

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
2<sup>nd</sup> NOVEMBER 2022 at 7.30pm**

**MINUTE – PUBLIC SESSION**

Present:	Mrs B Williams MBE (Chairman), Mr A Grace (Vice Chairman), Mr N McGregor Edwards & Mrs R Gelling
Apologies:	Mr L Vaughan Williams
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair welcomed the Board, noted the apologies, declared the meeting open and sought Declarations of Interest. None were made.	
2.	2.1 Minutes of the Ordinary Meeting held on 28 <sup>th</sup> September 2022 were circulated. <b>AG/RG proposed the Minutes of the Ordinary meeting held on 28<sup>th</sup> September 2022, be approved and signed as a correct record. All in favour.</b>	MD
3.	Matters Arising:  3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting were circulated and noted.  3.1.1 Warm Spaces – AG volunteered to run a warm space in the East Room on a Wednesday afternoon.  3.1.2 Relocation of Christmas tree at Mt Tabor was approved.  3.1.3 Advent Trail – HK recited an email received from the Department of Enterprise regarding window dressing competitions Island wide, HK to respond with interest. HK to send letter to Business Association to Michelle Haywood MHK for circulation.	AG HK  HK  HK
	Motions: None	
5.	Finance: None	
6.	Projects:  A Projects Update Report was circulated.  6.1 Amenities – No update available.  6.2 Events – 3 entries were received for the Hop Tu Naa window dressing competition, Torden Stores were the winners, HK to arrange	MD

	<p>prize and photo opportunity. Letters to be sent thanking other participants.</p> <p>6.3 Highways – HK advised the 20mph zone was being worked on by the Department.</p> <p>It was note the Highways Charter meeting was to be held on Thursday 3<sup>rd</sup>.</p> <p>HK advised the Minister requested reasoning for the meeting request, the Board noted an opportunity to meet generally but also to discuss the lack of maintenance in regards to PSM highways.</p> <p>6.4 Town Branding Project – HK to pursue.</p> <p>6.5 Telephone Kiosks – HK reported the Queens Road telephone kiosk was registered and we were restricted to alterations we could make, it also could not be moved.</p> <p>6.6 By-Election Update – The update was noted.</p> <p>6.7 Christmas Arrangements – Christmas party information was noted. <b>RG/AG proposed the issue of the Christmas hampers to SPLM. All were in favour. Carried.</b> The draft Order of Service for the Celebration of Christmas was approved.</p> <p>6.8 Biosphere Partnership– Following some grammatical errors, the statement was approved.</p>	<p>HK</p> <p>HK</p> <p>HK</p> <p>HK</p>
MD	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated and noted.</p> <p>7.2 Tenancy Arrears Report – The report was discussed and noted.</p>	
8.	<p>Public Correspondence:</p> <p>8.1 3<sup>rd</sup> Supplemental Valuation –The item was noted.</p>	
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 22/01231/B 2 The Lhargan. Retrospective permission for installation of ground mounted solar array. <b>It was noted this application was now approved.</b></p> <p>9.1.2 22/01244/B 3 The Lhargan. Retrospective permission for installation of replacement roof light to front elevation and replacement rear window and rear door. <b>There were no objections.</b></p>	MD

	9.2 Approvals: 9.2.1 22/00886/B Bay View, Park Road. The approval was noted.	
10.	Policy & Resources:  10.3 Meeting Dates 2022/23 – The meeting dates were noted.	
11.	Public Consultations: None	
12.	Invitations: 12.1 National Service of Remembrance, St Johns – Sunday 13 <sup>th</sup> November – BW advised LVW had agreed to attend.	MD
13.	Any Other Business: 13.1 HK advised that a revised Admin Officer job description and pay scale would be provided for consideration at the budget meeting scheduled for the 17 <sup>th</sup> November.	HK MD MK

There being no further business the Public Session of the meeting closed at 8.25pm.

*BWilliams MBE  
Chairman*