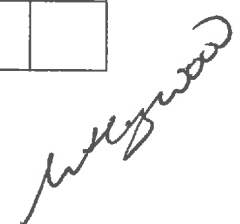


**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
24TH FEBRUARY 2021 at 7.30pm**

MINUTE – PUBLIC SESSION

Present:	Dr M Haywood (Chair), Mrs B Williams (Vice Chairman), Mr N McGregor Edwards & Mr A Merchant
Apologies:	Mr A Grace & Mr L Vaughan Williams
In Attendance:	Ms H Fargher (Clerk) & Mrs D Greenwood (taking minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. Mr N McGregor Edwards declared an interest in planning application 21/00147/B – 2 St Marys Glebe.	
2.	2.1 Minutes of the Ordinary Meeting held on 9 th December 2020 was circulated. BW/AM proposed the Minutes of the Ordinary meeting held on 9th December 2020 be approved and signed as a correct record. All were in favour. Carried.	MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further: 3.1.1 Letter from Planning Department re Building Heights – The planning department’s explanation of their policy on building heights and floor levels in relation to planning applications was discussed. HF was instructed to respond to the department asking for further clarification. 3.1.2 Ratification of email votes regarding approvals to pay January 2021 invoices (excluding inv. 2087), to take no action regarding the refurbishment of the jetty, to install a warning sign regarding slippery surface of the jetty, to accept the amendments of the Arqiva lease and to approve the rates statement for 2021/22. BW, NME, AM & MH confirmed their votes.	HF
4.	Motions: None	
5.	Finance:	



	<p>5.1 Invoices for payment February 2021 – were circulated. In respect of invoice 2131 regarding Town Hall lift lock repair, HF was instructed to ask the contractor to supply quotes for an alternative locking system. In respect of invoice 2148 regarding replacement of golf course boundary gate post, HF confirmed DLO checked the golf course boundaries when carrying out planned maintenance.</p> <p>BW/AM proposed the invoice list for February 2021 is approved for payment. All were in favour. Carried.</p>	<p>HF</p> <p>AS</p>
<p>6.</p>	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 Skate Park – No update</p> <p>6.2 Public Convenience – HF reported the Gellings Avenue toilet building was now on the Estate Agent’s website. AM raised concerns that young people were hanging around the toilets. HF offered to inform the Southern Policing Team.</p> <p>6.3 Happy Valley – Discussion on the Tender results was moved to the private session of the meeting.</p> <p>6.4 Boat Park – Project on hold.</p> <p>6.5 Jetty Repair – Update noted</p> <p>6.6 Bay Queen Exhibition – HF was instructed to ask the developers if it would be feasible to schedule the exhibition at the end of this year.</p> <p>6.7 East Room – HF raised the need to redesign the kitchen area in order to move the cooker from the West Room. There were no objections</p> <p>6.8 Town Branding Project – Update noted.</p> <p>6.9 Mona’s Queen event arrangements – HF reported receiving a request from the current Manx Bard to do a reading at the event as she has family connections to the ship. This was welcomed. To start the event at 4pm was favoured with refreshments at the Pavilion afterwards.</p> <p>6.10 Rushen Heritage Trust Street Signs – HF reported her intention to ensure future signage is tailored to suit each site. HF offered to email Board members a list of locations for new signage so fifteen</p>	<p>HF</p> <p>HF</p> <p>HF</p> <p>HF</p> <p>MD</p> <p>HF</p>

integrated

	<p>more can be selected for this year. The typo on 'Clugston's Gut' sign would be amended at the same time.</p> <p>6.11 Election 2021 – BW/AM proposed to appoint Hayley Fargher as the Returning Officer for the Election. All in favour. Carried. HF advised the Board's guide to being a local authority commissioner had been posted on website and social media. HF was requested to send the guide to the press.</p> <p>6.12 PSM Post Office – Letter 23.12.20 from the Post Office in response to the formal complaint issued by the Board was circulated and discussed. HF advised there had been no response from the Post Office regarding the Board's expression of interest. HF offered to draft a reply to the letter and email Board members for approval.</p>	<p>HF</p> <p>HF</p>
7.	<p>7.1 Housing Report – Was circulated and noted. DG was instructed to advise DoI Housing of a tenant's imminent non-renewal of tenancy due to rent arrears and court action.</p> <p>7.2 Tenant Arrears Report – Was circulated. DG provided an update of payments received from tenants after the report was produced.</p>	DG
8.	<p>Public Correspondence:</p> <p>8.1 Correspondence 28.1.21 from a resident regarding 'The problem of dog fouling' was circulated and discussed. It was suggested a copy of the current Dog By-law showing regulations already in place should be sent to the resident. Organisations that could provide volunteers to clear fouling hot spots and the need for members of the public to report people not 'picking up' were identified. HF offered to check current locations of dog bag dispensers to see if there are any gaps.</p> <p>8.2 Correspondence from Policy Development Manager re establishing The Manx Development Corporation was circulated and noted.</p> <p>8.3 Letter 28.1.21 re Manx Harriers Easter Festival of Running was circulated. The Board offered to provide an additional bin and toilet for the event on 2nd April 2021.</p>	HF
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 21/00147/B - 2 St Marys Glebe, Port St Mary. Increase the height of a section of existing fencing. NME declared an interest and</p>	

	<p>took no part in the discussion or decision. Objections were raised as the application goes against current planning rules for fence heights. The Board felt the proposed height of the fence would be overbearing and anti-social for neighbouring property.</p> <p>9.1.2 21/00115/B - 14 St Marys Glebe, Port St Mary. Erection of rear extension to replace existing conservatory. There were no objections.</p> <p>9.1.3 21/00053/B - Seabank, Marine Terrace, Port St Mary. Alterations and erection of extension. There were no objections.</p> <p>9.2 Planning Approvals:</p> <p>9.2.1 20/1450/B - 43 High Street, Port St Mary. Alterations, installation of two replacement windows, replacement of shop window and door with a single window and replacement door and replacement of cement roof tiles with slate approved. Noted</p> <p>9.2.2 20/01553/B - Cornerstone, Lime Street, Port St Mary. Installation of replacement windows and door approved. Noted</p> <p>9.3 Planning Amendments:</p> <p>9.3.1 21/00085/GB - Former Bayqueen Hotel, The Promenade, Port St Mary. Demolition of registered building and substation and construction of building to provide 23 apartments and café/spa/wellness/gym with associated car parking, landscaping and substation (amendments to previously approved PA118/00637/GB and in association with approved 18/00638/CON). There were no objections. A letter just received from the planning department advising of further amendments was tabled. As there were no plans available to view, HF was instructed to seek a delay as the comment date was before the next Board meeting.</p> <p>9.4 Planning Appeals:</p> <p>9.4.1 PA20/00990/CON 22 Shore Road Underway, Port St Mary Registered building consent for erection of a dwelling with integral garage to be attached to (In association with 20/00989/B) Registered Building Nos. 203 & PA20/00989/B Site of Former Dwelling adjacent to 22 Shore Road Underway, Port St Mary. Erection of a dwelling with integral garage (In association with 20/00990/CON) – HF advised a date for the appeal was still awaited. She was instructed to chase.</p>	<p>DG</p> <p>DG</p> <p>DG</p> <p>HF</p> <p>HF</p>
10.	Policy & Resources:	

	<p>10.1 Bathing Water Designation – Information signage regarding the bathing water quality was circulated. It was suggested the signage is installed on posts higher up than on the proposed Chapel Beach wall.</p>	HF
	<p>10.2 RNLI request for Beach Hire – The application form for the event was circulated. BW/NME proposed that providing the applicants have the correct licences in place for the serving of alcohol, permission is given for the event. All in favour. Carried.</p>	HF
	<p>10.3 Meeting Dates 2020/21 – The meeting dates were noted. HF was asked to include all dates for the coming year.</p>	HF
11.	Public Consultations: None	
12.	Invitations: None	
13.	<p>Any Other Business:</p> <p>13.1 Living Advent Calendar - MH tabled a map that another authority had created showing dates where areas of interest would be illuminated during the month of December. Businesses and home owners can participate. All were in favour of bringing the idea back to the Board for further discussion in August 2021.</p> <p>13.2 Local Government Act – HF & MH gave a report on a recent meeting they attended regarding proposed changes to the Act. A discussion ensued. HF offered to draft a response to the Local Government Unit with the Boards views.</p>	HF

There being no further business the Public Session of the meeting closed at 8.45pm.