

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
23<sup>rd</sup> NOVEMBER 2022 at 7.30pm**

**MINUTE – PUBLIC SESSION**

Present:	Mrs B Williams MBE (Chairman), Mr A Grace (Vice Chairman), Mr N McGregor Edwards, Mrs R Gelling & Mr C O’Meara
Apologies:	Mr L Vaughan Williams
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair welcomed the Board, noted the apologies, declared the meeting open and sought Declarations of Interest. None were made.  The Chair welcomed Callum O’Meara to the Board. He was elected on the 9 <sup>th</sup> November after a non-contested by-election for 2 vacant seats.	
2.	2.1 Minutes of the Ordinary Meeting held on 2 <sup>nd</sup> November 2022 were circulated. <b>AG/NME proposed the Minutes of the Ordinary meeting held on 2<sup>nd</sup> November 2022, be approved and signed as a correct record. RG &amp; BW in favour. CO’M abstained as he wasn’t a Board Member at that time. Carried.</b>	MD
3.	Matters Arising:  3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting were circulated and noted.  3.1.1 Warm Spaces - Requirement to increase promotion was established.  3.1.3 Advent Trail - HK advised the project is still proceeding.	MD HK
	Motions: None	
5.	Finance:  5.1 The invoices for payment in November were discussed. <b>RG/NME proposed the invoice list for November was approved and settled. AG &amp; BW were in favour. CO’M abstained. Carried.</b>	MK
6.	Projects:  A Projects Update Report was circulated.  6.1 Amenities - No update available.	

	<p>6.2 Events – HK to arrange a prize giving for to Hop Tu Naa competition with BW.</p> <p>6.3 Highways – HK to provide a copy of the 20mph plans to CO’M. BW, NME &amp; RG briefed the Board on the Highways Charter meeting. A discussion was had regarding the presentation on the High street project, HK to circulate the slides. <b>NME/RG proposed that the email previously issued to the Department of Infrastructure Minister and members, be issued to the Treasury Minister and members. CO’M &amp; BW were in favour. AG objected. Carried.</b></p> <p>6.4 Town Branding Project – It was noted a response to a meeting request was awaited.</p> <p>6.5 Telephone Kiosks – HK to chase Manx Telecom regarding the door replacement on the Queens Road kiosk.</p> <p>6.6 Biosphere Partnership– The update was noted.</p> <p>6.7 Bottle Refill Station – HK to ascertain if the water main at the well can be reinstated. A location at the top of Happy Valley Hill on the corner was identified as a possible spot for the bottle refill station.</p>	<p>MD</p> <p>HK</p> <p>HK</p> <p>HK</p>
7.	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated and noted. HK to liaise with Housing regarding Policy.</p> <p>7.2 Tenancy Arrears Report – The report was discussed and noted. The Board expressed concern regarding the lack of progress made with tenants 1 &amp; 2.</p>	<p>HK</p> <p>MK</p>
8.	<p>Public Correspondence:</p> <p>8.1 Bus Service Review Letter –HK to arrange a meeting with the Board. Areas for discussion around feeder buses and bus frequency were identified as priorities.</p> <p>8.2 Update regarding public meeting (youth services)– HK advised the original date of Tuesday 7<sup>th</sup> February 2023 was now not available and a revised date was awaited. HK to provide a copy of the original email from Commissioner Cubbon at Castletown Town Commissioners to CO’M.</p> <p>8.3 Marine Nature Reserves – HK to arrange a meeting (avoiding the 1<sup>st</sup> – 8<sup>th</sup> December due to NME absence). Preferred option of meeting being held in conjunction with the Bus Service Review meeting was discussed.</p>	<p>HK</p> <p>MD</p> <p>HK</p> <p>HK</p> <p>MD</p>

9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 22/01350/B 2 Dreswick, Linden Avenue. Roof space conversion including installation of 5 velux windows &amp; replacement window to the rear. <b>There were no objections.</b></p> <p>9.1.2 22/01367/B Flat 4, Carrick Court, Bay View Road. Installation of replacement window &amp; door to side elevation. <b>There were no objections.</b></p> <p>9.1.3 22/01305/B Brookside, Beach Road. Conversion of conservatory to a kitchen with flat roof to the rear elevation. <b>There were no objections.</b></p> <p>9.1.4 22/01366/B Land adjacent to Shore Road, Underway. Replacement of stone boulders to be bedded into the shore at the existing edge of the parking apron. <b>There were no objections.</b></p> <p><b><i>C'OM declared an interest in item 9.1.5 and took no part in the discussion.</i></b></p> <p>9.1.5 22/01066/B The Albert Hotel, Athol Street. Extension and alteration to existing building including erection of a first floor rear extension, installation of a rear flue, installation of a glazed balustrade to first floor terrace and installation of a second floor roof light. <b>There were no objections.</b></p> <p>9.2 Approvals:</p> <p>9.2.1 22/01065/B The Old Bakehouse, Athol Street. The approval was noted.</p> <p>9.2.2 22/01244/B 3 The Lhargan. The approval was noted.</p> <p>9.2.3 22/01019/B Vallaveg, 11 Lime Street. The approval was noted.</p>	MD
10.	<p>Policy &amp; Resources:</p> <p>10.3 Meeting Dates 2022/23 – It was agreed to have a budget meeting on Friday 9<sup>th</sup> December at 2pm. HK to notify LVW.</p>	HK
11.	<p>Public Consultations:</p> <p>11.1 Consultation re Local Election Fees Order – The Board approved Option 5.</p>	HK

12.	<p>Invitations:</p> <p>12.1 Royal Artillery Association – BW to attend.</p> <p>12.2 Tynwald Carol Service – It was noted this was open to all Members.</p> <p>12.3 Rushen Heritage Trust book launch – HK to attend</p>	MD
13.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 8.28pm.

*BWilliams MBE*  
*Chairman*