

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
24th AUGUST 2022 at 7.30pm**

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams MBE (Chairman), Mr A Grace (Vice Chairman), Mr L Vaughan Williams, Mr N McGregor Edwards & Mrs R Gelling
Apologies:	None
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair welcomed the Board, noted there were no apologies, declared the meeting open and sought Declarations of Interest. None were made.	
2.	2.1 Minutes of the Ordinary Meeting held on 22 nd June 2022 were circulated. NME identified a typo on item 13.2. AG/LVW proposed the Minutes of the Ordinary meeting held on 22nd June 2022, be approved and signed as a correct record. All in favour. RG abstained through absence. 2.2 Notes from the Public Meeting held on 27 th July 2022 were noted.	MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting were circulated and noted. Draft General Bylaws were circulated for discussion at the September meeting.	
	Motions: None	
5.	Finance: 5.1 Invoices for payment in August 2022 – were circulated. LVW/AG proposed the invoice list for June 2022 is approved for payment. All in favour. Carried. 5.2 RG, NME & LVW agreed to form a Budget Committee for the 2023/24 financial year.	MK
6.	Projects: A Projects Update Report was circulated. 6.1 Boat Park – AG/NME proposed that due to high costs of the project	HK

<p>the item is removed from the Agenda. All were in favour. Carried.</p>	
<p>6.2 Rushen Heritage Trust Street Signs – HK advised there were 19 signs left to do and information had been requested for the Lhargan. The item would be brought back to the Board for approval once the wording for the final signs has been approved.</p>	MD
<p>6.3 Amenities – HK advised the tennis courts were scheduled to be completed on the 10th September. The Pickle Ball Court painting would be deferred to March 2023, RG queried if this would have an impact on the cost, HK to investigate.</p>	
<p>HK advised quotes for additional playpark equipment had been received and would be brought to the Budget Committee for further consideration.</p>	HK
<p>NME advised on a discussion with a contractor based off Island, a depth of 3m for the tank would need to be excavated, the ground would need to be level and with low wind. Several locations were discussed and discounted regarding wind concerns. Item to remain on the Agenda.</p>	HK
<p>There was no update regarding Beach Huts.</p>	
<p>6.4 Biosphere – No update available.</p>	
<p>6.5 BW reiterated the need to book returning performers immediately after the current event. MD to contact the Steam Packet regarding timings for the boat for the Mona’s Queen Event in 2023.</p>	MD
<p>RG volunteered to 3D print a trophy for the window dressing competition, HK to write to the Business Association. It was agreed the competitions would run over Easter, Hop Tu Naa & Christmas.</p>	HK
<p>6.6 Highways – HK to check time for Charter discussion meeting and email the Board.</p>	
<p>6.7 Town Branding Project – The Board chose a colour for the flags and discussed locations. HK to request an amendment to the logo with the wording at the top and amend the word ‘Village’ on the welcome sign to ‘Port’. Draft maps were circulated for comment, feedback to be provided to HK.</p>	HK
<p>6.8 Telephone Kiosks – A discussion surrounding the use of the kiosks was had. RG/AG proposed to contact Southern Befrienders regarding joining up with their Book Nook and providing a Children’s themed book swap at the Four Roads location. HK to contact men in sheds regarding painting the kiosk and installing shelves. All were in favour. Carried.</p>	HK MD TB
<p>RG/NME proposed to turn the kiosk on Queens Road into a tourist information point promoting local businesses and the</p>	

	<p>Visit PSM scheme. All were in favour. Carried.</p> <p>It was agreed both kiosks would be painted royal blue.</p>	
MD	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated and noted.</p> <p>7.2 Tenancy Arrears Report – The report was discussed and noted. Concern was raised regarding the high amount of rental arrears and the difficulty a lot of tenants would be facing with rising costs.</p> <p>7.3 Rent Setting 2023/24 – In relation to the discussions on item 7.2 RG/AG proposed a 0% increase is put forward raising concern on tenants financial situations and rent arrears. All were in favour. Carried.</p>	HK
8.	<p>Public Correspondence:</p> <p>8.1 Road Traffic Notification – Top Promenade – The item was noted.</p> <p>8.2 Housing & Communities Board Meetings with Commissioners – RG, BW & AG confirmed attendance, LVW & NME would try to attend.</p> <p>8.3 Request for a public meeting from Commissioner Cubbon of Castletown Commissioners – The Board discussed the correspondence and advised if a meeting was held they would happily attend to discuss ideas. HK to advise Commissioner Cubbon.</p> <p>8.4 Second Supplemental List- The list was noted.</p>	HK
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 22/00786/D Bayqueen Hotel, The Promenade, Port St Mary. Installation of signage. There were no objections.</p> <p>9.2 Approvals:</p> <p>9.2.1 22/00189/B Oxenbourne, Beach Road. The approval was noted.</p> <p>9.2.2 22/00453/B Millbrook, Beach Road. The approval was noted.</p> <p>9.2.3 22/00703/C 2 High Street. The approval was noted.</p> <p>9.3 Refusals:</p> <p>9.3.1 Traie Creggagh, Queens Road. The refusal was noted.</p>	MD

	<p>9.4 Correspondence:</p> <p>9.4.1 Correspondence and updated correspondence circulated by email in relation to 22/00684/B The Old Bakehouse was discussed and noted.</p> <p>HK advised confirmation had been received from the Planning Department that the Bowling Green application submitted by PSMC had been withdrawn.</p>	
10.	<p>Policy & Resources:</p> <p>10.1 By-election Update – The correspondence regarding training and updated Regulations was noted. It was agreed that a decision on a date for an election would be made at the September meeting.</p> <p>10.2 Meeting Dates 2022/23 – The meeting dates were noted.</p>	HK
11.	<p>Public Consultations:</p> <p>11.1 Feedback on changes to Alcohol and Events Licences – The Board were requested to respond individually.</p> <p>11.2 Proactive Publication of Information Consultation – It was agreed that all of the items suggested were already published by the Board and that the need to FOI’s would not reduce. HK to respond on behalf of the Board.</p>	HK
12.	<p>Invitations:</p> <p>12.1 RAF Battle of Britain Church Service – BW to attend.</p> <p>12.2 Southern Befrienders celebration – BW to attend</p>	MD MD
13.	<p>Any Other Business:</p> <p>13.1 HK advised that the trader taking over the food van at Kallow Point was meeting with the Board on the 14th September but had requested permission for a soft opening in the meantime. There were no objections.</p>	MD

There being no further business the Public Session of the meeting closed at 9.05pm.