

PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
25th NOVEMBER 2020
AGENDA – OPEN SESSION

Item Number	Item	Action Required
1.	OPENING OF THE MEETING	
1.1	Welcome, Apologies & Declarations	As required by Board members
2.	MINUTES	
2.1	Minutes of the Ordinary Meeting held on the 21 st October 2020	For Board approval
3.	MATTERS ARISING	
3.1	Matters arising from previous meetings	Clerk to provide necessary updates
3.2	Ratification of e-mail votes re Street Lighting – High Street	Confirmation required
4.	MOTIONS – None	
5.	FINANCE	
5.1	Invoices for payment in November 2020	For Board approval
5.2	Street Light Repairs	For Board approval
6.	PROJECTS	
6.1	Manxonia House	For noting

6.2	Skate Park	No update
6.3	Public Conveniences	For noting
6.4	Garden of Remembrance	For noting
6.5	Happy Valley	For noting
6.6	Boat Park	For noting
6.7	Jetty Repair	For noting
6.8	Bay Queen Exhibition	For noting
6.9	East Room	For noting
6.10	Celebration of Christmas 2020	For Board discussion
6.11	Town Branding Project	For Board discussion
6.12	Remembrance Service	For noting
6.13	Pride o' Phurt Le Moirrey	For Board discussion
7.	HOUSING	

7.1	Housing Report	For noting
7.2	Tenancy Arrears Report	For noting
8.	PUBLIC CORRESPONDENCE & COMMUNICATIONS - None	
8.1	Post Office – verbal discussion to be had	For Board discussion
8.2	Gas mains replacement notification	For noting
9.	PLANNING MATTERS	
9.1	Planning Applications	For Board discussion
9.2	Planning Approvals	For noting
9.3	Planning – on appeal	For noting
9.4	Planning – variation of condition to extend period of approval	For noting
10.	POLICY & RESOURCES	
10.1	Proposed Staff Development Plan	For Board discussion
10.2	2020 - 2021 Meeting Dates	For noting
11.	PUBLIC CONSULTATIONS	
11.1	Mid rent housing public consultation	For Board discussion

12	INVITATIONS	
12.1	Royal Artillery Association St Barbara's Day Service - 6 th December	For Board response
12.2	Tynwald Christmas Carol Service - 17 th December	For Board response
13	ANY OTHER BUSINESS OF AN URGENT NATURE (BY PERMISSION OF THE CHAIR)	

Item 3.1

PORT ST MARY COMMISSIONERS
MATTERS ARISING & PUBLIC CORRESPONDENCE REPORT

Matters Arising

Letter to residents around the Underway regarding dog issues – The letter was issued.

Invoice 1855 from October Agenda – The 16" roller was purchased to assist with the planting of the wildflower seeds.

Street Lighting Contract – The contract was signed and submitted.

Parking Issues – A request was made on the 10th November to the Parking Controller team to assist with the area on Bay View Road (outside the shops) on a Saturday, a response is still awaited. The lining team have begun work throughout the village.

Public Correspondence

Letter from Housing regarding 52 week rent years – The response in agreement was issued.

Letter from resident regarding traffic on Beach Road – The letter was issued, a pre meeting was arranged and the resident was updated regarding the current position. A further verbal discussion may be required at the meeting.

Letter to Planning Department re building heights – The following response has been received;

Dear Hayley,

Thank you for your letter of 15th June 2020 regarding the height of new buildings addressed to Mr Perkins. I apologise for the time it has taken to respond to this.

In your letter you make reference to development at Gelling Avenue, the Tynwald Commissioner's report and issues around the clarify of authorised ground levels for development. You indicate that you feel this issue has occurred on other sites since.

Before I respond I need to point out that I declared an interest in the specific application and enforcement case at Gelling's Avenue and therefore have taken no direct part in it or the ombudsman investigation. However the issues that arose from the matter have of course been brought to my attention.

In more direct response to your letter I would like to clarify the planning context, explain recent changes and set out how we will address this moving forwards as I believe there is room for improvement.

Planning Context

It is the responsibility of the applicant/their agent to submit accurate drawings as part of any planning application. The planning assessment process focuses on determining whether or not what is proposed is acceptable rather than checking the accuracy of plans. That being said, if the Case Officer becomes aware of inaccuracies, they will normally seek to resolve this where they feel it is material. If planning approval is given on the basis of accurate plans, this leaves the approval potentially vulnerable to 3rd party challenge through the courts, or a situation that the approval cannot actually be implemented. It is therefore in the applicant's own interest to ensure they submit accurate plans. Once planning approval is implemented, it must be built in accordance with the approved plans. It is not uncommon for there to be minor deviations (due to issues on site etc.) however if these go beyond normal tolerances and are materially different then they could constitute a breach of planning control. What is and isn't material is a case by case judgement based on the nature of the site, the approval, the size and nature of the deviation and whether there are materially different impacts arising from the development.

Recent Changes

The Tynwald case considered events which took place on the whole prior to the current Operational Enforcement Policy, which was published in 2018 and provides a clear framework for this aspect of our work

See: <https://www.gov.im/media/1355729/planning-enforcement-policy-sept-18-2-link-to-form-updated.pdf>

The requirements for a valid planning application are set out in a Development Procedure Order (DPO). The previous (2013) required applications to include floor levels of buildings relative to a fixed point outside the site. The order was updated in 2019 and the requirement in relation to floor levels was required and in addition a requirement was added that full applications for buildings must include, "(a) a site plan to a metric scale of not less than 1:500 on which are indicated accurately (vii) where changes are proposed to site levels, existing and proposed levels".

See: <https://www.gov.im/media/1367994/document-1-townandcountryplanning-developmentprocedure-order2019.pdf>(Schedule 1).

Moving Forwards

The new order is being applied in the processing of applications, and the issue of considering changes to site levels and resulting issues has been stressed to Case Officers, with conditions being applied to applications where necessary/appropriate. However, most planning applications are approved with a condition requiring that they are commenced within 4 years. Once commenced, there is not normally a time limit on when they must be completed by. This means that there are developments currently taking place which pre-date the changes to the DPO. Nevertheless, we do investigate any alleged breaches in accordance with the policy.

Although I appreciate it has taken a long time to reply to you, the matter has been taken seriously, with officers being asked to pay greater attention to the need for levels in drawings. Please raise with the enforcement team any concerns you have regarding specific cases.

I hope the above is helpful.

Kind regards,



Director of Planning and Building Control

Item 3.2

**PORT ST MARY COMMISSIONERS
MATTERS ARISING & PUBLIC CORRESPONDENCE REPORT**

For; MH, BW, AM, AG, NME & LVW

Sent:10 November 2020 10:42

Subject:Fw: Street lights - High Street, Port St. Mary (PM120 / PM240 / PM241)

Good Morning All

Unfortunately we have 4 street lights out along the High Street, all of which require column replacement also.

I bringing this to your attention prior to the meeting on the 25th due to the fact that this is causing an issue for the High Street and subject to Board approval, Manx Utilities would like to commence work ASAP.

Currently we have the Victorian style street lights in the area, please see below prices to replace like for like and also to replace with standard. I would advise that there may be a wait time to get hold of the Victorian style posts.

I look forward to hearing from you and if you require any further information, please let me know.

Just a heads up - there will be several more repairs on the November Agenda, however they are not deemed urgent and can wait for the meeting.

Kind regards

Hayley Fargher

PORT ST MARY COMMISSIONERS
INVOICES TO BE PAID IN NOVEMBER 20
Rate Born Expenses

Inv #	Date	Inv Number	Supplier	Description	House	Category	NI Code	Total Net	VAT	Total Cost
1878	28/10/2020	4139700	APPLEBY	26.8 to 28.10 Advice- Compulsory purchase of land	N	Legal Fees & Professional fees	5040	1,735.50	347.10	£ 2,082.60
1879	20/10/2020	521525	Argon Office Systems	Service charge Mono & Colour	N	Photocopying	5060	118.71	23.74	£ 142.45
1880	31/05/2020	SINV00289830	Bridson-Horrox	Duracell batteries, paperclips, A4 Paper	N	Printing & Stationery	5050	131.78	26.36	£ 158.14
1881	30/10/2020	SINV00316841	Bridson-Horrox	Desk diaries, staff planners, Staples & A4 Paper	N	Printing & Stationery	5050	85.49	17.10	£ 102.59
1882	27/10/2020	INV-4250	Commercial Auto Centre	Peugeot boxer 2020 NMN618V Oil change & check over	N	Vehicles - General	6056	105.48	21.10	£ 126.58
1883	26/10/2020	G20C3545	Colas (IOM) Ltd.	Doggy Bin bags	N	Refuse - Miscellaneous	5270	59.90	11.98	£ 71.88
1884	31/10/2020	1270911020	Cooli Bros Ltd	Stores Milk Oct 2020	N	Stores	6020	9.60	-	£ 9.60
1885	05/11/2020	408618	Department of Infrastructure	Costal footpath psm commencing Nov 20	N	Chapel Beach	5850	0.12	0.02	£ 0.14
1886	14/10/2020	407348	Department of Infrastructure	Tipping charge Commercial and Domestic Sep 2020	N	Refuse Expenses	5210	6,137.04	1,227.41	£ 7,364.45
1887	05/11/2020	408702	Department of Infrastructure	Tipping charge Commercial and Domestic Oct 2020	N	Refuse Expenses	5210	4,795.72	959.14	£ 5,754.86
1888	31/10/2020	SIN253822	G4S Secure Solutions (Isle of Man) Limited	SSHJB SF Annual alarm monitoring 1.10.20 to 30.9.21	N	SSHJB - to be recharged	6113	125.00	25.00	£ 150.00
1889	13/11/2020	1724	HeatTech Limited	Quay St Toilets- Change back nut on taps to brass	N	Public Conveniences	5400	28.00	1.40	£ 29.40
1890	20/10/2020	1707	HeatTech Limited	Golf pavilion- callout to radiator leaking	N	General Expenses	5630	31.50	1.58	£ 33.08
						Golf - Maintenance		£ 13,363.84	£ 2,661.93	£ 16,025.77
						Subtotal				

PORT ST MARY COMMISSIONERS
INVOICES TO BE PAID IN NOVEMBER 20

Rate Born Expenses (continued)										
Inv#	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Nat	VAT	Total Cost
1904	15/10/2020	24082	Island IT Services Ltd	Labour 29.9 & 1.10 & 8.10 SR Print Issue, AIS script & move	N	Computer Expenses	5140	165.00	33.00	£ 198.00
1905	04/11/2020	26986	JC Fargher 1985	3.11.20 PSM town hall repair and clean	N	Town Hall expenses	5150	150.00	30.00	£ 180.00
1906	20/10/2020	2122306	J Qualtrough & Co. Ltd.	SWA Cable Ties	N	Christmas Tree	5830	17.79	3.56	£ 21.35
1907	20/10/2020	2122306	J Qualtrough & Co. Ltd.	SWA Cable Ties	N	Stores	6020	7.82	1.56	£ 9.38
1908	07/10/2020	2118716	J Qualtrough & Co. Ltd.	Vinyl Silk 5L & One strike wood filler 450ml & spray paint	N	Happy Valley Shelters	5599	52.69	10.54	£ 63.23
1909	12/10/2020	2119984	J Qualtrough & Co. Ltd.	Lhargen Garages: Grey paving flag & Fragile roof sign	N	Sundry - Garages	6080	46.50	9.30	£ 55.80
1910	15/10/2020	2121163	J Qualtrough & Co. Ltd.	Gyproc Metal channel & C Stud & plasterboard	N	Stores	6020	134.61	26.92	£ 161.53
1911	20/10/2020	21763	JRB Enterprise Ltd	Dog gloves dispenser refill waste bags	N	Refuse - Miscellaneous	5270	146.00	29.20	£ 175.20
1912	01/11/2020	14310611	Manx Telecom Ltd.	Stores- Phone- Nov 2020	N	Office - Telephone Expenses	5160	72.64	14.53	£ 87.17
1913	27/10/2020	U1674325	Manx Utilities	Ground floor Manxonia electricity 15.7.20 to 21.10.20	N	Manxonia House costs	5175	19.30	0.96	£ 20.26
1914	27/10/2020	U1674322	Manx Utilities	Ground floor Manxonia electricity 15.7.20 to 21.10.20	N	Manxonia House costs	5175	19.30	0.96	£ 20.26
1915	27/10/2020	U1674327	Manx Utilities	Ground floor Manxonia electricity 15.7.20 to 21.10.20	N	Manxonia House costs	5175	19.30	0.96	£ 20.26
1916	27/10/2020	U1674323	Manx Utilities	Ground floor Manxonia electricity 15.7.20 to 21.10.20	N	Manxonia House costs	5175	19.30	0.96	£ 20.26
1917	27/10/2020	U1674324	Manx Utilities	Ground floor Manxonia electricity 15.7.20 to 21.10.20	N	Manxonia House costs	5175	19.30	0.96	£ 20.26
						Subtotal		£ 889.55	£ 163.41	£ 1,052.96

PORT ST MARY COMMISSIONERS
INVOICES TO BE PAID IN NOVEMBER 20

Rate Born Expenses (continued)

Inv #	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Net	VAT	Total Cost
1932	05/11/2020	532	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	15.70	3.14	£ 18.84
1933	05/11/2020	529	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	23.99	4.79	£ 28.78
1934	23/10/2020	342	Southern Civic Amenity Site Board	Commercial waste	N	Refuse Expenses	5210	26.60	5.32	£ 31.92
1935	19/10/2020	648	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	15.26	3.06	£ 18.32
1936	22/10/2020	347	Southern Civic Amenity Site Board	Commercial waste	N	Refuse Expenses	5210	14.82	2.97	£ 17.79
1937	16/10/2020	319	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	17.44	3.49	£ 20.93
1938	16/10/2020	320	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	4.80	0.96	£ 5.76
1939	22/10/2020	344	Southern Civic Amenity Site Board	Green waste	N	Refuse Expenses	5210	27.47	5.50	£ 32.97
1940	31/10/2020	20200000798	Station Garage	SSHJB- SF 10 litres Unleaded Diesel	N	SSHJB - to be recharged	6113	9.24	1.85	£ 11.09
1941	08/10/2020	2210	Terry Crook	SSHJB- Phase 2 RYC- replace broken tile	N	SSHJB - to be recharged	6113	85.00	17.00	£ 102.00
1942	12/10/2020	92500	Unique Fire Protection Limited	Service call & Labour charge PSM Snooker club	N	Sundry - Recreation Charges	6010	17.00	3.40	£ 20.40
1943	12/10/2020	92497	Unique Fire Protection Limited	Powder 5 year test & Extinguishers serviced PSM Workshops	N	Stores	6020	102.60	20.52	£ 123.12
1944	12/10/2020	92498	Unique Fire Protection Limited	Extinguishers service & Fire blanket inspect PSM Rifle Club	N	Sundry - Recreation Charges	6010	31.15	6.23	£ 37.38
1945	20/10/2020	51925	WDS Ltd.	Various: Toilet rolls, handtowels, black sack, gloves, cleaner	N	Stores	6020	97.94	19.59	£ 117.53
Subtotal								£ 489.01	£ 97.82	£ 586.83

**PORT ST MARY COMMISSIONERS
INVOICES TO BE PAID IN NOVEMBER 20**

Housing Expenses

Inv.#	Date	Inv Number	Supplier	Description	House	Category	NL Code	Total Met	VAT	Total Cost
1953	20/10/2020	1708	HeatTech Limited	16 Seafield Avenue- New oil monitor	16SA	Housing	6100	159.00	7.95	£ 166.95
1954	13/11/2020	1716	HeatTech Limited	20 Seafield Avenue- Change syphon on toilet	20SA	Housing	6100	37.50	1.88	£ 39.38
1955	13/11/2020	1717	HeatTech Limited	19 Seafield Avenue- Change syphon on toilet	19SA	Housing	6100	37.50	1.88	£ 39.38
1956	13/11/2020	1718	HeatTech Limited	16 Seafield Avenue- syphon on toilet	16SA	Housing	6100	49.50	2.48	£ 51.98
1957	13/11/2020	1719	HeatTech Limited	15 Seafield Avenue- change expansion valve	15SA	Housing	6100	41.50	2.08	£ 43.58
1958	13/11/2020	1720	HeatTech Limited	10 Seafield Avenue- change kitchen tap	10SA	Housing	6100	109.00	5.45	£ 114.45
1959	13/11/2020	1721	HeatTech Limited	4 Seafield Avenue- top up pressure	4SA	Housing	6100	24.50	1.23	£ 25.73
1960	13/11/2020	1722	HeatTech Limited	5 Park Road- Change central heating pump	5PR	Housing	6100	141.00	7.05	£ 148.05
1961	13/11/2020	1723	HeatTech Limited	2 Park Road- Top up heating	2PR	Housing	6100	24.50	1.23	£ 25.73
1962	13/11/2020	1725	HeatTech Limited	1 Flstard Rd- Change expansion pipe on boiler	1FR	Housing	6100	68.00	3.40	£ 71.40
1963	13/11/2020	1727	HeatTech Limited	5B St Mary's Avenue- Change Ball valve	5BSMA	Housing	6100	41.50	2.08	£ 43.58
1964	13/11/2020	1728	HeatTech Limited	9 Barra Beg- Changer diverter valve	9BB	Housing	6100	141.80	7.09	£ 148.89
1965	13/11/2020	1729	HeatTech Limited	11 Links Avenue- Top up pressure	11LA	Housing	6100	24.50	1.23	£ 25.73
1966	13/11/2020	1730	HeatTech Limited	2 Barra Beg- Top up pressure	2BB	Housing	6100	24.50	1.23	£ 25.73
						Subtotal		£ 924.30	£ 46.26	£ 970.56

PORT ST MARY COMMISSIONERS

SUBTOTAL	£	877,98	£	150,72	£	1,028,40
TOTAL	£	19,106,11	£	5,550,05	£	22,716,14

Row Labels	Sum of Total Net
Chepst Beach	0.12
Christmas Tree	17.79
Computer Expenses	1,035.39
Golf - Maintenance	243.60
Happy Valley Shelters	52.89
Housing	1,801.98
Legal Fees & Professi	1,735.50
Memoria House cost	96.50
Office - Telephone Ex	238.47
Office Expenses	71.50
Photocopying	118.71
Printing & Stationery	217.27
Public Conveniences	539.50
Refuse - Miscellaneous	406.90
Refuse Expenses	11,198.48
SSH/B - to be rechar	288.04
Stores	708.74
Sundry - Garages	48.50
Sundry - Recreation C	46.15
Town Hall Cleaning	2.88
Town Hall expenses	222.74
Vehicles - General	105.48
(blank)	
Grand Total	19,166.11

Row Labels	Sum of Total Cost
APPLEBY	2,082.60
Argon Office Systems	142.45
Bridson-Hornax	280.73
Car & Light Commercial Auto Centre	128.58
Colles (COM) Ltd.	71.88
Coof Bros Ltd	9.80
Department of Infrastructure	13,119.45
G4S Secure Solutions (Isle of Man) Limited	160.00
HeerTech Limited	1,208.82
Island IT Services Ltd	1,242.40
Isle of Man Farmers	260.87
J Curdlough & Co. Ltd.	871.08
JC Faragher 1985	180.00
JRB Enterprise Ltd	178.20
Manx and Glass Glazing	280.09
Manx Telecom Ltd.	87.17
Manx Utilities	538.80
ORB Limited	86.80
PPL PRS Ltd	87.28
SCS	649.28
Signrite Ltd	240.00
Southern Civic Amenity Site Board	320.09
Stallon Garage	11.09
Supplier	-
Terry Crook	102.00
Unique Fire Protection Limited	180.90
WDS Ltd.	328.00
WI-Manx Limited	198.00
Grand Total	22,716.14

Item 5.2

PORT ST MARY COMMISSIONERS
STREET LIGHT REPAIRS

Good morning Hayley

James has asked me to send you a quote for the upgrade to LED of four street lights on Station Road that he has spoken to you about.

Please see estimated costs below;

Axia 3.2 LED fittings only, including installation, estimated at £368 + VAT

Total for all 4 lights - £1472 + VAT

I think James just wanted the quote sending so you have the information, but if you want to proceed at any point please let me know.

Kind Regards

Good morning Hayley

More street lights that require further attention following our maintenance run, it's that time of year sorry!

PM127 Kallow Point Road – Column is corroded and the fitting would benefit from upgrading, please see attached report.

Please see option below;

Replacement 6m column and Axia LED fitting estimated at £1698 + VAT

I know there's been a lot lately! Please advise if you would like us to proceed. Any queries, please let me know.

Kind Regards



Public Light Damage Report

ID	262
Reported Date	2020-10-20
Streetlight Number	Pm127
Location	Kallow point road
Reported Issue	Column Corroded
Additional Details	Column corroding away. has hole next to door. Earth reading 0.51ohms Permanent live in cutout
Is light suspended?	No
Type of Service	10mm 2/3c
Type of Service 2	None
Is Service Pot End required to change column?	Yes
Action Required	New Column, New Fitting

Photo1



Photo2



Reported By

mescorr



Version: 10.0.8.4103

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Mrs H Faragher
P.S.M. Commissioners
Town Hall
The Promenade
Port St Mary
IM9 5DA

19 November 2020
Our Ref: PS200492/1

Dear Mrs Faragher

PROPOSED PUBLIC LIGHTING UPGRADE - REPLACING FOUR VICTORIAN STYLE COLUMNS PLUS FITTINGS ON THE HIGH STREET IN PORT ST MARY

Thank you for your invitation to quote for the above mentioned installation. Your contribution towards the cost of the proposed Public Lighting will be £10,062.00 (plus VAT), with all civil works included in this quotation by a Manx Utilities approved contractor.

The Columns proposed are 6 metres high, each fitted with a Gainsbrough embellishment kit to match the existing Victorian style in the area painted black. The fittings are also in a Victorian style, they are Size 4 Gladstone LED 35w 350mA and are replace the existing Gladstone 70W SON.

The Gladstone fittings are a special order, once this quotation has been signed they will be ordered. The manufactures delivery times states 7 – 9 weeks from receipt of order, excluding holidays. Due to this Manx utilities would be happy to install temporary fittings ahead of their delivery.

This quotation is based on current wage rates and material prices, and is valid for 3 months from the date of this letter, after which it may be subject to adjustment. It is, therefore, subject to confirmation at the time of acceptance, for which a coupon is provided at the foot of this letter.

A copy of our Conditions of Employment is enclosed, and if you need any further information or assistance, please telephone 687687 and we will be only too pleased to help.

Yours faithfully



On Behalf of Manx Utilities

Enc.

QUOTATION NO: PS200492/1
RE: PROPOSED PUBLIC LIGHTING UPGRADE - REPLACING FOUR
VICTORIAN STYLE COLUMNS PLUS FITTINGS ON THE HIGH STREET IN
PORT ST MARY

I /We accept your quotation for the sum of £10,062.00 plus £2,012.40 VAT.
Total = £12,074.40 and have noted your Terms and Conditions.

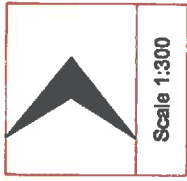
Signed: _____ Date: _____

Print Name: _____

Commissioners Name: _____

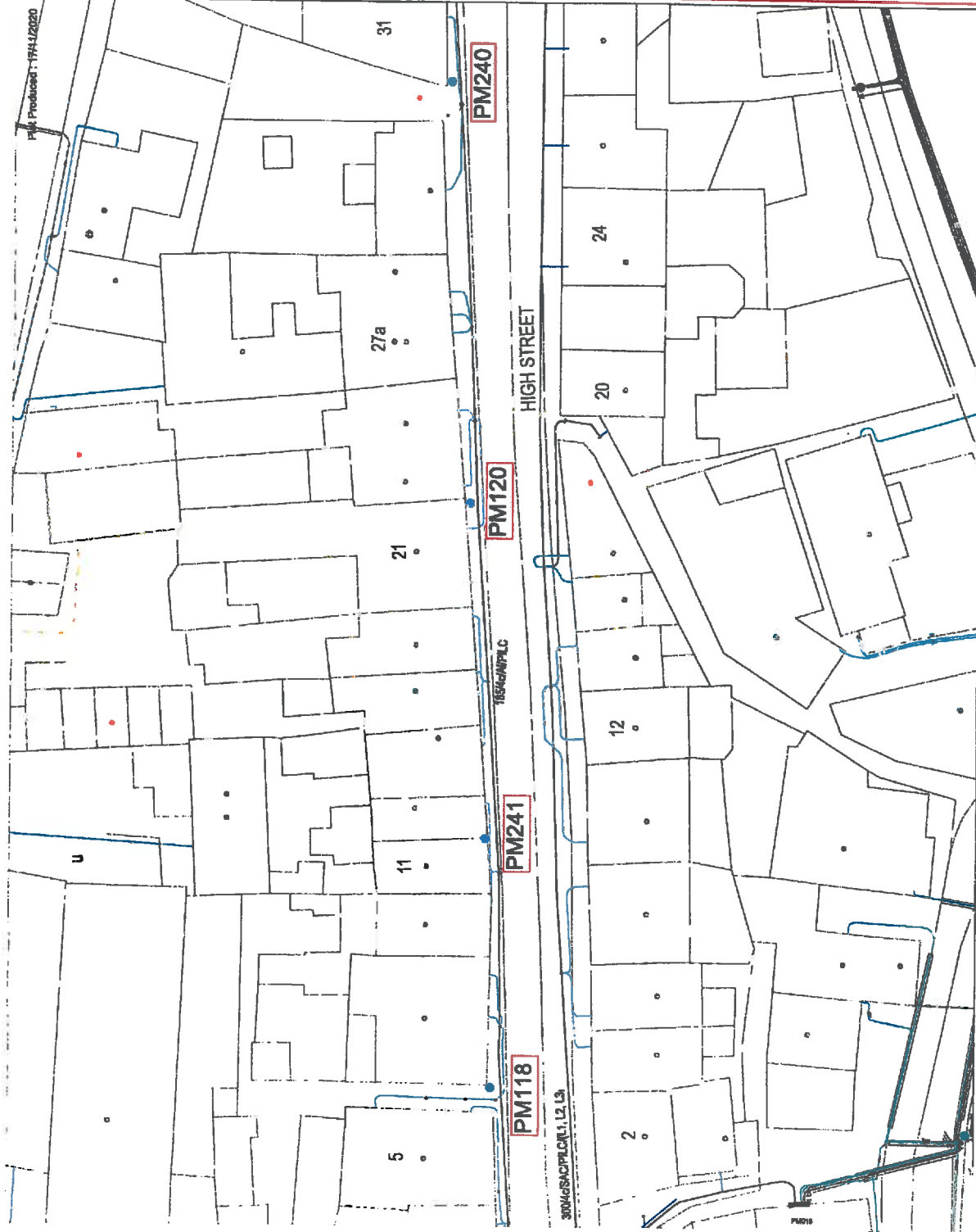
Position Held: _____

Commissioners Address: _____



sc2067

4 x Column and Fitting replacements
 High Street, Port st Mary
 4 x 6 mtr Columns with Victorian kits
 4 x Fittings - Gladstone Led to match area.



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PORT ST MARY COMMISSIONERS

PROJECTS UPDATE

6.1	<p>Manxonia House</p> <p>A petition letter seeking approval from Central Government to sell the asset has been submitted. Advocates have been instructed and the required advertisement of the sale has been published, respondents have until the 4th December to lodge any comments to the Local Government Unit.</p>
6.2	<p>Skate Park</p> <p>No update available.</p>
6.3	<p>Public Conveniences</p> <p>Gellings Avenue – The site has been listed for sale.</p>
6.4	<p>Garden of Remembrance</p> <p>No alternative option for suitable lighting has been found. The cracking in the stones are settlement cracks but will be monitored. Permission is sought to remove the item from the Agenda.</p>
6.5	<p>Happy Valley</p> <p>The tender process is progressing. It is intended that the tender documents will be on the January Agenda for contractor selection. The report from the Chair regarding water coming through the wall was passed onto the relevant bodies.</p>
6.6	<p>Boat Park</p> <p>The project is on hold.</p>
6.7	<p>Jetty Repair</p> <p>Correspondence between the Department and Harbours has recommenced and is on-going.</p>
6.8	<p>Bay Queen Exhibition</p> <p>The project is on hold.</p>
6.9	<p>East Room</p> <p>The fire department have advised that 15 seated & 20 standing is the limit for the East Room. Rotten floor joists and boarding have been replaced. A price is awaited to panel the old fireplace area, decorate</p>

	<p>the room and lay vinyl flooring. Permission is sought from the Board to replace the wall by the entrance door to the room with a stud wall, labour will be carried out by the Foreman (excluding plastering). The CCTV is being relocated to the main office. The room will next be required for a function in February 2021.</p>
6.10	<p>Celebration of Christmas</p> <p>The running order has been agreed and carols selected, we are just waiting 1 further act to confirm.</p>
6.11	<p>Town Branding Project</p> <p>The business case was submitted and the following e-mail has since been received;</p> <p>Hi Michelle & Hayley</p> <p>Hope you are well.</p> <p>Sorry if this potentially messes with your quotations for the Town Branding marketing budget, but I hopefully have some good news.</p> <p>I have spoken with Visit IOM and they have agreed in principal to support the design of a flyer for each town & village under the town branding project to create a unified approach. The plan is the only cost for you would be the printing of the flyer, and a digital version will be available to download from the Visit IOM website. I discussed your planned ideas with the flyer (the map and the passport/loyalty stamp) and we believe this is possible.</p> <p>Please let me know if you would be interested in the above, and therefore might want to consider taking the design element out of your £3,000 budget.</p> <p>I have also spoken with them about Visitor touch points at the Airport and Sea Terminal, and linking in town branding. There are complications with placing flags outside (planning permission as well as general agreement). However, Visit Isle of Man are going to ensure town branding is embedded in any future changes they make to these visitor touchpoints.</p> <p>In the meantime, if you have any other costings to accompany your proposal please send them through.</p> <p>Kind regards,</p> <p>RACHEL HOPKINSON</p>
6.12	<p>Remembrance Service</p> <p>The parade and service were a success with the cadets requesting to make the parade a regular event. The British Legion (Port Erin Branch) have been requested to provide a price for lamppost mounted poppies.</p>

6.13	Pride o' Phurt Le Moirrey It is intended to make the application forms available from the 1 st December. The Board are requested to consider if they would like to amend any criteria details on the following form.
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Port St. Mary Commissioners
Town Hall, Port St. Mary, Isle of Man. IM9 5DA
Tel: (01624) 832101

www.portstmary.gov.im

Email: commissioners@portstmary.gov.im



Pride o' Phurt Le Moirrey

(Previously known as the Community Recognition Scheme)

Do you know someone who deserves recognition?

If you know someone who has made an outstanding contribution to the community please complete this form with their details, and yours, and return it to the above address.

Letters of nomination are to be no longer than 400 words and are required to be supported by three Nominators.

The winner will be selected by the Board and presented with a certificate and a voucher to be redeemed in a business of their choice within the village. **Closing date 31st January 2021.**

Nominee:	Address and phone number / email:

Nominators:	Address and phone number / email:
1.	
2.	
3.	

Why do you think this Nominee deserves the award: (Cont. overleaf if necessary)

Is the Nominee aware that you have nominated them? YES / NO

