

**PORT ST MARY COMMISSIONERS**  
**ORDINARY BOARD MEETING**  
**27<sup>th</sup> JANUARY 2021**  
**AGENDA – OPEN SESSION**

<b>Item Number</b>	<b>Item</b>	<b>Action Required</b>
<b>1.</b>	<b>OPENING OF THE MEETING</b>	
1.1	Welcome, Apologies & Declarations	As required by Board members
<b>2.</b>	<b>MINUTES</b>	
2.1	Minutes of the Ordinary Meeting held on the 9 <sup>th</sup> December 2020	For Board approval
<b>3.</b>	<b>MATTERS ARISING</b>	
3.1	Matters arising from previous meetings	Clerk to provide necessary updates
<b>4.</b>	<b>MOTIONS – None</b>	
<b>5.</b>	<b>FINANCE</b>	
5.1	Invoices for payment in January 2021	For Board approval
<b>6.</b>	<b>PROJECTS</b>	
6.1	Manxonia House	For noting
6.2	Skate Park – No update	N/A
6.3	Public Conveniences – No update	N/A

6.4	Happy Valley	For noting
6.5	Boat Park – No update	N/A
6.6	Jetty Repair	For discussion
6.7	Bay Queen Exhibition – No update	N/A
6.8	East Room	For noting
6.9	Town Branding Project – No update	N/A
6.10	Bathing Water Designation	For noting
6.11	PSM Post Office	For Board discussion
<b>7.</b>	<b>HOUSING - None</b>	
7.1	Housing Officers Report	For discussion
7.2	Tenancy Arrears Report	For noting
<b>8.</b>	<b>PUBLIC CORRESPONDENCE &amp; COMMUNICATIONS</b>	
8.1	Thank you letter from Motiv8	For noting
8.2	Request to extend trader licence	For Board discussion

<b>9.</b>	<b>PLANNING MATTERS</b>	
9.1	Planning Applications	For Board discussion
9.2	Planning Approvals	For noting
9.3	Planning Refusals	For noting
<b>10.</b>	<b>POLICY &amp; RESOURCES</b>	
10.1	Covid-19 Update	For Board discussion & noting
10.2	Draft document for elections	For Board discussion
10.3	2021 Meeting Dates	For noting
<b>11.</b>	<b>PUBLIC CONSULTATIONS - None</b>	
<b>12</b>	<b>INVITATIONS - None</b>	
<b>13</b>	<b>ANY OTHER BUSINESS OF AN URGENT NATURE (BY PERMISSION OF THE CHAIR)</b>	

Item 3.1

**PORT ST MARY COMMISSIONERS**  
**MATTERS ARISING & PUBLIC CORRESPONDENCE REPORT**

**Matters Arising**

**Street Lighting near the Pavilion car park** – The matter has been brought to the attention of Manx Utilities and the below response has been received;

Hi Hayley

I was in the area of Kallow Point road today and looked into this enquiry, please see the attached proposed location and civil works plan and pictures of the area.

Due to the position of the proposed column on the pavement in-between the boundary of Numbers 5 and 7 Kallow point road and to ensure a trouble free process, would the commissioners be able to inform / consult with the property owners before committing to the works.

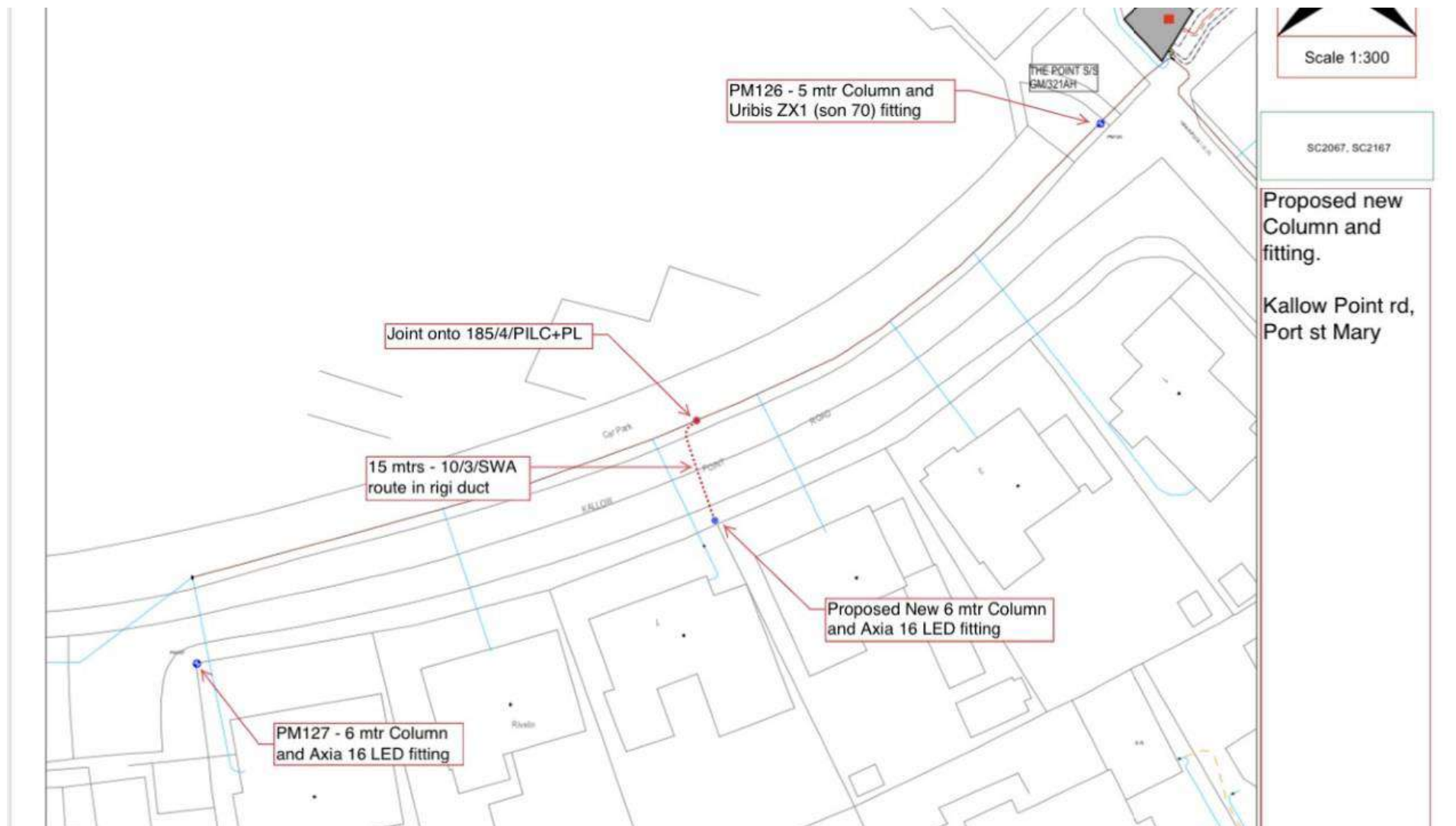
If would wish to proceed with this proposal we can give you estimate cost for the works, have any questions please contact Lee or myself.

Kind Regards

A further email confirming the estimated costs to be £3,200 were then received. Should the Board wish to proceed, neighbouring properties will be written to ascertain any objections to the proposal.







**Pride O' Purt Le Moirrey** – The form was updated as agreed and is available until 31<sup>st</sup> January 2021.

### **Public Correspondence**

There was no correspondence.



## Item 5.1

## Invoices to be paid in January 2021- Rate Born Expenses

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Net	VAT	Total Cost	NL Code
2006	06/01/2021	4144619	APPLEBY	Advice compulsory purchase of Lan 28 Oct 20 to 6 Jan 21	N	Legal Fees & Professional fees	£5,109.00	£1,021.80	£6,130.80	5040
2007	19/11/2020	522096	Argon Office Systems	Photocopying Mono & Colour 17 Oct 20 to 17 Nov 20	N	Photocopying	£113.29	£22.66	£135.95	5060
2008	22/12/2020	522684	Argon Office Systems	PSM Service Charge Mono & color 17 Nov 20 to 17 Dec 20	N	Photocopying	£163.04	£32.60	£195.64	5060
2009	22/09/2020	520969	Argon Office Systems	Photocopying mono & colour 17 Aug 20 to 17 Sep 20	N	Photocopying	£113.33	£22.67	£136.00	5060
2010	19/01/2021	523198	Argon Office Systems	Photocopying mono & colour 17 Dec 20 to 17 Jan 21	N	Photocopying	£80.38	£16.08	£96.46	5060
2011	31/12/2020	SINV00326134	Bridson-Horrox	A4 Paper, envelopes & everyday paper	N	Printing & Stationery	£87.65	£17.53	£105.18	5050
2012	26/12/2020	Statement 26.12.20	Calvert Newsagents Ltd	Week Ending 21.11.20 to 26.12.20 Newspapers and delivery	N	Office Expenses	£101.75	£0.00	£101.75	5170
2013	18/11/2020	INV-4278	Car & Light Commercial Auto Centre	NMN621V Oil Filter, NAPA Eco LS PC, Bulb and trade labour	N	Vehicles - General	£123.50	£24.70	£148.20	6056
2014	18/11/2020	INV-4271	Car & Light Commercial Auto Centre	NMN617V Screen wash, Oil Filter, NAPA 0/30 Eco LS PC	N	Vehicles - General	£124.01	£24.81	£148.82	6056
2015	15/12/2020	INV-4297	Car & Light Commercial Auto Centre	NMN618V N/S Tail light cluster	N	Vehicles - General	£207.24	£41.45	£248.69	6056
2016	06/01/2021	INV-4301	Car & Light Commercial Auto Centre	N/S Tail Light Cluster	N	Vehicles - General	£198.88	£39.78	£238.66	6056
2017	26/12/2020	1270261220	Cool Bros Ltd	Milk deliveries for week ending 5.12.20 to 26.12.20	N	Stores	£7.80	£0.00	£7.80	6020
2018	18/12/2020	DCOM/11027	Crystals	Manxonia House commercial sale commission	N	Manxonia House costs	£3,412.50	£682.50	£4,095.00	5175
2019	09/01/2021	34284	Corlett Bolton & Co	Professional services- Sale of Manxonia House	N	Manxonia House costs	£1,772.00	£354.40	£2,126.40	5175
2020	10/12/2020	410153	Department of Infrastructure	Domestic & Commercial waste Nov 20	N	Refuse Expenses	£4,877.10	£975.42	£5,852.52	5210
2021	21/12/2020	410552	Department of Infrastructure	2 xmas trees and 2 deliveries	N	Christmas Tree	£819.83	£163.97	£983.80	5830
2022	12/01/2021	411200	Department of Infrastructure	Tipping waste Dec 2020 commercial and domestic	N	Refuse Expenses	£6,119.48	£1,223.90	£7,343.38	5210
2023	08/12/2020	N/A	Every Last Detail	Xmas Wall light Decorations	N	Civic Events Expenses	£180.00	£0.00	£180.00	5082
2024	18/12/2020	SI807820	Glasdon UK Limited	100L brunel bin lock replacement kit	N	Refuse Bins	£137.16	£27.43	£164.59	5230
<b>Subtotal</b>							<b>£23,747.94</b>	<b>£4,691.70</b>	<b>£28,439.64</b>	



**Invoices to be paid in January 2021- Rate Born Expenses**

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2025	11/12/2020	24495	Island IT Services Ltd	EST File Security for MS Server Expiry 30.12.23	N	Computer Expenses	£155.90	£31.18	£187.08	5140
2026	08/12/2020	24439	Island IT Services Ltd	MS Exchange Online & 365 Business standard	N	Computer Expenses	£87.00	£17.40	£104.40	5140
2027	18/12/2020	24556	Island IT Services Ltd	Server Security Updates	N	Computer Expenses	£55.00	£11.00	£66.00	5140
2028	22/12/2020	24567	Island IT Services Ltd	Labour Hourly Rate call ref 2897DW 18.12.20	N	Computer Expenses	£151.25	£30.25	£181.50	5140
2029	08/01/2021	24587	Island IT Services Ltd	Microsoft Exchange Online- Plan 1 and 365 busienss standard	N	Computer Expenses	£87.00	£17.40	£104.40	5140
2030	15/01/2021	24735	Island IT Services Ltd	Labour Hourly Rate	N	Computer Expenses	£55.00	£11.00	£66.00	5140
2031	20/11/2020	4127983	Isle of Man Newspapers	IoM Courier- All (10cms X 2 Column)	N	Manxonia House costs	£160.00	£32.00	£192.00	5175
2032	30/11/2020	2132612	J Qualtrough & Co. Ltd.	Silicone Sealant, WD40 and Gaffer tape	N	Stores	£97.46	£19.49	£116.95	6020
2033	12/11/2020	1218209	J Qualtrough & Co. Ltd.	Materials for bench maintenance: Paint brush, paint, etc	N	Memorials	£87.20	£17.44	£104.64	5805
2034	26/11/2020	2131705	J Qualtrough & Co. Ltd.	Plywood & stainless screws	N	Town Hall expenses	£80.92	£16.18	£97.10	5150
2035	14/12/2020	2136013	J Qualtrough & Co. Ltd.	Plywood	N	Town Hall expenses	£12.58	£2.52	£15.10	5150
2036	14/12/2020	2136013	J Qualtrough & Co. Ltd.	Plywood	N	Christmas Tree	£8.62	£1.73	£10.35	5830
2037	14/12/2020	2136013	J Qualtrough & Co. Ltd.	Plywood	N	Stores	£17.12	£3.42	£20.54	6020
2038	17/12/2020	2136905	J Qualtrough & Co. Ltd.	Aluminium Rivets	N	Refuse Bins	£11.33	£2.27	£13.60	5230
2039	21/12/2020	2137686	J Qualtrough & Co. Ltd.	Whitewood Sawn, Stainless Screws & Handsaw	N	Town Hall expenses	£103.67	£20.73	£124.40	5150
2040	30/11/2020	161092	JDW Engineering	Empty/Service portable toilet at Callow's Point PSM	N	Public Conveniences - General Expenses	£25.00	£5.00	£30.00	5400
2041	06/01/2021	21995	JRB Enterprise Ltd	Dog glove (waste bag) Dispenser X2	N	Refuse - Miscellaneous	£174.00	£34.80	£208.80	5270
2042	06/01/2021	22000	JRB Enterprise Ltd	Standard dog gloves	N	Refuse - Miscellaneous	£140.00	£28.00	£168.00	5270
2043	10/12/2020	459	Ken Quine	Account 27/7 to 3/12 various materials	N	Stores	£180.70	£36.14	£216.84	6020
2044	27/11/2020	15873	Mann Crane Hire Ltd	Hire of 40 T ATT working to lift 3 xmas trees in PSM	N	Christmas Tree	£400.00	£80.00	£480.00	5830
<b>Subtotal</b>							<b>£2,089.75</b>	<b>£417.95</b>	<b>£2,507.70</b>	

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Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2045	13/11/2020	MGAS403646	Manx Gas Ltd.	TH Gas- 16.9.20 to 12.11.20	N	Town Hall Heat & Light	£751.23	£37.56	£788.79	5151
2046	01/12/2020	14406858	Manx Telecom Ltd.	Telephone stores Dec 20	N	Office - Telephone Expenses	£67.37	£13.47	£80.84	5160
2047	01/01/2021	14503285	Manx Telecom Ltd.	Stores telephone Jan 21	N	Office - Telephone Expenses	£61.34	£12.27	£73.61	5160
2048	01/01/2021	14538411	Manx Telecom Ltd.	Telephone Jan 21	N	Office - Telephone Expenses	£25.50	£5.10	£30.60	5160
2049	14/01/2021	SPI4411357	Manx Utilities	Public lighting maintenance & repair Oc, Nov & Dec 2020	N	Public Lighting - Street Lighting Power & Cvdlic	£1,884.40	£376.88	£2,261.28	5900
2050	31/12/2020	87767	Onchan District Commissioner	Refuse collection 1st Oct to 31st Dec 2020	N	Refuse Vehicle Expenses	£4,062.50	£812.50	£4,875.00	5220
2051	01/12/2020	13708	ORB Limited	Payroll Admin Nov 2020	N	Office Expenses	£71.50	£14.30	£85.80	5170
2052	01/01/2021	13901	ORB Limited	Payroll Dec 2020	N	Office Expenses	£71.50	£14.30	£85.80	5170
2053	04/12/2020	239188	Outdoor Power & Plant Ltd.	PMN803B Labour, Carriage, electrical consumables, LED light	N	Vehicles - General	£1,399.71	£279.94	£1,679.65	6056
2054	08/10/2020	238835	Outdoor Power & Plant Ltd.	PMN803B Scarab Minor- C type servie and parts	N	Vehicles - General	£1,262.01	£252.40	£1,514.41	6056
2055	09/12/2020	53915	Quine & Cubbon Printers Ltd.	200x Additional Order of Service	N	Civic Events Expenses	£232.10	£0.00	£232.10	5082
2056	02/12/2020	53906	Quine & Cubbon	200x Carol Service Sheets	N	Civic Events Expenses	£271.50	£0.00	£271.50	5082
2057	09/12/2020	53932	Quine & Cubbon	6x Pull-up Banners @ 65 and 30 x A2 posters	N	Civic Events Expenses	£495.00	£99.00	£594.00	5082
2058	09/12/2020	9664	Reliance Security Ltd	Resite town hall cctv equipment cater for new office layout	N	Office Expenses	£665.00	£133.00	£798.00	5170
2059	19/11/2020	684	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£15.70	£3.14	£18.84	5210
2060	28/10/2020	378	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£10.90	£2.18	£13.08	5210
2061	30/10/2020	377	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£9.59	£1.92	£11.51	5210
2062	19/11/2020	692	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£18.75	£3.75	£22.50	5210
2063	19/11/2020	685	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£8.28	£1.66	£9.94	5210
2064	16/11/2020	657	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£17.88	£3.58	£21.46	5210
2065	04/11/2020	519	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£22.68	£4.53	£27.21	5210
<b>Subtotal</b>							<b>£11,424.44</b>	<b>£2,071.48</b>	<b>£13,495.92</b>	



**Invoices to be paid in January 2021- Rate Born Expenses**

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2066	03/11/2020	443	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£7.41	£1.49	£8.90	5210
2067	04/11/2020	495	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£24.86	£4.97	£29.83	5210
2068	13/10/2020	271	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£10.03	£2.01	£12.04	5210
2069	15/10/2020	262	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£6.54	£1.31	£7.85	5210
2070	14/10/2020	266	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£6.54	£1.31	£7.85	5210
2071	03/11/2020	449	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£10.90	£2.18	£13.08	5210
2072	09/11/2020	557	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£132.80	£26.57	£159.37	5210
2073	09/11/2020	556	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£0.22	£0.04	£0.26	5210
2074	09/11/2020	563	Southern Civic Amenity Site	Tipping Charge EFW plant per kg- wood	N	Refuse Expenses	£26.40	£5.28	£31.68	5210
2075	06/11/2020	544	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£25.73	£5.15	£30.88	5210
2076	26/10/2020	366	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£6.11	£1.22	£7.33	5210
2077	23/10/2020	370	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£2.62	£0.52	£3.14	5210
2078	17/12/2020	920	Southern Civic Amenity Site	Tipping Charge EFW plant per kg- wood	N	Refuse Expenses	£11.55	£2.31	£13.86	5210
2079	18/12/2020	930	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£20.06	£4.01	£24.07	5210
2080	02/12/2020	828	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£7.85	£1.57	£9.42	5210
2081	05/01/2021	988	Southern Civic Amenity Site	Green Waste	N	Refuse Expenses	£1.31	£0.26	£1.57	5210
2082	11/12/2020	879	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£27.03	£5.41	£32.44	5210
2083	20/11/2020	699	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£44.47	£8.90	£53.37	5210
2084	21/12/2020	941	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£41.42	£8.28	£49.70	5210
2085	09/10/2020	286	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£13.95	£2.79	£16.74	5210
2086	05/10/2020	305	Southern Civic Amenity Site	Commercial waste	N	Refuse Expenses	£3.92	£0.79	£4.71	5210
<b>Subtotal</b>							<b>£431.72</b>	<b>£86.37</b>	<b>£518.09</b>	

**Invoices to be paid in January 2021- Rate Born Expenses**

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2087	23/12/2020	952	Southern Civic Amenity Site	240kg Monitor	N	Refuse Expenses	£1,200.00	£240.00	£1,440.00	5210
2088	26/11/2020	PPI001278	Suntera Global	Accounts Fee for the period ended 31.03.2020	N	Accountancy	£7,803.95	£1,560.79	£9,364.74	5030
2089	17/11/2020	1115564595	Trade UK	B&Q 45m 4 Arm Rotary Airermeicfc No Size	N	Stores	£67.50	£13.50	£81.00	6020
2090	06/01/2021	1127698990	Trade UK	Alu L shaped Grey and Woodstain walnut	N	Stores	£35.00	£7.00	£42.00	6020
2091	18/11/2020	53446	WDS Ltd.	Various: Refuse sacks, toiler rolls, disinfectant	N	Stores	£226.47	£45.29	£271.76	6020
2092	22/12/2020	55169	WDS Ltd.	40 Toilet rolls	N	Town Hall Cleaning	£15.55	£3.11	£18.66	5152
2093	08/01/2021	55920	WDS Ltd.	Gloves, toilet rolls, wipes, bleach, hand towels, sacks	N	Stores	£395.53	£79.11	£474.64	6020
2094	14/12/2020	050IN138478	Yesss Electrical	Phillips Master TL-D & GE 240V start pack	N	Stores	£49.01	£9.80	£58.81	6020
<b>Subtotal</b>							<b>£9,793.01</b>	<b>£1,958.60</b>	<b>£11,751.61</b>	

**Invoices to be paid in January 2021- Housing Expenses**

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2095	27/11/2020	1771	HeatTech Limited	4SA- Top up pressure	4SA	Housing Repairs	£24.50	£1.23	£25.73	6100
2096	04/12/2020	1780	HeatTech Limited	[REDACTED] Change Ball valve	SMA	Housing Repairs	£41.50	£2.08	£43.58	6100
2097	04/12/2020	1782	HeatTech Limited	[REDACTED] Check noise out expansion & contractio	SMA	Housing Repairs	£24.50	£1.23	£25.73	6100
2098	04/12/2020	1783	HeatTech Limited	[REDACTED] Top up pressure & vent radiators	SF	Housing Repairs	£36.75	£1.84	£38.59	6100
2099	04/12/2020	1785	HeatTech Limited	[REDACTED] Change expansion & safety valve	PR	Housing Repairs	£89.00	£4.45	£93.45	6100
2100	19/01/2021	1826	HeatTech Limited	20SMA Drove to job customer said all sorted	20SMA	Tennant Recharges	£24.50	£1.23	£25.73	6112
2101	19/01/2021	1827	HeatTech Limited	11BSMA Change auto vent, change NTC	11BSMA	Housing Repairs	£107.91	£5.40	£113.31	6100
2102	19/01/2021	1828	HeatTech Limited	2SMA Vent radiators	2SMA	Housing Repairs	£24.50	£1.23	£25.73	6100
2103	19/01/2021	1829	HeatTech Limited	3SA Change pump on boiler	3SA	Housing Repairs	£181.50	£9.08	£190.58	6100
2104	19/01/2021	1830	HeatTech Limited	9BB Change diverter valve on boiler	9BB	Housing Repairs	£112.64	£5.63	£118.27	6100
2105	19/01/2021	1831	HeatTech Limited	17SA Change oil hose on boiler	17SA	Housing Repairs	£38.50	£1.93	£40.43	6100
2106	19/01/2021	1832	HeatTech Limited	18BB Place new shower over floor and lay bars on bath	18BB	Housing Repairs	£107.00	£5.35	£112.35	6100
2107	19/01/2021	1833	HeatTech Limited	2FR Change Ifush pipe cone on toilet	2FR	Housing Repairs	£38.50	£1.93	£40.43	6100
2108	19/01/2021	1834	HeatTech Limited	1LA Boiler valves turned back on and removed pressure	1LA	Housing Repairs	£41.50	£2.08	£43.58	6100
2109	19/01/2021	1835	HeatTech Limited	11LA Top up pressure	11LA	Housing Repairs	£24.50	£1.23	£25.73	6100
2110	19/01/2021	1836	HeatTech Limited	2SA Remake in radiator tails	2SA	Housing Repairs	£35.00	£1.75	£36.75	6100
2111	19/01/2021	1837	HeatTech Limited	2SMA Vent raditors and top boiler up	2SMA	Housing Repairs	£24.00	£1.20	£25.20	6100
2112	19/01/2021	1838	HeatTech Limited	24SA Dig down & reapiir leaking pipe - 2 men- 6 hrs	24SA	Housing Repairs	£342.00	£17.10	£359.10	6100
2113	19/01/2021	1839	HeatTech Limited	18SA Change ball valve & syphon on toilet. Boiler new valve	18SA	Housing Repairs	£163.00	£8.16	£171.16	6100
2114	01/12/2020	3299	March Consultants	SF & MH Asset condition report & sustainability	SSHJB	SSHJB - to be recharged	£1,750.00	£350.00	£2,100.00	6113
2115	07/12/2020	9661	Reliance Security Ltd	CB block 3-4-9-10- front door fault & fire panel fault	CB	Housing Repairs	£157.50	£31.50	£189.00	6100
<b>Subtotal</b>							<b>£3,388.80</b>	<b>£455.63</b>	<b>£3,844.43</b>	



**Invoices to be paid in January 2021- Housing Expenses**

Inv#	Date	Inv ref:	Supplier	Details	Housing	Category	Total Net	VAT	Total Cost	NL Code
2116	17/12/2020	9673	Reliance Security Ltd	CB block 5-6-11-12- front door fault & faulty light fitting	CB	Housing Repairs	£241.00	£48.20	£289.20	6100
2117	11/01/2021	9716	Reliance Security Ltd	CB replace two front door access fobs- flat 12	12CB	Housing Repairs	£77.50	£15.50	£93.00	6100
2118	07/12/2020	137861	SCS	[redacted] - checked mains board with tester	PR	Housing Repairs	£31.25	£6.25	£37.50	6100
2119	31/12/2020	138643	SCS	10 SA- remove external corroded light fitting	10SA	Housing Repairs	£105.90	£21.18	£127.08	6100
2120	18/01/2021	138653	SCS	[redacted] - fault to bathroom light fitting	11PR	Housing Repairs	£50.00	£10.00	£60.00	6100
2121	14/12/2020	2136013	J Qualtrough & Co. Ltd.	Plywood		Housing Repairs	£17.12	£3.42	£20.54	6100
2122	26/11/2020	660/29372	MC Locksmith Services Ltd	[redacted] - Call out to replace front door lock	LA	Housing Repairs	£72.60	£14.52	£87.12	6100
2123	30/11/2020	SIN254286	G4S Secure Solutions (Isle of Man) Limited	SSHJB- 71 RYC port erin call point not working	SSHJB	SSHJB - to be recharged	£76.00	£15.20	£91.20	6113
<b>Subtotal</b>							<b>£671.37</b>	<b>£134.27</b>	<b>£805.64</b>	
<b>Total</b>							<b>£51,547.03</b>	<b>£9,816.00</b>	<b>£61,363.03</b>	



Invoices to be paid in January 2021

**Breakdown of expenses by category**

Row Labels	Sum of Net
Christmas Tree	£ 1,228.45
Civic Events Expen	£ 1,178.60
Computer Expense	£ 591.15
Housing Repairs	£ 2,209.67
Office - Telephone	£ 154.21
Printing & Statione	£ 87.65
Public Convenience	£ 25.00
Refuse - Miscellane	£ 314.00
Refuse Expenses	£ 12,732.08
SSHJB - to be rech	£ 1,826.00
Stores	£ 1,076.59
Legal Fees & Profes	£ 5,109.00
Photocopying	£ 470.04
Office Expenses	£ 909.75
Vehicles - General	£ 3,315.35
Refuse Bins	£ 148.49
Manxonia House co	£ 5,344.50
Memorials	£ 87.20
Town Hall expense	£ 197.17
Town Hall Heat & L	£ 751.23
Public Lighting - St	£ 1,884.40
Refuse Vehicle Exp	£ 4,062.50
Accountancy	£ 7,803.95
Town Hall Cleaninc	£ 15.55
Tenant Recharges	£ 24.50
<b>Grand Total</b>	<b>£ 51,547.03</b>


**Breakdown of invoices to be paid by supplier**

Row Labels	Sum of Total Cost
APPLEBY	£ 6,130.80
Argon Office Systems	£ 564.05
Bridson-Horrox	£ 105.18
Calvert Newsagents Ltd	£ 101.75
Car & Light Commercial Auto Centre	£ 784.37
Cool Bros Ltd	£ 7.80
Corlett Bolton & Co	£ 2,126.40
Crystals	£ 4,095.00
Department of Infrastructure	£ 14,179.70
Every Last Detail	£ 180.00
G4S Secure Solutions ( Isle of Man) Limited	£ 91.20
Glasdon UK Limited	£ 164.59
HeatTech Limited	£ 1,555.43
Island IT Services Ltd	£ 709.38
Isle of Man Newspapers Ltd.	£ 192.00
J Qualtrough & Co. Ltd.	£ 523.22
JDW Engineering	£ 30.00
JRB Enterprise Ltd	£ 376.80
Ken Quine	£ 216.84
Mann Crane Hire Ltd	£ 480.00
Manx Gas Ltd.	£ 788.79
Manx Telecom Ltd.	£ 185.05
Manx Utilities	£ 2,261.28
March Consultants Ltd	£ 2,100.00
MC Locksmith Services Ltd	£ 87.12
Onchan District Commissioners	£ 4,875.00
ORB Limited	£ 171.60
Outdoor Power & Plant Ltd.	£ 3,194.06
Quine & Cubbon Printers Ltd.	£ 1,097.60
Reliance Security Ltd	£ 1,369.20
SCS	£ 224.58
Southern Civic Amenity Site Board	£ 2,082.63
Suntera Global	£ 9,364.74
Trade UK	£ 123.00
WDS Ltd.	£ 765.06
Yesss Electrical	£ 58.81
<b>Grand Total</b>	<b>£ 61,363.03</b>

**PORT ST MARY COMMISSIONERS**

**PROJECTS UPDATE**

6.1	<b>Manxonia House</b> The sale of Manxonia House was completed. Discussions are ongoing with the LGU regarding use of the funds received.
6.2	<b>Skate Park</b> No update available.
6.3	<b>Public Conveniences</b> No update available.
6.4	<b>Happy Valley</b> Tenders are due to be received 31 <sup>st</sup> January 2021.
6.5	<b>Boat Park</b> The project is on hold.
6.6	<b>Jetty Repair</b> The Department have confirmed that all responsibility for the jetty remains with PSMC. A copy of the lease agreement was circulated with this Agenda.
6.7	<b>Bay Queen Exhibition</b> The project is on hold.
6.8	<b>East Room</b> Once restrictions are lifted work will recommence.
6.9	<b>Town Branding Project</b> The Department were advised that the Board would like large scale maps for any additional budget.
6.10	<b>Bathing Waters Designation</b> The following update email was received;

	<p>Hi Hayley,</p> <p>I am just writing with regard to the bathing water designation for Chapel beach which was approved in December 2019.</p> <p>Further to my letter last year and the current circuit breaker lockdown I am unable to set up a meeting to further discuss the bathing water profile and beach signage. I just thought I would let you know that I am progressing with the profile and signage information and will be in contact as the restrictions ease to discuss an appropriate location for the signage and the content.</p> <p>The bathing water season commences on the 1<sup>st</sup> May 2021 and sampling will be undertaken weekly by DEFA officers.</p> <p>If you have any questions in the meantime please give me a call on 298053.</p> <p>Kind Regards,</p>  <p><b>Environmental Protection Officer</b></p>
6.11	<p><b>PSM Post Office</b></p> <p>A response to the Expression of Interest regarding parcel collection was responded to. A response to the complaint was received and follows this report.</p>

23<sup>rd</sup> December 2020

Dr Michelle Haywood  
Chairman  
Port St Mary Commissioners  
Town Hall  
Port St Mary  
Isle of Man  
IM9 5DA

RECEIVED  
24 DEC 2020

Dear Dr Haywood

Thank you for your letter dated 11<sup>th</sup> December 2020, in which you make a formal complaint regarding *'the gross mishandling and maladministration of the proposed reduction in postal services to Port St Mary.'* Isle of Man Post Office (IOMPO) refutes these claims. In response I take each of your points raised.

1. IOMPO is aware of its obligations under all contracts it holds with third parties. Any potential breach of contract is a matter for the sub postmaster of Port St Mary and not the Commissioners. IOMPO believes it has clearly set out the reasons for not advertising for like for like services (due to declining transactions and the uncertainty of two major Government contracts.) IOMPO is already advertising for Expressions of Interest for a local provider to offer parcel collection services given the continuing increase in parcel deliveries.
2. IOMPO is required to abide by six principles agreed by Tynwald as part of the approval of its Retail Modernisation Strategy, one of which was regarding consultation – *adopt a formal consultation process, engaging constituent politicians, local Government, 3rd sector organisations and special interest groups before changing a service method or removing a service access point.* As explained at the meeting of 12<sup>th</sup> November 2020, IOMPO has been consulting with the Commissioners as one of these key stakeholder groups. IOMPO believes it is the role of Port St Mary Commissioners to obtain the views of local residents and feedback to IOMPO.
3. As already explained in the email I sent to you dated 23<sup>rd</sup> November 2020, IOMPO believes it was clear from the invitation letter that the Board are seeking views from all key stakeholder group representatives, and how the changes might affect the service users they each represent, at the meeting with invited groups referenced. IOMPO refutes all claims of an "ambush" believing the invitation was open and transparent.
4. IOMPO notes your view on the consultation period, we believe 4 weeks provides time for you to consult with the residents you represent and provide feedback on the Board's proposal. Other stakeholders have provided feedback within the timescale and we have received no other feedback that the timescale was unmanageable.
5. IOMPO has reiterated a number of times that no final decision has been made by the Board. IOMPO has provided a proposal for which it seeks feedback.

Isle of Man Post Office  
Postal Headquarters  
Spring Valley Industrial Estate  
Douglas  
ISLE OF MAN  
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6. The report on The Future of The Isle of Man Post Office was received by Tynwald in October 2019. Prepared by the Tynwald Economic Policy Review Committee, it made no recommendations to Tynwald for consideration.
7. IOMPO is not apportioning blame to the outgoing sub postmaster, it is simply pointing out that IOMPO is not choosing to close the post office, the decision to give notice on the contract was made by the sub postmaster and not IOMPO. Subsequently, IOMPO has considered the options available to us and has made a proposal regarding a change in service, for the reasons already provided, for stakeholders to consider and provide feedback on.
8. IOMPO believes it has considered the relevant groups protected by the Equality Act 2017, with advice having been previously sought from the Government's Equality Adviser.

As you are aware, IOMPO discussed with the sub postmaster extending his contract until the end of the financial year, but this was declined. Subsequently, the sub postmaster has offered to extend his contract on a rolling two-month basis. The Board are awaiting clarity from the Council of Ministers on the implications of the motion passed by Tynwald last week, and I will be able to provide a further update after then.

IOMPO is disappointed to receive your letter and firmly believes that the due process for consulting on the proposed changes to Port St Mary Post Office has been followed accordingly in a robust and transparent way.

Yours sincerely



Chairman Ms Julie Edge MHK  
On behalf of the Isle of Man Post Office Board

Isle of Man Post Office  
Postal Headquarters  
Spring Valley Industrial Estate  
Douglas  
ISLE OF MAN  
IM2 1AA

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Item 7.1

**Housing Officer's Report to Port St Mary Commissioners**  
**27<sup>th</sup> January 2021**

<b>Decisions Sought</b>	<ol style="list-style-type: none"> <li>1. To note summary of housing works &amp; repairs</li> <li>2. To note temporary licences &amp; fixed five year tenancy renewals</li> <li>3. To note shared housing waiting list update</li> <li>4. To note transfer list updates</li> <li>5. To note callouts in November &amp; December</li> </ol>
<b>November &amp; December 2020 Summary of Housing Works &amp; Repairs</b>	<ul style="list-style-type: none"> <li>• 3 responsive repairs were carried out by DLO in November &amp; December</li> </ul> <p>23 responsive repairs were carried out by contractors in November &amp; December:</p> <ul style="list-style-type: none"> <li>• 5 boiler related issues</li> <li>• 4 plumbing repairs</li> <li>• 4 electrical repairs</li> <li>• 2 window repairs</li> <li>• 4 door repairs</li> <li>• 1 repair to a porch roof</li> <li>• 1 repair to fire alarm system at Creggan Beg plus:</li> <li>• 2 separate issues with communal door locking system</li> </ul>
<b>Fixed Five Year Tenancies &amp; Temporary Licences</b>	<ul style="list-style-type: none"> <li>• Three tenant's homes were inspected following the end of their trial six month temporary licence. No issues were found and the tenants had kept their rent accounts in order. All temporary licences were converted to a fixed five year tenancy.</li> <li>• Four expiring fixed five year tenancies were reviewed and will be renewed on the same terms. Inspections will resume after COVID lockdown.</li> <li>• One expiring fixed five year tenancy was reviewed where tenants are over the financial criteria for public housing but within 10%. Their rent will be increased by 15%.</li> </ul>
<b>Southern Shared Housing Waiting List</b>	<ul style="list-style-type: none"> <li>• One applicant was assessed and placed on the waiting list by this office in November &amp; December.</li> </ul>
<b>Transfer List</b>	<ol style="list-style-type: none"> <li>1. A family currently in a two bed house are expecting their second child and have requested to be considered for a transfer to a three bed. <b>Recommendation:</b> To accept the tenants onto the transfer waiting list.</li> <li>2. There is currently one other family on the transfer waiting list for a three bed property, one family wishing to transfer to a two bed property in a different area and one tenant requiring a bungalow.</li> </ol>
<b>Out of Hours Callouts in November &amp; December 2020</b>	None



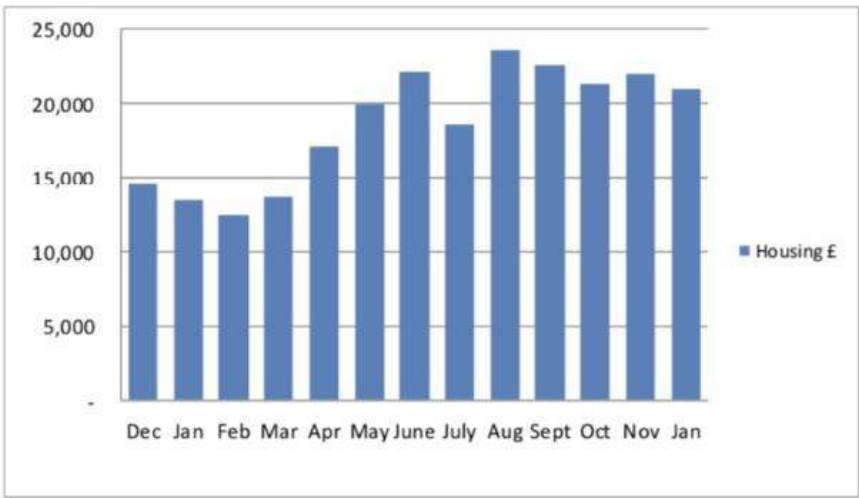
Item 7.2

**PORT ST MARY COMMISSIONERS**  
**Tenancy Arrears Report for November Meeting**  
**Week 43 2020 commencing 27<sup>th</sup> January 2021**

**Management Summary**

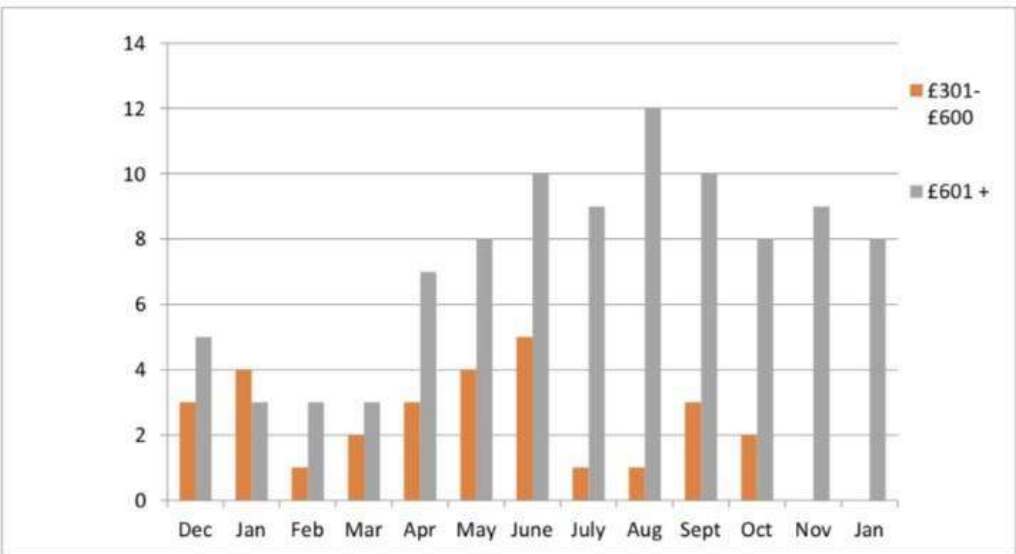
Unpaid rents currently stand at £ 21,001.78 a decrease of £ 1,013.48 since the previous report— see detailed analysis on the following page.

The first graph shows the rent arrears by sector over the last 12 months. As in previous months, all arrears are housing related.



**Number of Debtors and Actions Taken**

The second graph shows the number of debtors categorised by how much they owe.



## **Tenancy Arrears Report for November Meeting**

**Week 43 2020 commencing 27<sup>th</sup> January 2021**

**(Continued)**

Below is a detailed analysis of the arrears and the separate action being taken for each tenant.

### **Uncontrolled debt**

There are currently 2 tenants with uncontrolled debt.

#### **Tenant 1 – Arrears £3,242.83 (decreased by £ 100.00 since previous report)**

Request for judgment of an instalment order granted by court, payments of £ 100.00 per month to be received from 14<sup>th</sup> September 2020. Finance officer has communicated payments are to be received by individual no later than the 23<sup>rd</sup> of each month, or further proceedings will ensue. Payment of £100.00 has been received for November instalment and tenant has assured that December and January instalment shall be received.

#### **Tenant 2 - Arrears £ 11,065.23 (increased by £ 465.98 since previous report)**

Small claims court has granted attachment of earnings on 10 August 2020, to commence and be received by Coroner of Rushen from tenant's employer on monthly basis as of 26 August 2020. Attachment of earnings only in respect of arrears, tenant still obligated to pay monthly rent, for which are still awaiting payment.

Further discussion through email took place at the end of September with elected advocates to ensure attachment of earnings in respect of arrears has been communicated with the tenant's employer. Payment of the aforementioned attachment of earnings order has been received for November and December, but no payment received in respect of monthly rent.

### **Controlled Debt**

The following tenants have controlled debt but due to the amounts, are being brought to the Boards attention:

#### **Tenant 3 – Arrears £ 2,299.50 (increased by £ 118.60 since previous report)**

Tenant is now employed and housing office has agreed a payment plan of £130 per week with tenant, tenant has been keeping up payments in January 2021.

#### **Tenant 4 – Arrears £ 1,514.00 (increased by £ 166.56 since previous report)**

Housing officer will review with tenant to formulate plan to clear arrears, £800 paid in November and £400 paid in December.

#### **Tenant 5 – Arrears £ 825.68 (decreased by £ 220.53 since previous report)**

Housing office wrote to tenant in November and will formulate payment plan with tenant. Last payment received was £950 in two instalments in November.

**Tenant 6 – Arrears £ 767.37 (decreased by £ 70.00 since previous report)**

Has recommenced rent payments by direct debit and has continued to pay additional £ 10.00 per week by direct debit, remitting more when circumstances allow tenant to do so.

**Tenant 7 – Arrears £ 643.88 (decreased by £ 370.53 since previous report)**

Tenant has agreed a payment plan to pay £ 500 per month (rent and additional sum) until arrears cleared.

**Tenant 8 – Arrears £ 643.29.10 (decreased by £ 259.81 since previous report)**

Tenant is currently not working and the housing officer is liaising with the tenant and will formulate a payment plan.

## Item 8.1



RECEIVED  
18 DEC 2020

90 to 92a Woodbourne Road  
Douglas  
Isle of Man  
IM2 3AS

Email: [contact@motiv8.im](mailto:contact@motiv8.im)  
[www.motiv8.im](http://www.motiv8.im)

---

Alcohol Advisory Service 627656 DrugAware 627650 Family Alcohol Service 627656 IOM Gambling Service 622011 YP@Motiv8 627656

15<sup>th</sup> December 2020

Hayley Fargher  
Port St Mary Commissioners  
Town Hall  
Port St Mary  
Isle of Man  
IM9 5DA

Dear Hayley,

We are writing to thank Port St Mary Commissioners for their very kind donation of £199.52 to our charity. This has been a difficult year for so many people and makes it all the harder to ask for donations as so many people are struggling themselves and therefore charities are finding it hard to raise funds.

The money will be put towards our Family Service and young person's service, YP@Motiv8, which support children and young people impacted by their own or someone else's drug or alcohol use.

Thank you for your support.

Yours sincerely



Admin. Assistant  
Motiv8 Addiction Services

Item 8.2

**PORT ST MARY COMMISSIONERS**

**REQUEST TO EXTEND TRADER LICENCE**

**Simply V**

The Traders Licence issued to Simply V expires at the end of January, the trader has requested an extension. The trader is purchasing a truck which will be available for event hire etc, however the current catering trailer will remain in place.

No complaints have been received and it is recommended a rolling 12 month licence is issued.

Item 9.1 - 9.3

**PORT ST MARY COMMISSIONERS**

## **PLANNING**

### **Item 9.1 Applications**

PA20/01450/b 43 High Street, Port St Mary. Alterations, installation of 2 replacement windows, shop window and door with a single window and replacement door and replacement of cement roof tiles with slate.

Planning Applications – Publications list on gov.im. Comments or objections relative to this list (18.12.20) must be submitted by 8<sup>th</sup> January 2021 – **circulated by email 20/1/2021**

PA20/01553/B Cornerstones, Lime Street, Port St Mary. Installation of replacement windows and door.

Planning Applications – Publications list on gov.im. Comments or objections relative to this list (15.01.21) must be submitted by 5<sup>th</sup> February 2021

### **Item 9.2 Approvals**

PA20/01230/GB Railway Station, Station Road, Port St Mary. Conversion of existing station to provide museum, tearoom and office accommodation with associated parking (amendment to approved PA19/01117/GB) (in association with PA20/01231/CON). Installation of secondary escape stairs to comply with fire regulations. Approved.

PA20/01231/CON Railway Station, Station Road, Port St Mary. Registered building consent for conversion of existing station to provide museum, tearoom and office accommodation with associated parking (amendment to PA19/01118/CON) (in association with PA20/01230/GB. Approved.

PA20/01261/B 1 Primrose Terrace, Port St Mary. Alterations and erection of rear extension.

PA20/01196/B Cliff Cottage, Bay View Road, Port St Mary. Variation of condition 1 to PA16/01006/B Demolition of existing wall and construction of new ring beam and decking area, to extend period of approval for a further four years.

PA20/01261/B 1 Primrose Terrace, Port St Mary. Alterations and erection of rear extension. Approved.

PA20/01156/B Chapel Bay House, The Promenade, Port St Mary. Alteration and erection of an extension to dwelling. Approved.

### **Item 9.3 Refusals**

PA20/01324/B Saoirse, Station Road, Port St Mary. Erection of a dwelling. Refused.



The planning appeal information for 22 Underway, Shore Road was submitted and acknowledged.

Item 10.1

## **PORT ST MARY COMMISSIONERS**

### **COVID-19 UPDATE**

#### **Staff**

All staff are working from home where possible, there is 1 member of the staff in the office at a time (rota basis) to co-ordinate the outdoor staff and sheltered housing staff. The outdoor staff have been split into teams but remain in work.

#### **Play Park**

The play park remains closed until restrictions are eased.

#### **Public conveniences**

Public conveniences remain closed until restrictions are eased.

#### **Catwalk**

The one way system on the catwalk was reintroduced as requested.

#### **Bring Banks**

DOI run bring bank sites remain operational.

**PORT ST MARY COMMISSIONERS**

**NOTES FOR POTENTIAL CANDIDATES FOR ELECTION TO PORT ST MARY COMMISSIONERS ON THU 22 APRIL 2021**

**Is Being A Commissioner Worth It?**

Yes it certainly is, because you are acting at a very local level. You can have an immediate effect on the residents and life of the village. The topics we deal with are often challenging but are always interesting.

We can and do ‘make a difference’ in numerous ways, many of which residents don’t see or just take for granted.

Remember, though, that you are elected to represent and serve the residents of the village, generally not our own interests.

**How Many and How long?**

From 22 April there will be 7 members of the Board of Port St Mary Commissioners so there will be 7 vacancies to be filled.

Commissioners are elected to serve, and are expected to serve, for 4 years. Mid-term by-elections are expensive for the ratepayers so it is preferable to serve the full term if you can!

**How Much Does It Pay?**

Commissioners are unpaid but do receive an attendance allowance of £30 for a full meeting, to cover the costs of being a Commissioner. You are not obliged to accept it, however, and some Commissioners do not whilst others donate it to charity.

**What Are Commissioners Responsible For?**

Within Port St Mary boundaries, we are responsible for:

Refuse collection, grass cutting, beach management and beach cleaning, Local Authority Housing (we have 122 houses), dog & litter byelaws, street lighting, abandoned vehicles, commissioner owned car parks, Garden of Remembrance, play areas and open spaces, dealing with complaints, the Town Hall and offices,

civic events such as the Celebration of Christmas and the Mona's Queen Annual Service. Oh, and of course the finances – within reason.

We do NOT manage the staff or their day-to-day activities. That is done by the Clerk. The Commissioners set the policy, give guidance and make the bigger decisions. The Clerk, ultimately supervised by the Board of Commissioners, implements those and manages the staff and day-to-day activities

Annually, we also set the domestic rates from which we derive most of our income.

We comment on planning applications and on Government consultations.

We are not responsible for roads and road maintenance, or other areas which are the responsibility of Government Departments or agencies (e.g. Education, Health, Post Office, MUA) although we can seek to influence them and our voice is usually listened to, but with varying degrees of success.

We provide representatives to serve on other committees and boards, such as the Southern Amenities site, The Southern Swimming Pool and sheltered housing.

### **Land/building assets**

We own the Golf Course (leased to the Golf Club) and Pavilion, the public toilets, tennis courts, play area, croquet lawn, Town Hall, rifle club and depot building and various small parcels of land. We can, subject to specific conditions, purchase, sell and lease buildings and land.

### **'Hot topics'**

Things which are likely to prove challenging in the near to medium future include the future of PSM Bowling Club, climate change, reform of the rating system and reform of local government.

### **Meetings**

Meetings are normally held once per month on the 4<sup>th</sup> Wednesday of each month although additional meetings can be added if necessary. They are

attended by all available members and chaired by the Chair of Commissioners, with the Clerk and the Housing Officer in attendance. If members miss too many meetings they can be removed.

Decisions are made by a clear majority of the Board although in the event of a tied vote the Chair may use their casting vote.

Members of the public can attend the first, public part of the meetings but not the second, private, part which deals with confidential matters. The private matters, by law, cannot be discussed outside Board meetings. You will probably find it very useful to attend some of the public parts of the meetings where you can listen but not speak. These start at 7.30 pm and will give you a very good idea of how the Board works and what topics it discusses.

The conduct of meetings and the conduct of Commissioners are governed by the Local Government Act and by our Standing Orders which are at:

<http://www.portstmary.gov.im/>

### **Board Papers**

The Board papers for meetings are issued on the Friday before the meeting so you have 4 clear days to read and understand them. They are issued by email - and in hard copy unless you wish otherwise.

Meetings and the related Board agendas, minutes and papers are split into 2 parts – public and private. You will find it useful to look at the published public papers which are on the Port St Mary Commissioners website at:

<http://www.portstmary.gov.im/>

Typically it will take you 2-4 hours, once a month, to familiarise yourself with the papers

Meetings normally start at 7.30pm and last 2 to 2 ½ hours. Often, though, there are guest speakers who attend from 7 pm to deal with specific topics.

### **What Are We Trying To Achieve – The Board Strategy**

The Board Strategy, published in 2019, sets out what we want to achieve and is a concise 3-page document which you can find at:

<http://www.portstmary.gov.im/wp-content/uploads/2019/07/Strategy-Doc-June-2019.pdf>

## **Residents**

Port St Mary residents may well approach you – usually informally in the street or at a social event – seeking information or assistance. Being able to help someone is one of the most satisfying parts of being a Commissioner. If you don't know the answer, promise to find out and let them know - **AND KEEP YOUR PROMISE!** If you cannot help, explain why and tell them who can, or might be able to help. Always remain polite and courteous and never ignore them or their request no matter what you personally think of it.

## **The Money**

Just about all you could want to know about Port St Mary Finances is on the Port St Mary Commissioners website at:

<http://www.portstmary.gov.im/>

You will rapidly realise that our finances are quite tight and that, contrary to public opinion, we are not afloat with cash and reserves. Some of our most difficult decisions are around spending!

## **Want To Know More?**

If you would like to talk to an existing Commissioner, we are all very happy to talk to you – please just get in touch! Alternatively, our Clerk, Hayley, will be happy to help.

The Board of Commissioners

Port St Mary



Item 10.3

**PORT ST MARY COMMISSIONERS**

**MEETING DATES FOR 2021**

<b>2020 Meeting Dates</b>	
10 <sup>th</sup> February 2021	Notice to be issued by 5 <sup>th</sup> February if meeting required
24 <sup>th</sup> February 2021	
10 <sup>th</sup> March 2021	Notice to be issued by 5 <sup>th</sup> March if meeting required
24 <sup>th</sup> March 2021	
14 <sup>th</sup> April 2021	Last meeting of the current Board
<b>22<sup>nd</sup> April 2021</b>	<b>Election</b>
28 <sup>th</sup> April 2021	Date to be kept available if required
12 <sup>th</sup> May 2021	AGM