

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
24th November 2021 at 7.40pm**

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams (Chair), Mrs R Gelling, Mr N McGregor Edwards & Mr L Vaughan Williams
Apologies:	Mr A Grace (Vice Chairman)
In Attendance:	Ms H Fargher (Clerk) & Mrs D Greenwood (Taking Minutes)

1.	1.1 The Chair welcomed the Board, declared the meeting open and sought Declarations of Interest. RG declared an interest in planning application 21/01313/B.	
2.	2.1 Minutes of the Ordinary Meeting held on 27 th October 2021 was circulated. A date change, alteration to wording in 3.1.1 and a word change in item 7.1 were identified. NME/RG proposed the Minutes of the Ordinary meeting held on 27th October 2021, as amended, be approved and signed as a correct record. All in favour. Carried.	MD
3.	<p>Matters Arising:</p> <p>3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting was circulated and noted. The following was discussed further:</p> <p>3.1.1 Data Sharing – HF advised the new legislation would contain a data sharing agreement with the Police.</p> <p>3.1.2 Bus Service Data – HF stated that due to lack of response from the DoI, she intended to submit a Freedom of Information request.</p> <p>3.1.3 Golf Course – HF reported she had not received a response from Building Control regarding the structure built by the Golf Club. She would contact Building Control if they do not respond soon.</p> <p>3.1.4 Freemason’s Hall – LVW advised the Freemasons had decided not to pursue the hiring out of the Hall in Castletown.</p> <p>3.1.5 Closed Footpath – HF reported she had liaised with the DoI and a safer path and been installed.</p> <p>3.1.5 Financial Statements – HF confirmed the statements had</p>	<p>HF</p> <p>HF</p>

	been signed and delivered.	
	Motions: None	
5.	<p>Finance:</p> <p>5.1 Invoices for payment November 2021 – were circulated. RG/LVW proposed the invoice list for November 2021 is approved for payment. All in favour. Carried.</p> <p>5.2 Bottled Water – Item was deferred until a full Board is present.</p> <p>5.3 Play Park Equipment Inspection – Quote from Wicksteed for materials to make necessary repairs was considered. NME/RG proposed to approve the expenditure of £1,829 for the play park materials. All in Favour. Carried.</p>	<p>MK</p> <p>HF/TB</p>
6.	<p>Projects:</p> <p>A Projects Update Report was circulated.</p> <p>6.1 Skate Park – No available update.</p> <p>6.2 Public Convenience – Awaiting approval from Local Government Unit.</p> <p>6.3 Happy Valley – Site report on Private Agenda.</p> <p>6.4 Boat Park – HF stated she had received an apology from DoI, Harbours for lack of information. Boats are now permitted to return to their plots.</p> <p>6.5 Town Branding Project – Update noted.</p> <p>6.6 Rushen Heritage Trust Street Signs – HF has asked RHT to re-check the draft signage.</p> <p>6.7 Highways – Meeting with the DoI Minister, representatives and local MHK's was cancelled due to Covid.</p> <p>6.8 Dog Fouling – HF reported the signage had arrived and would be erected shortly.</p> <p>6.9 Town Hall Access – Update noted.</p> <p>6.10 Christmas Arrangements – The Order of Service for the Celebration of Christmas was circulated. HF advised that due to Covid, some performers had withdrawn or there was doubt about their attendance. Tuesday 30th November was set to review the situation. HF reported on the installation of the Christmas trees and suggested switching on the lights on 1st December at 3.45pm but not giving the task to the prize winner for the colouring in competition. There were no objections to this or to awarding prizes</p>	<p>HF</p> <p>HF</p> <p>HF</p> <p>HF</p>

	<p>instead for the competition.</p> <p>6.11 Tennis Court Fencing, Play Park Flooring, Splash Park & Beach Huts – Update noted.</p> <p>6.12 Remembrance Service – Update noted.</p> <p>6.13 Wilder Communities – HF reported on meeting with Manx Wildlife Trust representative who favoured land by the Southern Recycling Centre for a project. Plans to be drawn up for consideration.</p>	HF
7.	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated and noted.</p> <p>7.2 Tenant Arrears Report – Was circulated. DG provided an update on payments made since the report. DG advised of historic arrears where the person intended to leave the Island. Options to enforce payment via the courts were discussed.</p>	DG
8.	Public Correspondence: None	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 21/01313/B Overcliffe, The Promenade, Port St Mary. Conversion of existing residential and commercial space into retail (class 1.1) tea rooms (class 1.3), restaurant (class 3.1) and tourist accommodation above. RG declared an interest and left the meeting. There were no objections.</p> <p>9.2 Planning Approvals:</p> <p>9.2.1 21/00938/B Town Hall, The Promenade, Port St Mary. Reopening of rear pedestrian access. Noted.</p> <p>9.3 Allotment shed – HF advised there was no update available.</p>	DG
10.	<p>Policy & Resources:</p> <p>10.1 Draft Working from Home Policy – Was circulated. HF advised this related to office staff and the Foreman. LVW/RG proposed to accept the Working from Home Policy. All in favour. Carried.</p> <p>10.2 Updated Strategy Document – Was circulated. LVW/NME proposed that due to safety concerns, the catwalk is removed as a designated shared space. All in favour. Carried. To remove the construction of a Skate Park as this is being provided by other local authorities was discussed. RG/NME proposed to insert “the provision of a replacement bowling green and associated facilities if required” in the</p>	HF HF

	<p>Assets/Goals section. All in favour. Carried.</p> <p>10.3 Draft Privacy Policy – Was circulated. LVW/NME proposed to adopt the policy. All in favour. Carried.</p> <p>10.4 Meeting Dates 2020/21 – The meeting dates were considered. As two Board members may not be available for the meeting on 8th December, it was agreed to move this meeting to the 15th December 2021.</p>	HF MD
11.	Public Consultations: None	
12.	<p>Invitations:</p> <p>12.1 Invitation to attend the Royal Artillery Association’s St Barbara’s Day Service – BW confirmed her attendance.</p>	MD
13.	<p>Any Other Business:</p> <p>13.1 HF reported a request had been received to put the Town Hall flag at half mast on the day of a resident’s funeral as they had family connections to the Mona’s Queen III disaster. As the Town Hall is a government building with restrictions, the request was not approved.</p> <p>13.2 HF advised the Department of Enterprise have offered footfall trackers free of charge. They would share the data received. There were no objections.</p> <p>13.3 HF gave a report on a resident who had won many Standard Bearer competitions resulting in her participation at Westminster.</p> <p>BW declared an interest and took no part in the discussion. HF suggested a presentation awarding a certificate of recognition for her achievements. There were no objections.</p>	HF HF HF

There being no further business the Public Session of the meeting closed at 8.45pm.

BWilliams
Chairman