PORT ST MARY COMMISSIONERS

ORDINARY BOARD MEETING

29th OCTOBER 2025 at 6.00pm

MINUTE – PUBLIC SESSION

	MBE, Mr W Gelling, Mrs C Henderson, Mrs G Brunt & Mr L Vaughan-Williams
In Attendance:	Mr M Kemp (as Secretary on behalf of the Clerk)

1.	1.1 The Chair welcomed the Board, noted there were no apologies and declared the meeting open. No interests were declared. Mr Kemp was welcomed to the meeting in his capacity as secretary on behalf of the Clerk.	
2.	2.1 Minutes of the Ordinary Meeting held on the 24th September 2025 were circulated. **DS/WG proposed the Minutes of the Ordinary Meeting held on 24th September 2025 be approved and signed as a correct record. All were in favour. Carried.**	SAFM
3.	Matters Arising: 3.1 The Matters Arising Summary and response to public correspondence by the Clerk from the previous meeting were circulated, discussed and noted. MK provided a verbal update on the High Street restructure and school crossing zone. The Board agreed that the Department of Infrastructure's request to utilise Kallow Point and erect a temporary concrete base be declined. The Board agreed that Mr Kemp's actions pertaining to the school crossing were appropriate.	HK/MK
4.	Motions: 4.1 Motion to establish a Chapel Beach Committee Mr Gelling's motion was presented to the Board alongside the terms of reference. WG stated his rationale for the proposed establishment of the	

	Committee which was to enable a co-ordinated approach for a long-term sustainable plan for the Chapel Beach area. JT tabled three amendments as follows: 1) Chairman can attend committee meetings in an ex officio capacity (no vote required). 2) Membership of the committee to comprise no more than three members of the Commissioners and to be appointed by resolution. 3) Any draft business plans to be overviewed by the Commissioners' Finance Officer prior to being submitted to the Boad for approval. LVW proposed an amendment to amendment three, that being the business plan would be tabled for Board approval. **WG/CH proposed and seconded the motion and amendments. All were in favour. Carried.** DS and LVW expressed a desire to be committee members and the Chair agreed that membership would be discussed at the November 2025 Board meeting. WG offered to bring a list of ideas to the next meeting for discussion.	

	Residents Parking Permits – No further updates available. 6.3 Events MK explained that Events committee has been meeting regularly. 6.4 Waste audit No further updates available. 6.5 Boat Park No further updates available.	HK/MK SAFM HK/MK HK/MK
	7.1 Housing Officers Report The report was discussed and noted. MK highlighted that waiting list numbers continued to increase. 7.2 Tenancy Arrears Report The report was discussed and noted. MK provided a verbal update regarding tenant number four and explained that a further £1,866.68 had been recovered since the report was circulated.	MK
8.	Public Correspondence: There were no matters to report.	
9.	Planning Matters 9.1 Planning Applications 9.1.1 25/90897/B – Harbour Master's Office on Alfred Pier for replacement of roof tower glazing, relocation of flue pipe and re-roofing of existing building. **There were no objections.** 9.2 Planning Approvals 9.1.2 25/90639/B – Langdale, Gansey, for extension of residential curtilage and construction of boundary wall. **There were no objections.**	DG DG
10.	Policy & Resources: 10.1 Rates Arrears	

	MK to contact Douglas City Council again regarding a previous approach about collecting rates and arrears. The Board noted that a rates schedule would be added to future Board packs on a quarterly basis. 10.2 Meeting and event dates 2025/26 Noted.	MK MK
	11.1 Amendments to the Rating and Valuation Act 1953 The Board requested that the Clerk send an updated comment as recommended in the October 2025 Board pack, reserving the right to do so. 11.2 Marine Infrastructure Management Act 2016 Consultation - the Board agreed a response which the Clerk will submit.	HK/MK HK/MK
12.	Invitations: There were no invitations to report.	
13.	Any Other Business: None.	

There being no further business the Public Session of the meeting closed at 6.45pm.

L.M. Teare.