PORT ST MARY COMMISSIONERS
ANNUAL GENERAL MEETING
7TH MAY 2025 at 6.00pm

MINUTE – PUBLIC SESSION

Present:	Mrs B Williams MBE, Mr L Vaughan-Williams, Mr D Scott, Mrs J Teare, Mrs C Henderson, Mrs G Brunt & Mr W Gelling
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Clerk)

1.	1.1 Mrs Williams welcomed the Board as the outgoing Chairman, noted there were no apologies and declared the meeting open.	
2.	The Minutes from the Annual General Meeting held on 22nd May 2024 for noting were not included within the Agenda.	
3.	**Nominations for Annual or other Statutory Appointments:** 1) The Chair called for nominations to the post of Chairman Mrs J Teare was proposed as Chairman. *Proposed: Mrs Williams MBE* *Seconded: None* *Mrs Teare confirmed that she was content to accept the nomination.* Mr L Vaughan Williams was proposed as Chairman. *Proposed: Mr D Scott* *Seconder: None* *Mr Vaughan Williams confirmed that he was content to accept the nomination.* Due to neither nomination receiving a seconder, in line with Standing Orders a secret ballot was held. Mrs Teare received 4 votes Mr Vaughan Williams received 3 votes Mrs Teare was duly elected to the position of Chairman.	

	2) Vice Chairman: The Chair called for nominations to the post of Vice Chairman. Mr Scott was proposed as Vice Chairman *Proposed: Mr Vaughan Williams* *Seconded: Mrs Henderson* *Mr Scott confirmed that he was content to accept the nomination.* Mr Scott was duly elected to the position of Vice Chairman.	
4.	**Appointments to other Statutory Boards:** The Board reviewed and appointed the following representatives on other Statutory Boards and Committees: 1) Southern Sheltered Housing Joint Board: Mrs Williams MBE was confirmed as the appointed representative. 2) Southern LA Civic Amenity Site Board: Mr Scott was confirmed as the appointed representative. 3) Southern Swimming Pool – Mr Vaughan-Williams was confirmed as the appointed representative.	
5.	**To appoint or confirm representatives on the following:** 1) IoM Municipal Association: Mrs Teare confirmed that she would continue to attend the Municipal Association, with any new members being welcome to attend also. 2) Rushen Emergency Ambulance Committee: No member elected, to await contact from the Committee. 3) Southern Authorities Health Care Committee: Mrs C Henderson was appointed as representative. 4) Port St Mary & District Allotments Committee: Mrs Williams MBE confirmed she would continue as representative.	
6.	**Policy Matters** The Board considered: 6.1 Attendance Allowances – The Order was noted. 6.2 Members Travel Allowances – The Order was noted. 6.3 Standing Orders on Meetings – DS/LVW proposed that the meeting times be amended to 6pm – 8.30pm. All were in favour. Carried.	

	6.4 Standing Orders on Contracts – There were no amendments. 6.5 Bank Mandates: BW/CH proposed that the bank mandates were signed in line with the appointments. All were in favour. Carried. 6.6 Board Mission Statement – It was agreed that this would be reviewed quarterly.	
7.	**Reports** 7.1 Suspension of Standing Orders Report – BW/DS proposed that the report is accepted. All were in favour. Carried. 7.2 Attendance Report – BW/LVW proposed that the attendance report was approved. All were in favour. Carried.	

There being no further business the Annual General Meeting of the meeting closed at 6.20pm.