

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
29TH SEPTEMBER 2021 at 7.30pm**

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams (Chair) Mr A Grace (Vice Chairman), Mrs R Gelling, Mr N McGregor Edwards & Mr L Vaughan Williams
Apologies:	None
In Attendance:	Ms H Fargher (Clerk) & Mrs D Greenwood (Taking Minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. RG declared an interest in planning application 21/01034/B.	
2.	2.1 Minutes of the Ordinary Meeting held on 25 th August 2021 were circulated. DG was requested to amend Mrs Gellings initials from "BG" to "RG". LVW/AG proposed the Minutes of the Ordinary meeting held on 25th August 2021, as amended, be approved and signed as a correct record. All in favour. Carried.	MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further: 3.1.1 Kallow Point Grass – HF reported help to remove stones from the grass had been given by Community Services. 3.1.2 Christmas Decorations – HF advised she was waiting for prices from suppliers.	HF
4.	Motions: None	
5.	Finance: 5.1 Invoices for payment September 2021 – were circulated. NME queried invoices 2394 & 2398. RG questioned invoice 2402. HF offered to check these with the Finance Officer. NME queried invoice 2424 regarding a blocked drain. HF advised the tenant would be re-charged. AG/NME proposed the invoice list for September 2021 is approved for payment with the queried invoices held until more information is received. All in favour. Carried. 5.2 Replacement Street Lights – Quotations from Manx Utilities to	SR

	<p>replace parts on street lights PM138, PM054 & PM055 were circulated. HF advised a further street light on Clifton Road also required repair.</p> <p>LVW/AG proposed to approve the expenditure for the repairs. All in favour. Carried.</p>	SR
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 Skate Park – No available update.</p> <p>6.2 Public Convenience – Sale is proceeding.</p> <p>6.3 Happy Valley – HF advised work was starting.</p> <p>6.4 Boat Park – DoI works required plots to be empty for 3 weeks. HF stated with boats removed, this provided the opportunity for the plots to be tidied.</p> <p>6.5 Jetty Repair – No update.</p> <p>6.6 Town Branding Project – Update noted.</p> <p>6.7 Rushen Heritage Trust Street Signs – Update noted.</p> <p>6.8 PSM Post Office – No update.</p> <p>6.9 Highways – A response from Highways regarding the High Street was considered. HF was instructed to invite the DoI Minister, representatives and local MHK's to meet with the Board.</p> <p>6.10 Dog Fouling – The update was noted. HF reported extra signs were requested by DoI Harbours which we will supply and recharge to them.</p> <p>6.11 Town Hall Access – HF advised a decision from planning was awaited. A submission for funding for a replacement lift had been made.</p> <p>6.12 Christmas Arrangements – HF reported difficulty in finding a Vicar available to participate in the Celebration of Christmas. Suggestions were made for other Clergy. RG requested a Christmas Tree is placed outside Manxonia House again. HF confirmed a tree would be placed there, at Mount Tabor and St Marys Church. She will be organising a Christmas Market again.</p> <p>6.13 Tennis Court Fencing, Play Park Flooring, Splash Park & Beach Huts – Update noted. HF reported on intention to start tendering process in December with a view to starting works in April. AG offered to circulate pictures of beach huts in Brighton. NME requested care is taken when replacing tennis court fencing with its close proximity to the Croquet Lawn.</p>	<p>HF</p> <p>HF</p> <p>AG</p>

	6.14 Local Authority Elections – HF advised she was working in partnership with other authorities to share costs and election dates.	HF
7.	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated.</p> <p>7.2 Tenant Arrears Report – Was circulated. DG provided an update on payments made since the report.</p>	
8.	<p>Public Correspondence:</p> <p>8.1 K6 Telephone Kiosk, Queens Road, PSM – Notice from Dept of Environment, Food & Agriculture to register the kiosk on the Protected Buildings Register was noted.</p>	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 21/01034/B - Geay Varrey, Four Roads, Port St Mary. Erection of a ground floor and first floor extension with associated first floor balcony. RG declared an interest and took no part in the decision. There were no objections</p> <p>9.1.2 21/01064/B - Flat 8 Carrick Court, Bay View Road, Port St Mary. Installation of replacement windows to front elevation. There were no objections</p> <p>9.1.3 Amended Plans – 21/00547/B – Erection of a single detached residential dwelling with integral garage, Land in Front of the Bay View Hotel. Noted.</p> <p>9.2 Planning Approvals</p> <p>9.2.1 21/00459/B - Primrose Terrace, Port St Mary. Alterations, erection of a rear extension and erection of a detached garage with living accommodation above.</p> <p>9.2.2 21/00777/B - Public Toilets, Gellings Avenue, Port St Mary. Conversion of former toilet blocks to a dwelling. These were noted.</p> <p>9.3 Planning Refusals</p> <p>9.3.1 21/00147/B 2 St Marys Glebe, Port St Mary. Increase the height of a section of existing fencing. Noted. NME declared an interest.</p> <p>9.4 Sheds on PSM & District Allotments – HF advised the item will be on the October agenda.</p>	HF
10.	Policy & Resources:	

	10.1 Strategy Document for Review – HF offered to provide an explanation for each item for the next meeting.	HF
	10.2 Driving at Work – A draft policy document was considered. NME/RG proposed the policy document is adopted. All in favour. Carried.	HF
	10.3 Meeting Dates 2020/21 – The meeting dates were noted.	
11.	Public Consultations: None	
12.	Invitations: None	
13.	Any Other Business:	
	13.1 Data Sharing with the Police – HF explained the need to work with the Police on occasion. RG/AG proposed permission is given to sign a Data Sharing Agreement with the Police. All in favour. Carried.	HF
	13.2 Road Weight Limits - Areas where limits should be imposed was discussed. HF was requested to ask DoI to look at restricting heavy vehicles on the High Street.	HF
	13.3 Bus Service – A discussion regarding size, frequency and customer use of buses in the Port was held. HF was requested to seek data from DoI.	HF

There being no further business the Public Session of the meeting closed at 8.32pm.

BWilliams
Chairman
28.10.21