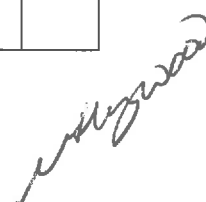


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
25TH NOVEMBER 2020 at 7.35pm**

MINUTE – PUBLIC SESSION

Present:	Dr M Haywood (Chair), Mrs B Williams (Vice Chairman), Mr N McGregor Edwards, Mr A Merchant & Mr L Vaughan Williams
Apologies:	Mr A Grace
In Attendance:	Ms H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest, none were made.	
2.	2.1 Minutes of the Ordinary Meeting held on 21 st October 2020 was circulated. NME/BW proposed the Minutes of the Ordinary meeting held on 21st October 2020 be approved and signed as a correct record. All were in favour. Carried.	MD
3.	<p>Matters Arising:</p> <p>3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further:</p> <p>3.1.1 Parking Issues – NME reported seeing a Parking Controller on Saturday who had ticketed a few vehicles breaching parking restrictions outside the shops.</p> <p>3.1.2 Planning Department re Building Heights – Response from Director of Planning & Building Control was circulated. The Director stated it is the responsibility of the applicant/agent to submit accurate drawings. Planning do not check accuracy, as to base planning approval on accurate plans, would leave it vulnerable to 3rd party challenge through the courts. BW/NME proposed a letter is sent to the Director challenging the statement regarding inaccurate plans being approved. All in favour. Carried</p> <p>3.1.3 Ratification of Email Vote re replacement of four streetlight columns on the High Street – MH, NME, LVW, BW & AM all confirmed their votes.</p>	HF



4.	Motions: None	
5.	<p>Finance:</p> <p>5.1 Invoices for payment November 2020 – were circulated. HF reported on changes to the way invoices are received from the Southern Recycling Centre. BW/AM proposed the invoice list for November 2020 is approved for payment. All were in favour. Carried.</p> <p>5.2 Streetlight Repairs – Quotation of £1,472 + VAT to replace four LED fittings on Station Road was considered. BW/LVW proposed to approve the expenditure. All in favour. Carried.</p> <p>Quotation of £1,698 + VAT to replace column and LED fitting on Kallow Point Road was considered. BW/LVW proposed to approve the expenditure. All in favour. Carried.</p> <p>Quotation of £10,062 + VAT for the replacement of four Victorian style posts on the High Street was considered. BW/NME proposed to approve the expenditure. All in favour. Carried.</p> <p>Lack of adequate street lighting by the Pavilion car park leaving a dark spot was raised. HF offered to investigate further.</p>	<p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>HF</p>
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 PSM16/129 Manxonia House – HF advised the advertisement of the sale has been published in the press.</p> <p>6.2 PSM16/213 Remembrance Garden- Update noted.</p> <p>6.3 PSM16/127 Skate Park – No update</p> <p>6.4 PSM16/285 Public Convenience – Site has been listed for sale. Noted.</p> <p>6.5 PSM18/363 Happy Valley – Update noted.</p> <p>6.6 Boat Park – Project on hold.</p> <p>6.7 Jetty Repair – No update.</p> <p>6.8 Bay Queen Exhibition – Project on hold.</p> <p>6.9 East Room – Capacity for the room set at 15 seated & 20 standing by the fire department was noted.</p>	

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	<p>6.10 Celebration of Christmas – HF announced a further act had been found for the event. Noted.</p> <p>6.11 Town Branding Project – Correspondence regarding the project from Department of Enterprise was circulated. NME/BW proposed the surplus budget is used to provide large scale maps of the Port in key locations. All in favour. Carried.</p> <p>6.12 Remembrance Service – There were no objections to The Sea Cadets participating in future parades to the service.</p> <p>6.13 Pride O’ Purt Le Moirrey – BW suggested the form is changed to just one nominee for the award each year. There were no objections.</p>	<p>HF</p> <p>HF</p>
7.	<p>7.1 Housing Report – The report was circulated and noted.</p> <p>7.2 Tenant Arrears Report – Was discussed and DG provided updates where necessary.</p>	
8.	<p>Public Correspondence:</p> <p>8.1 Post Office – The impact of the Post Office’s intention to close the Post Office in the Port was discussed. It was agreed to hold an EGM on 1st December 2020 at 6.30pm to formulate a response. Post Office representatives to attend at 7.30pm. LVW/AM proposed to write to both MHK’s to seek their stance on the matter. NME & MH in favour, BW against. Carried.</p> <p>8.2 Letter from Network Operations, Manx Gas advising of intention to conduct replacement of two sections of gas mains in the Port was circulated. MH raised the need for the works not to overrun and asked if they can be made aware of the exposed locations to ensure signage and cones are anchored properly. HF offered to advise Manx Gas the Christmas Trees were due to be removed on 11th January 2021, which may cause a problem with the works.</p>	<p>HF</p> <p>HF</p>
9.	<p>Planning Matters</p> <p>9.1 Planning Approvals:</p> <p>9.1.1 PA20/01230/GB Railway Station, Station Road, Port St Mary. Conversion of existing station to provide museum, tearoom and office accommodation with associated parking (amendment to approved PA19/01117/GB) (in association with PA20/01231/CON). Installation</p>	<p>DG</p>

integrated

	<p>of secondary escape stairs to comply with fire regulations. No objections</p> <p>9.1.2 PA20/01231/CON Railway Station, Station Road, Port St Mary. Registered building consent for conversion of existing station to provide museum, tearoom and office accommodation with associated parking (amendment to PA19/01118/CON) (in association with PA20/01230/GB). No objections</p> <p>9.1.3 PA20/01261/B 1 Primrose Terrace, Port St Mary. Alterations and erection of rear extension. No objections</p> <p>9.2 Approvals:</p> <p>9.2.1 PA20/00990/CON 22 Shore Road Underway, Port St Mary Registered building consent for erection of a dwelling with integral garage to be attached to (In association with 20/00989/B) Registered Building Nos. 203. HF confirmed the Board's Appeal against the decision has been sent.</p> <p>9.2.2 PA20/00989/B Site of Former Dwelling adjacent to 22 Shore Road Underway, Port St Mary. Erection of a dwelling with integral garage (In association with 20/00990/CON) Appeal sent as above.</p> <p>9.2.3 PA20/00969/B Sunrise, Linden Avenue, Port St Mary. Extension of existing dormer window to front elevation. Noted.</p> <p>9.3 Appeals:</p> <p>9.3.1 PA20/00011/B Dublin House, The Promenade, Port St Mary. Alterations, erection of single storey extension, three store extension and carport to rear and installation of replacement windows. Appeal dismissed and application approved. Noted.</p> <p>9.4 Variation of Condition to extend period of approval:</p> <p>9.4.1 PA20/01196/B Cliff Cottage, Bay View Road, Port St Mary. Variation of condition 1 to PA16/01006/B Demolition of existing wall and construction of new ring beam and decking area, to extend period of approval for a further four years. No objections.</p>	<p>DG</p> <p>DG</p> <p>DG</p>
10.	<p>Policy & Resources:</p> <p>10.1 Proposed Staff Development Plan – LVW/BW proposed this item is deferred until the next meeting. All in favour. Carried.</p> <p>10.2 Meeting Dates 2020/21 – The meeting dates were noted.</p>	HF
11.	<p>Public Consultations: Mid Rent Housing – Email from Business Support Manager (Housing) and consultation document were</p>	

	circulated. The Board's responses to the Consultation Survey were agreed. HF to submit on behalf of the Board.	HF
12.	<p>Invitations:</p> <p>12.1 Royal Artillery Association St Barbara's Day Service – 6th December 2020. BW to attend.</p> <p>12.2 Tynwald Christmas Carol Service – 17th December 2020. BW & MH to attend.</p>	<p>MD</p> <p>MD</p>
13.	<p>Any Other Business:</p> <p>13.1 Motion from a Castletown Commissioner regarding replacement of publicly owned Southern Authorities Community Swimming Pool for their Board's consideration on 7th December was tabled. BW/LVW proposed to support the Motion. All in favour. Carried.</p>	HF

There being no further business the Public Session of the meeting closed at 8.50pm.