

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
28<sup>th</sup> SEPTEMBER 2022 at 7.30pm**

**MINUTE – PUBLIC SESSION**

Present:	Mrs B Williams MBE (Chairman), Mr A Grace (Vice Chairman), Mr N McGregor Edwards & Mrs R Gelling
Apologies:	Mr L Vaughan Williams
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair welcomed the Board, noted the apologies, declared the meeting open and sought Declarations of Interest. None were made.	
2.	2.1 Minutes of the Ordinary Meeting held on 24 <sup>th</sup> August 2022 were circulated. <b>AG/NME proposed the Minutes of the Ordinary meeting held on 24<sup>th</sup> August 2022, be approved and signed as a correct record. All in favour.</b>	MD
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting were circulated and noted.	
	Motions: None	
5.	Finance: 5.1 Invoices for payment in September 2022 – were circulated. <b>AG/NME proposed the invoice list for September 2022 is approved for payment. All in favour. Carried.</b>	MK
6.	Projects: A Projects Update Report was circulated. 6.1 Amenities – It was noted that the tennis court fencing was now complete and would be removed from the Agenda. 6.2 Biosphere Partnership– HK advised that the application had been successful and a draft statement for the Biosphere website had been received and would be put to the Board for approval. 6.3 Events – The updates were noted. 6.4 Highways – HK to check re left over tarmac from Queens Road project. Meeting for Highways Charter was noted. 6.5 Town Branding Project – The Board provided feedback on the town branding map, HK to liaise with the Department of Enterprise. A	HK  HK  HK  HK

	<p>suggestion was made regarding including QR codes.</p> <p>6.6 Telephone Kiosks – Further options were discussed following the refusal from Southern Befrienders regarding the library initiative. HK to investigate defibrillators near the Four Roads.</p> <p>6.7 By-Election Update – HK to ascertain a suitable date and timeline to hold an election.</p> <p>6.8 Christmas Arrangements – Office opening hours were approved. <b>AG/NME proposed all staff are awarded a £50 gift voucher at Christmas. All were in favour. Carried.</b></p>	<p>HK</p> <p>HK</p> <p>HK</p>
MD	<p>Housing:</p> <p>7.1 Housing Officers Report – Was circulated and noted. The Board requested information regarding the percentage of applicants on the shared waiting list requesting PSM.</p> <p>7.2 Tenancy Arrears Report – The report was discussed and noted.</p>	<p>DG</p>
8.	<p>Public Correspondence:</p> <p>8.1 Athol Street Parking Suspension –The item was noted.</p> <p>8.2 Warm Spaces Initiative – HK to liaise with Miss R Coolil.</p> <p>8.3 Advent Trail – The Board requested to proceed with the Christmas advent trail.</p> <p>8.4 PSM Methodist Church Tree- HK to investigate relocating the tree to the land behind the telephone kiosk.</p>	<p>HK</p> <p>HK</p> <p>HK</p>
9.	<p>Planning Matters</p> <p>9.1 Planning Applications:</p> <p>9.1.1 22/01066/B Albert Hotel, Athol Street. Erection of first floor sun room to the rear, installation steel flue and flat roof window to first floor rear bathroom. <b>There were no objections.</b></p> <p>9.1.2 22/01065/B The Old Bakehouse, Athol Street. Installation of replacement windows and door to front elevation. <b>There were no objections.</b></p> <p>9.1.3 22/01019/B Vallaveg, 11 Lime Street. Installation of replacement front door. <b>There were no objections.</b></p> <p>9.1.4 22/00684/B The Old Bakehouse, Athol Street. Erection of replacement front dormer, mid-elevation dormer &amp; screened rear roof terrace over rear garage. <b>There were no objections.</b></p>	<p>MD</p>

	<p>9.2 Approvals:</p> <p>9.2.1 22/00796/B Ballamar, Clifton Road. The approval was noted.</p> <p>9.2.2 22/0786/D Bayqueen Hotel, The Promenade. The approval was noted.</p> <p>9.3 Southern Recycling Centre (information only – Rushen application):</p> <p>9.3.1 22/01103/B Revisions to site entrance, installation of sliding gate and erecting of new fencing &amp; gate. The application was noted.</p>	
10.	<p>Policy &amp; Resources:</p> <p>10.1 General Bylaws Discussion – RG proposed minor amendments, approved.</p> <p>10.2 Street Trader Licence Fee discussion – <b>AG/RG proposed the fee of £50 is accepted. All were in favour. Carried.</b></p> <p>10.3 Meeting Dates 2022/23 – The meeting dates were noted.</p>	<p>HK</p> <p>HK</p>
11.	Public Consultations: None	
12.	Invitations: None	
13.	<p>Any Other Business:</p> <p>13.1 HK advised that the Pride of Phurt Le Moirrey applications were being launched with a closing date of the 11<sup>th</sup> November.</p>	

There being no further business the Public Session of the meeting closed at 8.25pm.

*BWilliams MBE*  
*Chairman*