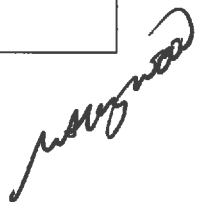


**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
22<sup>ND</sup> APRIL 2020 at 7.30pm**

**MINUTE – PUBLIC SESSION HELD VIRTUALLY DUE TO COVID-19**

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| Present:       | Dr M Haywood (Chair), Mr N McGregor Edwards (Vice Chairman), Mrs B Williams, Mr A Grace & Mr L Vaughan Williams |
| Apologies:     | Mr A Merchant   |
| In Attendance: | Miss H Fargher (Clerk)  |

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| 1. | 1.1 The Chair welcomed the Board, noted the apologies, declared the meeting open and sought Declarations of Interest. None were made   |       |
| 2. | 2.1 Minutes of the Ordinary Board Meeting held on 26 <sup>th</sup> February 2020 was circulated.<br><b>AG/NME proposed the Minutes of the meeting held on 26<sup>th</sup> February 2020 as amended be approved and signed as a correct record. LVW &amp; MH in favour. BW abstained through absence. Carried.</b>  | MD    |
| 3. | Matters Arising:<br>3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further:<br><br>3.1.1 Street Signs by Rushen Heritage Trust – It was noted the signs have been ordered.<br><br>3.1.2 NFU Health & Safety Report – The quote was accepted and a response is awaited.<br><br>3.1.3 Street Light Replacement – The replacement was authorised and carried out.<br><br>3.1.4 Standing Orders – The Standing Orders were approved and uploaded to the website.<br><br>3.1.5 Social Media Policy – The policy is in the process of being issued.<br><br>3.1.6 Planning Reform Consultation – The Board response was submitted.<br><br>3.1.7 Climate Change Consultation – The Board response was submitted.<br><br>3.1.8 Arbory Civic Services – The service was cancelled.<br><br>3.1.9 Local Democracy Reporter Questions – The responses were submitted. Given the postponement of the Local | HF/MD |

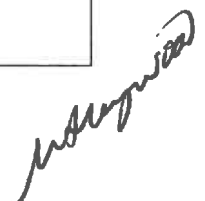


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|    | <p>Authority elections for 12 months. HF advised that the reported was still intending to publish the information.</p> <p>NME advised he was still intending to draft a piece to encourage ratepayers to stand for the next election. BW requested that the information is not just limited to publication on social media and aims to reach a wider audience.</p> <p>3.1.10 Street Trader licence – The licence was issued.</p> <p>3.1.11 Flower Festival – No correspondence has been received, however it is presumed the flower festival is cancelled due to Covid-19.</p> <p>3.2 Ratification of e-mail votes:<br/>Regarding payment of March invoices – NME, AG, BW, MH &amp; LVW confirmed their votes.</p> <p>Regarding settlement of 50% of the wall art invoice – MH, NME, LVW, AG &amp; BW confirmed their votes.</p> <p>Regarding settlement of the insurance renewal invoices – MH, BW, LVW, AG &amp; NME confirmed their votes.</p> <p>Regarding purchase of iPads – MH, LVW, AG, NME &amp; BW confirmed their votes.</p> <p>3.3 Perwick Bay/Road name survey responses:<br/>LVW declared an interest in the discussion.<br/>It was unanimously agreed to accept the Clerks recommendation of the name remaining Perwick Bay. HF advised that the residents would be notified when restrictions permit for a letter drop to the area.</p> | HF/MD        |
| 4. | Motions: None   |              |
| 5. | <p>Finance:</p> <p>5.1 Invoices for payment April 2020 – were circulated. AG queried invoice 1571 and a discussion regarding refuse collection was had. <b>BW/NME proposed the invoice list for April 2020 is approved for payment. AG, LVW &amp; MH in favour. Carried.</b></p> <p>5.2 Street light replacement request at Plantation Road<br/><b>BW/NME proposed the quotation is accepted to also include the replacement of the arm at £659 + VAT. AG, LVW &amp; MH in favour. Carried.</b></p>   | SR<br><br>HF |
| 6. | <p>Projects:<br/>A Projects Update Report was circulated.</p> <p>6.1 <b>PSM16/155</b> Mariners Shelter – Update noted.</p> <p>6.2 <b>PSM16/129</b> Manxonia House – Update noted</p>  |              |

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|     | <p>6.3 <b>PSM16/213</b> Remembrance Garden- Update noted</p> <p>6.4 <b>PSM16/127</b> Skate Park – Project on hold</p> <p>6.5 <b>PSM16/285</b> Public Convenience – HF advised planning had been approved for the replacement of the West Room door. The Gellings Avenue project is on hold due to Covid-19.</p> <p>6.6 Highways – Update noted. The Gansey Pottery parking is considered resolved.</p> <p>6.7 <b>PSM18/363</b> Happy Valley Colonnade – Update noted</p> <p>6.8 Boat Park – Update noted</p> <p>6.9 Jetty Repair – Update noted</p> <p>6.10 Bay Queen Exhibition – Update noted</p> <p>6.11 Mona’s Queen III Exhibition – The cancellation of the service and exhibition for 2020 due to Covid-19 was noted.</p> | <p>TB</p> <p>MD</p> |
| 7.  | <p>7.1 Housing Report – The report was circulated and the following was discussed further:</p> <p>7.1.1 The handling of essential maintenance and use of risk assessment was updated by HF.</p> <p>7.1.2 HF advised that after discussions with the contractor, the bathroom refurbishment scheme would not recommence with the initial lifting of restrictions by Government.</p> <p>7.2 Tenant Arrears Report – Was circulated. Several tenants had made payment since the report was issued. HF provided an update.</p>   |                     |
| 8.  | <p>Public Correspondence:</p> <p>8.1 Letter from SCASB regarding waste services – The Board unanimously agreed to partake in ‘in principle’ investigations.</p> <p>8.2 Letter from Port Erin Commissioners regarding a merged Southern Local Authority – A discussion was had and a response was agreed to thank for the approach, however refuse at this time. Disdain was highlighted in being included in the ongoing boundary dispute.</p> <p>8.3 Copy letter from Port Erin Commissioners to Rushen Parish Commissioners – The letter was noted.</p>  | <p>HF</p> <p>HF</p> |
| 9.  | Consultations: None  |                     |
| 10. | <p>Planning Matters</p> <p>10.1 Planning Applications</p>  | HF                  |

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| <p>10.1.1 20/00173/B Ballamaria, Bay View Road, Port St Mary. Installation of replacement windows. <b>Board to register any objections to HF by 24<sup>th</sup> April.</b></p> <p>10.1.2 20/00294/B Sunnyside, Lime Street, Port St Mary for erection to rear elevation. <b>Board to register any objections to HF by 24<sup>th</sup> April.</b></p> <p>It was noted that the West Room and Conamur had already received approval.</p> <p>10.2 Planning Approvals</p> <p>10.2.1 19/01192/B Site adjacent Golf Club store, Port St Mary Golf Club, Kallow Point Road, Port St Mary. Erection of a detached building to provide tractor and maintenance equipment storage approved. <b>Noted</b></p> <p>10.2.2 20/00044/B Baycrest, 3 Primrose Terrace, Port St Mary. Installation of front door approved. <b>Noted</b></p> <p>10.2.3 19/01294/B Shop, Seamount, Bay View Road, Port St Mary for installation of replacement ground floor shop windows with PVC units approved. <b>Noted</b></p> <p>10.2.4 19/01357/B 12 Lime Street, Port St Mary. Alterations, erection of two storey extension, and erection of replacement workshop approved. <b>Noted</b></p> <p>10.2.5 19/01452/B 2 Victoria Road, Port St Mary, Replacement of existing front door with composite door and UPVC surround approved. <b>Noted</b></p> <p>10.2.6 19/01450/B Hilbre, Station Road, Port St Mary. Replacement of existing shed with flat roof garage approved. <b>Noted</b></p> <p>10.2.7 19/01117/GB Port St Mary Railway Station, Station Road, Port St Mary. Conversion of existing station to provide museum, tea room and office accommodation with associated parking (in association with 19/01118/CON).</p> <p>Approved subject to standard conditions and re-submitted parking layout so as to not adversely affect the character or interest of the Registered buildings. <b>Noted</b></p> <p>10.2.8 19/01118/CON Port St Mary Railway Station, Station Road, Port St Mary. Conversion of existing station to provide museum, tea room and office accommodation with associated parking (in association with 19/01118/GB).</p> <p>Approved subject to standard conditions and no development including internal alterations shall commence until a bat survey has been submitted to and approved in</p> | <p>HF</p> |
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|     | <p>writing by the Department. Survey to identify impacts on bat species together with mitigation, where appropriate, including a timetable for its implementation. Reason: To provide adequate safeguards for the bats. <b>Noted</b></p> <p>10.2.9 20/00217/B Conamur, Athol Street, Port St Mary. Removal of rear sloping roof, erection of conservatory at first floor level and replacement shed in rear yard approved. <b>Noted</b></p> <p>10.2.10 20/00181/B West Room, Town Hall, The Promenade, Port St Mary. Installation of replacement doors to public conveniences approved. <b>Noted</b></p> |    |
| 11. | <p>Policy &amp; Resources:</p> <p>11.1 Covid-19 Response – HF provided an update regarding the opening of bring banks and Amenity Sites. Due to some restrictions being lifted, the DLO staff would recommence grass cutting in areas where it is safe to do so and social distancing can be practiced. BW stated that she was unhappy that the Board were not consulted on making the catwalk one way. The Chair and Clerk apologised.</p> <p>11.2 2020 Meeting Dates – It was agreed to hold the AGM on 13<sup>th</sup> May virtually.</p>   | HF |
| 12  | Public Consultations - None  |    |
| 13. | Invitations - None   |    |
| 14. | <p>Any Other Business</p> <p>14.1 BW raised confusion at the change of name from Happy Valley Shelters to Colonnade.</p>   |    |

There being no further business the Public Session of the meeting closed at 8.41pm.