

**PORT ST MARY COMMISSIONERS  
ORDINARY BOARD MEETING  
20<sup>TH</sup> DECEMBER 2023 at 7.00pm**

**MINUTE – PUBLIC SESSION**

Present:	Mrs B Williams MBE (Chairman), Mrs R Gelling, Mr N McGregor Edwards & Mr L Vaughan Williams
Apologies:	Mr C O'Meara
In Attendance:	Mrs H Kinvig (Clerk)

1.	<p>1.1 The Chair welcomed the Board, noted the apologies and declared the meeting open.</p> <p>A minute's silence was held in memory of Vice Chairman Mr Alan James Grace.</p>	
2.	<p>The Chair called for nominations to the post of Vice Chairman.</p> <p>Mr Vaughan-Williams was proposed as Vice Chairman <i>Proposed: Mr McGregor Edwards</i> <i>Seconded: Mrs Gelling</i> <i>Mr Vaughan-Williams confirmed that he was content to accept the nomination.</i></p> <p>Mr Vaughan-Williams was duly elected to the position of Vice Chairman.</p>	
3.	<p>3.1 Minutes of the Ordinary Meeting held on 22<sup>nd</sup> November 2023 were circulated. <b>NME/RG proposed the Minutes of the Ordinary Meeting held on 22<sup>nd</sup> November 2023 be approved and signed as a correct record. LVW &amp; BW were in favour. Carried.</b></p>	PS
4.	<p>Matters Arising:</p> <p>4.1 The Matters Arising Summary and response to public correspondence by the Clerk from the previous meeting were circulated and noted.</p>	
5.	Motions: None	
6.	<p>Finance:</p> <p>Invoices for settlement in December – It was noted that the Finance Officer would circulate these electronically.</p>	MK
7.	<p>Projects:</p> <p>7.1 Events</p> <p>Christmas Market – The feedback was welcomed.</p> <p>Carol Service – Positive feedback was received. <b>LVW/NME proposed to write to the school, Rushen Silver Band and</b></p>	PS & HK

	<p><b>Reverend Heaton expressing our thanks and requesting to repeat the event in 2024. All were in favour. Carried.</b></p> <p>Willow Lanterns – Letters of thanks to be issued to Caroline Helps &amp; Kate Summerville for their time and assistance.</p>	PS & HK
8.	<p>Housing:</p> <p>8.1 Housing Officers Report – the report was discussed and noted. The transfer request was refused.</p> <p>Correspondence regarding a tenant in arrears was discussed. It was agreed to place the tenant on a 12-month licence and payment plan. It is to be made clear to the tenant that should the payment plan be breached; small claims will be initiated with a view to obtaining an attachment of earnings order.</p>	DG & MK
9.	<p>Public Correspondence:</p> <p>RG declared an interest and took no part in item 8.1.</p> <p>9.1 Wayleave request – <b>NME/LVW approved the request. BW was in favour. RG took no part. Carried.</b></p>	HK
10.	<p>Planning Matters</p> <p>10.1 Planning Applications:</p> <p>10.1.1 23/01408/B – Ports of Call, Bay View Road to reduce the size of two exterior windows on the southern elevation of the property to accommodate the placement of a new internal partition wall. <b>There were no objections.</b></p> <p>10.1.2 23//01352/B – 1 Daisy Bank, Cronk Road, proposed extension to rear of property. <b>There were no objections.</b></p> <p>10.1.3 23/01343/B Sunnyhurst, Station Road to demolish existing conservatory and outbuildings and replace with proposed rear extension. Remove all existing UPVC windows and doors and replace with new UPVC and composite doors. <b>There were no objections.</b></p> <p>10.2 Planning Approvals:</p> <p>10.2.1 23/00800/B – Thornycroft, 8 Primrose Terrace for a ground floor extension and new roof dormer. The approval was noted.</p> <p>10.3 De-Register a Building</p> <p>Registered Building 183 – Bayqueen Hotel, The Promenade - Following the demolition of the West Wing of the former Bayqueen Hotel, PSM, as permitted under 18/00638/CON and 21/00085/GB, the Department of Environment, Food and Agriculture has issued a formal notice proposing to de-register the building, as required under Section 6 of the Town and Country Planning (Registered Buildings) Regulations 2013. Written submissions to be made no later than 22<sup>nd</sup> January 2024. <b>NME/RG proposed to be favour of the de-registration. All were in favour. Carried.</b></p>	<p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p>

11.	Policy & Resources: 11.1 Meeting Dates – The meeting dates were noted.	
12.	Public Consultations: 12.1 Increase of Audit Exemption Limit – <b>NME/LVW proposed the increase is approved. All were in favour. Carried.</b> 12.2 Built Environment Reform Programme consultation – It was agreed that this item would be deferred until January. LVW volunteered to make comments on the consultation ahead of the January meeting. HK to remind LVW in January.	HK HK LVW
13.	Invitations: None	
14.	Any Other Business: None	

There being no further business the Public Session of the meeting closed at 7.40pm.

