

**PORT ST MARY COMMISSIONERS
ORDINARY BOARD MEETING
31st MAY 2023 at 7.30pm**

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams MBE (Chairman), Mr A Grace (Vice Chairman), Mrs R Gelling Mr N McGregor Edwards & Mr C O'Meara
Apologies:	Mr L Vaughan Williams
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 The Chair welcomed the Board, noted the apologies, declared the meeting open.	
2.	2.1 Minutes of the Ordinary Meeting held on 21 st February 2023 were circulated. AG/NME proposed the Minutes of the Ordinary meeting held on 21st February 2023, be approved and signed as a correct record. CO'M & BW in favour. RG abstained through absence. Carried.	HK
	2.2 Minutes of the Ordinary Meeting held on 29 th March 2023 were deferred due to a lack of quorum to approve.	HK
	2.3 Minutes of the Ordinary Meeting held on 26 th April 2023 were circulated. NME/AG proposed the Minutes of the Ordinary meeting held on the 26th April 2023, be approved and signed as a correct record. All were in favour. Carried.	HK
	2.4 Minutes of the Annual General Meeting held on 10 th May 2023 were circulated. CO'M/NME proposed the Minutes of the Ordinary meeting held on the 26th April 2023, be approved and signed as a correct record. All were in favour. Carried.	HK
3.	Matters Arising: 3.1 Matters Arising Summary and response to public correspondence by the Clerk from previous meeting were circulated and noted. NME advised that Mrs Brunt had offered to assist with the PSM display at the Rushen Flower Festival.	
	Motions: None	
5.	Finance: 5.1 The invoices for payment in May were discussed, CO'M queried how often the dispensers are refilled and used, HK to advise. RG/AG proposed the invoice list for May was approved and settled. All were in favour. Carried.	MK
	5.2 The Rates for payment in 2023/24 were discussed. NME/CO'M proposed that the Rates for the 2023/24 financial year are settled. All were in favour. Carried.	MK
		HK

	5.3 Street light repairs on PSM promenade and Plantation Road were discussed. AG/RG proposed that the repairs were authorised. All were in favour. Carried.	
6.	<p>Projects: A Projects Update Report was circulated.</p> <p>6.1 Events – Civic Service; a discussion was had regarding the use of the church choir, it was agreed to invite both choirs to perform, with the church choir accompanying the hymns. BW requested that the service starts at the Memorial Garden for the dedication of the Brig Lily plaque. HK to arrange. MQIII service; It was noted how well the service was received. HK advised more chairs were being purchased, BW requested Mrs A Kissack is invited back to the 2024 service and that the Governor should be invited as a guest and not a speaker. HK to personalise thank you letters for BW to sign. Village in Bloom; BW requested a hanging basket section is included, CO'M suggested merging the church grounds and commercial properties. It was agreed there would be a 1st prize and runner up for each category.</p> <p>6.2 Town Branding Project – The update was noted.</p> <p>6.3 Amenities – The update was noted.</p>	HK
7.	<p>Housing: 7.1 Housing Officers Report – The report was discussed and noted. 7.2 Tenant Arrears Report – The report was discussed and noted.</p>	
8.	<p>Public Correspondence: 8.1 DEFA information regarding protected phone boxes – A discussion was had regarding the restrictions of the Queens Road phone box. HK to look at suitable options. <i>RG left the room due to a conflict of interest.</i></p> <p>8.2 Correspondence received from Manxonia Limited – CO'M/NME proposed that the requested works to the boundary wall were permitted. AG & BW were in favour. Carried. <i>RG returned to the room.</i></p> <p>8.3 Grassland Management for Wildlife Information – The information was discussed and noted.</p>	HK HK
9.	<p>Planning Matters 9.1 Planning Applications: 9.1.1 23/00401/B Thornycroft, 8 Primrose Terrace. It was noted that this application was now approved. 9.1.2 23/00470/B 9 Perwick Road. Erection of a dwelling with integrated garage, PV panels and heat pump. There were no objections. 9.1.3 22/01294/B 19 Rhenwyllan Close. Amended plans received with minor changes. There were no objections. 9.1.4 23/00644/B Ardane, Cronk Road. Replacement of existing timber and UPVC top opening casement windows with traditional timber sash windows. There were no objections. 9.1.5 23/00664/B Springfield, Plantation Road. Removal of two chimney stacks. There were no objections.</p>	DG

	<p>9.2 Planning Approvals:</p> <p>9.2.1 23/00448/B Sydney House, Athol Street. Replacement front timber door to composite door with top-light. Noted.</p> <p>9.2.2 23/00218/B Ridgeway, Plantation Road. Installation to replacement roof. Noted.</p> <p>9.2.3 23/00219/B Water Edge, Lime Street. Single storey kitchen extension & internal alterations. Noted.</p> <p>9.2.4 23/00353/B Ivydene, Shore Road, Underway. Alterations to roof. Noted.</p>	
10.	<p>Policy & Resources:</p> <p>10.1 Internal Audit Report – The report was discussed and noted as being positive and reflecting well on the staff.</p> <p>10.2 Attendance Allowance Report – CO’M/RG proposed that the annual report is accepted. All were in favour. Carried.</p> <p>10.3 1st Supplemental List 2023 – The information was noted.</p> <p>10.4 Meeting Dates 2023 – The meeting dates were noted.</p>	HK
11.	<p>Public Consultations:</p> <p>11.1 Amendments to the Public Sector Housing Income Thresholds Summary Report – The report was discussed and noted.</p>	
12.	<p>Invitations: None</p>	
13.	<p>Any Other Business:</p> <p>13.1 CO’M asked if any further correspondence had been received from Bus Vannin following a previous meeting. He advised that there had been a minimal change in the timetable. HK advised no correspondence had been received.</p>	

There being no further business the Public Session of the meeting closed at 8.17pm.

B Williams MBE
Chairman.