

PORT ST MARY COMMISSIONERS

JOB DESCRIPTION/ PERSON SPECIFICATION

SEASONAL GENERAL WORKER

Responsible to: Foreman

Port St Mary Commissioners operate a Direct Labour team of five men led by a Working Foreman to deliver services throughout the Village. They have responsibility for

- delivering services such as refuse collection, street and verge maintenance on behalf of the Commissioners:
- maintaining the common areas of the village:
- maintaining a portfolio of 300 public sector rented properties.

Job Purpose:

1. To ensure that the day to day tasks within the Village are carried out in line with the instructions of the Board of Port St Mary Commissioners.
2. Work independently or in a team in an efficient, effective manner complying with working practices, Health & Safety policies, and achieve efficient, value for money outcomes.
3. Operate power and other tools and light plant in connection with any of the key tasks, including driving of vehicles and operation of any vehicle mounted equipment.

Key Tasks:

1. Undertake work in all public areas, play parks and other land/grounds owned by the Local Authority. This will involve carrying out general tasks, including gardening; road sweeping; refuse collection; the general maintenance, repairs, painting etc. of Public Sector Housing and of the any other of the Commissioners' buildings or property.
2. Undertaking work in public parks, playing fields, landscaped areas and similar open spaces.
Duties will include: general maintenance of these areas (e.g. grass cutting, hedge trimming, clearing leaves and litter); constructional labouring work; erection and dismantling of sports, playground and other equipment; cleaning and assisting higher graded staff.
These duties will require the use and operation of the usual range of associated tools and equipment.
3. Road sweeping -To undertake, either individually or as a member of a team, duties related to the sweeping, collection and removal of litter, dirt, leaves and weeds etc from roads and footpaths (i.e. street cleaning, litter and dog waste bin collection and seasonal weed spraying).
These duties will require the use and operation of the usual range of associated tools and equipment.

4. Refuse collection –To undertake as a member of a team, duties concerned with the removal of household, industrial and commercial refuse from a variety of locations.
5. Assist in the setting up of public facilities and activities in the Village when, where and as required.
6. Any other duties which may be required from time to time as directed by the Foreman or Clerk.

Person Specification

Good all round DIY skills or an interest in gardening are desirable. A clean driving licence is essential.

Terms of Engagement

This post will be offered with a competitive wage.
