PORT ST MARY COMMISSIONERS

ORDINARY BOARD MEETING

7th OCTOBER 2026 at 6.00pm

MINUTE – PUBLIC SESSION

Present:	Mrs J Teare (Chairman), Mr D Scott (Vice Chairman), Mr W Gelling, Mrs C Henderson & Mr L Vaughan-Williams
Apologies:	N/A
In Attendance:	Mrs H Kinvig (Deputy Clerk & Finance Officer)

1.	1.1 The Chair welcomed the Board and noted there were no apologies. LVW declared an interest in item 9.1.	
2.	2.1 Minutes of the Ordinary Meeting held on the 22nd July 2026 were circulated. **DS/WG proposed that the minutes of the ordinary meeting on the 22nd July 2026 be approved. All were in favour. Carried.**	
3.	Matters Arising: 3.1 The Matters Arising Summary and response to public correspondence by the Clerk from the 22nd July 2026 meeting were circulated, discussed and noted - SAFM to liaise with local gardeners regarding invasive species. 3.2 Ratification of electronic votes regarding payment of September 2026 invoices – Members ratified their votes accordingly.	SAFM
4.	Motions: There were no motions to bring to the Board's attention.	
5.	Finance: 5.1 Invoices for settlement in September 2026 (2nd payment run) were noted and discussed. HK answered the members' questions. **DS/LVW proposed that the invoices for settlement in September 2026 (second payment) be paid. All were in favour. Carried.** 5.2 Manx Utilities Street Lighting quote – **LVW/DS proposed that the street lighting quote is accepted. All were in favour. Carried.** HK to circulate the street light audit. HK to arrange Manx Utilities visit.	HK HK HK

6.	Projects: 6.1 Chapel Beach HK to ascertain when the Gelatory licence is due and obtain a quote for a beach clean. 6.2 Highways <u>Footpaths</u> HK to draft letter re Primrose Terrace PROW. HK to liaise with contractor regarding self-seeded sycamores on the Broughs. 6.3 Events There was no update available. 6.4 Boat Park HK to liaise with SAFM re an update.	 HK HK HK HK/SAFM
7.	Housing: 7.1 Housing Officers Report The reports were discussed and noted.	
8.	Public Correspondence: 8.1 Resignation of Board member JT to draft a letter expressing the gratitude od and thanks of the Board for Mrs Brunt's time and contributions. 8.2 Correspondence regarding access to the Government Valuer for Local Authorities – HK to respond with disappointment at another financial burden being passed to Local Authorities.	 JT HK
9.	Planning Matters 9.1 Planning Applications The Board noted the planning application for: 26/00434/B – 7 Perwick Road, for alterations including the replacement of existing patio door, removal of an existing window, replacement of existing windows with Juliet balconies with patio doors, and installation of a rooflight. No objections.	 DG

	26/00668/B – 3 Kallow Point Road for proposed loft conversion incorporating two dormers to the front elevation and a dormer to the rear elevation with a replacement utilitu room extension to the rear elevation. No objections. 26/00740/C – Bayqueen Hotel, The Promenade for change of use to existing space to be split into smaller units including class 1.1, class 1.2, class 1.3, class 2.1, class 4.3, class 4.4, class 4.2. No objections. 9.2 Planning Approvals The Board noted the planning approval for: 25/90616/B – Boolavur, 34 High Street for replacement of existing second floor dormer to rear elevation, installation of roof lights to front elevation. 26/00414/D – St Marys Church, Bay View Road for installation of replacement notice board. 9.3 Planning Submissions The following submission was noted. 26/00560/B – Currently The Boat House, 1 Queens Road, for additional use of existing restaurant as light industrial (class 2.2) for salt production, Additional use as retail (class 1.1) and installation of roof mounted solar panels and extraction unit. A response was circulated to PSM Board and following their approval, was issued to the Planning Department. The response was approved by JT, DS, CH & WG.	
10.	Policy & Resources: 10.1 Meeting and event dates 2026 Hop Tu Naa – 31/10 WG to run a Ghost Walk as PSMC event. No objections. Remembrance Service – LVW to provide a reading. Lights switch on date confirmed as 30/11 Carol Service – JT & CH to do readings. 10.2 Bye election update – Pop in sessions to be organised by existing Members.	
11.	Public Consultations: There were no consultations for response.	
12.	Invitations: There were no invitations to report.	

13.	Any Other Business: 13.1 JT to send HK information on parking permits, HK to write to the Department supporting tickets issued to residents with no permits to be rescinded.	HK

There being no further business the Public Session of the meeting closed at 7.17pm.

