have this policy was raised by the Internal Auditors. NME/AG proposed to adopt the Social Media Policy. AM & MH in favour. LVW against. Carried.</p> <p>11.3 2020 Meeting Dates – Were circulated. MH raised the need to have all the dates for the year in the list in order to provide the information to potential new Commissioners.</p>	<p>HF</p> <p>MD</p>
12	<p>Public Consultations</p> <p>12.1 Planning Reform – Proposed Amendments to Increased Permitted Development was discussed. There were no objections to the proposals. HF was instructed to respond on behalf of the Board.</p> <p>12.2 Climate Change Bill Targeted Engagement – The key questions were considered and responses agreed. NME raised concern regarding the element of compulsion in respect of banning the installation and use of fossil-fuel boilers and how it will be implemented. He thought it could have an adverse effect on those in poverty. MH pointed out the implications for public housing. HF to respond on behalf of the Board.</p>	<p>HF</p> <p>HF</p>
13.	<p>Invitations:</p> <p>13.1 Invitation to Arbory Civic Service on Sunday 15th March. As MH & NME are unable to attend, HF was instructed to ask BW.</p>	<p>HF</p>
14.	<p>Any Other Business</p> <p>14.1 Email 25.2.20 from Local Democracy Reporter, Manx Radio with questions to create a 'fact file' on the Board was tabled. Responses to the questionnaire were agreed. HF to submit on the Boards behalf.</p> <p>14.2 Local Elections 2020 – NME pointed out some current members of the Board would not be standing again in the next elections. He suggested doing a press interview and to promote on social media. NME/AM proposed to encourage residents to stand in the forthcoming election by giving them a flavour of the important matters likely to come up in the next few years, and to inform of the role of Commissioners. LVW, AG & MH in favour. Carried. NME offered to draft something.</p>	<p>HF</p> <p>NME</p>

There being no further business the Public Session of the meeting closed at 9.03pm.